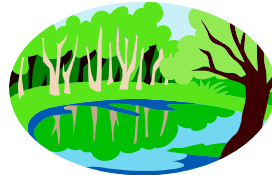


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 2nd December 2021
at 9.00 am***



A. IN ATTENDANCE – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).

B. APOLOGIES – No apologies.

C. MINUTES - Confirmation of Minutes of the General Meeting held on 4 November 2021.

RESOLVED – That the minutes be approved. The action item regarding Denney Street was discussed and will be resolved in the near future.
(Ms CA Coppo and Cr WG Skinner - carried)

D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of November.

Engineer's Report

Modification of the Halifax Levee

Construction for the raising of the levee has been completed.

The “as-constructed” survey remains to be done and an EMP to be read as an addendum to the Hinchinbrook Shire Council EMP will be prepared.

Frances Creek (Queensland Rail crossing)



5/11/2021 Inspection of debris and sand build-up problem with QR.

8/11/2021 Sought details regarding permits to remove sand from DNRME to assist QR.

12/11/2021 Meet QR (Kylie Grusning) regarding opening up watercourse at culvert crossing.

22/11/2021 Inspection. QR work in progress. Scoop and dozer.

AWP

Re-profiling Macknade Island.

Inspected on 25/11/2021. Work well advanced. Islands levelled about 600mm above HAT (low flow level).

Blue Butterfly – opening up the outlet to the river. Work completed.

Other matters/inspections

Brian Exelby (completed QRIDA funded work to open up western branch of Stone River), Vane Monzeglio (okay to clear two blockages Black Gin Creek), Ricky Boscato (how to do the bank restoration, Sandy Creek), Wolfie Williamson (Porta - plan to clear Cattle Creek), Vince Vitale (stair access to pump), Canegrowers and TMR (Anabranche closure).

Disaster Assistance Grants – Primary Producers - 2021 weather event Tropical Cyclone Niran and Associated Low Pressure System 25 February - 3 March. Grants through QRIDA.

No more requests received.

DRFA revegetation work: SR-02 Stone River (Trovato site), WVC-02 (Zatta site), HR-02 Herbert River (Porta site) and Herbert North Bank sites.

Contractor has sprayed areas to be planted for SR-02 and WVC-02.

Trust has purchased irrigation equipment from Ingham Irrigation – spray lines, drippers and fittings to water plants at the sites. Tree stock available and will be purchased from HSC nursery.

Proposed plan for revegetation

1st planting September 2021. Stone River (adjacent to Trovato property 500m up Di Bartolos Road, Trebonne). Area 100m x 8m 100 trees

1st planting September 2021. Waterview Creek (adjacent to Zatta property near North Coast railway line on Scrubview Road, Bambaroo).

3rd planting December 2021. Herbert River (adjacent to Capras Road, Abergowrie). Area 400m x 15m 750 trees

4th planting January 2021. Waterview Creek (adjacent to Clerk and others off Yuruga Road, Bambaroo). 800m² 100 trees

Also need to do some planting at North Bank sites

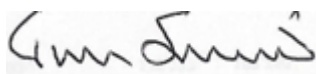
2nd planting October 2021. Herbert North Bank (adjacent Palmas property, Hawkins Creek). Area 30m x 5m 18 trees

2nd planting October 2021. Herbert North Bank (adjacent Biasi property, Hawkins Creek). Area 20m x 5m 12 trees

Total 1,020 trees over 5 or 6 months.

Queensland Resilience and Risk Reduction Fund 21-22 (QRRRF) administered by QRA

Applications invited for projects that deliver community and infrastructure resilience – reducing the risk and limiting the impact of disasters associated with natural hazards or improving understanding of disaster risk or disaster risk planning. Expressions of interest close 18 February 2022. Short listed applications will then be asked to provide detailed applications. Works to be completed by June 2024.



Tim Smith
Trust Engineer

RESOLVED – That the report be accepted. That the Trust Engineer contact Atkinson and Booy Surveys to arrange a survey necessary to fulfil the conditions of the Decision Notice for the Modification of the Halifax Levee. That the Trust Engineer and Ms CA Coppo complete an Expression of Interest for the QRRRF.
(Cr AJ Lancini and Ms CA Coppo - carried)

E. CORRESPONDENCE –

1. EMAIL FROM KIM PIERCY (DEPT. OF ENVIRONMENT AND SCIENCE)

Consideration of email received 11 November 2021 attaching a draft Deed of Variation (DRFA Stage 2 Project) with any feedback required by Thursday 18 November.

RESOLVED – That the Trust secretary advise Kim that the draft is acceptable to the Trust.
(Cr WG Skinner and Cr AJ Lancini - carried)

2. EMAIL FROM NORMAN CRASWELL (SCRT)

Consideration of email received 11 November 2021 attaching a copy of the minutes of the AGM and the Executive meeting. Norman suggested the second resolution to Item 9 be discussed at the next Trust meeting.

RESOLVED – That the Trust questions the move by SCRT to change the Department responsible for the *River Improvement Trust Act* and would like further discussion with SCRT prior to there being any change considered.
(Ms CA Coppo and Cr WG Skinner - carried)

3. EMAIL FROM JOSIE AGOSTINELLI

Consideration of email received 17 November 2021 from Josie, touching base with what is happening with their creek bank. With the impending wet season Josie is concerned as it seems to have slipped a little further.

RESOLVED – That the Secretary email Josie to advise that the works will be considered for the 2022-23 Annual Works Program and that a landowner contribution will be required for the job to proceed. The estimated cost of the works is approximately \$30 000.
(Cr AJ Lancini and Ms CA Coppo - carried)

4. LETTER FROM TREVOR DANN (A/EXECUTIVE DIRECTOR, WATER SUPPLY)

Consideration of letter dated 19 November 2021 regarding the Trust seeking assistance in obtaining an overdraft account. DRDMW would be pleased to discuss with the Trust the requirements for a statutory body to obtain and manage an overdraft account.

RESOLVED – That the Secretary advise Mr Dann that the Trust looks forward to a departmental representative attending a future Trust meeting.
(Cr WG Skinner and Cr AJ Lancini - carried)

5. EMAIL FROM ROWAN SHEE (TERRAIN NRM)

Consideration of email received 22 November 2021 regarding their plan to do some work to remediate some fish barriers in the lower Herbert through Terrain's 2021-23 Reef Trust Fish Homes and Highways project and are inviting the Trust's input.

RESOLVED – That Mr Shee be invited to address a future Trust meeting.
(Ms CA Coppo and Cr WG Skinner - carried)

F. BUSINESS –

1. BUDGET 2021/22

RESOLVED – That the draft budget be approved.
(Ms CA Coppo and Cr AJ Lancini - carried)

2. SPRAYING LAGOON CREEK

The LHWMA has approached the Trust with a request to assist them with a vegetation management project in Lagoon Creek.

RESOLVED – That the Trust will require that LHWMA secure landowners' agreement and that the Trust will seek a contribution from LHWMA for the project.
(Cr WG Skinner and Ms CA Coppo - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 2 December 2021:

Payee	Amount (\$)	Details
Mr RA Bosworth	239.40	Meeting 4/11
Cr AJ Lancini	150.00	Meeting 4/11
Cr WG Skinner	150.00	Meeting 4/11
Ms CA Coppo	150.00	Meeting 4/11
Ms LF Carr	980.00	November wages – administration and accounting
SCRT	1 980.00	Membership fee
JK's Deli	101.00	Paid 4 November
L Rosadi	90.00	Mow levee October
JT Smith and Assoc. (November)	9 878.00	Meeting and inspections \$6 886.00 AWP \$1 408.00 QRIDA works \$1 584.00
LHWMA	13 563.00	Cleaning Lagoon Creek

RESOLVED – That the accounts be passed for payment.
(Cr AJ Lancini and Cr WG Skinner - carried)

- H. CONCLUSION** – The meeting concluded at 12.05 pm with the next General Meeting scheduled for Thursday, 3 February 2022 at Council Chambers.

Action Item	Assigned to	Deadline
Trust Engineer contact Atkinson and Booy Surveys to arrange a survey necessary to fulfil the conditions of the Decision Notice for the Modification of the Halifax Levee	Tim	3 Feb
Trust Engineer and Ms CA Coppo complete an Expression of Interest for the QRRRF (due 18 February)	Tim & Caroline	3 Feb
Secretary advise Kim that the draft DoV is acceptable	Leigh	ASAP
Secretary email Josie Agostinelli	Leigh	3 Feb
Secretary advise Mr Dann that the Trust looks forward to a departmental representative attending a future Trust meeting	Leigh	3 Feb
Mr Shee be invited to address a future Trust meeting	Leigh	3 Feb

Mr RA Bosworth
Trust Chair