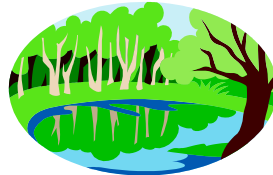


# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 7<sup>th</sup> October 2021  
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – No apologies.
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 2 September 2021.

**RESOLVED** – That the minutes be approved.  
(Ms CA Coppo and Cr AJ Lancini - carried)

*Ms Jennifer Whitney (Chair, State Council of River Trusts) joined the meeting via Zoom at 9.35 am to briefly discuss how the Trust might address the issues in the pending review by the Department of Regional Development, Manufacturing and Water (DRDMW). Ms Whitney left the meeting at 10.30 am.*

*The meeting was adjourned at 10.30 am for morning tea and resumed at 10.45 am. Cr AJ Lancini left the meeting at 11.00 am to attend a funeral.*

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of September.

Engineer's Report

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### **Modification of the Halifax Levee.**

Construction for the raising of the levee has been completed.

The “as-constructed” survey remains to be done and an EMP to be read as an addendum to the Hinchinbrook Shire Council EMP will be prepared.

### **DRFA DES inspection 28/9/2021.**

DES Brisbane staff inspected the Waterview Creek work in progress WVC-1 (Clerk and others) site, the Herbert River HR-2 (Porta) site and Stone River SR-2 (Trovato) site that is ready for revegetation.

**DRFA WVC-1 Waterview Creek (Clerk, Mammarella, Rapisarda, Russo properties).**



Proposed works: Clearance of debris blockages, supply, cartage and placement of 2,500 tonne select fill and 4,000 tonne graded broken quarry rock. Revegetation above the rock in gaps in the existing vegetation to follow.

Work completed in the Mammarella and Clerk sections.

Work in progress in the Rapisarda and Russo sections.

Project 75% completed.



Mamarella section completed.

**Disaster Assistance Grants – Primary Producers - 2021 weather event Tropical Cyclone Niran and Associated Low Pressure System 25 February - 3 March. Grants through QRIDA.**

Requests for assistance with applications and Herbert River Trust oversight of works on riverbanks continued to come in. Another three requests were received – bank damage affecting traffic ability of farm headlands on the Elphinstone and Ripple Creeks and the Herbert River.

**Cattle Creek (Burnside property).**

Inspection 24 August.

The landowner has requested the Trust consider extending the stream improvement work carried out by the Cattle Creek group in 2018.

Proposed work would involve:

- removal of fallen log debris
- removal of undermined leaning vegetation
- pruning overhanging branches that will block other debris in flood flows.

The landowner has been advised the Trust will provide oversight and that the work to be done will be at his cost.

Estimate of works is \$20,000.





100m section where stream improvement requested. Debris and overhanging trees.

**DRFA revegetation work - SR-02 Stone River (Trovato site), WVC-02 (Zatta site), HR-02 Herbert River (Porta site) and Herbert North Bank sites.**

Contractor has sprayed areas to be planted for SR-02 and WVC-02.

Trust has purchased irrigation equipment from Ingham Irrigation – spray lines, drippers and fittings to water plants at the sites. Tree stock available and will be purchased from HSC nursery.

Proposed plan for revegetation:

1<sup>st</sup> planting September 2021. Stone River (adjacent to Trovato property 500m up Di Bartolos Road, Trebonne). Area 100m x 8m 100 trees

1<sup>st</sup> planting September 2021. Waterview Creek (adjacent to Zatta property near North Coast railway line on Scrubview Road, Bambaroo).

3<sup>rd</sup> planting December 2021. Herbert River (adjacent to Capras Road, Abergowrie). Area 400m x 15m 750 trees

4<sup>th</sup> planting January 2021. Waterview Creek (adjacent to Clerk and others off Yuruga Road, Bambaroo). 800m2 100 trees

Also need to do some planting at North Bank sites:

2<sup>nd</sup> planting October 2021. Herbert North Bank (adjacent Palmas property, Hawkins Creek). Area 30m x 5m 18 trees

2<sup>nd</sup> planting October 2021. Herbert North Bank (adjacent Biasi property, Hawkins Creek). Area 20m x 5m 12 trees

Total 1,020 trees over 5 or 6 months.

Tim Smith  
Trust Engineer

**RESOLVED** – That the Trust Secretary advise Ms Kim Piercy (DES) that the Trust will repay an estimated amount of \$350 000 for reallocation when requested, as the tendered unit rates were better than forecast during 2020/21.

As the Department is in receipt of a priority list from HRIT, the Trust would hope that it would receive further funding for the Trust's priority works.

(Cr WG Skinner and Ms CA Coppo - carried)

**E. CORRESPONDENCE –**

**1. EMAIL FROM NORMAN CRASWELL (SCRT)**

Consideration of email received 8 September 2021 from Norman attaching a copy of a letter from the Department of Environment and Science (addressed to Ms Jennifer Whitney, Chairperson, State Council of River Trusts Qld Inc.) congratulating three Trusts (including HRIT) for the work they have done in conjunction with the Department.

**RESOLVED** – That the email be received and noted, with thanks.

(Ms CA Coppo and Cr WG Skinner - carried)

**2. EMAIL FROM NORMAN CRASWELL (SCRT)**

Consideration of email received 21 September 2021 from Norman attaching a copy of the draft for discussion: Review of River Improvement Trusts – proposed scope of work prepared by the Department of Water. Each Trust (and Local Government) will receive a letter from the Department advising of the review and requesting a meeting to discuss the review. The attachment was given to the Executive for comment and is forwarded for the Trust's information.

**RESOLVED** – The Trust is in receipt of the draft discussion paper and awaits the attendance of Ms Sophie Rolls.

(Ms CA Coppo and Cr WG Skinner - carried)

**3. EMAIL FROM THE DEPT. OF REGIONAL DEVELOPMENT, MANUFACTURING AND WATER**

Consideration of email received 22 September 2021 attaching a letter from David Wiskar (Acting Deputy Director-General, Water) advising that the Department (DRDMW) will shortly be commencing a review of river improvement trusts.

**RESOLVED** – That the letter be received and noted.

(Cr WG Skinner and Ms CA Coppo - carried)

**4. EMAIL FROM MARIO FAZIO**

Consideration of email received 26 September 2021 from Mario advising the Trust that he is interested in working for the Trust. He has purchased Poppi Brothers' D6R dozer/swampy and would like to continue as a supplier to the Trust and looks forward to providing his services and expertise.

**RESOLVED** – That the Trust Secretary send an email to Mr Fazio to confirm the change of ownership to enable the Trust's records to be updated.

(Ms CA Coppo and Cr WG Skinner - carried)

**F. BUSINESS –**

**1. BUDGET 2021/22**

**RESOLVED** – That the budget is in the process of being completed and will be circulated for final approval by Trust members prior to the next meeting.

(Cr WG Skinner and Ms CA Coppo - carried)

**2. MOTION FOR STATE COUNCIL AGM**

**RESOLVED** – That the Trust asks the State Council to actively seek grant funding to establish a GIS data base consistent across all River Trusts to reflect the extent of on ground works and contributions that River Trusts make to social, economic and environmental outcomes.

(Cr WG Skinner and Ms CA Coppo - carried)

**3. MOTION FOR STATE COUNCIL AGM**

**RESOLVED** – That the State Council consider a second representative from the northern region be included to reflect the ongoing extent and value of River Trust projects in the region that is more prone to natural disaster weather events.

(Cr WG Skinner and Ms CA Coppo – carried)

**4. RESPONSE FROM QTC RE: OVERDRAFT FACILITY**

**RESOLVED** – That the Secretary received a phone call from Mr Nathan Hatherly (QTC) who advised that the QTC cannot approve overdraft facilities. He further advised that the Trust should look to its administering agency (DRDMW) for further assistance.

Pursuant to this, the Secretary draft a letter to DRDMW outlining the Trust's requirements and issues accessing grant funds in a timely manner.

(Cr WG Skinner and Ms CA Coppo – carried)

**G. FINANCIAL BUSINESS –**

1. Seeking approval for payment of the following accounts as at 7 October 2021:

Payee	Amount (\$)	Details
Mr RA Bosworth	239.40	Meeting 2/9
Cr AJ Lancini	150.00	Meeting 2/9
Cr WG Skinner	150.00	Meeting 2/9
Ms CA Coppo	150.00	Meeting 2/9
Ms LF Carr	520.00	September wages – administration and accounting
SGC – Ms LF Carr	312.00	July - Sept
JK's Deli	86.50	Paid 2 Sept
Keita Services Pty Ltd	72 402.00	Paid 1 Oct WVC-1 Project Claim 1
Keita Services Pty Ltd	120 670.00	WVC-1 Project Claim 2
L Rosadi	300.00	Mow levee Aug and Sept
JT Smith and Assoc. (August)	12 690.00	Meeting \$1 232.00 QRIDA inspections/reports \$1 650.00 DRFA HR-2 Project revegetation \$5 500.00 DRFA WVC-1 Project contract/construction arrangements etc. \$4 308.00
JT Smith and Assoc. (September)	12 727.00	Meeting \$1 232.00 QRIDA inspections/reports \$1 650.00 DRFA WVC-1 Project contract/supervision \$8 173.00 DRFA HR-2 Project – DES inspections \$1 672.00
Ingham Irrigation	19 439.20	DRFA revegetation work
WorkCover Qld	200.00	

**RESOLVED** – That the accounts be passed for payment.  
(Ms CA Coppo and Cr WG Skinner - carried)

- H. CONCLUSION** – The meeting concluded at 12.30 pm with the next General Meeting scheduled for Thursday 4 November 2021, 9.00 am at Council Chambers.

Action Item	Assigned to	Deadline
Mr Paul Cohen re Dungeness	Wallis	4 Nov
Response to draft to the forthcoming review	Wallis/Caroline	4 Nov
Apply for grant (NQ Recovery & Resilience – Scheme 2)	Wallis/Caroline	4 Nov
Explore the Trust email/domain	Wallis/Caroline	4 Nov
Advise Kim Piercy (DES) that the Trust will repay an estimated amount of \$350 000 for reallocation and hopes for further funding	Leigh	4 Nov
Email Mr Fazio to confirm the change of ownership to enable the Trust's records to be updated	Leigh	4 Nov
Budget	Members	4 Nov
Motions for SCRT AGM	Members	28 Oct
Letter to DRDMW outlining the Trust's requirements and issues accessing grant funds in a timely manner	Leigh	4 Nov

Mr RA Bosworth  
Trust Chair