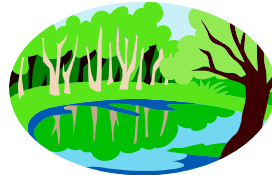


# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 3<sup>rd</sup> June 2021  
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – Ms ML Wise (Member) tendered her resignation from the Trust 31 May 2021; Ms CA Coppo (Member).
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 6 May 2021.

**RESOLVED** – That the Minutes be approved, and that the Secretary write to Ms ML Wise to advise that the Trust is disappointed to hear of her resignation and the skillset she brought to the table will be difficult to replace and that the Trust looks forward to a residual relationship in the future.

(Cr WG Skinner and Cr AJ Lancini - carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of May.

Engineer's Report

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### **Modification of the Halifax Levee**

Development Approval conditions set by Assessment Manager HSC have been addressed. The Trust will need to further address completion of survey, an emergency response plan and amendments to flood mapping when the work to raise the levee is completed.

Construction: About 35% completed. Work carried out on both the masonry block and earth sections north of the Bemerside Road.

The ongoing wet weather has slowed progress. However, the Trust has instructions from the QRA on how they want the project acquitted by the end of June.

Contractor Keita Services has submitted a progress claim (26 May) of \$131,904 (ex gst) that is recommended for payment.

Community Assistance: The work so far has been in more than 25 of the properties along the levee. The response from those residents and businesses has been very cooperative and supportive.

QRA has been on site twice since the work started to keep abreast of progress.



Work on the masonry block section behind the houses.





Work on the earthworks section behind the houses.

**Powerlink - bank protection at tower - Palm Creek, adjacent to Cane Road.**



This is the site we had a look at a couple of years ago. Powerlink/Ergon want the Trust to do the works. They are willing to contribute to the cost.

I inspected the site with them and gave them an estimate of cost.

Item	Description	Qty	Unit	Rate \$	Amount (ex GST) \$
1	Preparation of site and clearance of vegetation and debris. Removal of vegetation and debris off site.	Item	-		5,000
2	Supply and cartage of fill to site	1,500	Tonne	20	30,000
3	Supply and cartage of rock to site	1,930	Tonne	38	73,340
4	Placement of fill (long arm excavator)	Hrs	\$185	72	13,320
5	Placement of rock (long arm excavator)	Hrs	\$185	60	11,100
6	Mulch earth batter above rock and 2m on top of bank	100	m <sup>3</sup>	30	3,000
7	Grass/revegetate	Item	-		500
8	Demobilise	Item	-		1,000
9	Contingencies 15%	Item	-		20,589
<b>TOTAL</b>	<b>Excluding GST</b>				<b>157,849</b>

They have asked the following:

- what contribution will the Trust want?
- when can the work be undertaken – June 2021?
- the Trust's final length needs to be done.

I have told them I'll get back to them after the June meeting.

#### **QRIDA Disaster Assistance Grants 2021. Cyclone Niran and Associated Low Pressure System 25 February – 3 March**

Fifteen requests for assistance from primary producers received in the last couple of weeks. Some will not be eligible, most will.

The Chair has requested that assistance be provided – scope of works, estimate of cost, commitment to River Trust oversight and confirmation of this from the Secretary, on condition that the Trust will not be doing the work (QRIDA applicant to engage a contractor and pay them) and that the QRIDA applicant will pay the Trust \$1,000 (plus gst) for the assistance.

#### **DRFA WVC-1 Waterview Creek (Clerk and others)**

Design report, fluvial geomorphologist report and civil drawings for the project are completed. Copies will be forwarded to DES Brisbane for approval, given that it was necessary to extend works upstream and downstream of the Clerk property to get the reduction in sediment loss



sought from the allocated funding after a considerable amount of bank restoration was done by the landowner with QRIDA Category C funding in 2020.



Waterview and Gin Creeks

It is proposed to carry out bank restoration and stabilisation works at five sites on the northern side of Waterview Creek and one site on the southern side of Gin Creek. The proposed works will repair a total of 460m of creek bank after debris blockages are removed in those sections. Bank heights vary from 4 to 8 metres and bed width of the creek from 5 to 10 metres. Most of the more stable banks adjacent to the sections to be repaired are heavily vegetated.

**2021 weather event damage to Palmas. DRFA works completed in December 2019.**



The batter collapsed under their own saturated weight in February 2021. The natural levee is formed of cohesionless material that now needs to be battered back and stabilised. The natural river levee levels need to be maintained to prevent earlier flood breakouts to the north. The subsurface drainage system is working and is not affected. Battering and a rock toe and lower bank rock stabilisation is needed to stabilise the site.

Tim Smith  
Trust Engineer

**RESOLVED** – Powerlink bank restoration, transmission tower on Palm Creek, adjacent to Cane Road. That the Trust Engineer advise Powerlink the work can commence immediately, and that there will be no State Council of River Trusts subsidy available as it has been utilized and that Powerlink will have to meet the full cost. That the Trust also has a contractor available to commence the work.

– That the Trust adopt the procedure as outlined above regarding QRIDA Disaster Assistance Grants 2021, Cyclone Niran and Associated Low Pressure System 25 February – 3 March.

– That the repairs to the Palmas job be considered for a future works program with a 50/50 split between the Trust and the landowner.  
(Cr AJ Lancini and Cr WG Skinner - carried)

**E. CORRESPONDENCE –**

**1. EMAIL FROM KYLIE GRUSNING (QUEENSLAND RAIL)**

Consideration of email received 25 May 2021 regarding Qld Rail's bridge at Cattle Creek near Ingham, seeking advice/assistance for an ongoing issue relating to sediment build up at the bridge.

**RESOLVED** – That the Trust Secretary communicate with Kylie to organise a mutually agreeable time and day for an on-site meeting.  
(Cr WG Skinner and Cr AJ Lancini - carried)

**2. EMAIL FROM DES AND LAVEENA HERD**

Consideration of email received 1 June 2021 requesting a meeting at the Trust Engineer's, Mr Tim Smith, earliest convenience to discuss the works to be done on their levee.

**RESOLVED** – That the Trust Engineer and the contractor will arrange a meeting with Des and Laveena this week to discuss their concerns.  
(Cr AJ Lancini and Cr WG Skinner - carried)

**3. EMAIL FROM KIM PIERCY (DEPT. OF ENVIRONMENT AND SCIENCE)**

Consideration of email received 21 May 2021:

- Confirmation the works (DRFA projects) under the Grant Deed will need to be extended past 30 June 2021. If extension requested, DES to organise a Deed of Variation to be co-signed by HRIT
- Plan a site visit with DES staff to all sites – consider 14 June as an option.  
If an extension to the Deed is requested and the proposed date is not suitable, the site visits could be delayed to July onwards, as appropriate.

**RESOLVED** – That the Trust Secretary request an extension to 30 June 2022. The Trust believes the physical on ground works will be completed by then and will give the Trust a further opportunity for revegetation at the completed sites, which has been unsuccessful. The Trust requires more time to carry out revegetation on the riparian sections. That the Trust Engineer will contact contractors to seek quotes to complete the works.  
(Cr WG Skinner and Cr AJ Lancini - carried)

**4. LETTER FROM CAMERON GRIFFITHS (NORTHERN BODY CORPORATE MANAGEMENT)**

Consideration of letter dated 29 April 2021 regarding Marine Cove Moorings CTS: 47802 – 15 Denney Street, Lucinda. The Body Corporate of the complex has raised their concerns of the rapid erosion of the riverbank in front of the Body Corporate rock wall and has requested it be repaired and stabilized urgently.

**RESOLVED** – That the Secretary advise Cameron in writing that the Trust is investigating the matter and will respond in due course.  
(Cr AJ Lancini and Cr WG Skinner - carried)

**5. LETTER FROM GRANT ADAMS (EDDLESTON DRIVE, CORDELIA)**

Consideration of letter (undated) regarding some issues with two trees growing on the riverbank at 10 Eddleston Drive, which are impinging on his property (namely his cubby house and shed roof).

**RESOLVED** – That the Trust Secretary communicate in writing to Mr Adams to advise that the Trust believes the trees are not the Trust’s responsibility and suggests that he contact the DNRME.

(Cr WG Skinner and Cr AJ Lancini - carried)

**F. BUSINESS** – No business arising.

**G. FINANCIAL BUSINESS** –

1. Seeking approval for payment of the following accounts as of 3rd June 2021:

Payee	Amount (\$)	Details
Keita Services Pty Ltd	145 094.43	Progress Claim 1 Modification of Halifax Levee Project
JT Smith and Assoc. Pty Ltd	6 655.00	Administration \$3 000.00 Halifax Levee Project \$555.00 DRFA WVC-1 \$3 100.00
Mr RA Bosworth	434.40	Meeting 6 May
Cr AJ Lancini	300.00	Meeting 6 May
Ms CA Coppo	300.00	Meeting 6 May
Cr WG Skinner	300.00	Meeting 6 May
L Rosadi	390.00	Mow levee
LGM Liability	17 694.83	Insurance
JK’s Deli	81.00	Paid 6 May
Ms L Carr - Wages	1 030 1 550 3 042	DRFA Projects Halifax Levee Project Trust administration and accounting
Super Guarantee Contribution	1916.05	Ms L Carr

**RESOLVED** – That the accounts be passed for payment.

(Cr AJ Lancini and Cr WG Skinner - carried)

**H. CONCLUSION** – The meeting concluded at 12.41 pm with the next meeting scheduled for Thursday, 1 July 2021 at Council Chambers.

Action Item	Assigned to	Deadline
Secretary write to Ms ML Wise	Leigh	1 July 2021
Trust Engineer advise Powerlink the work can commence immediately	Tim	ASAP
Trust Secretary communicate with Ms Kylie Grusning	Leigh	1 July 2021
Trust Engineer to arrange a meeting with Mr and Mrs Herd to discuss their concerns	Tim	ASAP
Trust Secretary request an extension to 30 June 2022	Leigh	1 July 2021
Secretary advise Mr Cameron Griffiths in writing	Leigh	1 July 2021
Trust Secretary communicate in writing to Mr Grant Adams	Leigh	1 July 2021

Mr RA Bosworth  
Trust Chair