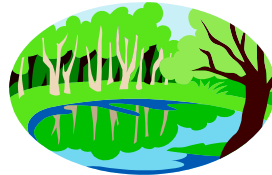


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 4th February 2021
at 9.00 am***



A. IN ATTENDANCE – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).

B. APOLOGIES – Ms ML Wise (Member) and Ms CA Coppo (Member).

The Trust members had a visit from the newly appointed CEO, Mr Kelvin Tytherleigh who attended at 9.00 am and left the meeting at 9.15 am after a brief introduction and discussion with Trust Members.

C. MINUTES - Confirmation of Minutes of the General Meeting held on 3 December 2020.

RESOLVED – That the Minutes be approved.
(Cr WG Skinner and Cr AJ Lancini - carried)

D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, provided an update of works for the months of December and January. The report for inspections completed in early February will be recorded in the Trust's next General Meeting Minutes (4 March).

RESOLVED – That the Report be accepted.
(Cr AJ Lancini and Cr WG Skinner - carried)

E. CORRESPONDENCE –

1. EMAIL FROM KELLY-JANE GILEPPA (EDDLESTON DRIVE, CORDELIA)

Consideration of email received 6 December 2020 regarding concerns about the raising of the Halifax Levee Bank proposal:

- Cordelia residents will be greatly affected by flood waters as well as more properties further upstream
- Suggests spending the money on dredging the river
- Does not believe that enough people that will be affected have been notified correctly or given enough time to voice their objection to the proposal
- The signage has not been made very clear to the people it may affect the most, that is, residents living upstream

- There needs to be more openness about it within the Lower Herbert community before any work is undertaken.

The Trust's immediate attention and a response will be appreciated.

RESOLVED – There has been face-to-face discussions and all "dot points" were addressed. That the Trust Secretary communicate with Ms Gileppa in writing to advise that pursuant to the meeting on Wednesday 3 February 2021, the Trust believes that all concerns were addressed, and the Trust looks forward to her support in the future. (Cr WG Skinner and Cr AJ Lancini – carried)

2. EMAIL FROM HAYLEY ROY (BUILT ENVIRONMENT TEAM LEADER – HINCHINBROOK SHIRE COUNCIL)

Consideration of email received 9 December 2020 advising that the public notification period for the Trust's application has concluded on Monday 7 December 2020 and that Council are in receipt of seven (7) properly-made submissions associated with *OPW20\0002 Operational Works – Modification of Category 3 Levee (Halifax Levee)*.

Council would appreciate any response to the submissions (if applicable) to be supplied prior to 5 January 2021.

RESOLVED – The Trust will have a response to Council by 5 January 2021. (Cr AJ Lancini and Cr WG Skinner – carried)

3. EMAIL FROM HAYLEY ROY (BUILT ENVIRONMENT TEAM LEADER – HINCHINBROOK SHIRE COUNCIL)

Consideration of email received 15 December 2020 requesting a copy of the survey undertaken circa 2011 about the Mahony levee works over the spreaders.

RESOLVED – The Trust Secretary responded to advise that the Trust is not in possession of the relevant survey documents. (Cr WG Skinner and Cr AJ Lancini – carried)

4. EMAIL FROM JOSIE AGOSTINELLI (MEYER STREET, TREBONNE)

Consideration of email received 20 December 2020 regarding concerns about further erosion and undermining of their property in the creek behind their property (with the Creek being a part of Trebonne Creek which runs through at the Trebonne Causeway on Stone River Road):

- Josie would appreciate it if the Trust could look at the site, and
- Help with a solution.

RESOLVED – That the Trust Engineer undertake an inspection and report back to the Trust. (Cr AJ Lancini and Cr WG Skinner - carried)

5. EMAIL FROM HAYLEY ROY (BUILT ENVIRONMENT TEAM LEADER – HINCHINBROOK SHIRE COUNCIL)

Consideration of email received 22 December 2020 regarding *OPW20\0002 Application for Operational Works - Modification of Category 3 Levee (Halifax Levee)* advising that the Trust can place a HOLD on the assessment of the application to allow further community consultation to occur or to make formal response to the submissions made.

Council must receive formal written correspondence requesting to “stop-the-clock” on the decision stage of the application.

RESOLVED – The Trust Secretary in consultation with Trust Members is to provide a response due to the time constraints.
(Cr WG Skinner and Cr AJ Lancini – carried)

6. EMAIL FROM MICHAELA SAYERS (DEPT. OF REGIONAL DEVELOPMENT, MANUFACTURING AND WATER)

Consideration of email received 4 January 2021 advising that as a result of the State election (October 2020) the management of River Improvement Trusts has moved to the Department of Regional Development under the responsibility of Minister Glenn Butcher MP.

RESOLVED – That the Minister be invited to a Trust meeting by the Trust Secretary.
(Cr AJ Lancini and Cr WG Skinner - carried)

7. EMAIL FROM HAYLEY ROY (BUILT ENVIRONMENT TEAM LEADER – HINCHINBROOK SHIRE COUNCIL)

Re: *OPW20\0002 Application for Operational Works - Modification of Category 3 Levee (Halifax Levee)*. Consideration of email received 4 January 2021 advising that Council Officers have noted the Trust’s advice on file and are happy to hold the decision-making period until 5 February 2021 as requested.

RESOLVED – That the email be received and noted.
(Cr WG Skinner and Cr AJ Lancini – carried)

8. LETTER FROM BRETT EXELBY (DIRECTOR OF CORPORATE AND FINANCIAL SERVICES - HINCHINBROOK SHIRE COUNCIL) ATTACHED TO EMAIL FROM HAYLEY ROY (BUILT ENVIRONMENT TEAM LEADER – HINCHINBROOK SHIRE COUNCIL)

Consideration of letter dated 22 December 2020 regarding Further Advice – Operational Work for Modification of a Class 3 Levee (Halifax Levee) *Planning Act 2016*. Upon receipt and review of submissions received during public notification, Council provides further advice about the application, recommending that the Trust:

- Considers and provides a response addressing the issues identified in the public submissions received
- Provide more information about the flood impacts in Cordelia East, and
- That the Trust undertake consultation with the affected community.

The decision-making period for the Development Application expires on 21 January 2021 and Council requests the Trust’s consent to an extension up to 26 February 2021.

Consideration of email received 5 January 2021 from Hayley Roy (attaching the letter from Brett Exelby). Council strongly suggests that a surveyor be engaged to undertake a survey of the private levee (originally constructed circa 2011 by Messrs Mahony) over and/or adjacent to Lot 1 on CWL3651, Lot 2 on RP740542 and Lot 39 on CWL3625.

RESOLVED – A response will be in Council’s hands by 5 February 2021 addressing all the “dot points”, including that a surveyor has been engaged to undertake the survey.
(Cr AJ Lancini and Cr WG Skinner – carried)

9. LETTER FROM SHARON BAILEY (A/ASSISTANT DIRECTOR-GENERAL AND CHIEF ADVISOR QLD GOVERNMENT PROCUREMENT)

Consideration of letter dated 4 January 2021 advising that following previous government deliberations regarding *Buy Queensland*, an enhanced Queensland Procurement Policy (QPP) 2021 has been released and will commence on 1 February 2021.

RESOLVED – That the letter be received and noted.
(Cr WG Skinner and Cr AJ Lancini – carried)

10. EMAIL FROM HAYLEY ROY (BUILT ENVIRONMENT TEAM LEADER - HINCHINBROOK SHIRE COUNCIL)

Consideration of email received 3 February 2021 regarding *OPW20\0002 Operational Works – Modification of Class 3 Levee (Halifax Levee)* with Officers touching base in relation to Council's letter dated 22 December 2020 seeking further advice and recommendations:

- That the Trust considers and provides a response addressing the issues identified in the public submissions received
- That the Trust provide more information about the flood impacts in Cordelia East, and
- That the Trust undertake consultation with the affected community.

Officers are seeking advice from the Trust as to whether a response will be received in time to present the matter on the upcoming General Meeting Agenda (which closes on Monday 8 February 2021). If not, the Trust must request a further period in which to stop the current assessment stage (as the stopped period is due to expire on 5 February 2021 meaning the decision-making period will commence).

RESOLVED – That the email be received and noted.
(Cr AJ Lancini and Cr WG Skinner - carried)

F. BUSINESS –

1. SURVEY QUOTATIONS

RESOLVED – That the quotations to survey the spreader sections and the Halifax Levee earth sections received from Dale Atkinson (Atkinson and Booy Surveys) of \$6 000 (ex GST) and \$2 900 (ex GST) be accepted and that the survey be done as soon as possible.
(Cr WG Skinner and Cr AJ Lancini – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 4th February 2021:

Payee	Amount (\$)	Details
JT Smith and Associates Pty Ltd	3 779.60	Dec. invoice: Meeting Modification of Halifax Levee Project
Cr AJ Lancini	150.00	Meeting 3/12
Ms ML Wise	310.73	Meeting 3/12
Cr WG Skinner	150.00	Meeting 3/12
Mr RA Bosworth	239.40	Meeting 3/12
Ms CA Coppo	150.00	Meeting 3/12
W&T Garden Bails	9 900.00	Remove rubber tree in Ingham (Pd 7/1/21)
L Rosadi	325.00	Mow levee Dec. & Jan.
Significant Signs	1 045.00	Corflute signs – Modification of Halifax Levee Project
Neilly Group Engineering	99 761.20	DRFA Stage 2 project SR-1 Completion of works
JK's Deli	116.50	Paid 3/12

RESOLVED – That the accounts be passed for payment except for the Neilly Group account, which is to be held over to be considered at the next meeting.
(Cr AJ Lancini and Cr WG Skinner - carried)

- H. CONCLUSION** – The meeting concluded at 12.00 pm with the next meeting scheduled for Thursday 4 March 2021 at Council Chambers.

Action Item	Assigned to	Deadline
Communicate with Ms Gileppa in writing re concerns	Leigh	4/3/21
Undertake an inspection (J Agostinelli, Meyer St, Trebonne)	Tim	4/3/21
Formal written response requesting to “stop-the-clock”	Leigh & Members	ASAP
Minister to be invited to a Trust meeting	Leigh	4/3/21
A response to Council by 5 February 2021 addressing all the “dot points”	Leigh & Members	5/2/21

Mr RA Bosworth
Trust Chair