

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 5th November 2020
at 9.00 am***



A. IN ATTENDANCE – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms ML Wise (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).

B. APOLOGIES – No apologies.

C. MINUTES - Confirmation of minutes of the General Meeting held on 1 October 2020.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Ms ML Wise - carried)

The meeting was adjourned for morning tea at 10.50 am and resumed at 11.10 am.

D. WORKS REPORT – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of October.

Herbert River Improvement Trust

Engineer's Report for Meeting 5 November 2020

Ripple Creek

Relining of the 3.3m dia Armco pipes with the 3.1m dia poly pipe liners has been completed.



Photo 1

One of the poly pipe liners, with props and spacers, ready to be jacked into the Armco pipes.



Photo 2

The pressure grouting completed and the 3 liners in place.

The process included:

- cutting out the corroded sections that would prevent the liner from following the pipe cross section
- welding the 6m lengths together
- propping the liners to their circular dimension right
- adding spacers to ensure the void was even for grouting
- pressure grouting in layers to fill the interspace to the top.

The process was completed with the oversight of Mr Keith Phillips.

Herbert River (HR-2)

Works are now completed.



Photo 3

Earthworks completed.



Photo 4

Placing the mulch after seeding the bank.

The works included:

- earthworks
- rockwork
- levelling the top of the bank to ensure even overflows in the future
- seeding for early cover
- mulching the upper earth bank to facilitate the grass growth and prevent rutting from rainfall before revegetation.

Other requests for assistance by the Trust - worthy of discussion and consideration in the 2020/21 AWP. Some advice needs to go back to these landholders:

- Dawn Masters, Herbert River
- Mammarella, Cattle Creek
- Steine/Motti, Trebonne Creek
- Santo Russo, Waterview Creek

Masters - Long Pocket - Marbelli will be on site to commence this rectification work later this week.

Tim Smith
Trust Engineer

RESOLVED – That the Trust Engineer will complete the inspections, report back to the Trust, and advise the above-mentioned landholders that the works may be considered on the future Trust Annual Works Program.
(Cr WG Skinner and Ms CA Coppo - carried)

E. CORRESPONDENCE –

1. LETTER FROM BRENDAN MOON (CEO - QLD RECONSTRUCTION AUTHORITY)

Consideration of letter dated 13 October 2020 regarding the Trust's application for grant funding under the 2019/20 Qld Resilience and Risk Reduction Fund (QRRRF):

- Unfortunately, the application for further work on Castorina Island was unsuccessful.

RESOLVED – That the letter be received and noted.
(Ms CA Coppo and Ms ML Wise - carried)

2. LETTER REGARDING BRYAN AND SARAH MARTIN

Consideration of letter dated 19 October 2020 regarding Bryan Martin and Sarah Martin - Restoration of Flood Damage, Herbert River.

RESOLVED – That the Trust acknowledges receipt of the letter and that the Trust will reply in due course.
(Cr WG Skinner and Cr AJ Lancini - carried)

Cr AJ Lancini left the meeting due to a conflict of interest.

3. LETTER FROM ALAN AND JENNIFER ROBINO

Consideration of letter dated 16 October 2020 regarding location of Halifax Levee.

RESOLVED – That the Trust acknowledges receipt of the letter and that a Trust member contact Alan and Jennifer regarding the issue.
(Ms CA Coppo and Ms ML Wise - carried)

Cr AJ Lancini re-joined the meeting.

F. BUSINESS –

1. MODIFICATION OF THE HALIFAX LEVEE PROJECT

RESOLVED – That the Trust Secretary communicate with Westchester in writing advising that considering their initial response, the Trust is now proposing a partial removal of the levee – adjacent to the southern part of Lot 39 CWL3625 back to the original design level. That the Trust requests Westchester to advise if they agree to the partial removal requested. The feedback that the Trust is receiving from the community is that there is an expectation of the Trust to negotiate a resolution to the private levee issue.
(Cr AJ Lancini and Ms CA Coppo – carried)

RESOLVED – That the Trust Engineer liaise with TMR in relation to the condition imposed on the DA regarding the Halifax Bemerside Road section.
(Ms CA Coppo and Ms ML Wise – carried)

PUBLIC NOTIFICATION PERIOD OF THE HALIFAX LEVEE MODIFICATION PROJECT

RESOLVED – That the Trust proceed with the public notification required under the development application process.

(Cr WG Skinner and Ms ML Wise – carried)

FLOOD GATES

RESOLVED - The Trust members are going to explore options independently in relation to the upgrading of automatic operation of both Ripple Creek and Catherina Creek flood gates.

(Ms CA Coppo and Cr AJ Lancini – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 5th November 2020:

Payee	Amount (\$)	Details
JT Smith and Associates Pty Ltd	24 409.00	Sept. and Oct. invoices
Cr AJ Lancini	300.00	Meeting 1/10
Ms ML Wise	493.44	Meeting 1/10
Cr WG Skinner	300.00	Meeting 1/10
Mr RA Bosworth	434.40	Meeting 1/10
Ms CA Coppo	300.00	Meeting 1/10
Timrith Transport	523 019.42	DRFA Stage 2 project HR-2 Invoice 8366 \$101 514.07 Invoice 8372 \$ 71 933.80 Invoice 8395 \$213 721.53 Invoice 8414 \$135 850.02
State Council of River Trusts	1 980.00	Membership fee
Hinchinbrook Surveying Solutions	675.00	DRFA Stage 2 project HR-2
L Rosadi	300.00	Sept. levee mowing
JK's Deli	84.50	Catering

RESOLVED – That the accounts be passed for payment.

(Cr AJ Lancini and Cr WG Skinner – carried)

- H. CONCLUSION** – The meeting concluded at 1.10 pm, with the next meeting scheduled for Thursday 3 December, 2020 at Council Chambers.

Action Item	Assigned To	Deadline
Trust Engineer to conduct inspections, report back to the Trust and advise landholders	Tim	3/12/2020
Trust member to contact Alan and Jennifer Robino re location of Halifax Levee	Trust member	3/12/2020
Trust Secretary to communicate with Westchester in writing re private levee issue	Leigh	3/12/2020
Trust Engineer to liaise with TMR in relation to the condition imposed on the DA regarding the Halifax Bemerside Road section	Tim	3/12/2020
The Trust to proceed with public notification under the DA process	Trust members	ASAP
The Trust members to explore options independently in relation to the upgrading of automatic operation of both Ripple Creek and Catherina Creek flood gates	Trust members	3/12/2020

Mr RA Bosworth
Trust Chair