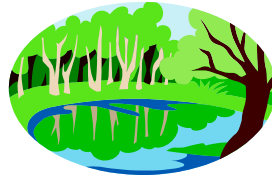


# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 3<sup>rd</sup> September 2020  
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms ML Wise (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – No apologies.
- C. MINUTES** - Confirmation of minutes of the General Meeting held on 6 August 2020.

**RESOLVED** – That the minutes be approved.  
(Cr AJ Lancini and Cr WG Skinner - carried)

*At 10.00 am, Mrs Maria Battoraro (Secretary LHWMA), Mr Charles Girgenti (Director LHWMA) and Mr Gary Accornero (Chair LHWMA) joined the meeting (until 11.10 am) to discuss the cleaning of Lagoon Creek.*

**RESOLVED** - It was agreed that a strategic alliance be undertaken, with each party contributing \$10 000.00 annually towards agreed priorities.  
(Ms ML Wise and Ms CA Coppo – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of August.

Herbert River Improvement Trust

Engineers Report for meeting - 3 September 2020

---

### **Modification of the Halifax Levee Project**

Application for Development Approval. Currently with DSDMIP, Townsville.

A response to the request for further information on the following was finalised with Milford Planning for submission to SARA, Townsville on 24/8/2020. Mark Jempson prepared the response to the first issue and Milford Planning prepared the response to the second:

- Issue addressed: The Halifax Levee Upgrade Flood Impact Assessment Report does not sufficiently identify the benefits and impacts for people and property – fails to demonstrate compliance with PO1 of State Code 19
- Issue addressed: Material submitted does not include an emergency action plan to reflect the changes as a result of the modified levee – fails to demonstrate compliance with PO2 of State Code 19.

The response again points out that the proposed raising of the levee results in no increased threat of flooding of buildings, community infrastructure or environmental assets but it does substantially reduce the threat of the levee being overtopped and failing with floods greater than a 7.5% AEP.

Mr Jempson also points out that given that the flood impact assessment shows that raising the levee does not result in worsening for anyone, DNRME should have determined it to be a Category 2 levee with none of the information SARA is demanding being required.

The response also provided a copy of the Hinchinbrook AEP and a statement advising that the Shire-wide procedures to prepare for, withstand and recover from flooding is particularly relevant to the situation with the Halifax Levee.

### **DRFA Stage 2 Projects – Stone R (SR-2), Herbert R (HR-2) and Waterview Ck (WVC-2) projects approved by DES - 20/1/2020**

**Stone River.** Completed by contractor Keita Services. Some additional work was required. The geofabric was replaced with a compacted layer of red clay fill to underlay the rock and additional rock was added at each end of the site to better support the trees at the downstream end and better stabilise the existing bank at the upstream end. The cost to date is about \$17,000 under the DES funding allocation of \$227,807. Revegetation and final report and financial acquittal remain to be done. The project will be completed within budget. Photos are included (Attachment 1).

**Waterview and Gap Creeks.** 50% completed by contractor Zatta Holdings. The Gap Creek section has been completed except for covering the batters with green waste. The Waterview Creek section is in progress. Photos are included (Attachment 2).

**Herbert River.** Works set out by the surveyor 29/8/2020. Prestart site inspection with Ray Marbelli and Dave Kildey 29/8/2020. Works to commence about 7/9/2020.

**Attachment 1**



Moving the river channel over.



Construct bench and place rock.



Place upper batter material and compact fill.





Stone River (SR-2) completed. Green mulch cover on upper batter slope.

## Attachment 2



Gap Creek preparatory works – battering banks.





Re-profiled bank and rock stabilisation.



Re-profiled bank and rock stabilisation below Abswold Road invert crossing. Trees retained.

Tim Smith  
Trust Engineer

**RESOLVED** – That the report be accepted.  
(Ms CA Coppo and Cr AJ Lancini - carried)

**E. CORRESPONDENCE –**

**1. EMAIL FROM TERRAIN NRM BOARD SUPPORT**

Consideration of email received 25 August 2020 requesting updated membership details (of Trust members) and confirmation of two delegates and one contact person, and any other changes that the Trust would like make.

**RESOLVED** – That the Secretary forward the updated membership details to Terrain NRM and that the Secretary will be the contact person, with the delegates being Mr RA Bosworth and Ms CA Coppo.  
(Ms ML Wise and Cr WG Skinner - carried)

**2. EMAIL FROM KIM PIERCY (DEPT. OF ENVIRONMENT AND SCIENCE)**

Consideration of email received 28 August 2020 advising that the following project was recommended by the Disaster Recovery Funding Arrangements (DRFA) Assessment Panel on 20 August 2020:

- Site WVC-1 Waterview Creek Clerk Property – recommended funding \$361 151.

A Project Plan (and Schedule) is to be completed and a Project Details Form (endorsed) is to be returned to the Department by COB 18 September 2020.

**RESOLVED** – That the Trust Engineer proceed to develop a Project Plan, Schedule and endorse the Project Details Form, to be returned to the Department by the due date.  
(Ms CA Coppo and Cr AJ Lancini - carried)

**3. EMAIL FROM MONIQUE PRICE (LEGAL AND RISK COORDINATOR – WESTCHESTER GROUP OF AUSTRALIA PTY LTD)**

Consideration of email received 1 September 2020 regarding the Halifax Levee Bank – Private Levee Request. Ms Price advises that the Company will come back to the Trust in the next week to advise an available day/time.

**RESOLVED** – That the email be received and noted.  
(Cr WG Skinner and Ms ML Wise - carried)

**F. BUSINESS –**

**1. AWP 2020/21**

**RESOLVED** – That the Trust Engineer finalise the AWP 2020/21.  
(Ms CA Coppo and Cr AJ Lancini – carried)

**2. RIPPLE CREEK FLOOD GATES RELINE PROJECT**

**RESOLVED** – That the Trust Supervisor be instructed to progress the installation of the plastic liners in the Ripple Creek Flood Gates. That the Trust advise the adjacent landowner that work will commence as soon as possible.  
(Ms ML Wise and Cr WG Skinner – carried)

**G. FINANCIAL BUSINESS –**

**1. Seeking approval for payment of the following accounts as at 3<sup>rd</sup> September 2020:**

Payee	Amount (\$)	Details
JT Smith and Associates Pty Ltd	11 110.00	Trust meeting, inspections, DRFA supervision Invoice 20/21-12
Cr AJ Lancini	150.00	
Cr WG Skinner	150.00	
Mr RA Bosworth	239.40	
L Rosadi	150.00	
Neilly Group Engineering	545 433.90	DRFA Stage 2 SR-1 Invoice 217
Keita Services Pty Ltd	187 612.70	DRFA Stage 2 SR-2 Invoice 2370
Hinchinbrook Surveying Solutions	4 100.00	DRFA Stage 2 SR-2 Invoice 36
JK's Deli	179.50	Pd 6/8 & 13/8

**RESOLVED** – That the accounts be passed for payment.  
(Cr AJ Lancini and Ms CA Coppo - carried)

**H. CONCLUSION** – The meeting concluded at 1.30 pm with the next meeting scheduled for Thursday, 1 October 2020 at Council Chambers.

Action Item	Assigned To	Deadline
Forward updated membership details to Terrain.	Leigh	1/10/2020
Develop a Project Plan, Schedule and endorse the Project Details Form and return to DES.	Tim/Leigh	18/9/2020
Finalise the AWP 2020/21.	Tim	1/10/2020
Trust Supervisor to be instructed to progress the installation of the plastic liners in the Ripple Creek Flood Gates AND the Trust to advise the adjacent landowner that work will commence as soon as possible.	Arthur	ASAP

Mr RA Bosworth  
Trust Chair