

The *Community Activity Grants Acquittal Form* is to be used to acquit financial assistance or sponsorship received for community achievement individuals or not for profit organisations.

To return your completed form or for further information, please contact Council's Community Development Services via email, council@hinchinbrook.qld.gov.au, phone 4776 4600, in person at Council's Main Office, 25 Lannercost Street, INGHAM QLD, or via post PO Box 366, INGHAM QLD 4850.

ACQUITTAL SUMMARY				
Applicant Name				
Contact Persons Name (Group/Organisation)				
Contact Persons Position				
Contact Phone Number				
Postal Address				
Event or Activity Name				
Town/Suburb		State		Postcode
Event or Activity Date		Total Approved Funding		
Event or Activity Category	<input type="checkbox"/> Community High Achiever (Complete sections 1 and 3) <input type="checkbox"/> Community Group Support (Complete sections 1 and 3) <input type="checkbox"/> Community Activity (Complete sections 1, 2 and 3) <input type="checkbox"/> Moderate Event (Complete sections 1, 2 and 3) <input type="checkbox"/> Major Event (Complete sections 1, 2 and 3) <input type="checkbox"/> Signature Regionally Significant Event (Complete sections 1, 2 and 3)			

SECTION 1: EVENT OR ACTIVITY DETAILS	
Event or Activity Description Provide a description of how the event or activity unfolded, including how it achieved aims and objectives	
Location of Event or Activity	

SECTION 2: EVENT OR ACTIVITY OUTCOMES

Event Attendance Total			
Local Attendance Townsville to Innisfail			
Regional Attendance Queensland nonlocal			
National Attendance NSW, ACT, VIC, TAS, SA, NT, WA			
Entry Fee	\$ _____ per adult \$ _____ per child	Spend per Visitor (\$)	

SECTION 3: FINANCE DETAILS

(Additional evidence such as financial statements must be attached)

Expenditure or Income Detail	Total Costs (excl. GST)	CAG Funding (excl. GST)

Privacy Notice and Disclaimer

Hinchinbrook Shire Council is collecting your personal information to process your submission as stated in this form. The collection of this information is authorised under the *Local Government Act 2009*. Your personal information will not be disclosed to a third party unless required by law. You may access this information on the appropriate form obtainable from Council's website at any time.

SIGNATURE REQUIRED

Signature		Date	
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