



**HINCHINBROOK
SHIRE COUNCIL**

MINUTES OF THE GENERAL MEETING
OF THE
HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS,
INGHAM ON
TUESDAY 5TH APRIL, 2011
AT 9.44 A.M.

ATTENDANCE - Present were Councillors G. Giandomenico, A.J. Lancini, G.P. Gianotti, L.R. Molachino, S.J. Kaurila, P.D. Lynch and D.M. Bosworth.

- Also present was the Chief Executive Officer (R.W. Clark), Manager Corporate & Economic Development (R.F. Pennisi), Manager Engineering Services (B.E. Leach) and Executive Secretary (B.K. Edwards).

PRAYER - The Mayor opened the meeting with prayer.

1. MINUTES - Resolved that the Minutes of the General Meeting held on the 22nd March, 2011 be approved as a correct record of proceedings and be signed by the Mayor.
(Crs. Lancini and Molachino – Carried)

2. BUSINESS -

1. CEO REPORT OF COUNCILLOR REQUESTS

Consideration of CEO Report of Councillor Requests for the period 19th February, 2011 to 30th March, 2011.

Resolved – That the advice be received and noted and a Nil Report be recorded.
(Crs. Lancini and Kaurila – Carried)

2. OPERATIONAL ACTION 1.0 - COMMUNITY

1. LUCINDA PROGRESS ASSOCIATION, Halifax, 21st March, 2011, advising that the Association has become aware that time capsules that were buried at the Lucinda State School in 1978 and 1996 have since been removed prior to the sale of the school facilities and land. Requesting Council's permission for the Association to relocate the time capsules to Lions Park in Lucinda. The Association is also seeking permission from the Ingham Lions Club. Further advising that Mr. Brian Day and Mr. Jones have agreed to donate equipment and operation of the equipment to dig the hole and relocate the capsules which are scheduled to be retrieved in 2021 whereupon the content of the capsules will be complimented with paraphernalia related to the Lucinda community in general, and again sealed for retrieval in another 25 years. (079/0049)

Resolved – That Council allow the relocation of the time capsules and the position be advised to Council for the purpose of recording on Council's GIS System for future identification.

That the Association be advised that the service organisation that they need to seek permission from is the Lower Herbert Halifax Lions Club.
(Crs. Bosworth and Kaurila – Carried)

2. L. & M. ROSADI, Halifax, 22nd February, 2011, requesting the reimbursement of fees for new dwelling at 84 Musgrave Street, Halifax being built for their son, Luke whom sustained a spinal cord injury following a motor cross accident last October. Luke has been left a paraplegic and is in a wheelchair at the PA Hospital Spinal Unit in Brisbane. He has had three operations to stabilise his spine and is receiving physio daily. Luke will be able to live independently in this unit in his wheelchair.

Manager Corporate & Economic Development entered the meeting at 9.56 a.m.

Resolved – That Council provide a donation to L. & M. Rosadi in the sum of \$448.50 (incl. GST) to offset the plumbing fee cost.
(Crs. Molachino and Kaurila – Carried)

3. QLD FIRE & RESCUE SERVICE, Durack, 25th March, 2011, on behalf of the QFRS Bike-4-Burns Charity Ride advising that the annual charity ride is taking place between the 10th and 17th May, 2011 from Mackay to Cairns. All money raised goes to the Royal Children's Hospital Burns Unit. This is their fifth year and their first northern tour. They will stay at the Ingham Showgrounds Pavilion on Saturday 14th May, 2011 and requesting Council to waive the hire fee due to the nature of the charity being non-profit. (012/0002)

The meeting adjourned at 10.04 a.m. for morning tea and resumed at 10.35 a.m.

Cr. Bosworth was not present when the meeting resumed.

Resolved – That Council offer support in the sum of \$250 (excl. GST) in line with our Support for Events Policy.
(Crs. Lynch and Lancini – Carried unanimously)

Cr. Bosworth returned to the meeting at 10.36 a.m.

3. OPERATIONAL ACTION 2.0 - ECONOMY

1. DEPARTMENT OF ENVIRONMENT & RESOURCE MANAGEMENT, Townsville, 9th March, 2011, seeking Council's views and / or requirements in relation to an application received by Nywaigi Land Aboriginal Corporation for conversion of Special Lease 24/52151 to freehold of Lot 335 on CWL838251 at Forrest Beach Road, Forrest Beach. The current use of the land is grazing and agriculture. (077/0001)

Resolved – That Council advise the Department that it has no objection to the application and has no requirements.
(Crs. Gianotti and Kaurila – Carried)

2. SPINA KYLE WALDON LAWYERS, Ingham, 4th March, 2011, advising they act on behalf of Jaleka Pty. Ltd. As Trustee for the Skene Family Trust who is desirous of assigning its interest in Lease No. 602824289 (being the property known as Wanderers Holiday Village Lucinda) to Wanderfree Pty. Ltd. As Trustee for the White Castles Family Trust. Mr. Shane Castles of 6 Borello Street, Ingham is the Director of Wanderfree Pty. Ltd. and pursuant to Clause 11 of the Lease, they seek Council's consent to the assignment of the Lease. (043/0004)

Resolved - That Council approve the transfer of the remainder period of the term of the Lease from Jaleka Pty. Ltd. to Wanderfree Pty. Ltd. as Trustee for White Castles Family Trust on the following terms and conditions:-

1. payment on or before settlement by the assignee and / or assignor of all outstanding fees, rentals, rates and charges relating to the park;
2. payment by the assignee and / or assignor of all costs associated with the transfer of the Lease including costs of any Deed of Variation and any other outgoing associated with the transfer and such documentation to be completed by the Solicitor / s for the parties;
3. That the approval of the Minister for Natural Resources , Mines and Energy and Minister for Trade be obtained for the transfer as provided in the current Lease document; and
4. Written evidence that the proposed Lessee has the operational and financial capacity to carry on the Lease.

(Crs. Lynch and Kaurila – Carried)

3. PEPPER FOR PASSION – TYTO RESTAURANT UPDATE.
Consideration of Specialist Retail Valuation received from Collins & Eales Opteon dated 28th March, 2011, and to negotiations with the Lessee in relation to this matter.

Resolved – That the meeting be adjourned to a later hour of day.
(Crs. Kaurila and Molachino – Carried)

4. TECHNOLOGY LEARNING CENTRE – PROGRESS REPORT.
Consideration of Reports to Council from Manager Corporate & Economic Development dated 28th March, 2011 and 1st April, 2011 providing Council with a progress report on the Tyto Cultural Learning Centre and budget.

Manager Engineering Services, B.E. Leach entered the meeting at 10.47 a.m.

Resolved – That the Report be received and noted and the issues of car spaces, covered walkways, stairs, and youth space be addressed when any budget surplus funds are identified for further consideration by Council.
(Crs. Lynch and Kaurila – Carried)

4. OPERATIONAL ACTION 3.0 - ENVIRONMENT

1. CAMP BENAIAH, Ingham, 4th March, 2011, forwarding letter of concern regarding state of Gangemi's Road to their Camp and requesting Council to place their Road on the Road Register, renumber their emergency locator numbers (to be measured from Christie's Road and not Gangemi's Road), and make the decision soon so as to enable them to be eligible for any current / future NDRRA funding.

Further consideration was given to a Report to Council from Manager Engineering Services dated 30th March, 2011 regarding the request received from Camp Benaiah for Gangemi's Road to be added to the Road Register.

Resolved – That consideration be deferred to a future meeting pending an inspection of Gangemi's Road.
(Crs. Lancini and Kaurila – Carried)

2. FLOOD DAMAGE – MOUNT FOX.
Consideration of Report to Council from Manager Engineering Services dated 29th March, 2011 regarding road concerns in the Mount Fox area raised by Mount Fox State School Principal, Mr. Brett Sommerville following recent Cyclone and flooding and seeking Council's direction in relation to the handling of these cases.

Resolved – That Council receive and note the Report and investigate the feasibility of a pick up / drop off zone at the Mt. Fox State School as a TIDS project.
(Crs. Kaurila and Bosworth – Carried)

3. THE HON. ANDREW ROBB AO MP, SHADOW MINISTER FOR FINANCE, DEREGULATION AND DEBT REDUCTION, CHAIRMAN OF THE COALITION POLICY DEVELOPMENT COMMITTEE, FEDERAL MEMBER FOR GOLDSTEIN, Canberra, 23rd March, 2011, advising of the establishment of the Coalition Dams and Water Management Task Group which will examine the role that new and expanded dams can play in flood mitigation, water security and the provision of clean energy in Australia. The Task Group will then develop a plan that will form part of Coalition policy on water management. Inviting Council to take part in this process by making a submission to the Task Group. Forwarding the Task Group's terms of reference and advising that the closing date for submissions is 27th May, 2011. (045/0003)

Resolved – That the advice be received and noted.
(Crs. Kaurila and Bosworth – Carried)

4. ANDREW CRIPPS MP, MEMBER FOR HINCHINBROOK, Ingham, 17th March, 2011, making representations on behalf of a number of residents of Peri Street, Toobanna regarding difficulties they are experiencing with drainage on their properties following the incessant heavy rain and wet conditions.

Further consideration was given to a Report to Council from Manager Engineering Services dated 30th March, 2011 providing Council with information in response to the concerns raised and suggested relief methods.

Resolved – That Council advise it will undertake cleaning of the open earth drain in Peri Street as conditions allow, which should provide some relief to the drainage problems experienced.
(Crs. Kaurila and Lancini – Carried)

5. MANAGEMENT OF CYCLONE YASI.

Consideration was given to a Report to Council from Manager Engineering Services dated 30th March, 2011 updating Council on the proposed arrangements to be put in place to progress Council's Cyclone Yasi recovery effort and seeking Council's formal endorsement.

Cr. Bosworth left the meeting at 11.51 a.m.

Resolved – That the Report be received and noted.
(Crs. Gianotti and Kaurila – Carried)

Consideration was also given to a further Report to Council from Manager Engineering Services dated 4th April, 2011 regarding fee proposals sought (HSC 11/05) for the management of the Cyclone Yasi NDRRA process.

Resolved – That Council accept the proposal of Aecom Australia in response to our Invitation HSC 11/05 for the Management of Cyclone Yasi NDRRA process.
(Crs. Gianotti and Kaurila – Carried)

6. HSC 11/04 – HIRE OF TRUCKS FOR CARTAGE & ROAD MAKING MATERIALS.

Consideration of Report to Council from Works Engineer regarding a review of the recent offers for Supply of Trucks for Hire & Cartage of Road making Materials.

Resolved – That the matter be adjourned to a later hour in the meeting.
(Crs. Lancini and Kaurila – Carried)

5. OPERATIONAL ACTION 4.0 - GOVERNANCE

1. NORTH QUEENSLAND LOCAL GOVERNMENT ASSOCIATION.

Consideration of Councillor attendance at the NQLGA Bi Annual Conference to be held on the 27th to 29th April, 2011 at Clermont.

Resolved – That Mayor, Cr. Pino Giandomenico, Deputy Mayor, Cr. Lancini and Cr. Kaurila attend the NQLGA Bi Annual Conference in Clermont on the 27th to 29th April, 2011.
(Crs. Molachino and Gianotti – Carried)

2. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION, Deakin, 19th January, 2011, inviting Council to participate in the 2011 National General Assembly of Local Government which will be held at the National Convention Centre in Canberra between the 19th and 22nd June, 2011. Calling for motions for the 2011 NGA under this years theme "Growing with our Community – Partnership, Place and Position" by no later than the 22nd April, 2011. (007/0003)

Cr. Bosworth returned to the meeting at 12.09 p.m.

Resolved – That Council submit a motion regarding National Accreditation for power supply technicians to the 2011 National General Assembly of Local Government.
(Crs. Kaurila and Molachino – Carried)

3. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION, Deakin, 24th March, 2011, forwarding National General Assembly Registration Brochure for the National General Assembly of Local Government Conference to be held in Canberra from the 19th to 22nd June, 2011. Early Bird Registration Fees are due by the 29th April, 2011.

Resolved – That consideration be deferred to a future series of meetings.
(Crs. Lancini and Kaurila – Carried)

4. TROPICAL CYCLONE YASI FEBRUARY 2011 HINCHINBROOK RECOVERY GROUP IMPLEMENTATION PLAN.

Consideration of adoption of the Tropical Cyclone Yasi February 2011 Hinchinbrook Recovery Group Implementation Plan.

Resolved – That Council adopt the Plan as presented and the Mayor as Chair of the Local Disaster Management Group execute the Plan and forward to the Townsville District Disaster Coordinator for his signature.

(Crs. Lancini and Kaurila – Carried)

5. EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES POLICY FOR HINCHINBROOK SHIRE COUNCILLORS.

Consideration of amending the current Expenses Reimbursement and Provision of Facilities Policy for Councillors to include therein the Locality Allowance currently paid as part of their annual remuneration and increase of any expense amount therein including computer consumables.

Resolved – That Council adopt the Expenses Reimbursement and Provision of Facilities Policy as presented.

(Crs. Molachino and Kaurila – Carried)

6. HINCHINBROOK SHIRE LOCAL DISASTER MANAGEMENT PLAN.

Consideration of draft updated Hinchinbrook Local Disaster Management Plan.

Resolved – That Council adopt the Draft Hinchinbrook Local Disaster Management Plan as presented.

(Crs. Lynch and Molachino – Carried)

7. CHIEF EXECUTIVE OFFICER'S EXTENSION OF CONTRACT TO 1ST AUGUST, 2011 AND ASSOCIATED REMUNERATION.

Consideration of applying the wage increase of 4% under the Council's Enterprise Bargaining Agreement that is due and payable to all Council staff as from the 1st July, 2011 to the Chief Executive Officer's salary for the period 1st July, 2011 to the extended date of the 1st August, 2011.

Resolved – That the matter be adjourned to a later hour in the meeting.

(Crs. Lancini and Lynch – Carried)

MISCELLANEOUS CORRESPONDENCE

1. FORREST BEACH STATE SCHOOL & P & C ASSOCIATION, Allingham, 15th March, 2011, advising they are currently reviewing their strategic planning with a 3 year outlook. Their strategic theme is "Building our Community Hub" which looks at ways they can build the school into the community. Some things they are doing include:-

- Providing after school tuition (grant recently received from the Sidney Myer Foundation) - program open to all primary school children at Forrest Beach;
- BBQ and Band nights - 2 per year planned to have social gatherings for the community;
- Increased usage of the "resource room" at school – e.g. Seniors Computer classes and Kindy computer classes. Greater advertisement of the facility in community newsletter;
- Creating a community website to advertise local attractions and businesses; and
- Starting playgroup in the school's preschool room.

The school has about 70 children at present and they believe that to best serve the children they need to grow this number to 105 (additional teaching support).

2. LG SUPER, Brisbane, 18th March, 2011, enclosing Annual Report for 2009 / 2010.

3. ERGON ENERGY, Brisbane, 22nd March, 2011, advising of Federal Court proceedings between Ergon Energy Corporation Ltd v. Australian Energy Regulator, Old District Registry, No. QUD194 of 2010. On the 6th May, 2010 AER made determination re: revenue pricing Ergon may receive for regulated services during period 1st July, 2010 to 30th June, 2015. Whether street lighting falls within meaning. (040/0007)

4. DEPARTMENT OF ENVIRONMENT & RESOURCE MANAGEMENT – FOREST PRODUCTS, Atherton, 22nd March, 2011, advising they propose to sell the following cyclone salvage Forest Products, namely all available sawlogs and associated miscellaneous forest products on the Council controlled roads. Sawlog timber is being sold to local processors and is expected to be hauled from the Sale Area via the Council controlled access roads. (044/0048)
5. NATIONAL AWARDS FOR LOCAL GOVERNMENT 2011. Hinchinbrook Shire Council's nomination of "Local Area Warden System" in the National Awards for Local Government 2011.
6. AUSTRALIAN ITALIAN FESTIVAL ASSOCIATION INC., Ingham, 24th March, 2011, advising that the 2011 Australian Italian Festival to be held at the Tyto Wetlands Precinct has been postponed to the weekend of the 6th and 7th August, 2011 due to the recent damage to community environmental infrastructure and most importantly the residents of this Shire. (079/0027)
7. PREMIER OF QUEENSLAND, ANNA BLIGH MP, Brisbane, 23rd March, 2011, advising that despite the State's strong and resilient economy, many businesses are still feeling the effects of the recent disasters. Advising of the "Buy local, Back Queensland" campaign to be launched to harness the goodwill of Queenslanders to support the recovery of our diverse and vibrant local communities, and aims to get Queenslanders to embrace what makes their region unique, foster local job creation and support local business. It will encourage consumers to make an effort to buy locally, either by buying Queensland produce, visiting their corner store, or taking a holiday in Queensland. Marketing toolkits will be available for organisations and businesses to download from the website, which will include branding icons, point-of-sale kits, flyers, media releases and marketing content. The branding is designed to be easily adapted to existing branding and point of sale merchandising.(044/0048)

Resolved – That the list of correspondence be received and noted.
(Crs. Lancini and Kaurila – Carried)

MINUTES OF ORGANISATIONS / COMMITTEES ON WHICH COUNCIL IS REPRESENTED

1. NORTH QUEENSLAND SPORTS FOUNDATION.
Consideration of minutes of the North Queensland Sports Foundation Board Meeting held on the 4th March, 2011.
2. HINCHINBROOK YOUTH COUNCIL.
Consideration of minutes of the Hinchinbrook Youth Council Meeting held on the 23rd March, 2011.

Resolved – That the list of minutes be received and noted.
(Crs. Bosworth and Kaurila – Carried)

REPORT OF CLUBS / ORGANISATIONS RECEIVING SUPPORT FOR EVENTS / INDIVIDUAL ACHIEVEMENTS POLICIES - FUNDING

1. MACKNADE BOWLS CLUB INC.
Hosting the Ladies Australian Italian Festival Fours on Thursday 12th May, 2011.

Resolved – That the Report be received and noted.
(Crs. Kaurila and Lancini – Carried)

6. OPERATIONAL ACTION 2.0 - ECONOMY

1. SITING RELAXATION APPLICATION – 125 JOHN DORY STREET, TAYLORS BEACH.
Consideration of a request from Monday 4th April, 2011 for Council to urgently assess a Siting Relaxation Application. The situation is that a boat shed is currently being erected at 125 John Dory Street, Taylors Beach.

Consideration was also given to a Report to Council from Acting Infrastructure Engineering dated 5th April, 2011 regarding the request for Siting Relaxation.

Council's Acting Infrastructure Engineer attended the meeting at 12.50 p.m.

Resolved – That Council approve the Siting Relaxation Application for Mr. Ross Hillier on the grounds that the proposed storage shed is unlikely to impact on the outlook and privacy of neighbouring residents, and that other similar sized sheds have been approved and have set a precedent for this type of development throughout Taylors Beach and Hinchinbrook Shire.
(Crs. Lynch and Kaurila – Carried)

Council's Acting Infrastructure Engineer left the meeting at 12.55 p.m.

7. OPERATIONAL ACTION 4.0 - GOVERNANCE

1. BUSINESS TECHNOLOGY CENTRE NORTH QUEENSLAND SPORTSTAR AWARDS.

Consideration was given to the appropriate nominations for the Sportstar Awards to be held in Richmond on the 14th May, 2011. Nominations for the Junior, Senior and Service to North Queensland Sport Awards close on the 11th April, 2011.

Resolved – That Council delegate Cr. Pino Giandomenico, Cr. Lawrence Molachino and Community Representative, Sam Torrisi to decide on the nominations for the Sportstar Awards.
(Crs. Lancini and Kaurila – Carried)

The meeting adjourned at 1.00 p.m. for lunch and resumed at 2.00 p.m.

Manager Engineering Services and Manager Corporate Economic Development were not present when the meeting resumed.

CLOSED MEETING – That pursuant to Chapter 5 Part 2 Division 3 Section 72 (1) (a) of the *Local Government (Operations) Regulation 2010*, Council resolve to go into Closed Meeting to discuss Item 2.7.2.
(Crs. Kaurila and Molachino – Carried unanimously)

Discussions took place in Closed Session on the above referred to item.

Council's Payroll Manager attended the meeting at 2.05 p.m. and left at 2.15 p.m.

Cr. Bosworth left the meeting at 2.19 p.m. and returned at 2.21 p.m.

OPEN MEETING - Resolved that Council return to Open Meeting.
(Crs. Kaurila and Molachino – Carried unanimously)

2. CHIEF EXECUTIVE OFFICER'S EXTENSION OF CONTRACT TO 1ST AUGUST, 2011 AND ASSOCIATED REMUNERATION.

Consideration of applying the wage increase of 4% under the Council's Enterprise Bargaining Agreement that is due and payable to all Council staff as from the 1st July, 2011 to the Chief Executive Officer's salary for the period 1st July, 2011 to the extended date of the 1st August, 2011.

Resolved – That the Chief Executive Officer's annual cash component of his salary be increased by 4% as from 1st July, 2011.
(Crs. Gianotti and Kaurila – Carried – Cr. Bosworth recorded her vote against the motion)

That Council accept the Local Government's Association of Queensland's offer for their management of the recruitment process of the Chief Executive Officer.
(Crs. Gianotti and Kaurila – Carried)

That the Mayor, Cr. Pino Giandomenico, Cr. Maria Bosworth, and Cr. Patrick Lynch with (Cr. Sherry Kaurila as a reserve) form the Panel to interview the applicants.
(Crs. Gianotti and Kaurila – Carried)

CLOSED MEETING – That pursuant to Chapter 5 Part 2 Division 3 Section 72 (1) (e) and (h) of the *Local Government (Operations) Regulation 2010*, Council resolve to go into Closed Meeting to discuss Item 2.8.1. (Crs. Gianotti and Lancini – Carried)

Discussions took place in Closed Session on the above referred to item.

OPEN MEETING - Resolved that Council return to Open Meeting.
(Crs. Gianotti and Lancini – Carried unanimously)

8. OPERATIONAL ACTION 2.0 - ECONOMY

1. PEPPER FOR PASSION – TYTO RESTAURANT UPDATE.

Consideration of Specialist Retail Valuation received from Collins & Eales Opteon dated 28th March, 2011, and to negotiations with the Lessee in relation to this matter.

Resolved – That Council accept Craig and Karen Lyons' request to attend Council's Deputation Day on Wednesday 14th April, 2011 at 5.00 p.m.
(Crs. Lynch and Kaurila – Carried)

Cr. Kaurila left the meeting at 3.32 p.m.

The Works Engineer attended the meeting at 3.32 p.m.

Mayor Pino Giandomenico declared a Conflict of Interest in Item 2.9.1. and left the meeting and did not participate in the discussions or resolution thereon. Cr. Lancini assumed the Chair.

9. OPERATIONAL ACTION 3.0 - ENVIRONMENT

1. HSC 11/04 – HIRE OF TRUCKS FOR CARTAGE & ROAD MAKING MATERIALS.

Consideration of Report to Council from Works Engineer regarding a review of the recent offers for Supply of Trucks for Hire & Cartage of Road making Materials.

Resolved - That the following six [6] truck units be accepted and included as the Panel of Providers, and the remaining operators be advised that their offers will be accepted on a standing offer basis should Council require trucks outside its Panel of Providers.

Quest Farming	Iveco 6500 Powerstar Tip Truck & Trailer (Reg 236-LPR)
ASM Earthmoving	International SF Series 2670 Truck & Smith & Sons Dog Trailer (Reg 906-BHB)
Peter Lino	Mack CH Fleetliner (Reg 327-KJT) and Dog Trailer
Peter Lino	International S Line (Reg 150-EKX) and Dog Trailer
Peter Lino	Mack Vision CX (Reg 501-LPI) and Dog Trailer
ASM Earthmoving	Ford LTL9000 Louisville Tandem Truck & Muscat Tipper Dog Trailer (Reg 423-FYO)

(Crs. Gianotti and Molachino – Carried – Cr. Lynch recorded his vote against the motion)

That Council not accept the late offer from Fichera Billett Planting Ingham.
(Crs. Gianotti and Lynch – Carried)

Cr. Kaurila returned to the meeting at 4.01 p.m.

Mayor, Cr. Pino Giandomenico returned to the meeting at 4.04 p.m. and resumed the Chair.

Council's Human Resources Manager attended the meeting at 4.08 p.m. and provided information to Councillors regarding the Chief Executive Officer's contract as requested and answered the question as to whether this information should have been reported in the 2009 / 2010 Annual Report to which it was not.

The Mayor presented Cr. Sherry Kaurila and Cr. Maria Bosworth with Certificates for Recognition of Valuable Contribution to Local Government from the Australian Local Government Women's Association.

3. CONCLUSION – This concluded the business of the meeting which closed at 4.14 p.m.

4. APPROVED and adopted this 19th day of April, 2011.

MAYOR