

HINCHINBROOK ROAD SAFETY ADVISORY COMMITTEE

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MEETING MINUTES – 7 AUGUST 2019

Meeting Opened: 10.30am

1. ATTENDANCE

- Mr Geoff Bormann – Queensland Police Service (QPS)
- Mr Ricky Butler – Stone River Bus Service
- Michael Furlan – Wilmar Sugar Australia Limited
- Mr Chris Bosworth – Canegrowers
- Mr Robert Milne – Hinchinbrook Shire Council (HSC)
- Mr James Stewart – Hinchinbrook Shire Council (HSC)
- Mr Ramon Jayo – Hinchinbrook Shire Council (HSC)

APOLOGIES

- Mr Rodger Bow – State Emergency Service (SES)
- Ms Rachel Coulson – Department of Transport and Main Roads (DTMR)
- Mr Robert Giuliano – Hinchinbrook Shire Council (HSC)
- Mr Kevin Riseley – Department of Transport and Main Roads (DTMR)
- Cr Wallis Skinner – Hinchinbrook Shire Council (HSC)
- Mr Lenny Toscano – Australia Post

2. CONFIRM MINUTES FROM PREVIOUS MEETING OF 5 JUNE 2019

Meeting held on 5 June 2019, be approved as a correct record of proceedings.

Moved by: Mr Geoff Bormann

Seconded by: Mr Robert Milne

3. BUSINESS ARISING FROM MINUTES – 5 JUNE 2019

3.1 Communication between Transport and Main Roads and Hinchinbrook Shire Council and priority listing of jobs.

Mr James Stewart provided a brief update on interactions with DTMR

Nothing Further.

3.1.1 Mayor Ramon Jayo and Mr James Stewart to make a submission regarding changing Abergowrie Road from a critical road to a major road.

Canegrowers organisation attended a meeting in Brisbane to address the situation. It was advised the Report is still in the hands of DTMR.

Undergoing further investigation

Awaiting DTMR response

It was advised that Mr James Stewart has met with the Department of Transport and Main Road's (DTMR) District Director and advised that DTMR is considering the change. Mr James Stewart to investigate further.

The Department of Transport and Main roads (DTMR) are currently in discussions with Hinchinbrook Mayor, Ramon Jayo. DTMR are considering various submissions including a proposal, which consists of keeping the roads critical status during peak traffic hours and then the road switching back to major status during non-peak periods.

No further progress has been made on this matter.

Awaiting a response from DTMR on the matter.

No further action has been taken on this agenda item. HRSAC still awaiting a response from DTMR.

No further action taken.

Further discussions held with DTMR in relation to this matter. Formal correspondence was sent to DTMR, however no response has been received. Mr James Stewart to follow up.

Mayor Ramon Jayo also noted that it would be good to write a letter to MP Mark Bailey if nothing is resolved.

3.2 Mr Ricky Butler raised concerns with hedge height on property (Alan Quagliotto) near train line on corner of Neame Street and Gedge Street as it is blocking visibility.

Meeting between Council's Works Engineer and resident was held to discuss the information in the Technical Memorandum provided by Langtree Consulting. The Technical Memorandum mentioned that an alternative solution would be to change the give way sign at the railway crossing to a stop sign.

HRSAC to write to Wilmar requesting a change of configuration to the railway crossing.

No further action has been taken.

Letter has been sent to Wilmar. No correspondence has been received.

The meeting noted that Wilmar has received the application for Works in Council's Road Reserve to undertake the signage and line marking works. This process will continue between Wilmar and HSC until the works have been completed.

3.3 Dr Jenna Devietti requested an update from Mr Don Oswin regarding advice from Council in relation to the pavement marking requirement adjacent to the road crossing on Morleys Road which needs to be undertaken by Wilmar in accordance with the Rail Crossing Agreement

At the meeting it was discussed that Michelle Galipo had tried to organise Council to undertake the works however the matter had not been resolved and was uncertain how to progress.

James Stewart suggested that the matter is taken off line and a direct face to face meeting with Works Engineer Jenna Devietti and Michelle is scheduled after the meeting to resolve the matter completely.

HRSAC Secretary to schedule meeting between HSC Works Engineer Jenna Devietti and Wilmar Michelle Galipo.

Council's Works Engineer, Jenna Devietti and Wilmar Rep Michelle Galipo met to discuss pavement marking requirements for Morley's Road. Council has provided Wilmar with a price. Wilmar Rep Michelle to pass onto Wilmar's Asset Management Team, however it is believed that the scope of works falls under capitals works and not maintenance. This will need to be reviewed by Wilmar, and then a letter to be written to Council indicating Wilmar's intentions.

Wilmar to review price and write back to Council on the matter.

This item is to be actioned through the Hinchinbrook Shire Council.

Works have been completed.

Matter Closed

3.4 Mayor Ramon Jayo informed of discussions held with Peter Sheedy (Canegrowers). Issue of concern is road condition between Ashton Hotel and Scotts Road (McKell siding).

The Road Safety Audit report has been completed. This has now been referred to the Principal Engineer (Civil) for endorsement. Mr Kevin Riseley advised HSC to request information in relation to the road safety audit report to the district director.

Mr Kevin Riseley has advised Council is required to formally request for a copy of the Road Safety Audit Report from District Director, Mr Stephen Mallows.

HRSAC Secretary to submit a letter to Mr Mallows and request a copy of the report.

Stephen Mallows [Department of Transport and Main Roads] – Letter to the District Director requesting Road Safety Audit Report for Abergowrie Road. [Item 3.5]

Letter from DTMR providing the Road Safety Report has not been received as at the 5 December 2018

No response has been received by DTMR. However DTMR Rep Kevin Riseley has advised that the Road Safety Audit Report has been reviewed by TMR. The audit did not find any section of road that had 'road camber and ride ability' issues as has been previously reported and the District Director now considers this matter closed. If this matter is still of concern TMR may consider other MUTCD related options.

HRSAC Secretary to follow up response.

HRSAC Secretary has made contact with DTMR, which DTMR is following up on this request. Mr Robert Milne mentioned that during the RMPC Audit, DTMR Representative mentioned that these works could be done under flood damage.

Mayor Ramon Jayo mentioned that a letter should be written to MP Mark Bailey.

3.5 Mr Gio Tantalo put forward a request for the Department of Transport and Main Roads to install flood height indicators at the Halifax Lagoons between Paravicinis Road and Vellas Road. Additionally another site at the western side of Halifax Bridge between the bridge and Morleys Road, commonly known as Castorina's Lagoon.

Kevin advised that the flood marker on the RHS has been knocked over at Castorinas Lagoon and the area between Parravicinis and Vellas Roads needs inspecting. There are criteria for the planning and design of floodways, and initial indications show it is a road, not a floodway. To change it to a floodway would require an upgrade to current standards. Kevin will investigate further, including budget and funding provisions and report findings to next HRSAC meeting.

The location on the western side (Castorinas Lagoon) where the flood marker has been knocked over requires replacement. It was identified that a flood way sign is required in the area. However the second site has been looked at and will be needed to be referred to design to investigate and reviewed in the near future.

Mr Kevin Riseley to update the committee in relation to the Halifax lagoon floodway proposal (subsequent to design review)

Mr Bob Milne has made mention that through the RMPC Maintenance process; the replacement of new sign's in the area has been scheduled.

Mr Bob Milne to report back to the committee once works have been completed.

DTMR advised in relation to Halifax Lagoons (between Paravicinis and Vellas Roads) CH: 2.695 this has been referred to Design section for a preliminary review.

The review is ongoing.

The Preliminary Design Review has progressed and advised flood depth markers can be recommended for installation at this location. A site visit is now pending to determine the types (G9-22-1A or G9-22-1B), number and locations (based upon March 2018 flood photograph provided in February 2019 by the Halifax QIC)

A follow up on the status of the 4km Floodway Signage rationalisation in relation to Castorina's Lagoon will be conducted and will provide an update on this at the next meeting.

Regarding Halifax Lagoons, TMR is attending the location immediately following this meeting to scope depth markers installation locations.

The 4km Floodway Signage rationalisation work involving Castorina's Lagoon – Maintenance are following up with the HSC-RMPC representative.

The Halifax Lagoons, TMR Road Safety & Design attended the location and inspected following the last meeting to scope depth marker installation locations. A signage installation plan based on the inspection is currently being developed.

3.6 Terms of Reference – Hinchinbrook Road Safety Advisory Committee

This is on hold - the meeting noted that all Council Terms of Reference are currently under review by the CEO.

3.7 Request to reduce speed within the Macknade township

Letter of correspondence was sent out to Mr Sam Zullo advising him of the outcomes to be undertaken.

Council's Design Department to undertake procurement to engage a suitable consultant to undertake the review.

The meeting noted that the EMISD attended the speed review with Langtree Consulting. After reviewing the traffic count data, it is believed that the data warrants the speed to be reduced from 60km/h to 50km/h. Report to be finalised and presented to Council.

At the DTMR Safer Roads Training Workshop that Council's Works Engineer, Jenna Devietti and Council's EMISD James Stewart attended last week, James said he learnt that speed reviews must be put to a formal Speed Review Committee before any change can be implemented. He was advised that there is currently no Speed Review Committee in North Queensland and HRSAC does not meet the requirements as a speed review committee. No further action can be taken on this until a speed review committee is formed.

EMISD had mentioned that this was raised at the most recent Regional Roads and Transport Groups (RRTG) Meeting. It was discussed that DTMR Rep Mr Brett Whitbread will be following this up. EMISD to follow up on an ETA.

HRSAC Secretary to draft letter to advise Mr Sam Zullo of the outcome.

Mayor Ramon Jayo suggested that a letter be written to MP Mark Bailey in relation to this. Mr James Stewart also mentioned that DTMR Representatives are following this up.

Action: Sam Zullo – Providing update in relation to the recent speed review undertaken on the Macknade Township [Item 3.7]

3.8 Mr John Tantalo raised concerns regarding the lack of lightning for the intersection of Dungeness Road and Wharf Road. It was noted that two recent incident reports have been provided to QPS in relation to this concern raised.

Council to investigate tenure of road to the jetty and existing lightning at this location.

Council officers have identified that the land is owned by the Port of Townsville and is not a Council road. Mr Bob Milne has mentioned that he has spoken to Ergon Energy, in which they have said they will get back to him with pricing for additional lighting.

To be left on the agenda.

No further progress.

HRSAC Secretary to follow up on price of additional lighting.

A request had been sent through to Ergon; however Council has not received a response. Council to follow up on price for additional lightning.

No response has been received by Ergon.

HRSAC Secretary to follow up with the Maintenance Supervisor.

Ergon has scheduled to undertake an inspection and to carry out a light test to see if a light is warranted for the intersection. Mr Robert Milne to follow up on response.

3.9 School Time Zones for Trebonne State School

Committee member queried existing 40km/hr school zone signage at the Trebonne State School that displayed the school zone times 7-9am & 2-4pm.

He stated every other school zone in the LGA had school zone times of 8-9:30am & 2:30-3:30pm. DTMR advised that all schools in the Hinchinbrook LGA should all be displaying the same time (i.e. 8-9:30am & 2:30-3:30pm) on all school zone signs.

DTMR advised a preliminary investigation would be conducted.

DTMR Rep attended 6141 – Stone River Road at the Trebonne State School on 16 January 2019 and confirmed the issue raised. The signs appear to have been replaced recently and the new signs effective times are the standard default times 7-9am and 2-4pm, not 8-9am and 2.30-3.30pm as required in the Hinchinbrook LGA (and as was previously signed at this location)

This matter was referred to Maintenance for investigation and enquires have been made with the Hinchinbrook RMPC Coordinator. Matter on going.

No update provided at this meeting. A drive through will be conducted and an update will be given at next meeting.

A drive through was conducted on 8 July 2019 and the signs have now been replaced.

Matter Closed.

3.10 Review of Bus Shelter along Stone River Road

Resident has raised concerns relating to the bus shelter located along Stone River Road. It was mentioned that the bus shelter has little visibility of road traffic and the resident is concerned for his daughter's safety. He has asked if the bus shelter could be relocated or a tree nearby be removed to improve sight distances.

Committee member has advised that the resident will be required to formally request the bus shelter audit committee to review and make a decision.

HRSAC Secretary to advise Council's Maintenance Supervisor of the outcome.

A Customer Request through the Hinchinbrook Shire Council had been raised for this one. HRSAC to follow up with Maintenance Supervisor for an update.

Works have been completed.

HRSAC to advise residents of the outcome.

Matter Closed.

3.11 Bus Pick Up Area Concerns – Hawkins Creek

Community member has raised concerns in relation to the bus pull up area on Hawkins Creek Road. The community member believes the state of the drop off area is such that the bus can no longer pull off the road because of the conditions and is forced to stop in the middle of the roadway to pick up kids. This was identified as being a dangerous place for the bus to stop, due to line of sight issues with trees and creek crossing. It was also mentioned that neighbouring property owner had performed drainage works in the vicinity, which was hindering the buses ability to pull off the road.

The matter to be referred to Council's Compliance and Technical Officer for investigations.

An investigation was undertaken into the matter by Council's Compliance and Technical Officer and where it was found that unauthorised drainage works had been undertaken in the vicinity of the bus pick up area. It was noted that the said drainage works were hindering the buses ability to pull off the road, which was creating the dangerous situation. Council's Compliance and Technical Officer had mentioned that communication had been undertaken with the neighbouring property, where it was mentioned that AECOM had removed the hard stand area during road construction works, however it was never in the scope to reinstate the hard stand area.

Council's Compliance and Technical Officer noted that Transnorth have been performing pick-ups/drop offs on the shelter side only, and have had no concerns.

Council in conjunction with Transnorth to monitor the change to the pick-up/drop off area.

Action: HRSAC Secretary to confirm with Transnorth if the changes are working well and if they are happy for this matter to be closed.

3.12 Pavement Failure – Log Creek Bridge to JK's Deli

HRSAC committee member wanted to make a note of the repeated pavement failure between Log Creek Bridge and JK's Deli.

Council's Executive Manager ISD required to follow up with DTMR.

HSC Officers have organised a meeting to conduct an inspection on this section of road.

An inspection was undertaken by Council officers and a scope of works was determined. DTMR have advised Council that the works could be completed under RMPC. However it was noted that there wouldn't be enough money to complete the works under the RMPC contract. Council is required to send a letter to DTMR to request for extra financial assistance to complete the full scope of works.

It was mentioned by Council's EMISD that costs will be monitor for pavement treatment repairs to show how much is required in future.

Action: Council Representatives to draft letter to be sent to DTMR to request for better financial support.

3.13 Bruce Highway and Mount Cudmore Road (Mount Gardiner Road) Intersection

A resident of Mt Gardiner Road raised concerns in relation to the current configuration of the intersection. The resident has asked if the Give Way sign can be changed to a stop sign as traffic is not stopping at the Give Way sign. He has witnessed two close calls at this intersection.

Subsequent minutes were received following with heading mentioning Mt Gardner Road intersection with the Bruce Highway and stated TMR had "advised that the sight distance is in accordance with the MUTCD, which doesn't warrant for the give way sign to be replaced with a stop sign. No action to be taken – Matter Closed" when in fact this was not assigned to TMR at the meeting to investigate and no physical investigation, preliminary or otherwise had been conducted.

Advised minute taker of the issue and the minutes of 5 December 2018 were corrected and the matter was assigned (5 June 2019) to TMR to investigate.

Update – 5 June 2019: Preliminary investigation is pending.

The meeting noted that an error was made when recording this action item. The minutes note that DTMR was to investigate the said intersection, however it was identified that this intersection is under local authority. This item will be processed through the Hinchinbrook Shire Council.

Matter Closed.

3.14 Mango Tree on Fulton Drive

Canegrowers Representative requested that the mango tree on Fulton Drive (near Ufers Road) be trimmed. The meeting noted that an inspection was conducted on the said mango tree, where it was found by Council's Maintenance Supervisor that there were no issues present. The committee has agreed that this tree be inspected again and would like to see action taken.

HRSAC Secretary to follow up with Council's Maintenance Supervisor.

The meeting noted that Council's Maintenance Department has received quotes to have the tree trimmed back. Council's Maintenance Supervisor has confirmed that the mango tree will be cut through the RMPC contract.

3.15 Road shoulders on Forrest Beach Road

Road safety inspection of the Forrest Beach floodway requested arising from a MOP's concerns. The concerns were discussed by the constituent with Cr Andrew Cripps a subsequent CRM was raised and forwarded directly from HSC to TMR advising:

Pat Pollard contacted me to advise that during a flood event, the water on the Ingham - Forrest Beach Road, on the northern side of the Forrest Beach washaway, rises to the point that it obscures the steep edge of the road shoulder, as the road shoulders are submerged under water. A motorist is therefore unable to perceive that the road shoulder falls away steeply. Unlike the southern side of the road at the washaway, the northern side doesn't have guard rails to prevent vehicles, for whatever reason, pulling over on the side of the road through the Forrest Beach washaway area. Pat feels this is a safety issue and has requested that guard rails be installed on the northern side of the road through the Forrest Beach washaway. People are also observed walking along this stretch of road during a flood event. The Ingham - Forrest Beach Road is a state controlled road. It may be that this matter needs to be forwarded to the Hinchinbrook Road Safety Advisory Committee for consideration and communication to the Department of Transport and Main Roads Northern District Office in Townsville.

DTMR Representative to undertake preliminary investigations.

Road Safety Investigations - In one area on the straight (between CH: 16.600 to CH: 17.700) it was identified a set of REGP's appear to be missing or not installed - this area is currently spaced at 150m. 2 x New REGP's (1 set) to be installed at CH:17.225.

Centre line RRPM's on both substandard horizontal curves are spaced at 24m whereas the correct spacing is 12m. RRPM's spacing to be changed from 24m to 12m through both substandard horizontal curves.

Road Safety Comment/Recommendations - The MOP has requested guardrails be installed LHS gazetted on the floodway to prevent road users from driving off the road at times when the floodway is overtopped by floodwater and the water obscures the steep drop off adjacent to road shoulder.

Road users are, until a road is signed as closed, permitted to travel a flooded road section with due care. However TMR policy recommends absolutely no travel in floodwaters either as a motorist or on foot as a pedestrian - if its flooded, forget it!

When road users opt to travel through flooded road sections they must understand that there are unknown hazards the floodwater can obscure, for example:

- *A road section beneath the water that is washed away*
- *An object under the water that has been washed onto the roadway that a vehicle travelling across could get snagged on*
- *Road geometry unclear due to REGP's that may have washed away*
- *Steep drop offs from road edges especially at floodway's*

Roads are designed to standards and principles involving many criteria however they all relate to network use recognised and accepted as normal along with normal environmental factors (rain, fog etc). Apart from floodway specific road section designs; the associated signs and depth markers - all other infrastructure designed and installed at or on a floodway is only installed for road safety specifically relating to the operation of the road section under normal operations and conditions - not flooding.

There have been no reportable crashes listed in this area since crash reporting began in 1988. The road section is signed as a floodway, line marked and delineated to MUTCD requirements (apart from the minor matters listed in the findings). Based on the above the Traffic Engineering & Road Safety Team does not recommend installation of a guardrail at the Forrest Beach floodway.

Action: HSC to communicate this back to Mr Pat Pollard through Cr Andrew Cripps.

Matter Closed.

3.16 Road User Concerns at the Intersection of Forrest Beach Road and Sunnybank Road

HRSAC Secretary has been approached by a resident who had concerns in relation to road users travelling along Forrest Beach Road in the vicinity of the Sunnybank Road intersection. The complainant mentioned that while they are performing a right turn movement into their property on the southern side of the road reserve, other road users overtake the compliant using the right hand lane. The complainant is worried that one day there will be a traffic accident due to this. It was requested that HRSAC look into the matter.

HRSAC members believe that the issue doesn't relate to the configuration of the road, and is due to poor driver behavior. QPS Representative mentioned that the complainant would be required to provide evidence and report these issues to QPS for action.

HRSAC Secretary to communicate this outcome to the complainant

Action: Lynda Kelley – Letter advising outcome of complaint raised in relation to road users on Forrest Beach Road [Item 3.16]

Matter Closed.

4. CORRESPONDENCE

Outward Correspondence

- Lynda Kelley – Letter advising outcome of complaint raised in relation to road users on Forrest Beach Road [Item 3.16]
- Sam Zullo – Providing update in relation to the recent speed review undertaken on the Macknade Township [Item 3.7]

Incoming Correspondence

Nil

Action: All correspondence received and noted.

RESOLUTION: That the Correspondence report be accepted as read.

Moved by: Ricky Butler

Seconded by: Mr Geoff Bormann

5. GENERAL BUSINESS

5.1 Obstruction within Road Reserve of Vitales Road, Bemerside

Mayor Ramon noted that a recent obstruction had been placed within the road reserve of Vitales Road, Bemerside. It was questioned if anything had happened in relation to this. It was noted that Council has processed this complaint by undertaken compliance action.

Action: Council to monitor the situation.

Matter Closed.

5.2 Start of the cane season

QPS Representative Mr Geoff Bormann making note that the start of the cane season has been good and no issues has been raised. Wilmar Representative mentioned that the publicity worked well and cane has been cut within the rail corridor.

Action: Received and noted.

Matter Closed.

5.3 Sight Distance Concern – Intersection of Warrens Hill Road and Bosworths Road

HRSAC Committee has raised concerns in relation to poor sight distance at the intersection of Warrens Hill Road and Bosworths Road. It was noted that a tree is hindering the sight distance and should be checked.

Action: Request to be processed through Council's Customer Request Management (CRM) System.

Matter Closed.

5.4 80km/h Zone – Toobanna Township

HRSAC Committee member wanted to raise why DTMR made the decision to add a 80km/h speed zone straight after a 100km/h zone at the Toobanna Township.

DTMR Representative were not present at the meeting and couldn't provide an official answer. Action item to remain on the agenda until an answer can be given.

5.5 Wilmar Railway Crossing – Gilroy Santa Maria College

HRSAC Committee member wanted to raise why Wilmar trains are coming through the Gilroy crossing at 3.00pm to 3.15pm.

Action: Wilmar to communicate this to staff members.

Matter Closed.

5.6 Road Safety Week

Council's EMISD noted road safety week will be held from Monday 26 August to Friday 30 August 2019. Mayor Ramon mentioned that it would be good to get publicity out in relation to this.

Action: HRSAC to organise publicity for Mayor's Message.

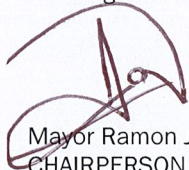
Matter Closed.

6. NEXT MEETING

The next HRSAC Meeting is scheduled at **10:30am on Wednesday, 2 October 2019**, in the Council Chambers

7. CLOSURE

Meeting closed at: 12.00



Mayor Ramon Jayo
CHAIRPERSON