



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
18 JUNE 2013
AT 9.00 AM

-
- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, DG Carr, WG Skinner, LR Molachino and MG Tack
 - Also present was the Chief Executive Officer (LE Mash), Manager Engineering Services (BE Leach), Manager Environmental Health Services (T Tanase), Manager Corporate and Economic Development (RF Pennisi), Finance Manager (CJ Trost) and Executive Secretary (BK Edwards)

- APOLOGY
- An apology for non-attendance was received from Councillor SJ Kaurila and it was resolved that leave of absence be granted

- PRAYER
- Councillor MG Tack opened the meeting with prayer

Works Engineer J Devietti, Infrastructure Engineer C Gray and Water and Sewerage Manager P Martin were present when the meeting commenced.

1. MINUTES
- *Moved Councillor Carr*
Seconded Councillor Skinner
- Resolved that the Minutes of the General Meeting held on 21 May 2013 be approved as a correct record of proceedings and be signed by the Mayor. *Carried*

2. BUSINESS

2.1 FINANCE

2.1.1 MONTHLY STATUS REPORT

Consideration of monthly Finance Manager Status Report for June 2013.

Moved Councillor Molachino
Seconded Councillor Skinner

That the Report be received and noted.

Carried - 180613-01

2.1.2 FINANCIALS

Consideration was given to a report of financial activities as at 31 May 2013.

Moved Councillor Skinner
Seconded Councillor Tack

That the Report be received and noted.

Carried - 180613-02

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for May 2013.

Moved Councillor Skinner
Seconded Councillor Carr

That the Report be received and noted.

Carried - 180613-03

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Manager Engineering Services Status Report for June 2013.

Moved Councillor Lynch
Seconded Councillor Carr

That the Report be received and noted.

Carried - 180613-04

2.2.3 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of May 2013.

Moved Councillor Skinner
Seconded Councillor Molachino

That the Works Report be received and noted.

Carried - 180613-05

2.2.4 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of May 2013.

Moved Councillor Skinner
Seconded Councillor Molachino

That the Water and Sewerage Works Program Report be received and noted.

Carried - 180613-06

Water and Sewerage Manager P Martin left the meeting at 9.40 am

2.2.5 CYCLONE YASI NDRRA RECOVERY PHASE

Consideration of Council's NDRRA Restoration Program General Progress Report in conjunction with AECOM as at 29 May 2013.

Moved Councillor Skinner
Seconded Councillor Carr

That the Report be received and noted.

Carried - 180613-07

2.2.6 NDRRA INFRASTRUCTURE RESTORATION PROGRAM – HSC 13/03 – NDRRA INGHAM AERODROME - PAVEMENT REHABILITATION

Consideration of Report to Council from Infrastructure Engineer dated 7 May 2013 regarding tenders received for NDRRA Infrastructure Restoration Program – HSC 13/03 - NDRRA Ingham Aerodrome - Pavement Rehabilitation.

Moved Councillor Carr
Seconded Councillor Molachino

That Council award the contract HSC 13/03 NDRRA Ingham Aerodrome – Pavement Rehabilitation to Keita Services for the tendered sum of \$96,305.53 (excl GST). This award will be subject to the determination that there are no impediments identified during the period leading up to the issuing of a letter of acceptance.

Carried - 180613-08

2.2.7 NDRRA INFRASTRUCTURE RESTORATION PROGRAM – HSC 13/13 – SUPPLY OF QUARRY PRODUCTS FOR THE HSC NDRRA PROGRAM

Consideration of Report to Council from Infrastructure Engineer dated 31 May 2013 regarding tenders received for NDRRA Infrastructure Restoration Program – HSC 13/13 – Supply of Quarry Products for HSC NDRRA Program.

Moved Councillor Carr
Seconded Councillor Tack

That Council accept all prices offered for the Standing Offer Contract HSC 13/13 – Supply of Quarry Products for the HSC NDRRA Program to be selected in accordance with the best value criteria for individual projects within the extended Reconstruction Program. Suppliers will be selected in accordance with the most cost effective outcome subject to “Ex Bin” price, cartage and availability.

Carried - 180613-09

2.2.8 HSC 13/10 – ANNUAL PLANT HIRE

Consideration of Report to Council from Works Engineer dated 5 June 2013 regarding tenders received for HSC 13/10 – Annual Plant Hire.

Moved Councillor Skinner
Seconded Councillor Carr

That Council award the contract HSC 13/10 – Annual Plant Hire to various successful offerers for a period of twelve (12) months commencing on 1 June 2013.

Carried - 180613-10

2.2.9 HSC 13/28 – SUPPLY AND DELIVERY OF SAND FOR PIPE BEDDING AND GENERAL USE

Consideration of Report to Council from Infrastructure Engineer dated 4 June 2013 regarding tenders received for HSC 13/28 – Supply and Delivery of Sand for Pipe Bedding and General Use.

Moved Councillor Molachino
Seconded Councillor Carr

That Council award the contract HSC 13/28 – Annual Supply and Delivery of Sand for Pipe Bedding and General Use to Zanghi Earthmoving for a period of twelve (12) months commencing on 1 July 2013.

Carried - 180613-11

2.2.10 HSC 13/23 – SUPPLY OF DRAINAGE PIPES, BOX CULVERTS AND HEADWALLS

Consideration of Report to Council from Manager Technical Services dated 6 June 2013 regarding tenders received for HSC 13/23 – Supply of Drainage Pipes, Box Culverts and Headwalls.

Moved Councillor Skinner
Seconded Councillor Tack

That Council accept all the offers including the late offer and that they all be included on Council's Annual Supply Contract HSC 13/23 – Supply of Drainage Pipes, Box Culverts and Headwalls.

Carried - 180613-12

2.2.11 KEHL'S ROAD – DUST NUISANCE

Consideration of Report to Council from Manager Engineering Services dated 4 June 2013 seeking Council's direction in relation to dust nuisance on 158 Kehl's Road Trebonne.

Moved Councillor Molachino
Seconded Councillor Skinner

That Council add the section of Kehl's Road Chainage 1581 to Chainage 1650 to its Road Register.

That the section of Kehl's Road from Chainage 1581 to Chainage 1650 be upgraded to a 4 metre sealed standard.

Carried - 180613-13

2.2.12 OLD BLUE LIGHT ASSOCIATION INC (OBLAI) LOWER HERBERT BRANCH – REQUEST FOR UPGRADE TO HALIFAX BMX TRACK

Consideration of Report to Council from Manager Technical Services dated 28 May 2013 regarding request from Old Blue Light Association to upgrade the Halifax BMX Track to 300m long x 3m wide with funding received to undertake the works and seeking permission from Council as the asset owner and authority responsible for public liability and maintenance.

Moved *Councillor Lynch*
Seconded *Councillor Molachino*

That Council approve the request to allow Old Blue Light Association Inc to upgrade the existing track to the standard as detailed in the draft drawing provided and that all works are to be overseen by Council's Technical Support Department. *Carried - 180613-14*

2.2.13 ERGON ENERGY – STREET LIGHTING INFRASTRUCTURE – HINCHINBROOK SHIRE

Consideration of Report to Council from Infrastructure Engineer dated 31 May 2013 regarding Ergon Energy's full Audit of North Queensland infrastructure in 2012 and plotted location and description of all of Street Light fittings within Hinchinbrook Shire. Information was supplied as a GIS layer to the Assets Department and as a spread sheet to the Infrastructure Engineer to assist the Shire in rationalising Street Lighting infrastructure and calculating the correct charging regime.

Moved *Councillor Lynch*
Seconded *Councillor Skinner*

That Council commence negotiations with the Department of Transport and Main Roads (DTMR) to equitably distribute the cost of operating street lighting throughout Hinchinbrook Shire and agree to a process for billing in conjunction with Ergon Energy.

Furthermore Council investigate longer term strategies to rationalise the location of street lights and reduce operating costs including the use of the latest generation of LED light fittings.

Carried - 180613-15

Manager Technical Services G Weston entered the meeting at 9.57 am

2.2.14 SIGNAGE COMMITTEE MEETING MINUTES

Consideration of Report to Council from Manager Engineering Services dated 4 June 2013 seeking Council's endorsement of the Signage Committee Meeting Minutes for the meeting held 30 May 2013.

Moved *Councillor Lynch*
Seconded *Councillor Molachino*

That Council endorse the Signage Committee Meeting Minutes from 30 May 2013.

That Councillor Tack be nominated and a community member be sought to sit on the Signage Committee.

That Four Mile Road be the preferred road for the tourist loop.

That the Tourist Loop be designated with a number as determined by DTMR.

That the slogans for places of interest be adopted and placed onto signage. *Carried - 180613-16*

2.2.15 HINCHINBROOK TOURIST LOOP – SIGNAGE PLAN

Consideration of Report to Council from Manager Technical Services dated 28 May 2013 seeking Council's consideration of tourist loop highway signage for the Tourist Loop drive steering travellers passing through Ingham towards the coastal communities as a means of improving tourist visitation to the areas.

Moved *Councillor Lynch*
Seconded *Councillor Carr*

That Council approve the Tourist Loop based on Option B which incorporates the Loop passing through Four Mile Road and that the Loop be labelled as Tourist Drive as designated with a number as determined by DTMR.

That Council approve the aerial photograph of Hinchinbrook Island to be used on the Highway Signage as being the most suitable for the drive. *Carried - 180613-17*

The meeting adjourned at 10.30 am for Morning Tea and Works Engineer J Devietti and Manager Technical Services G Weston left the meeting

The meeting resumed at 10.43 am and Town Planning and Development Officer B Christie-Johnston was present

For convenience, Council brought forward the Late Agenda Items (2.2.16 and 2.2.17) tabled as follows for consideration:-

2.2.16 NDRRA INFRASTRUCTURE RESTORATION PROGRAM – HSC 13/08 – NDRRA REHABILITATION OF MULTIPLE ROADS AND STREETS

Consideration of Report to Council from Manager Engineering Services dated 17 June 2013 regarding tenders received for NDRRA Infrastructure Restoration Program – HSC 13/08 - NDRRA Rehabilitations of Multiple Roads and Streets.

*Moved Councillor Carr
Seconded Councillor Skinner*

That Council award the contract HSC 13/08– NDRRA Rehabilitation of Multiple Roads and Streets to Cheshire Contractors for the tender sum of \$1,512,537.35 (excl GST). This award will be subject to the determination that there are no impediments identified during the period leading up to the issuing of a letter of acceptance. *Carried - 180613-18*

2.2.17 HINCHINBROOK BETTERMENT PROJECTS

Consideration of Report to Council from Manager Engineering Services dated 17 June 2013 seeking Council's direction regarding the prioritisation and selection process for its various candidate projects under Old Reconstruction Authority's Betterment Program.

*Moved Councillor Molachino
Seconded Councillor Skinner*

That Council prioritise its candidate Betterment Projects as follows:-

1. Old Wharf Road Ingham
2. Orient Road Ingham
3. Jourama Road Ingham
4. Mount Gardiner Road Ingham
5. Hamleigh Road
6. Dutton Street Ingham
7. Palm Creek Ingham

Carried - 180613-19

Infrastructure Engineer C Gray left the meeting at 11.08 am

2.3 CORPORATE AND ECONOMIC DEVELOPMENT

2.3.1 TOIGI AND FASCETTI c/- HANSEN SURVEYS

Seeking a Development Permit for Reconfiguring a Lot – Subdivision of Land – one (1) lot into two (2) lots and access easement over Lot 32 on SP217228 dated 19 April 2013 at Old Wharf Road Macknade. (067/0090)

Consideration of Report to Council from Town Planning and Development Officer dated 11 June 2013

*Moved Councillor Carr
Seconded Councillor Molachino*

That the Development Permit of Toigo and Fascetti for Reconfiguration of a Lot – Subdivision of Land (Access Easement) over Lot 32 on SP217228 be approved in full subject to the following conditions:-

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
(a) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: (i) Proposed Reconfiguration, Lot 32 on SP217228, Macknade, Drawing 13064, prepared by Hansen Surveys, dated April 2013.	At all times
(b) The applicant must construct property accesses to both lots in accordance with Hinchinbrook Shire Council standards or demonstrate such is already in existence.	Prior to Council releasing the survey plan.
(c) The Applicant must demonstrate that all utility services to the proposed new lots are separate and located wholly within the particular lot being served.	Prior to Council releasing the survey plan.
(d) That no change in existing artificial or natural drainage paths on the subject land occurs without the express approval of both owners and the local drainage board if applicable.	At all times
(e) That cane haulage must not utilise the existing access off Bullock Paddock Road.	At all times

Carried - 180613-20

2.3.2 DAVID AND JANINE GUAZZO c/- HANSEN SURVEYS

Seeking a Development Permit for Reconfiguring a Lot – Subdivision of Land – one (1) lot into two (2) lots over Lot 10 on RP717127 dated 30 May 2013 at 2 Moretti Street Ingham. (066/0238)

Consideration of Report to Council from Town Planning and Development Officer dated 14 June 2013

Moved Councillor Lynch
Seconded Councillor Molachino

That the Development Permit of David and Janine Guazzo for Reconfiguration of a Lot – Subdivision of Land over Lot 10 on RP717127 be approved in full subject to the following conditions:-

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
(a) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: (i) Proposed Reconfiguration, Lot 10 on RP717127, 2 Moretti Street, Ingham, Ref: 130454, prepared by Hansen Surveys, April 2013.	At all times
(b) The applicant must provide an invert crossing to the new allotment, constructed to Hinchinbrook Shire Council standard.	Prior to Council releasing the survey plan.
(c) The Applicant must provide separate sewerage reticulation to the new allotment, via extension of the existing sewerage mains.	Prior to Council releasing the survey plan
(d) The Applicant must provide separate water reticulation service to the new allotment, via extension of existing water mains as necessary.	Prior to Council releasing the survey plan

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
(e) The Applicant must submit a proposal to satisfy <i>Hinchinbrook Shire Planning Scheme 2005</i> requirements (refer section 6.19, Table 29, Outcome 3) regarding creation of new lots in the mapped flood area for the consideration and approval of Council. This submission must include detail to demonstrate that stormwater and surface drainage has been catered for in a manner so as to not cause nuisance to adjoining properties. Such a submission, when/if approved is to form part of the approval.	Prior to Council releasing the survey plan
(f) The Applicant must demonstrate that all utility services to the proposed new allotment are separate and located wholly within the particular allotment being served.	Prior to Council releasing the survey plan
(g) The Applicant must provide evidence that there is an existing electricity supply available to the new lot, or provide an electricity supply to the new allotment. Evidence of an existing supply must be in a form acceptable to Hinchinbrook Shire Council.	Prior to Council releasing the survey plan

Carried - 180613-21

2.3.3 FRANCESCO (FRAN)K GIANDOMENICO

Seeking a Development Permit for Material Change of Use: Duplex Unit (2 x 3 bedroom units) over Lot 1 on RP718085 dated 3 June 2013 at 18-20 Atkinson Street Ingham. (058/0367)

Consideration of a Report to Council from Town Planning and Development Officer dated 11 June 2013.

Moved Councillor Molachino
Seconded Councillor Skinner

That the Development Application of Frank Giandomenico for proposed Material Change of Use (Code Assessable) – Duplex Unit (2 x 3 bedroom units), over Lot 1 on RP718085 at 18-20 Atkinson Street Ingham is approved in full subject to the following conditions:-

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
(a) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: (i) Site Plan, Frank Giandomenico, Atkinson Street Units, 18-20 Atkinson Street, Ingham, Project number 1413, Dwg SK 1 Rev. A, prepared by Hugh Markwell Architect, dated May 2013. (ii) Streetscapes, Frank Giandomenico, Atkinson Street Units, 18-20 Atkinson Street, Ingham, Project number 1413, Dwg SK 2 Rev. A, prepared by Hugh Markwell Architect, dated May 2013. (iii) Shadow Study, Frank Giandomenico, Atkinson Street Units, 18-20 Atkinson Street, Ingham, Project number 1413, Dwg SK 3 Rev. A, prepared by Hugh Markwell Architect, dated May 2013.	At all times

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
(iv) 3 Bed Units, Frank Giandomenico, Atkinson Street Units, 18-20 Atkinson Street, Ingham, Project number 1413, Dwg SK 4 Rev. A, prepared by Hugh Markwell Architect, dated May 2013. (v) Alternative Footprint, Frank Giandomenico, Atkinson Street Units, 18-20 Atkinson Street, Ingham, Project number 1413, Dwg SK 6 Rev. A, prepared by Hugh Markwell Architect, dated May 2013.	
(b) All stormwater emanating from the site is to be directed to either the kerb and channel or underground systems as applicable. Any new kerb and channeling, pits, sections of underground line, or other ancillary works, are to be to Hinchinbrook Shire Council standards. Provision is to be made for stormwater drainage from adjacent lots that naturally or currently drain through the site. A stormwater drainage plan is to be submitted to Council for consideration and approval prior to works commencing on site.	Prior to any site works commencing
(c) Property accesses (inverts through K & C) are to be constructed to Hinchinbrook Shire Council's Standards at each nominated driveway and to include sealing to the existing roadway seal edge and including appropriate tapers at the throat of the access. All redundant accesses are to be removed.	Prior to the use commencing
(d) Landscaping of the development is to be undertaken in accordance with Council's Planning Scheme, Table 10 Outcome 8. A landscape plan is to be submitted to Council for consideration and approval prior to works commencing on site.	Prior to the use commencing
(e) All lighting associated with the development is to be sited so as to not cause nuisance with to neighbouring properties in accordance with Council's Planning Scheme.	Prior to any site works commencing

Carried - 180613-22

Town Planning and Development Officer B Christie-Johnston Ben left the meeting at out 11.13 am

2.3.4 GIRRINGUN REGION INDIGENOUS PROTECTED AREA

Consideration of Report to Council from Manager Corporate and Economic Development dated 15 May 2013 regarding request received from the Giringun Aboriginal Corporation seeking letter of support from Council for the Giringun Region Indigenous Protected Area.

Moved Councillor Molachino

Seconded Councillor Carr

That Council provide a letter of support to the Giringun Aboriginal Corporation for the Giringun Region Indigenous Protected Area.

Carried - 180613-23

Councillor PD Lynch declared a material personal interest in Item 2.3.5 (as defined in section 173 of the Local Government Act 2009) due to his employment with the Hinchinbrook Community Support Centre and excluded himself from the meeting while the matter was debated and the vote taken.

2.3.5 NATIONAL REGULATORY SYSTEM FOR COMMUNITY HOUSING (NRSCH)

Consideration of Report to Council from Manager Corporate and Economic Development dated 22 May 2013 regarding advice received on the new National Regulatory System for Community Housing and its impact on Council's provision of low cost social housing.

Moved Councillor Carr
Seconded Councillor Tack

That Council advise the Department of Housing and Public Works that we no longer wish to be a community housing provider and that we intend to investigate the possibility of a local community housing provider taking over ownership of the Forest Glen Retirement Units. *Carried - 180613-24*

Councillor PD Lynch returned to the meeting

2.3.6 HERBERT RIVER JOCKEY CLUB

Consideration of Report to Council from Manager Corporate and Economic Development dated 30 April 2013 regarding request received from the Herbert River Jockey Club for sponsorship of the 2013 Ingham Races – Ingham Gold Cup on 31 August 2013 and Trebonne Hotel Race Day 23 November 2013.

Moved Councillor Molachino
Seconded Councillor Skinner

That Council provide sponsorship in the 2013 / 2014 budget in the sum of \$2,250 (excl GST) with \$1,430 (excl GST) inkind support to the Herbert River Jockey Club for the 2013 Annual Races and should cost of the work exceed the budget allocation, an invoice for the excess amount above \$1,500 will be sent to the Club for payment. *Carried - 180613-25*

2.3.7 INGHAM ARTS FESTIVAL

Consideration of Report to Council from Manager Corporate and Economic Development dated 30 April 2013 regarding request received from the Ingham Arts Festival Association Inc for sponsorship of the 2013 Annual Ingham Arts Festival being held from 18 to 23 August 2013.

Moved Councillor Carr
Seconded Councillor Skinner

That Council offer the Festival cash sponsorship in the sum of \$900 (excl GST), as well as inkind support to the value of \$567. *Carried - 180613-26*

2.3.8 SPONSORSHIP OF "DIGITAL PHOTOGRAPHY IN THE BUSH" - BIRDLIFE AUSTRALIA

Consideration of Report to Council from Manager Corporate and Economic Development dated 4 April 2013 regarding request received from Mungalla Aboriginal Corporation for Business seeking sponsorship by way of "free of charge" use of the meeting rooms at TYTO for the Birdlife Photography Group meet over the weekend of 4 to 7 October 2013.

Moved Councillor Tack
Seconded Councillor Molachino

That Council support the Mungalla Aboriginal Corporation for Business Birdlife Photography Group meet by way of provision of financial support of \$500 (ex GST) on the provision that there be a link to the TYTO Precinct website and that information about the area be included in the Birdlife newsletter.

Additionally, that a minimum of 20 photos taken at Broadwater and TYTO be donated to the Council for their use in any promotional material as Council deems appropriate, free of any 'by courtesy clause' or fee / payment. *Carried - 180613-27*

2.3.9 EXTENSION OF HINCHINBROOK SHIRE COUNCIL HIRE OF TYTO RESTAURANT

Consideration of Report to Council from TYTO Precinct Manager dated 11 June 2013 seeking Council's direction regarding casual hire of the TYTO Restaurant.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council extend the casual hire of the TYTO Restaurant up to the date of 31 January 2014. *Carried - 180613-28*

2.3.10 MONTHLY STATUS REPORT

Consideration of monthly Manager Corporate and Economic Development Status Report for June 2013.

Moved Councillor Molachino
Seconded Councillor Tack

That the Report be received and noted.

Carried - 180613-29

2.4 ENVIRONMENTAL HEALTH SERVICES

2.4.1 ENVIRONMENTAL HEALTH SERVICES ACTIVITY REPORT

Consideration of monthly Environmental Health Services Activity Report for May 2013.

Moved Councillor Skinner
Seconded Councillor Carr

That the Report be received and noted.

Carried - 180613-30

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Manager Environmental Health Services Status Report for June 2013.

Moved Councillor Lynch
Seconded Councillor Molachino

That the Report be received and noted.

Carried - 180613-31

2.4.3 REVIEW OF WASTE MANAGEMENT PRACTICES

Consideration of Report to Council from Manager Environmental Health Services dated 14 June 2013 seeking Council's direction regarding recent review of waste management practices.

Moved Councillor Lynch
Seconded Councillor Skinner

That due in part to an environment of fiscal constraint, Council resolves to:-

1. Close the Forrest Beach Greenwaste Transfer Station effective 1 September 2013.
2. Discontinue the yearly Kerbside Collection from 1 July 2013.
3. Reduce the frequency of Rural Cleanup Skips from twice yearly to once yearly from 1 July 2013.

Carried - 180613-32

Councillor MG Tack left the meeting at 12.00 noon

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for May 2013.

Moved Councillor Lynch
Seconded Councillor Molachino

That the Report be received and noted.

Carried - 180613-33

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for June 2013.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted.

Carried - 180613-34

2.5.3 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 May 2013 to ensure transparency and public scrutiny of Councillor workload.

Moved *Councillor Molachino*
Seconded *Councillor Carr*

That the Report be received and noted.

Carried - 180613-35

CONFIDENTIAL ITEM

2.6 CORPORATE AND ECONOMIC DEVELOPMENT

Moved *Councillor Molachino*
Seconded *Councillor Carr*

That pursuant to Division 3 Section 275 (1) (e) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.1 as a contract is proposed to be made by it.

Discussions took place in Closed Session on the above referred to item.

Moved *Councillor Molachino*
Seconded *Councillor Carr*

That Council return to Open Meeting.

2.6.1 HERBERT RESOURCE INFORMATION CENTRE (HRIC) STRATEGIC REVIEW

Consideration of Report to Council from Manager Corporate and Economic Development dated 5 June 2013 seeking Council's consideration of presentation of the February 2013 HRIC Rapid Strategic Assessment Report regarding the HRIC Strategic Review.

Moved *Councillor Lynch*
Seconded *Councillor Molachino*

That Council provide a letter advising the HRIC Board that in principle Council supports the Board moving forward with Option Two of the HRIC Rapid Strategic Assessment Report.

Carried - 180613-36

3. CONCLUSION – This concluded the business of the meeting which closed at 12.44 pm

APPROVED and adopted on 16 July 2013

MAYOR