



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
19 FEBRUARY 2013
AT 9.05 AM

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- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, DG Carr, WG Skinner, LR Molachino SJ Kaurila and MG Tack
 - Also present was the Chief Executive Officer (LE Mash), Manager Engineering Services (BE Leach), Manager Corporate and Economic Development (RF Pennisi), Manager Environmental Health Services (TV Tanase), Finance Manager (CJ Trost), and Executive Secretary (BK Edwards)

- PRAYER
- Chief Executive Officer, LE Mash opened the meeting with prayer

1. MINUTES
- *Moved* Councillor Molachino
Seconded Councillor Skinner

Resolved that the Minutes of the General Meeting held on 29 January 2013 be approved as a correct record of proceedings and be signed by the Mayor. *Carried*

2. BUSINESS

2.1. FINANCE

2.1.1 MONTHLY STATUS REPORT

Consideration of monthly Finance Manager Status Report for the months December 2012 / January 2013.

Moved Councillor Carr
Seconded Councillor Lynch

That the Report be received and noted.

Carried - 190213-1

2.1.2 FINANCIALS

Consideration was given to a report of financial activities as at 31 January 2013.

Moved Councillor Lynch
Seconded Councillor Molachino

That the Report be received and noted.

Carried - 190213-2

2.1.3 WORKING CAPITAL FACILITY

Consideration of Report to Council from Finance Manager dated 7 February 2013 regarding Council accessing funds from the Queensland Treasury Corporation working capital facility as required.

Moved Councillor Tack
Seconded Councillor Molachino

That Council approve the Chief Executive Officer and the Finance Manager as joint authority to withdraw funds from the Queensland Treasury Corporation working capital facility as required.

Carried - 190213-3

Manager Engineering Services, BE Leach entered the meeting at 9.20 am

2.2 ENGINEERING

Works Engineer, J Devietti entered the meeting at 9.23 am

2.2.1 WORKS REPORT

Consideration was given to a report of civil operations for the month of January 2013.

Moved Councillor Carr
Seconded Councillor Skinner

That the Works Report be received and noted.

Carried - 190213-4

Works Engineer, J Devietti left the meeting at 9.50 am

2.2.2 CYCLONE YASI NDRRA RECOVERY PHASE

Consideration of Council's NDRRA Restoration Program Summary Report in conjunction with AECOM as at 5 February 2013.

Moved Councillor Carr
Seconded Councillor Skinner

That the Report be received and noted.

Carried - 190213-5

Acting Infrastructure Engineer, C Gray and Water and Sewerage Manager, P Martin entered the meeting at 10.00am

2.2.3 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROJECT – TENDER REVIEW – HSC 12/24 – NDRRA VARIOUS ROADS AND STREETS - PAVEMENT REHABILITATION

Consideration of Report to Council from Acting Manager Engineering Services dated 4 February 2013 regarding tenders received from HSC 12/24 – NDRRA Various Roads and Streets – Pavement Rehabilitation.

Moved Councillor Tack
Seconded Councillor Skinner

That Council award the contract HSC 12/24 – NDRRA Various Roads and Streets - Pavement Rehabilitation to RHA Australia Pty Ltd for the tendered amount of \$1,535,065.24 on the basis that RHA Australia Pty Ltd have complied with the Value for Money considerations and can confirm that they have the ongoing capacity to complete the contract.

Carried - 190213-6

2.2.4 HSC 12/79 – RELINING OF GRAVITY SEWER MAINS

Consideration of Report to Council from Water and Sewerage Manager dated 31 January 2013 regarding tenders received from HSC 12/79 – Relining of Gravity Sewer Mains.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council award the contract HSC 12/79 – Relining of Gravity Sewer Mains for the relining of mains from DN150 to DN375 in varying lengths and the reinstatement of house connections within Ingham to Underground Asset Services Pty Ltd at their tendered price of \$544,285.50 (incl GST).

Carried - 190213-7

2.2.5 HINCHINBROOK COMMUNITY PROGRESS ASSOCIATIONS – MISCELLANEOUS VILLAGE UPGRADES PROGRAM

Consideration of Report to Council from Manager Technical Support dated 29 January 2013 regarding proposed projects and priorities put forward from the Hinchinbrook community Progress Associations (Lucinda Progress Association, Taylors Beach Progress Association, Halifax Progress Association, Forrest Beach Progress Association and Trebonne Action Group) for consideration as part of the 2012 / 2013 Miscellaneous Village Upgrades budget.

Moved Councillor Skinner
Seconded Councillor Kaurila

That Council approve the following projects to be funded from the 2012 / 2013 Miscellaneous Village Upgrade program:-

1. 'You Are Here' map signage at two locations - Dungeness and Borello Park Lucinda.
2. Shade trees within the grassed reserve on the intersection of Ferrero Street and Patterson Parade Lucinda.
3. Makeover of small shelters within Lions Park Lucinda.
4. Removal of the existing brick timber burning BBQ at Lions Park Taylors Beach and replacement with Council's standard single electric BBQ.
5. Installation of stainless steel rod holders along the top of the rock wall at the Taylors Beach spit.
6. Solar street light at Cassady Creek Boat Ramp Forrest Beach.
7. History sign and 'You Are Here' map to be erected within Leo Park Trebonne.
8. Community sign installed at Trebonne. *Carried - 190213-8*

Acting Infrastructure Engineer, C Gray and Water and Sewerage Manager, P Martin left the meeting when the meeting adjourned at 10.27 am for morning tea. The meeting resumed at 10.45 am.

2.3 CORPORATE AND ECONOMIC DEVELOPMENT

2.3.1 MONTHLY STATUS REPORT

Consideration of monthly Manager Corporate and Economic Development Status Report for the months December 2012 / January 2013.

Manager Engineering Services left the meeting at 10.47 am

Moved Councillor Molachino
Seconded Councillor Tack

That the Report be received and noted.

Carried - 190213-9

2.3.2 HALF YEARLY CORPORATE PLAN, QUARTERLY OPERATIONAL PLAN AND MONTHLY STATUS REPORTS

Consideration was given to the Half Yearly Corporate Plan and Quarterly Operational Plan for the quarter ending December 2012.

Moved Councillor Skinner
Seconded Councillor Kaurila

That the Reports be received and noted.

Carried - 190213-10

2.3.3 SITING RELAXATION APPLICATION – 54 JOHN DORY STREET TAYLORS BEACH

Consideration of Report to Council from Acting Manager Engineering Services dated 31 January 2013 in relation to a Siting Relaxation Application lodged by Mr Peter Mammino for a proposed patio extension with a pool to the rear of his property at 54 John Dory Street Taylors Beach (Lot 64 on T8583).

Acting Infrastructure Engineer, C Gray entered the meeting at 10.58 am

Moved Councillor Kaurila
 Seconded Councillor Skinner

That the Siting Relaxation Application of Mr Peter Mammino be approved on the grounds that the proposed patio extension is expected to facilitate an acceptable streetscape and is unlikely to impact on the outlook and views of neighbouring residents, and subject to the following:-

- (a) The structure is to be built in accordance with the site plans submitted with the Siting Relaxation Application received by Council on 30 January 2013.

Lost - 190213-11

Town Planning and Development Officer, B Christie-Johnston entered the meeting at 11.00 am

2.3.4 MORTON'S EARTHMOVING

Consideration of request dated 19 September 2012 seeking Development Permit for Material Change of Use - Annual Extraction, Screening and Haulage of Rock or Other Material up to 80,000 tonnes at Lannercost Extension Road (Woolley's Road) Lannercost described as Lot 3 on RP725204. (058/0354)

Consideration was also given to Report to Council from Town Planning and Development Officer dated 11 February 2013.

Moved Councillor Lynch
 Seconded Councillor Carr

That the proposed Development Application for a Material Change of Use – Annual Extraction, Screening and Haulage of Rock or Other Material up to 80,000 tonnes at Lannercost Extension Road (Woolley's Road) Lannercost described as Lot 3 on RP725204 be approved subject to the following conditions:-

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
(a) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: (i) Quarry Extension – Mapping, Woolley's Road, Ingham, Part of Lot 3 on RP725204, Plan No: 29824/001 A, prepared by Brazier Motti, dated 5 December 2012; (ii) Information request response to Department of Environment and Heritage Protection dated 5 December 2012.	At all times
(b) This approval permits the temporary annual extraction and screening of up to, but not exceeding 80,000 tonnes of rock or other material from the subject land until the Natural Disaster Relief and Recovery Arrangements (NDRRA) program concludes. (c) This approval does not permit the additional annual extraction, screening and haulage where more than 80,000 tonnes has already been extracted, screened or hauled under this or any other development permit. (d) This approval permits the annual haulage of up to, but not exceeding 80,000 tonnes of rock or other material within a defined area of the Hinchinbrook Shire Council road network as bounded by Abergowrie Road (State-Controlled road), Stone River Road (State-Controlled road) and Girringun National Park to the west. (e) This approval permits the annual haulage of up to, but not exceeding 15,000 tonnes of rock or other material on the Hinchinbrook Shire Council road network.	At all times until the Hinchinbrook Shire Council provides written notification to the applicant that the roadwork programs carried out under Natural Disaster Relief and Recovery Arrangements [NDRRA] within the Hinchinbrook Local Government area has concluded.

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
(f) At the conclusion of the Hinchinbrook Shire Council NDRRA program: (i) the approved use reverts to the approved extraction, screening and haulage thresholds and relevant conditions of approval defined in the decision notice dated 21 December 2011; and (ii) extraction, screening and haulage of rock or other material carried out under the Development Permit issued on 21 December 2011 must take into account any extraction, screening or haulage of rock or other material that has occurred within the relevant annual period under this permit.	At all times after the completion Hinchinbrook Shire Council NDRRA program
(g) The applicant is to upgrade the narrow culverts at Chainage 8175 m and 8500m to comply with the Council's standards and a formation width of 7.0 m (Type 1B Road Cross Section) with width markers that comply with the relevant section of the Manual of Uniform Traffic Control Devices [MUTCD].	Prior to haulage of rock or other material on the Hinchinbrook Shire road network
(h) The Applicant is to upgrade the sections of Lannercost Extension Road used for public road access to the Pit, to comply with Hinchinbrook Shire Council's Standard Drawing R003 for "Rural Low Volume roads with Cane Traffic" ie 4.0m pavement on 7.0m formation (Type cross section Type 1B) and maintain in a condition suitable for the vehicle mass and traffic volumes using the public road sections of the this access.	Prior to haulage of rock or other material on the Hinchinbrook Shire road network
(i) Upgrade the first 100m of road past the end of the existing seal (approximate chainage 7740m) to a Type 1B Sealed Standard (4.0 m seal on 7.0 m formation) in accordance with Hinchinbrook Shire Council's Standard Drawing R003.	Prior to haulage of rock or other material on the Hinchinbrook Shire road network
(j) Agree to carry out any ordinary maintenance on Lannercost Extension Road between Chainage 7840m and Chainage 8600m in excess of a single maintenance grade per annum and the normal Hinchinbrook Shire program of scheduled maintenance (inclusive of re-sheeting as required, drainage maintenance and inspections) at the applicants cost.	Prior to haulage of rock or other material on the Hinchinbrook Shire road network
(k) Obtain a permit from Hinchinbrook Shire Council prior to commencing any works on public road reserves under the control of Hinchinbrook Shire Council.	Prior to any road works on the Hinchinbrook Shire road network
(l) Comply with all of the conditions contained in the referral agency response from the Department of Transport and Main Roads Reference TMR12-004060 dated 12 October 2012.	Prior to haulage of rock or other material on the Hinchinbrook Shire road network
(m) Comply with all of the conditions contained in the Concurrence Agency Response from the Department of Environment and Heritage Protection [DEHP] associated with Permit Number SPCE04833912 contained in response Reference No. 352474 dated 11 January 2013.	Prior to the extraction, screening or haulage of rock or other material

Carried - 190213-12

2.3.5 JAI PETER POPPI

Consideration of request dated 14 December 2012 seeking Development Permit for Reconfiguring a Lot - Subdivision of Land – one (1) into two (2) lots over Lot 2 on RP733090 at Forrest Beach Road Allingham. (066/0237)

Consideration was also given to Report to Council from Manager Engineering Services dated 11 February 2013.

Moved Councillor Kaurila
 Seconded Councillor Skinner

That the proposed Development Permit Application for Reconfiguring a Lot – Subdivision of Land of Lot 2 on RP733090 into two (2) allotments be approved subject to the following conditions:-

Conditions	Time at which compliance with condition is required
(a) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other conditions of this approval: (i) Proposal Plan, Lot 2 on RP733090, Bloodwood Street, Allingham, Drawing Number: REC1560/SK1, Revision A, dated 29.04.2008, received by Council on 07.11.2012 (ii) Proposal subdivision, Lot 2 Forrest Beach Road, Preference one (1), (Building envelope plan), Proposal Plan (Marked up), Lot 2 on RP733090, Bloodwood Street, Allingham, Drawing Number: REC1560/SK1, Revision A, dated 29.04.2008, received by Council on 01.02.2013	At all times
(b) The development of a dwelling, access and any associated building and infrastructure on the subject land must be site wholly within the building envelope as defined on the plan described in condition (a) (ii). (c) Prospective purchasers of the land must be notified of the building envelope plan.	
(d) The conditions listed in the Department of Natural Resources and Mines: Strategic Cropping Land Concurrence Agency Response, Reference 511599_SPCC05118413, dated 17 January 2013 form part of the approval;	At all times
(e) The conditions listed in the Department Transport and Main Roads: Concurrence Agency Response, Reference TMR13-005052, dated 17 January 2013 form part of the approval;	At all times
(f) Ground works be undertaken so that all stormwater emanating from the development is discharged to a legal point of discharge and away from abutting residential allotments. ;	Prior to release of the survey plan.
(g) Provision of a constructed access to both lots to Council Standards, or demonstration that an acceptable construction is already in place.	Prior to release of the survey plan.
(h) Provision of a separate water reticulation service to each lot, via extension/modification of existing mains if necessary;	Prior to release of the survey plan.
(i) Payment to the Council of water headworks contribution of \$1,685 (one (1) additional lots x \$1,685); and	Prior to release of the survey plan.
(j) Payment to the Council of public open space contribution of \$1,685 (one (1) additional lots x \$1,685); and	Prior to release of the survey plan.
(k) Provide evidence that there is an existing electricity supply or provide an electricity supply to each lot. Evidence of an existing supply must be in a form acceptable to Hinchinbrook Shire Council.	Prior to release of the survey plan.

Carried - 190213-13

Acting Infrastructure Engineer, C Gray and Town Planning and Development Officer, B Christie-Johnston left the meeting at 11.18 am

2.3.6 RURAL LIBRARIES QUEENSLAND

Consideration of Report to Council from Manager Corporate and Economic Development dated 7 February 2013 regarding State Library Queensland's offer to become a member of the Rural Libraries Queensland scheme.

Moved Councillor Skinner
Seconded Councillor Molachino

That Council accept the offer by State Library Queensland to become a member of the Rural Libraries Queensland scheme and that Council finalise the transition commencing with the 2013 / 2014 year.

Carried - 190213-14

2.3.7 INGHAM ROD AND REEL CLUB

Consideration of correspondence dated 21 January 2013 advising the nineteenth annual Hinchinbrook Catch and Release Tournament will be held on Friday 10 and Saturday 11 May 2013 and seeking Council's financial assistance to help host this event which raises funds to promote recreation fishing through increased fish stocks. (012/0002)

Moved Councillor Molachino
Seconded Councillor Kaurila

That Council provide sponsorship of \$200 (excl GST) to the Ingham Rod and Reel Club to organise the Catch and Release Tournament to be held on 10 and 11 May 2013, as this event qualifies for assistance under the Support for Events Policy.

Carried - 190213-15

2.3.8 NORTH QUEENSLAND SPORTSTAR AWARDS

Consideration of nominations for the Sportstar Awards to be held in Port Douglas on 23 March 2013. Nominations for the Awards (Junior, Senior, Service to North Queensland Sport, and North Queensland Athlete with a Disability) close on 22 February 2013.

Council's closing date for interested clubs and organisations to nominate closed on 12 February 2013 with no applications received. In the past Council has delegated the Mayor, Councillor Molachino (Council representative on the North Queensland Sports Foundation) and Sport and Recreation Officer (Foundation community representative) to decide on the nominations. Also in the past, Council has nominated the Junior and Senior Australia Day Sports Award winners for the Sportstar Awards.

As the timeline was short the Mayor, Councillor Molachino and Sport and Recreation Officer recommended for nomination Lachlan Curry and Barry Bosworth for the Junior and Senior Sportstar Awards respectively.

Chris Cantoni won the Australia Day Shire Citizen Award and Sue Swarbrick won the Australia Day Individual Achievement Award. Council will need to decide whom out of these two awardees they would like nominated for the Service to North Queensland Sport Award. Council will not nominate a person for the North Queensland Athlete with a Disability as there were no nominations in the Australia Day Awards to meet this category.

Moved Councillor Kaurila
Seconded Councillor Lynch

That Council endorse the nominations of Lachlan Curry for the Junior Sportstar Award, Barry Bosworth for the Senior Sportstar Award and Chris Cantoni for the Service to North Queensland Sport Award.

Carried - 190213-16

2.4 ENVIRONMENTAL HEALTH SERVICES

2.4.1 MONTHLY STATUS REPORT

Consideration of monthly Manager Environmental Health Services Status Report for the months December 2012 / January 2013.

Moved *Councillor Skinner*
Seconded *Councillor Kaurila*

That the Report be received and noted.

Carried - 190213-17

2.5 GOVERNANCE

2.5.1 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for the months December 2012 / January 2013.

Moved *Councillor Skinner*
Seconded *Councillor Kaurila*

That the Report be received and noted.

Carried - 190213-18

2.5.2 CHIEF EXECUTIVE OFFICER – LEAVE REQUEST

Consideration of a request by the Chief Executive Officer to be absent on leave for a period and that the Manager Corporate and Economic Development be Acting Chief Executive Officer during this time.

Moved *Councillor Molachino*
Seconded *Councillor Lynch*

That the leave request be approved and the Manager Corporate and Economic Development be Acting Chief Executive Officer during this period.

Carried - 190213-19

2.6 MISCELLANEOUS

2.6.1 BIG W TOWNSVILLE TO CAIRNS BIKE RIDE 2012

Consideration of letter dated 10 September 2012 thanking Council for supporting the Big W Townsville to Cairns Bike Ride by officiating as starter on their ride out of Ingham. The Ride raised in the order of \$665,000 for their beneficiary the Children's Cancer Institute Australia. (041/0017)

2.6.2 INGHAM SUGAR CITY RODEO

Consideration of letter received 19 September 2012 thanking Council for its valued sponsorship of the 2012 Ingham Sugar City Rodeo. The annual rodeo supports community groups and organisations in need within the Herbert River district. (012/0002)

Moved *Councillor Lynch*
Seconded *Councillor Kaurila*

That the list of miscellaneous correspondence be received and noted.

Carried - 190213-20

3. CONCLUSION – This concluded the business of the meeting which closed at 11.45 am

APPROVED and adopted on 19 March 2013

MAYOR