



# MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS  
INGHAM ON TUESDAY  
18 NOVEMBER 2014  
AT 9.05 AM

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## ATTENDANCE

- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, WG Skinner and SJ Kaurila
- Also present was the Chief Executive Officer (LE Mash), Executive Manager Engineering Services (J Stewart), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

## PRAYER

- Councillor Skinner opened the meeting with prayer

## 1. MINUTES

- *Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

Resolved that the Minutes of the General Meeting held on 14 October 2014 and Special Meeting held on 11 November 2014 be approved as a correct record of proceedings and be signed by the Mayor. Carried

## 2. BUSINESS

### 2.1 CORPORATE SERVICES

#### 2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for October 2014.

*Moved* Councillor Skinner  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 181114-01

#### 2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for November 2014.

*Moved* Councillor Tack  
*Seconded* Councillor Carr

That the Report be received and noted.

Carried – 181114-02

#### 2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 October 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That the Report be received and noted.

Carried – 181114-03

2.1.4 CORPORATE SERVICES POLICIES

Consideration of Report to Council dated 12 November 2014 regarding review and update of the current Procurement Policy following recommendation from a recent internal audit review.

*Moved Councillor Tack*  
*Seconded Councillor Lynch*

That the Procurement Policy as tabled be adopted.

Carried – 181114-04

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for October 2014.

*Moved Councillor Carr*  
*Seconded Councillor Skinner*

That the Report be received and noted.

Carried – 181114-05

*Executive Assistant, B Edwards entered the meeting at 9.20 am*

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for November 2014.

*Moved Councillor Skinner*  
*Seconded Councillor Molachino*

That the Report be received and noted.

Carried – 181114-06

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of October 2014.

*Moved Councillor Skinner*  
*Seconded Councillor Carr*

That the Report be received and noted.

Carried – 181114-07

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of October 2014.

*Moved Councillor Skinner*  
*Seconded Councillor Lynch*

That the Report be received and noted.

Carried – 181114-08

2.2.5 AECOM NDRRA REPORT

Consideration of AECOM's NDRRA General Progress Report as at 31 October 2014.

*Moved Councillor Skinner*  
*Seconded Councillor Carr*

That the Report be received and noted.

Carried – 181114-09

2.2.6 TENDER - HSC 14/46 – ANNUAL SUPPLY OF QUARRY PRODUCTS

Consideration of Report to Council from Works Engineer dated 30 September 2014 regarding tenders received for HSC 14/46 – Annual Supply of Quarry Products and Naturally Occurring Base Gravels.

*Moved Councillor Lynch*  
*Seconded Councillor Carr*

That Council accept all tendered offers and add all offerers to Council's Standing Offer Arrangement Register for HSC 14/46 Annual Supply of Quarry Products for a period of 12 months commencing on 19 December 2014 to 31 December 2015.

Carried – 181114-10

2.2.7 PROPOSED ROAD NAMES FOR TOWNSVILLE ROAD SERVICE ROADS AND PROPOSED ACCESS TO LANNERCOST STREET SHOPS

Consideration of Report to Council from Infrastructure Engineer dated 25 September 2014 regarding proposal to select suitable names for existing service roads construction in 2009 adjacent to Townsville Road, and to a proposed road to be constructed from the Johnstone Street carpark to the rear of shops located along Lannercost Street.

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That Council select five appropriate road names for the following roads:

- (a) Service Road 1 - Morris Street
- (b) Service Road 2 - Barnes Street
- (c) Service Road 3 - Swarbrick Street
- (d) Service Road 4 - Gough Street
- (e) Rear Access to Lannercost Street Shop – Brown Lane. Carried – 181114-11

*Bronwyn Price, Internal Auditor of Pacifica joined the meeting at 9.40 am by teleconference*

2.2.8 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM 2014 (CYCLONE ITA)

Consideration of Report to Council from Executive Manager Engineering Services dated 12 November 2014 regarding appraisal of Expression of Interest (HSC EOI 14/53) submissions and recommendation to Council to appoint project management services for NDRRA Infrastructure Restoration Program 2014 (Cyclone ITA) with a project team to be formed as supplementary services within the Engineering Department for the duration of the delivery and acquittal phases.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That Council engage Flanagan Consulting Group for the Supply of Services to Manage 2014 Cyclone ITA NDRRA Infrastructure Restoration Program (HSC EOI 14/53). Carried – 181114-12

*Bronwyn Price left the meeting at 9.43 am and Executive Manager Engineering Services, J Stewart left the meeting at 9.43 am*

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for October 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Carr

That the Report be received and noted. Carried – 181114-13

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for November 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That the Report be received and noted. Carried – 181114-14

*Senior Economic Development and Tourism Officer, B Christie-Johnston entered the meeting at 9.45 am*

2.3.3 RECONFIGURING A LOT – 120 FOUR MILE ROAD, VICTORIA ESTATE - LOT 5 ON SP125758

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 3 November 2014 in relation to an application seeking a Development Permit for Reconfiguring a lot – (Subdivision of Land: one lot into two lots) lodged by Anthony Larragan. (066/0242)

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That Council grant approval for a Development Permit for Reconfiguring a Lot: Subdivision of Land – one lot into two lots on Lot 5 on SP125758, subject to the following conditions:

Conditions of Development	Compliance timing
The conditions of development for this development permit are as follows:	
Approved Plans	
(a) The development of the site to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of approval:  (i) <i>Proposed subdivision of land plan, submitted with development application 066/0242, dated 23 September 2014</i>	At all times
Services	
(b) The applicant must demonstrate that all services to the lots are separate and located wholly within the particular lot being served	Prior to release of survey plan
Access	
(c) That Easement A on SP125758 be amended to provide access to the new proposed lot	Prior to release of survey plan
(d) The Developer must construct property accesses to all lots in accordance with Hinchinbrook Shire Council standards or demonstrate such is already in existence.	Prior to release of survey plan

Carried – 181114-15

#### 2.3.4 SITING RELAXATION APPLICATION – 2 PEARSON STREET LUCINDA – LOT 52 ON L46929

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 29 October 2014 in relation to a Siting Relaxation Application lodged by Markus and Amy Erkkila for a proposed shed. (061/0004)

*Moved Councillor Kaurila*  
*Seconded Councillor Molachino*

That Council approve the Siting Relaxation Application of Markus and Amy Erkkila (Lot 52 on L46929) on the grounds that the proposed location of the structure provides satisfactory access to the side and rear of the shed for maintenance purposes and does not adversely impact on the amenity and privacy of residents on adjoining lots, subject to the following condition:

- (a) The structure is built in accordance with the site plans submitted with the Siting Relaxation Application received by Council on 27 October 2014. Carried – 181114-16

#### 2.3.5 SITING RELAXATION APPLICATION – GEOFF BATES c/- AUDITORE BUILDERS - 98 PATTERSON PARADE LUCINDA – LOT 58 ON L46918

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 29 October 2014 in relation to a Siting Relaxation Application lodged by Auditore Builders on behalf of Geoff Bates for a proposed open garage. (061/0004)

*Moved Councillor Kaurila*  
*Seconded Councillor Skinner*

That the Siting Relaxation Application of Geoff Bates (Lot 58 on L46918) be approved on the grounds that the proposed open garage is unlikely to adversely impact on the outlook and views of neighbouring residents nor create a safety issue, subject to the following condition:

- (a) The structure is built in accordance with the site and elevation plans submitted with the Siting Relaxation Application received by Council on 21 October 2014. Carried – 181114-17

#### 2.3.6 SITING RELAXATION APPLICATION – CHERYL SUTTON c/- AUDITORE BUILDERS - 3 BREAM STREET TAYLORS BEACH - LOT 9 ON RP723166

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 29 October 2014 in relation to a Siting Relaxation Application lodged by Auditore Builders on behalf of Cheryl Sutton for a proposed extension to an existing patio. (061/0004)

*Moved Councillor Kaurila*  
*Seconded Councillor Molachino*

That the Siting Relaxation Application of Cheryl Sutton (Lot 9 on RP723166) be approved on the grounds that the proposed extension to the existing patio is unlikely to adversely impact on the outlook and views of neighbouring residents nor create a safety issue. The following condition of approval is recommended:-

- (a) The structure is built in accordance with the site and elevation plans submitted with the Siting Relaxation Application received by Council on 21 October 2014. Carried – 181114-18

*The meeting adjourned at 10.00 am for morning tea and resumed at 10.10 am*

2.3.7 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION TO REMOVE NON CONVERSION CONDITIONS FROM A LEASE – LOT 55 ON CWL3373 AND LOT 54 ON CWL3017 – WARREN'S HILL ROAD

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 29 October 2014 in relation to a request from the Department of Natural Resources and Mines seeking Council's views and/or requirements in relation to an application to remove the non conversion conditions from a Lease over Lot 55 on CWL3373 and Lot 54 on CWL3017 at Warren's Hill Road.

(077/0001)

*Moved Councillor Molachino*

*Seconded Councillor Lynch*

That Council advise the Department of Natural Resources and Mines that removal of the non conversion condition facilitates the development of residential dwellings on lots located in a high hazard floodway. Council request that if the non conversion condition is removed it is subject to Lot 55 on CWL3373 and Lot 54 on CWL3017 being amalgamated with adjoining lots, such that no new freehold lots are created.

Carried – 181114-19

*Senior Economic Development and Tourism Officer, B Christie-Johnston left the meeting at 10.17 am*

*Human Resources Manager, N Green entered the meeting at 10.17 am*

2.3.8 TAFE CAMPUS INGHAM

Consideration of Report to Council from Chief Executive Officer dated 12 November 2014 in relation to recent developments from the State Government regarding the operation of TAFE Queensland which may deliver changes to the operation of training and services from the Ingham TAFE Campus which may result in a reduction in educational opportunities and services to the residents of the Hinchinbrook Shire.

*Moved Councillor Lynch*

*Seconded Councillor Tack*

That Council write to the Member for Hinchinbrook seeking his intervention to ensure that training opportunities in the Hinchinbrook Shire as provided by the Ingham TAFE Campus be maintained and strengthened into the future.

Carried – 181114-20

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for October 2014.

*Moved Councillor Kaurila*

*Seconded Councillor Lynch*

That the Report be received and noted.

Carried – 181114-21

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for November 2014.

*Moved Councillor Molachino*

*Seconded Councillor Kaurila*

That the Report be received and noted.

Carried – 181114-22

#### 2.4.3 PEST SURVEY PROGRAM

Consideration of Report to Council from Pest Management Officer dated 24 October 2014 seeking Council approval for a Pest Survey Program allowing authorised officers to carry out pest surveys throughout the Hinchinbrook Shire.

*Moved Councillor Skinner*  
*Seconded Councillor Kaurila*

That Council approve the Pest Survey Program to be conducted for the whole of the Hinchinbrook Local Government Area, valid for a period of three months commencing on 19 November 2014.

That Council note the purpose of the Program is to survey and map areas for the control of various declared weeds within the Hinchinbrook Shire. Carried – 181114-23

#### 2.4.4 PROPOSED SHADE STRUCTURE – BORELLO PARK LUCINDA

Consideration of Report to Council from Executive Manager Environment and Community Services dated 12 November 2014 regarding request received from Lucinda Progress Association for Council to approve and support their funding application for the purchase and installation of shade structures above the playground areas and gym area in Borello Park, Lucinda.

*Moved Councillor Molachino*  
*Seconded Councillor Lynch*

That Council approve the Lucinda Progress Association's (LPA) proposal and offers its support in principle, subject to the following conditions:

1. the LPA has sole responsibility for the purchase, construction and installation of the structures
  2. the structures comply with the applicable legal requirements and directions from Council
  3. the LPA is responsible for the maintenance of the structures
  4. the LPA is responsible for the removal and replacement of the structures at the end of their useful lifespan.
- Carried – 181114-24

#### 2.4.5 LUCINDA SWIMMING ENCLOSURE

Consideration of Report to Council from Executive Manager Environment and Community Services dated 12 November 2014 regarding request received from Lucinda Progress Association for the reinstatement of the Lucinda swimming enclosure. Council officers have assessed the risks involved in the installation, maintenance and operation of the proposed swimming enclosure as well as future options for this net.

*Moved Councillor Lynch*  
*Seconded Councillor Carr*

That Council advise Lucinda Progress Association that the Lucinda swimming enclosure (net and posts) will be permanently removed due to an unacceptably high risk to staff and members of the public that cannot be negated in any meaningful way.

*Councillor Molachino called for a division:*  
*Councillors Lynch, Skinner, Carr, Kaurila and Bow voted for the motion*  
*Councillors Molachino and Tack voted against the motion*

Carried – 181114-25

*Human Resources Manager, N Green left the meeting at 10.49 am*

### 2.5 GOVERNANCE

#### 2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for October 2014.

*Moved Councillor Lynch*  
*Seconded Councillor Molachino*

That the Report be received and noted.

Carried – 181114-26

### 2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for November 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 181114-27

*Executive Manager Environment and Community Services, T Tanase left the meeting at 10.50 am*

### 2.5.3 2013 / 2014 ANNUAL REPORT

Consideration of Report to Council from Chief Executive Officer dated 31 October 2014 regarding adoption of the 2013 / 2014 Annual Report.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That the Hinchinbrook Shire Council 2013 / 2014 Annual Report as tabled be adopted.

Carried – 181114-28

### 2.5.4 COMMUNITY SHED MEETINGS

Consideration of Report to Council from Chief Executive Officer dated 31 October 2014 regarding continuation of Community Shed Meetings in 2015 given the success of the series of community meetings held in 2014.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council continue with its series of Community Shed Meetings in 2015 to be scheduled once a year and held in the following areas:

- Bambaroo / Mutarnee / Crystal Creek and surrounding areas
- Abergowrie / Long Pocket and surrounding areas
- Trebonne / Stone River and surrounding areas
- Halifax / Macknade / Lucinda / Taylors Beach (Lower Herbert) and surrounding areas
- Forrest Beach and surrounding areas
- Mount Fox and surrounding areas
- Ingham / Hawkins Creek / Victoria Estate / Blackrock / Braemeadows / Forest Home / Gairloch and surrounding areas.

Carried – 181114-29

### 2.5.5 2015 COUNCIL MEETING SCHEDULE

Consideration of Report to Council from Chief Executive Officer dated 30 October 2014 regarding adoption of the 2015 Council Meeting schedule.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That the Ordinary Meeting dates for Hinchinbrook Shire Council for 2015 be set as follows:

- |               |                |
|---------------|----------------|
| • 27 January  | • 28 July      |
| • 24 February | • 25 August    |
| • 31 March    | • 29 September |
| • 28 April    | • 20 October   |
| • 26 May      | • 24 November  |
| • 23 June     | • 8 December   |

Carried – 181114-30

### 2.5.6 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 October 2014 to ensure transparency and public scrutiny of Councillor workload.

*Moved* Councillor Molachino  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 181114-31

3. CONCLUSION – This concluded the business of the meeting which closed at 11.03 am

APPROVED and adopted on 9 December 2014

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MAYOR