



# MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS  
INGHAM ON TUESDAY  
14 OCTOBER 2014  
AT 9.00 AM

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## ATTENDANCE

- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, WG Skinner and SJ Kaurila
- Also present was the Chief Executive Officer (LE Mash), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

## PRAYER

- Councillor Skinner opened the meeting with prayer

## 1. MINUTES

- *Moved* Councillor Molachino  
*Seconded* Councillor Skinner

Resolved that the Minutes of the General Meeting held on 16 September 2014 be approved as a correct record of proceedings and be signed by the Mayor.

Carried

## 2. BUSINESS

### 2.1 CORPORATE SERVICES

#### 2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for September 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Carr

That the Report be received and noted.

Carried – 141014-01

#### 2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for October 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Tack

That the Report be received and noted.

Carried – 141014-02

#### 2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 30 September 2014.

*Moved* Councillor Tack  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 141014-03

2.1.4 AUDIT COMMITTEE MEETING MINUTES

Consideration of Report to Council from Executive Manager Corporate Services dated 23 September 2014 seeking endorsement of Audit Committee Meeting Minutes held so far during 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Tack

That Council receive and note the Audit Committee Meeting Minutes from 9 April 2014, 31 July 2014 and Audit Committee Special Meeting Minutes from 1 September 2014.

Carried – 141014-04

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for September 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 141014-05

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for October 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 141014-06

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of September 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Skinner

That the Water and Sewerage Works Program Report be received and noted.

Carried – 141014-07

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of September 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That the Works Report be received and noted.

Carried – 141014-08

2.2.5 AECOM NDRRA REPORT

Consideration of AECOM's NDRRA General Progress Report as at 30 September 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 141014-09

2.2.6 TENDER - HSC 14/41 – TERMITES TREATMENT SERVICES OF TIMBER BRIDGES

Consideration of Report to Council from Works Engineer dated 20 August 2014 regarding tenders received for HSC 14/41 – Termite Treatment Services of Timber Bridges.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That Council award the Contract HSC 14/41 – Termite Treatment Services of Timber Bridges to Amalgamated Pest Control Ingham for the period from 1 October 2014 to 30 June 2015.

That Council resolve to call the Termite Treatment Services of Timber Bridges every two years for future offers.  
Carried – 141014-10

2.2.7 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM - HSC 14/47 – NDRRA – REHABILITATION OF GRAVEL ROADS – NORTH

Consideration of Report to Council from Infrastructure Engineer dated 16 September 2014 regarding tenders received for HSC 14/47 – NDRRA – Rehabilitation of Gravel Roads - North.

*Moved* Councillor Carr  
*Seconded* Councillor Lynch

That Council award the Contract HSC 14/47– Pavement Rehabilitation of Gravel Roads - North to John Andrews Grader Hire for the tendered sum of \$336,065.60 (excl GST).

Carried – 141014-11

2.2.8 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM - HSC 14/48 – NDRRA – REHABILITATION OF GRAVEL ROADS – WEST

Consideration of Report to Council from Infrastructure Engineer dated 16 September 2014 regarding tenders received for HSC 14/48 – NDRRA – Rehabilitation of Gravel Roads - West.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That Council award the Contract HSC 14/48 – Pavement Rehabilitation of Gravel Roads - West to Milray Contracting for the tendered sum of \$347,538.32 (excl GST).

Carried – 141014-12

2.2.9 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM - HSC 14/49 – NDRRA – REHABILITATION OF GRAVEL ROADS – SOUTH

Consideration of Report to Council from Infrastructure Engineer dated 16 September 2014 regarding tenders received for HSC 14/49 – NDRRA – Rehabilitation of Gravel Roads - South.

*Moved* Councillor Carr  
*Seconded* Councillor Kaurila

That Council award the Contract HSC 14/49 – Pavement Rehabilitation of Gravel Roads – South to Milray Contracting for the tendered sum of \$404,152.69 (excl GST).

Carried – 141014-13

*Councillor PD Lynch declared a Real Conflict of Interest in Item 2.2.10 (as defined in Section 173 of the Local Government Act 2009) as he is a resident of Gorton Street Trebonne and excluded himself from the meeting while the matter was debated and the vote taken.*

2.2.10 GORTON STREET PROJECT – REALLOCATION OF FUNDS

Consideration of Report to Council from Executive Manager Engineering Services dated 7 October 2014 regarding reallocation of appropriate budgetary funding to the 2014/2015 year in order to deliver the original scope of works for Gorton Street Trebonne reconstruction.

*Moved* Councillor Carr  
*Seconded* Councillor Kaurila

That Council approve the allocation of an additional \$150,000 to the approved Capital Works Budget for 2014/2015, for the purpose of increasing the budget item of Gorton Street Trebonne from \$150,000 to \$300,000.

Carried – 141014-14

*The meeting adjourned at 9.49 am for morning tea and resumed at 10.00 am*

2.2.11 CONCERNS WITH ACCESS TO TWO PROPERTIES OFF MACROSSAN AVENUE

Consideration of Report to Council from Engineering and Compliance Technical Officer dated 24 September 2014 regarding concerns raised with access to 65 and 69 Macrossan Avenue Ingham.

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That Council approve the construction of a bitumen sealed, stabilised pavement access to both properties adjacent to Townsville Road (No 65 and No 69) from Macrossan Avenue to the property boundary of both properties at an estimated cost of \$21,500 (excl GST).

That Council fund the works from the Road Resealing Budget. Carried – 141014-15

2.2.12 BUREAU OF METEOROLOGY REVIEW – FLOOD CLASSIFICATIONS AND FLOOD WARNINGS

Consideration of Report to Council from Infrastructure Engineer dated 15 September 2014 regarding movement of the official forecast Alert Station location for Flood Classification and Forecasting for Ingham and the Lower Herbert from the Herbert River at Gairloch Flood Alert to the Herbert River at Ingham Pump Station Flood Alert.

*Moved* Councillor Carr  
*Seconded* Councillor Molachino

That Council approve the change in Alert Station location for "Flood Classification and Forecasting" for Ingham and the Lower Herbert, from Gairloch Flood Alert to Ingham Pump Station Flood Alert. Carried – 141014-16

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for September 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That the Report be received and noted. Carried – 141014-17

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for October 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That the Report be received and noted. Carried – 141014-18

2.3.3 DEVELOPMENT PERMIT - MATERIAL CHANGE OF USE – HOME OCCUPATION - MICHELLE PRICE

Consideration of Report to Council from Planning and Development Officer dated 19 September 2014 regarding request from Michelle Price seeking a development permit for Material change OF Use: Home Occupation – Hairdresser over Lot 25 on RP707467 at 15 Spencer Street Macknade. (058/0376)

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That Council grant approval for a Development Permit for the proposed Material Change of Use, subject to the following conditions:

Conditions of Development	Time at which compliance with condition is required
The conditions of development for this development permit are as follows:	
General	
1. The development of the site is to be generally in accordance with the following approved plans that are to be the Approved Plans of Development, except as altered by any other condition of this approval  (a) Proposed Home Occupation: Hair Salon, 15 Spencer Street Macknade Lot 25 on RP707467.	At all times
Scale and intensity	
2. Gross floor area of the proposed use (hair salon) must not exceed the dimension specified in the approved plan 3. Maximum of four customers per day 4. Maximum of 28 customers per week.	At all times
Signage	
5. Only one sign is provided on the site with a maximum face area of 0.3m <sup>2</sup> .	At all times
Parking	
6. One off street parking is provided.	At all times

Carried – 141014-19

2.3.4 SITING RELAXATION APPLICATION – 2 PEARSON STREET LUCINDA – LOT 52 ON L46929

Consideration of Report to Council from Infrastructure Engineer dated 2 October 2014 in relation to a Siting Relaxation Application lodged by Markus and Amy Erkkila for a proposed 8.8m x 11.8m shed to be constructed within the 1.5m side and rear boundary setback at their property at 2 Pearson Street Lucinda (Lot 52 on L46929).

*Moved Councillor Molachino*  
*Seconded Councillor Skinner*

That Council not approve the Siting Relaxation Application of Markus and Amy Erkkila (Lot 52 on L46929) on the grounds that the proposed location of the structure will not provide access to the side or rear of the shed to maintain the structure and will set a precedent for future development throughout the area.

Carried – 141014-20

2.3.5 SITING RELAXATION APPLICATION – 62 BRUCE PARADE LUCINDA – LOT 612 ON L46913

Consideration of Report to Council from Planning and Development Officer dated 19 September 2014 in relation to a Siting Relaxation Application lodged by Dean Schifilliti for a proposed construction of an extension to the existing dwelling at 62 Bruce Parade Lucinda (Lot 612 on L46913).

*Moved Councillor Kaurila*  
*Seconded Councillor Molachino*

– That the Siting Relaxation Application of Dean Schifilliti (Lot 612 on L46913) be approved on the grounds that the proposed renovations and extension is unlikely to adversely impact on the “outlook and views” of neighbouring residents nor create a safety issue, subject to the following condition:

- a. The structure is built in accordance with the site and elevation plans submitted with the Siting Relaxation Application received by Council on 25 August 2014.

Carried – 141014-21

2.3.6 SITING RELAXATION APPLICATION – 19 MELALEUCA CLOSE ALLINGHAM – LOT 27 ON SP219071

Consideration of Report to Council from Planning and Development Officer dated 19 September 2014 in relation to a Siting Relaxation Application lodged by Damien and Allysha Roveda for a proposed carport at 19 Melaleuca Close Allingham (Lot 27 on SP219071).

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That the Siting Relaxation Application of Damien and Allysha Roveda (Lot 27 on SP219071) be approved on the grounds that the proposed carport is unlikely to adversely impact on the amenity and privacy of neighbouring residents, subject to the following condition:

- a. The structure is built in accordance with the site and elevation plans submitted with the Siting Relaxation Application received by Council on 5 September 2014.

Carried – 141014-22

2.3.7 SITING RELAXATION APPLICATION – 10 HARDY STREET INGHAM – LOT 2 ON RP713795

Consideration of Report to Council from Infrastructure Engineer dated 2 October 2014 in relation to a Siting Relaxation Application lodged by Keith and Rita Phillips for a new dwelling at 10 Hardy Street Ingham (Lot 2 on RP713795).

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That the Siting Relaxation Application of Keith and Rita Phillips (Lot 2 on RP713795) be approved on the grounds that the proposal is unlikely to adversely impact on the outlook and views of neighbouring residents and will not be a nuisance or safety issue to the public, subject to the following condition:

- a. The structure is built in accordance with the site and elevation plans submitted with the Siting Relaxation Application received by Council on 11 September 2014.

Carried – 141014-23

*Executive Manager Engineering Services, J Stewart left the meeting at 10.30 am*

2.3.8 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION TO REMOVE NON CONVERSION CONDITIONS FROM A LEASE – LOT 55 ON CWL3373 AND LOT 54 ON CWL3017 – WARREN'S HILL ROAD

Consideration of Report to Council from Planning and Development Officer dated 18 September 2014 regarding request from Department of Natural Resources and Mines seeking Council's views and/or requirements in relation to an application to remove the non conversion conditions from a lease over Lot 55 on CWL3373 and Lot 54 on CWL3017 at Warren's Hill Road. (077/0001)

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That the matter lay on the table.

Carried – 141014-24

2.3.9 PHASE 2 – PLANNING SCHEME PREPARATION AND IMPLEMENTATION

Consideration of Report to Council from Acting Chief Executive Officer dated 30 September 2014 regarding the engagement of a consultant for the preparation of Phase 2 for the new Planning Scheme. (056/0001)

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council engage the services of Milford Planning Consultants for the preparation of Part 2 for the new Planning Scheme.

Carried – 141014-25

2.3.10 REVISED FLOOD MAPPING FOR THE HERBERT RIVER FLOOD PLAIN

Consideration of Report to Council from Acting Chief Executive Officer dated 3 October 2014 regarding updating flood mapping for the Herbert River flood plain as the current Herbert River hydrological and hydraulic modelling is based on data collected over 15 years ago.

(056/0001)

*Moved* Councillor Tack  
*Seconded* Councillor Skinner

That Council update the flood mapping for the Herbert River flood plain to include revised data inputs, LiDAR data and revised inputs for modelled changes associated with climate change, correlating with 1% events.

Carried – 141014-26

2.3.11 TRIAL OVERFLOW PARKING SITE FOR SELF CONTAINED RECREATIONAL VEHICLES

Consideration of Report to Council from Executive Manager Development and Planning dated 8 October 2014 regarding options to be considered following the trial period for the 48 hour RV parking site to accommodate self-contained recreational vehicles at TYTO ending on 31 October 2014.

(079/0197)

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That the matter lay on the table.

Carried – 141014-27

2.3.12 LIONS CLUB OF FORREST BEACH SEEKING SPONSORSHIP FOR THE STINGER NET CARNIVAL

Consideration of Report to Council from Acting Chief Executive Officer dated 30 September 2014 regarding request from the Lions Club of Forrest Beach together with Forrest Beach Progress Association, Forrest Beach CWA, Forrest Beach Primary School and the Surf Lifesavers for Council to provide support towards the Stinger Net Carnival to be held at Forrest Beach on Saturday 1 November 2014.

(039/0006)

*Moved* Councillor Kaurila  
*Seconded* Councillor Carr

That Council support the upcoming Stinger Net Carnival by providing financial sponsorship to the Lions Club of Forrest Beach in the sum of \$500.

Carried – 141014-28

*The meeting adjourned at 10.54 am for a short break and resumed at 11.00 am*

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for September 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That the Report be received and noted.

Carried – 141014-29

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for October 2014.

*Moved* Councillor Kaurila  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 141014-30

*Councillor DG Carr declared a Material Personal Interest in Item 2.4.3 (as defined in Section 172 of the Local Government Act 2009) as his wife is the artist involved in the project and excluded himself from the meeting while the matter was debated and the vote taken.*

Councillor PD Lynch declared a Real Conflict of Interest in Item 2.4.3 (as defined in Section 173 of the Local Government Act 2009) as his wife is employed by the occupier of the building at 74 Lannercost Street Ingham and excluded himself from the meeting while the matter was debated and the vote taken.

2.4.3 MERCER LANE MOSAIC PROJECT

Consideration of Report to Council from Community Services Officer dated 29 September 2014 regarding request from Mercer Lane Mosaic Committee to extend the mosaic mural in Mercer Lane to cover the entire wall (approximately 60 meters) in order to complete the entire historical tribute.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council approve the installation of the Mercer Lane community public art mosaic mural project (tribute to the cane cutter and sugar industry) to extend 60 meters along the side wall of the building at 74 Lannercost Street Ingham currently owned by Council.

Carried – 141014-31

Councillor DG Carr and Councillor PD Lynch returned to the meeting

2.4.4 REQUEST FROM AILEEN MURAT TO DECLARE WET AREA FOR PRIVATE FAMILY REUNION AT FORREST BEACH PROGRESS PARK

Consideration of Report to Council from Community Services Officer dated 10 September 2014 regarding request from Ms Aileen Murat to declare wet area for a private family reunion event at Forrest Beach Progress Park on 6 December 2014 between the hours of 4.00pm and 12midnight.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That Council approve the declaration of 'wet area' for private family reunion event at Forrest Beach Progress Park on 6 December 2014 between the hours of 4.00pm and 12midnight in the area specified on plan provided described as public park area at Progress Park, Forrest Beach.

That approval is granted subject to the provision of consent in writing from Ms Aileen Murat accepting responsibility for the following:

- All fees associated with the compulsory public notice and signage for the proposed event
- Responsibility for containment of guests within the designated area
- Adherence to terms and conditions for use of the facility including leaving the area clean after use
- Use of glass is prohibited in public areas.

Carried – 141014-32

2.4.5 FINANCIAL SUPPORT FOR ETHNIC COMMUNITY CARE LINKS INC (ECCLI)

Consideration of Report to Council from Executive Manager Environment and Community Services dated 24 September 2014 regarding request from ECCLI for Council to continue its annual donation and increase its support from \$1,620 provided in the last financial year to \$3,000 this financial year.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That Council approve an annual donation to ECCLI for the 2014/2015 financial year in the sum of \$1,620 (incl GST) consistent with other similar donations.

Carried – 141014-33

2.4.6 HINCHINBROOK SHIRE COUNCIL ANNUAL FINANCIAL SUPPORT FOR LOCAL COMMUNITY GROUPS

Consideration of Report to Council from Community Services Officer dated 29 September 2014 regarding annual financial support for local community groups, in particular Hinchinbrook Community Support Centre, Herbert River Museum and Gallery, Blue Care, Meals on Wheels, Special Children's Christmas Party and Ingham State High School.



*Moved* Councillor Molachino  
*Seconded* Councillor Skinner

That Council receive the Report and note the annual financial support for the 2014/2015 financial year in the sum of \$54,634 as follows:

-	Hinchinbrook Community Support Centre	\$37,293
-	Herbert River Museum and Gallery	\$ 3,853
-	Blue Care	\$ 4,330
-	Meals on Wheels	\$ 3,418
-	Museum of Tropical North Queensland	\$ 5,500
-	Special Children's Christmas Party	\$ 200
-	Ingham State High School	\$ 40

Carried – 141014-34

- 2.4.7 NORTH QUEENSLAND REGIONAL WASTE REDUCTION AND RECYCLING WORKING GROUP  
Consideration of Report to Council from Environmental Health Officer dated 25 September 2014 regarding the formation of a Regional Strategy Group following Council's adoption of the North Queensland Regional Waste Reduction and Recycling Plan (WRRP) at its 16 September 2014 General Meeting.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That Council approve the formation of the Regional Strategy Group in order to implement the actions identified in the Plan.

Carried – 141014-35

## 2.5 GOVERNANCE

### 2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for September 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Lynch

That the Report be received and noted.

Carried – 141014-36

### 2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for October 2014.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 141014-37

### 2.5.3 SEPTEMBER 2014 QUARTERLY OPERATIONAL PLAN

Consideration was given to the Quarterly Operational Plan for the quarter ending September 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 141014-38

### 2.5.4 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 30 September 2014 to ensure transparency and public scrutiny of Councillor workload.

*Moved* Councillor Molachino  
*Seconded* Councillor Lynch

That the Report be received and noted.

Carried – 141014-39

3. CONCLUSION – This concluded the business of the meeting which closed at 11.24 am

APPROVED and adopted on 18 November 2014

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MAYOR