



# MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS  
INGHAM ON TUESDAY  
16 SEPTEMBER 2014  
AT 9.45 AM

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## ATTENDANCE

- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, WG Skinner and SJ Kaurila
- Also present was the Chief Executive Officer (LE Mash), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

## PRAYER

- Deputy Mayor Lynch opened the meeting with prayer

## 1. MINUTES

- *Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

Resolved that the Minutes of the General Meeting held on 19 August 2014 be approved as a correct record of proceedings and be signed by the Mayor.

Carried

## 2. BUSINESS

### 2.1 CORPORATE SERVICES

#### 2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for August 2014.

*Moved* Councillor Tack  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 160914-01

#### 2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for September 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Lynch

That the Report be received and noted.

Carried – 160914-02

#### 2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 August 2014.

*Moved* Councillor Tack  
*Seconded* Councillor Lynch

That the Report be received and noted.

Carried – 160914-03

*Executive Manager Corporate Services D Tombs left the meeting at 10.30 am*

## 2.2 ENGINEERING

### 2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for August 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Carr

That the Report be received and noted.

Carried – 160914-04

### 2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for September 2014.

*Moved* Councillor Skinner  
*Seconded* Councillor Carr

That the Report be received and noted.

Carried – 160914-05

### 2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of August 2014.

*Moved* Councillor Skinner  
*Seconded* Councillor Carr

That the Water and Sewerage Works Program Report be received and noted.

Carried – 160914-06

### 2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of August 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Skinner

That the Works Report be received and noted.

Carried – 160914-07

### 2.2.5 AECOM NDRRA REPORT

Consideration of AECOM's NDRRA General Progress Report as at 31 August 2014.

*Moved* Councillor Kaurila  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 160914-08

### 2.2.6 ROW STREET RECONSTRUCTION – NEED TO CONSIDER ADDITIONAL BRIDGE ACCESS CROSSINGS

Consideration of Report to Council from Infrastructure Engineer dated 28 July 2014 regarding request for Council to install Bridged Crossings for those Row Street residents who have existing Invert Access Crossings following completion of the NDRRA road reconstruction which has increased the cross-fall of the unsealed pavement adjacent to the kerb.

*Moved* Councillor Molachino  
*Seconded* Councillor Lynch

That Council undertake works to replace existing invert accesses in the reconstructed section of Row Street with a bridged access where current Council standards cannot be met.

Further, that these works are funded by a reallocation of part of the 2014 / 2015 Capital Works Reseal Program Budget.

Carried – 160914-09

2.2.7 TENDER - HSC 14/50 – RELINING OF GRAVITY SEWER MAINS

Consideration of Report to Council from Technical Officer dated 29 August 2014 regarding tenders received for HSC 14/50 – Relining of Gravity Sewer Mains.

*Moved Councillor Tack*  
*Seconded Councillor Carr*

That Council award Contract HSC 14/50 - Relining of Gravity Sewer Mains to Relining Solutions Pty Ltd in accordance with the tender assessment recommendation for \$460,027.04 (including GST).  
Carried – 160914-10

2.2.8 TENDER - HSC 14/40 – SUPPLY OF TRUCKS FOR HIRE AND CARTAGE OF ROADMAKING MATERIALS

Consideration of Report to Council from Works Engineer dated 1 September 2014 regarding tenders received for HSC 14/40 – Supply of Trucks for Hire and Cartage of Roadmaking Materials.

*Moved Councillor Carr*  
*Seconded Councillor Skinner*

That Council accept the following six truck units as the Panel of Providers:

Name of Offerer	Description of Equipment
SNE Plant Hire	Mack Vision (867-RCG) and Quad Maxi Trailer (906-QMC)
SNE Plant Hire	Freightliner FL (750-SRN)
SNE Plant Hire	Mack Fleetliner (752-SNR) and Northern Trailer (518-QJH)
Lloyd Biasi	Mack Vision Tandem Tipper (005-TSU) and Hamlex Tipper (361-QYE)
WE Haul	Mack Granite Tip Truck (075-RXV) and Sams Superdog Triaxle Dog Trailer (611-QTB)
Woods Truck Hire	Freightliner FL112 6x4 Tipper (654-SWH) and 3 Axle Dog Tipping Trailer (145-QVX)

Further, that the remaining offerers be advised that their offers are accepted on a standing offer basis should Council require trucks outside those available through the Panel of Providers. **LOST – 160914-11**

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for August 2014.

*Moved Councillor Kaurila*  
*Seconded Councillor Molachino*

That the Report be received and noted. Carried – 160914-12

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for September 2014.

*Moved Councillor Molachino*  
*Seconded Councillor Carr*

That the Report be received and noted. Carried – 160914-13

*Executive Manager Engineering Services J Stewart left the meeting at 11.34 am*

2.3.3 RAYMOND TOSCANO – RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES

Consideration of Report to Council from Planning and Development Officer dated 2 September 2014 regarding request from Raymond Toscano seeking a development permit for Reconfiguring a Lot: Rearrangement of Boundaries on Lot 1 on RP730511, Bullock Paddock Road Macknade. (067/0093)

Moved Councillor Lynch  
 Seconded Councillor Molachino

That Council grant approval for a Development Permit for the proposed Reconfiguration of Lot 1 on RP730511 - Rearrangement of Boundaries, subject to the following conditions:

Conditions of Development	Time at which compliance with condition is required
The conditions of development for this development permit are as follows:	
Approved Plans	
1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of approval:  (i) Proposed Development – Subdivision of Land: Rearrangement of Boundaries, Lot 1 RP730511, Bullock Paddock Road Macknade. Reviewed and Accepted by Raymond Toscano, dated 21 August 2014.	At all times
Services	
2. The developer must demonstrate that all utility services to the lot are separate and wholly located within the particular lot being served.	Prior to release of survey plan

Carried – 160914-14

2.3.4 PHILLIP AND SARAH THOMPSON – RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES (ACCESS EASEMENT)

Consideration of Report to Council from Planning and Development Officer dated 2 September 2014 regarding request from Phillip and Sarah Thompson seeking a development permit for Reconfiguring a Lot: Rearrangement of Boundaries (Access Easement) on Lots 2 and 3 on RP736882, 218 Stoneleigh Road, Upper Stone. (072/0024)

Moved Councillor Molachino  
 Seconded Councillor Kaurila

That Council grant approval for a Development Permit for the proposed Reconfiguration a Lot – Access Easement, subject to the following conditions:

Conditions of Development	Time at which compliance with condition is required
The conditions of development for this development permit are as follows:	
Approved Plans	
1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of approval:  (i) Proposed Easement – Plan submitted with development application 072/0024, dated 14 August 2014, prepared by Phillip Thompson.	At all times
Access	
2. The easement dimensions must be sufficient to contain and support:  (i) all water infrastructure, including pipelines, power supply and water pump(s)  (ii) vehicle access (for the purpose of maintenance) from Stoneleigh Road aligned with the above mentioned water infrastructure.	Prior to release of survey plan

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
3. The easement document should reflect the above access arrangements.	
Works within Stoneleigh Road Reserve	
4. The Landowner of Lot 3 on RP736882 must ensure the water pipeline is installed beneath Stoneleigh Road and enclosed within an enveloping conduit, with 600mm cover and extending beyond the edges of the pavement by 1 metre.	Prior to release of survey plan
5. The Landowner of Lot 3 on RP736882 must obtain a road works permit from Council for the works described in condition 4.	Prior to release of survey plan

Carried – 160914-15

*Executive Manager Corporate Services D Tombs entered the meeting at 11.36 am*

### 2.3.5 NEW SHIRE PLAN

Consideration of Report to Council from Planning and Development Officer dated 8 September 2014 regarding adoption of The Project Management Plan for Park One (Strategic Framework) of the New Shire Plan Project. (056/0002)

*Moved Councillor Kaurila*

*Seconded Councillor Lynch*

That Council adopt *The Project Management Plan for Part One (Strategic Framework)* of the New Shire Plan Project. Carried – 160914-16

### 2.3.6 FUTURE OF TROPICAL ECONOMIES CONFERENCE

Consideration of Report to Council from Executive Manager Development and Planning dated 1 September 2014 regarding attendance at the Future of Tropical Economies Conference being held in Cairns on 18 and 19 September 2014.

*Moved Councillor Kaurila*

*Seconded Councillor Carr*

*The meeting adjourned at 11.47 am and resumed at 11.55 am*

That Councillor Tack be delegated to attend the Future of Tropical Economies Conference.

Carried – 160914-17

*The meeting adjourned at 11.57 am and resumed at 12.06 pm*

## 2.4 ENVIRONMENT AND COMMUNITY SERVICES

### 2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for August 2014.

*Moved Councillor Kaurila*

*Seconded Councillor Molachino*

That the Report be received and noted.

Carried – 160914-18

### 2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for September 2014.

*Moved Councillor Molachino*

*Seconded Councillor Kaurila*

That the Report be received and noted.

Carried – 160914-19

Councillor DG Carr declared a Material Personal Interest in Item 2.4.3 (as defined in Section 172 of the Local Government Act 2009) as his wife is the artist involved in the project and excluded himself from the meeting while the matter was debated and the vote taken.

#### 2.4.3 MERCER LANE MOSAIC PROJECT

Consideration of Report to Council from Community Services Officer dated 8 September 2014 regarding request from Mercer Lane Mosaic Committee for Council financial support towards its community public art project, being a mosaic mural as a tribute to the cane cutter and sugar industry to extend 60 meters along the side wall of the building at 74 Lannercost Street, currently owned by Council and occupied by House of Harvey.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council does not support the requested \$10,000 sponsorship given that the planning for the CBD Revitalisation project has not been commenced and as such expenditure of the budget would be premature.

That Council encourages the Mercer Lane Mosaic Committee to apply for Regional Arts Development Funding to further develop this project. Carried – 160914-20

*Moved* Councillor Lynch  
*Seconded* Councillor Skinner

Councillor PD Lynch declared a Real Conflict of Interest in the following particular resolution in Item 2.4.3 (as defined in Section 173 of the Local Government Act 2009) as his wife is employed at the business within the building and excluded himself from the meeting while the vote was taken.

That due to the impending sale of the building at 74 Lannercost Street, Council does not approve the request to install clay tiles on the front corner of the building.

Carried – 160914-21

Councillor PD Lynch returned to the meeting.

*Moved* Councillor Kaurila  
*Seconded* Councillor Lynch

Executive Manager Corporate Services D Tombs entered the meeting at 12.33 pm

That due to ongoing maintenance considerations, Council does not approve the request to paint downpipes installed against the wall of the building at 74 Lannercost Street on the Mercer Lane side.

Carried – 160914-22

Mayor used his casting vote

*Moved* Councillor Kaurila  
*Seconded* Councillor Lynch

That Council approve the declaration of a 'wet area' for the Mercer Lane Mosaic Project Sponsors' Night at Mercer Lane on 18 October 2014 between the hours of 12noon and 8.00pm in the area specified on plan provided, subject to the provision of consent in writing from Mercer Lane Mosaic Committee accepting responsibility for the following:

- All fees associated with the compulsory public notice and signage for the proposed event
  - Containment of guests within the designated area
  - Area left clean after use
  - Acknowledging that the use of glass is prohibited in public areas.
- Carried – 160914-23

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council reiterate its ongoing support for public art projects, in particular the Mercer Lane Mosaic Project. Carried – 160914-24

Councillor DG Carr returned to the meeting

- 2.4.4 NORTH QUEENSLAND REGIONAL WASTE REDUCTION AND RECYCLING PLAN 2014 – 2024  
Consideration of Report to Council from Environmental Health Officer dated 29 August 2014 regarding the development of the draft North Queensland Regional Waste Reduction and Recycling Plan (WRRP) by Hinchinbrook Shire Council, Townsville City Council, Burdekin Shire Council and Charters Towers Regional Council which is a regional waste management strategy compliant with the objectives and provisions of the Waste Reduction and Recycling Act 2011.

*Moved*      *Councillor Kaurila*  
*Seconded*    *Councillor Skinner*

That Council adopt the North Queensland Regional Waste Reduction and Recycling Plan 2014 - 2024. Carried – 160914-25

## 2.5 GOVERNANCE

### 2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for August 2014.

*Moved*      *Councillor Molachino*  
*Seconded*    *Councillor Lynch*

That the Report be received and noted. Carried – 160914-26

### 2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for September 2014.

*Moved*      *Councillor Lynch*  
*Seconded*    *Councillor Tack*

That the Report be received and noted. Carried – 160914-27

### 2.5.3 PETITION – BURKE STREET

Consideration of Report to Council from Chief Executive Officer dated 1 September 2014 regarding Petition received from Burke Street residents and users lobbying Council to upgrade Burke Street to a safe drivable condition.

*Moved*      *Councillor Lynch*  
*Seconded*    *Councillor Kaurila*

That Council receive and note the Petition as presented from Burke Street residents. Carried – 160914-28

### 2.5.4 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

Consideration of Report to Council from Executive Assistant dated 28 August 2014 regarding Council attendance at the National Local Roads and Transport Congress to be held at the Tamworth Regional Entertainment and Conference Centre in Tamworth from 12 - 14 November 2014.

*Moved*      *Councillor Carr*  
*Seconded*    *Councillor Lynch*

That Councillor Carr attend the National Local Roads and Transport Congress in Tamworth from 12 – 14 November 2014. Carried – 160914-29

*The meeting adjourned at 1.00 pm for lunch and resumed at 2.04 pm*

### 2.5.5 CHIEF EXECUTIVE OFFICER – ANNUAL LEAVE

Consideration of Report to Council from Chief Executive Officer dated 22 August 2014 regarding appointment of an Acting Chief Executive Officer during approved leave for Chief Executive Officer from Thursday 25 September 2014 to Friday 10 October 2014 inclusive.

*Moved*      *Councillor Kaurila*  
*Seconded*    *Councillor Molachino*

That Council approve leave of absence for the Chief Executive Officer from Council from Thursday 25 September 2014 to Friday 10 October 2014 inclusive and appoint Executive Manager Development and Planning to the position of Acting Chief Executive Officer for the nominated period. Carried – 160914-30

*Councillor DG Carr and Councillor PD Lynch entered the meeting at 2.05 pm*

2.5.6 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 August 2014 to ensure transparency and public scrutiny of Councillor workload.

*Moved Councillor Kaurila  
Seconded Councillor Skinner*

That the Report be received and noted.

Carried – 160914-31

2.6 CORPORATE SERVICES

2.6.1 2015 ANNUAL SHOW DATE

Consideration of Report to Council from Executive Manager Corporate Services regarding nomination of a new 2015 Annual Show holiday being Wednesday 1 July 2015 due to the date previously nominated by Council (Friday 3 July 2015) has been allocated to a neighbouring Council.

*Moved Councillor Lynch  
Seconded Councillor Carr*

That Council confirm Wednesday 1 July 2015 as the amended Annual Show Public Holiday 2015 and advise the Attorney-General of this amendment

Further that Council write to the Showman's Guild expressing its high level of dissatisfaction and disappointment regarding the decision to change its allocated 2015 Annual Show Date. The letter is to include emphasis that, from 2016, Council be entitled to its traditional show holiday being on a Friday.

Further that Council write to the Queensland Chamber of Agricultural Societies expressing its high level of dissatisfaction and disappointment regarding the decision to change its allocated 2015 Annual Show Date. The letter is to include emphasis that, from 2016, Council be entitled to its traditional show holiday being on a Friday. Carried – 160914-32

2.7 GOVERNANCE

*Moved Councillor Molachino  
Seconded Councillor Kaurila*

That pursuant to Division 3 Section 275 (1) (b) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.7.1 as it is a matter affecting employees.

Discussions took place in Closed Session on the above referred to item.

*Moved Councillor Molachino  
Seconded Councillor Carr*

That Council return to Open Meeting.

2.7.1 HUMAN RESOURCES MATTER

Consideration of Report to Council from Chief Executive Officer dated 8 September 2014 regarding changes to Office of the CEO Organisational Structure in the areas of Human Resources and Workplace Health and Safety.

*Moved Councillor Molachino  
Seconded Councillor Lynch*



That Council adopt the Organisational Structure as presented.

Carried – 160914-33

3. CONCLUSION – This concluded the business of the meeting which closed at 2.13 pm

APPROVED and adopted on 14 October 2014

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MAYOR