



# MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS  
INGHAM ON TUESDAY  
19 AUGUST 2014  
AT 9.00 AM

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- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, WG Skinner and SJ Kaurila
  - Also present was the Chief Executive Officer (LE Mash), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

- PRAYER
- Mayor Bow opened the meeting with prayer

1. MINUTES
- *Moved* Councillor Skinner  
*Seconded* Councillor Molachino
- Resolved that the Minutes of the General Meeting held on 15 July 2014 be approved as a correct record of proceedings and be signed by the Mayor.
- Carried

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for July 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Tack

That the Report be received and noted.

Carried – 190814-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for August 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That the Report be received and noted.

Carried – 190814-02

### 2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 July 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Lynch

That the Report be received and noted.

Carried – 190814-03

### 2.1.4 ANNUAL VALUATION EFFECTIVE 30 JUNE 2015

Consideration of Report to Council from Revenue Supervisor dated 18 July 2014 regarding request from Department of Natural Resources and Mines as to whether Council believes a Shire annual valuation should be undertaken to be effective on 30 June 2015.

*Moved* Councillor Molachino  
*Seconded* Councillor Skinner

That Council advise the Department of Natural Resources and Mines that there should be a revaluation of the Shire effective on 30 June 2015.

Carried – 190814-04

### 2.1.5 2015 ANNUAL SHOW DATE

Consideration of Report to Council from Payroll Supervisor dated 29 July 2014 regarding correspondence from the Attorney-General and Minister for Justice The Hon Jarrod Bleijie MP seeking public holiday dates for 2015.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That Council resolve Friday 3 July 2015 be designated as the Ingham Annual Show Public Holiday 2015 and that Council advise the Attorney-General so that it may be officially gazetted.

Carried – 190814-05

### 2.1.6 CORPORATE SERVICES POLICIES

Consideration of Report to Council from Executive Manager Corporate Services dated 30 July 2014 seeking Council approval of Procurement Policy, Policy – Financial Delegations, Cash Handling Policy and Purchasing Card Policy.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council adopt the following Policies:

- Policy – Financial Delegations
- Cash Handling Policy
- Purchasing Card Policy.

Carried – 190814-06

## 2.2 ENGINEERING

### 2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for July 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 190814-07

### 2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for August 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That the Report be received and noted.

Carried – 190814-08

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of July 2014.

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That the Water and Sewerage Works Program Report be received and noted.

Carried – 190814-09

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of July 2014.

*Moved* Councillor Skinner  
*Seconded* Councillor Carr

That the Works Report be received and noted.

Carried – 190814-10

2.2.5 AECOM NDRRA REPORT

Consideration of AECOM's NDRRA General Progress Report as at 31 July 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 190814-11

2.2.6 TENDER - HSC 14/12 – NDRRA – PAVEMENT REHABILITATION (PACKAGE 8) OF MULTIPLE ROADS AND STREETS

Consideration of Report to Council from Infrastructure Engineer dated 8 August 2014 regarding tenders received for HSC 14/12 – NDRRA – Pavement Rehabilitation (Package 8) of Multiple Roads and Streets.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That Council award the contract HSC 14/12 – Rehabilitation of Multiple Roads and Streets to Allciv Civil Contractors for the tender sum of \$2,135,590.62 (excl GST) as recommended by the Tender Evaluation Team and The Project Leadership Team.

Carried – 190814-12

2.2.7 TENDER - HSC 14/44 – PAVEMENT CONDITION RATING SURVEY 2014 / 2015

Consideration of Report to Council from Infrastructure Engineer dated 18 July 2014 regarding tenders received for HSC 14/44 – Pavement Condition Rating Survey 2014/2015.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That Council award the contract HSC 14/44 to Infrastructure Management Group (Sydney) for a contract amount of \$71,135.03.

Carried – 190814-13

2.2.8 PROPOSAL TO ERECT PERMANENT ADVISORY SIGNS INDICATING ROAD CLOSURE STATUS FOR HALIFAX AND THE LOWER HERBERT

Consideration of Report to Council from Infrastructure Engineer dated 27 July 2014 regarding requests received for the erection of permanent advisory signs providing advance warning that road closures are in place at Halifax Washaway (Ingham – Halifax Road) and at the Anabranche Bridge (Halifax – Bemerside Road).

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That Council not progress with advance warning signs for road closures on access roads to Halifax.

Carried – 190814-14

2.2.9 PROPOSED PERMANENT ROAD CLOSURE BEING PART OF GOULTER ROAD ABUTTING LOT 2 ON RP724394 – PARISH OF CORDELIA (BRAEMEADOWS)

Consideration of Report to Council from Infrastructure Engineer dated 3 July 2014 regarding request from Department of Natural Resources and Mines seeking Council's views in relation to the permanent road closure of a total area about 1,570m<sup>2</sup> being part of Goulter Road abutting Lot 2 on RP724394.

Moved Councillor Skinner  
Seconded Councillor Carr

That Council approve the application for permanent road closure. Carried – 190814-15

2.2.10 ASSESSMENT OF MONA ROAD CANE ENCROACHMENT – JULY 2014

Consideration of Report to Council from Infrastructure Engineer dated 4 August 2014 regarding cane encroachment on Marini's Road and Mona Road.

Moved Councillor Lynch  
Seconded Councillor Molachino

That Council install regulatory speed signs (80 km/hr) to address the potential safety hazard arising from a slight impairment to sight distance on Mona Road at approximate chainage 1,750m (from Hoffensetz Street Halifax).

That Council advise the owner of the property adjacent to the bend to remove cane encroaching into the Road Reserve as described in the Sketch Drawing provided (Mona Road – Halifax, Cane Encroachment Review). Carried – 190814-16

2.2.11 WATER MAIN EXTENSION TO FORREST BEACH – CONNECTION OF INGHAM WATER SUPPLY TO FORREST BEACH WATER SUPPLY

Consideration of Report to Council from Water and Sewerage Manager dated 28 July 2014 regarding engagement of consultants for preliminary planning through to delivery of construction plans and documentation for the water main extension to join the Forrest Beach water supply to the Ingham water supply system.

Moved Councillor Molachino  
Seconded Councillor Kaurila

That Council engage GHD Pty Ltd, subject to a satisfactory fee proposal, to finalise the construction plans and documentation and to provide tender and construction phase services for the water main extension to join the Forrest Beach water supply to the Ingham water supply system and scope, design and cost the spur line to Warren's Hill.

Carried – 190814-17

2.2.12 FORREST BEACH WATER SUPPLY – BORES FEASIBILITY INVESTIGATION

Consideration of Report to Council from Water and Sewerage Manager dated 28 July 2014 regarding feasibility investigation and refurbishment of the Forrest Beach bore field clustered around the Forrest Beach Water Treatment Plant.

Moved Councillor Carr  
Seconded Councillor Skinner

That Council engage GHD Pty Ltd, subject to a satisfactory fee proposal, to undertake an investigation into the condition of the existing bores and supervise the refurbishment of said bores if required. Carried – 190814-18

*The meeting adjourned at 10.00 am for morning tea and resumed at 10.10 am*

*Councillor DG Carr was not in attendance when the meeting resumed*

2.2.13 QUEENSLAND'S URBAN POTABLE WATER AND SEWERAGE BENCHMARKING REPORT 2012 / 2013

Consideration of Report to Council from Water and Sewerage Manager dated 28 July 2014 providing the third annual Urban Potable Water and Sewerage Benchmarking Report which examines elements such as assets condition, customer service, management and performance for service providers to use to improve their services to the community.

*Moved* Councillor Skinner  
*Seconded* Councillor Kaurila

*Councillor DG Carr returned to the meeting*

That Council receive and note the third annual Urban Potable Water and Sewerage Benchmarking Report. Carried – 190814-19

2.2.14 SITING RELAXATION APPLICATION – 5 MAMBRINI STREET HALIFAX – LOT 11 ON RP712964

Consideration of Report to Council from Technical Officer dated 4 August 2014 in relation to a Siting Relaxation Application lodged by Robert Sebastian Simmonds for a proposed 12m x 10m shed to be constructed 0.5m off the rear boundary and approximately 0.6m from the side boundary at the closest point and 2.2m at the furthest point. Proposed shed is approximately 4.34m high to the gable and 3.0m high to the eaves and will replace existing shed at his property at 5 Mambrini Street Halifax (Lot 11 on RP712964).

*Moved* Councillor Kaurila  
*Seconded* Councillor Skinner

That the Siting Relaxation Application of Robert Sebastian Simmonds (Lot 11 on RP712964) be approved on the grounds that the proposed shed is unlikely to adversely impact on the amenity and privacy of neighbouring residents, subject to the following condition:-

- a. The structure is built in accordance with the site and elevation plans submitted with the Siting Relaxation Application received by Council on 4 August 2014.

Carried – 190814-20

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for July 2014.

*Moved* Councillor Skinner  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 190814-21

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for August 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Lynch

That the Report be received and noted.

Carried – 190814-22

2.3.3 DEPARTMENT OF NATURAL RESOURCES AND MINES – RENEWAL OF LEASE AND POSSIBLE CHANGE OF PURPOSE FROM PRIMARY INDUSTRY (SUGAR CANE) TO AGRICULTURE AND GRAZING ON LOT 183 ON CWL3484 (SL 24/49044)

Consideration of Report to Council from Town Planning and Development Officer dated 1 August 2014 regarding request from Department of Natural Resources and Mines seeking Council's views and/or requirements in relation to an application for renewal of lease and possible change of purpose from primary industry (sugar cane) to agriculture and grazing over Lot 183 on CWL3484 (SL 24/49044). (077/0001)

*Moved* Councillor Molachino  
*Seconded* Councillor Lynch

That Council advise the Department of Natural Resources and Mines that it has no objection to, nor any requirements in relation to the application for renewal of lease and possible change of purpose from primary industry (sugar cane) to agriculture and grazing over Lot 183 on CWL3484 (SL24/49044). Carried – 190814-23

2.3.4 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION FOR RENEWAL OF LEASE DESCRIBED AS LOT 1 ON SURVEY PLAN 112469 ON LOT 191 ON SP112469

Consideration of Report to Council from Town Planning and Development Officer dated 7 August 2014 regarding request from Department of Natural Resources and Mines seeking Council's views and/or requirements in relation to an application for renewal of lease described as Lot A on Survey Plan 112469 at Rifle Range Road Halifax. (077/0001)

Moved Councillor Molachino  
 Seconded Councillor Kaurila

Town Planning and Development Officer B Christie-Johnston entered the meeting at 10.22 am

That Council advise the Department of Natural Resources and Mines that it has neither objection nor any requirements in relation to the application to renew lease on Lot A on SP112469. Carried – 190814-24

2.3.5 DEPARTMENT OF NATURAL RESOURCES AND MINES – BOUNDARY AMENDMENT BETWEEN INGHAM AND VICTORIA PLANTATION LOCALITIES

Consideration of Report to Council from Executive Manager Development and Planning dated 6 August 2014 regarding request from Department of Natural Resources and Mines seeking Council's views and/or requirements in relation to an amendment to the boundary between the localities of Ingham and Victoria Plantation. (056/0002)

Moved Councillor Molachino  
 Seconded Councillor Carr

That Council advise the Department of Natural Resources and Mines that it has no objection to, nor any requirements in relation to the boundary amendment to the boundary between the localities of Ingham and Victoria Plantation. Carried – 190814-25

2.3.6 ALLEN AQUILINI – RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES

Seeking a Development Permit for Reconfiguring a Lot: Rearrangement of Boundaries between Lot 201 on SP255377, Lot 3 on RP722111 and Lot 1 on SP235355 dated 25 June 2014 at Bruce Highway Toobanna. (065/0155)

Moved Councillor Kaurila  
 Seconded Councillor Molachino

That Council grant approval for a Development Permit for the proposed development, subject to the following conditions:

Conditions of Development	Time at which compliance with condition is required
The conditions of development for this development permit are as follows:	
Approved Plans	
1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by an other condition of approval:  (i) Proposed Boundary Realignment on Lot 201 on SP255377, Lot 1 on SP235355 and Lot 3 on RP722111 Toobanna dated May 2014, prepared by Hansen Surveys Ref 140555.	At all times.
Services	
2. All services for each of the lots are to be wholly contained within the lots that they service at the completion of the reconfiguration	Prior to release of survey plan.

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
Access	
3. That access meeting Department of Transport and Main Roads standard for rural access is provided for each of the lots fronting the Bruce Highway.	Prior to release of survey plan.

Carried – 190814-26

2.3.7 LCD PROPERTIES PTY LTD c/- BRAZIER MOTTI PTY LTD

Seeking a Development Permit for Material Change of Use – Shop over Lot 1 on RP735965 and Lot 1 on RP712748 at 79-85 Herbert Street Ingham. (058/0375)

Consideration of Report to Council from Town Planning and Development Officer dated 1 August 2014.

*Moved Councillor Molachino*

*Seconded Councillor Lynch*

That Council grant approval for a Development Permit for the proposed Material Change of Use, subject to the following conditions:

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
General	
1. The development of the site is to be generally in accordance with the following approved plans that are to be the Approved Plans of Development, except as altered by any other condition of this approval	At all times
Car parking	
2. Car parking layout must comply with Hinchinbrook Shire Council standards. In particular the parking shall include: (a) One (1) vehicle car park per 20m <sup>2</sup> retail floor space  All parking, driveway and vehicular manoeuvring areas must be imperviously sealed, drained and line marked.	Prior to use commencing
Lighting	
3. The vertical illumination resulting from direct, reflected or incidental light coming from the site must not exceed 8 lux when measured at any point 1.5m outside of the boundary at any level from ground level up	At all times

*Councillor Lynch called for the motion to be put*

*Councillor Tack called for a division*

*Councillors Lynch, Skinner, Molachino, Carr and Bow voted for the motion*

*Councillors Kaurila, Tack voted against the motion*

Carried – 190814-27

2.3.8 ICON PTY LTD

Seeking a Development Permit for Material Change of Use – Fixed / Mobile Concrete Batching Plant over Part of Lot 201 on CP841915 at 33 Industrial Avenue Ingham. (058/0374)

Consideration of Report to Council from Town Planning and Development Officer dated 11 August 2014.

*Moved Councillor Lynch*

*Seconded Councillor Skinner*

That Council grant approval for a Development Permit for the proposed Material Change of Use, subject to the following conditions:

Conditions of Development The conditions of development for this development permit are as follows:	Time at which compliance with condition is required
<b>General</b>	
<p>1. The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p> <ul style="list-style-type: none"> <li>(i) Plan 1, proposed Lot #2 on CP841915, Parish of Trebonne, prepared by Kevin Marano, lodged with Development Application 25 May 2014</li> <li>(ii) Environmental Management Plan, Document No.1, Revision No. C, Prepared for ICON Pty LTD, dated 18 February 2014.</li> </ul>	At all times
<b>Particular Use</b>	
<p>2. Staff numbers (including drivers) must be limited to a maximum of ten (10) staff onsite an any given time.</p> <p>3. The production capacity must be limited to the processing of a maximum of 5,000 tonnes of concrete per year.</p>	At all times
<b>Records</b>	
<p>4. To allow Council to check compliance with the Development Permit, from the date the approval takes effect, the Applicant must keep records of the volume of concrete used in production. The records must be kept in a suitable format to allow annual inspection by Council (if required), and record the annual volume of concrete used in production in each calendar year.</p> <p>5. If Council request a copy of the records to be kept by the Applicant in accordance with condition 4, then a copy (hardcopy or electronic copy) of such records must be provided to Council by the Applicant within ten business days of Council requesting such records and at no cost to Council.</p>	At all times
<b>Landscaping</b>	
<p>6. The Applicant must submit to Council a landscape plan for all landscaping associated with the development. The landscape plan at minimum must provide the following:</p> <ul style="list-style-type: none"> <li>(i) Landscaping to a minimum width of three metres along the entire road frontage (Industrial Avenue) of proposed Lot 2 with plant species that mature to at least 10m in height</li> <li>(ii) Landscaping to a minimum width of two meters around the development site with plant species that mature to at least 10m in height.</li> </ul> <p>7. Prepare and landscape the subject land in accordance with the approved Landscape Plan. Any amendments approved in writing by Council are taken to be part of the approved Landscape Plan.</p> <p>8. Landscaped areas must be maintained as per the approved Landscape Plan, and the site must remain in a clean and tidy state at all times.</p>	<p>Prior to the use commencing</p> <p>Prior to the use commencing</p> <p>At all times</p>



Conditions of Development	Time at which compliance with condition is required
The conditions of development for this development permit are as follows:	
<b>Lighting Nuisance</b>	
9. The vertical illumination resulting from direct, reflected or incidental light coming from the site must not exceed 8 lux when measured at any point 1.5m outside of the boundary at any level from ground level up.	At all times
<b>Site Access, Car Parking and Manoeuvring</b>	
10. Site Access, car parking and manoeuvring space must comply with Hinchinbrook Shire Council standards. In particular the parking shall include:  (a) One (1) vehicle car park per two employees.  All parking, driveways and vehicular manoeuvring areas must be imperviously sealed, drained and line marked.	At all times  Prior to the use commencing
11. Details demonstrating compliance with condition 10 must be submitted and approved by Council.	
<b>Environmental Management</b>	
<b>Air Quality</b> 12. No particulate matter or visible contaminant, including dust, smoke, fumes and aerosols likely to cause environmental harm is to emanate beyond the boundaries of the subject land.	At all times
<b>Stormwater Quality</b> 13. Contaminants or contaminated water must not be directly or indirectly released from the site subject to this approval or to the ground or groundwater at subject land at anytime except for:  (i) Uncontaminated overland stormwater flow (ii) Uncontaminated stormwater to the stormwater system (iii) Contaminates released to sewer under and in accordance with a trade waste permit.	At all times

Carried – 190814-28

*Town Planning and Development Officer B Christie-Johnston left the meeting at 10.56 am*

2.3.9 HERBERT RIVER IMPROVEMENT TRUST SEEKING SPONSORSHIP FOR THE 2014 ANNUAL GENERAL MEETING AND CONFERENCE OF THE STATE COUNCIL OF RIVER TRUSTS

Consideration of Report to Council from Executive Manager Development and Planning dated 6 August 2014 regarding request received from the Herbert River Improvement Trust for financial assistance and inkind support to assist with the hosting of the 2014 Annual General Meeting and Conference of the State Council of River Trusts on 23 October 2014. (079/0259)

*Moved Councillor Lynch*  
*Seconded Councillor Molachino*

That Council provide inkind support in the sum of \$1,165.70 to assist the Trust in hosting the 2014 Annual General Meeting and Conference of the State Council of River Trusts on 23 October 2014.

Carried – 190814-29

## 2.4 ENVIRONMENT AND COMMUNITY SERVICES

### 2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for July 2014.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 190814-30

### 2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for August 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That the Report be received and noted.

Carried – 190814-31

### 2.4.3 INGHAM SHOWGROUNDS COLOUR BOND SHEDS – BUILDINGS NUMBER 409 AND 600

Consideration of Report to Council from Community Services Officer dated 30 June 2014 regarding the establishment of hire fees and charges for the Colourbond Sheds (buildings number 409 and 600) at the Ingham Showgrounds facility.

*Moved* Councillor Molachino  
*Seconded* Councillor Carr

That Council adopt the 2014/2015 fees for hire of Ingham Showgrounds Colourbond Sheds building numbers 409 and 600 in the sum of \$9 per hour or \$101.20 per day and a refundable security bond of \$320.

Carried – 190814-32

*Councillor MG Tack declared a Real Conflict of Interest in Item 2.4.4 (as defined in Section 173 of the Local Government Act 2009) as he is the Vice President of the Hinchinbrook Community Support Centre Board and excluded himself from the meeting while the matter was debated and the vote taken.*

### 2.4.4 HINCHINBROOK COMMUNITY SUPPORT CENTRE – COMMUNITY TRANSPORT SPONSORSHIP PROPOSAL 2014 / 2015

Consideration of Report to Council from Community Services Officer dated 4 August 2014 regarding sponsorship proposal from the Hinchinbrook Community Support Centre to ensure the ongoing sustainability of the Out and About Community Transport Service.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council approve the sponsorship proposal from Hinchinbrook Community Support Centre for the Out and About Community Transport Service with the payment of \$3,000 (excl GST) from the 2014 / 2015 Donations Budget to produce and install a 100cm x 100cm logo to be placed on either rear side of the bus.

Carried – 190814-33

*Councillor MG Tack returned to the meeting.*

*The meeting adjourned at 11.30 am and resumed at 11.35 am*

### 2.4.5 INGHAM ARTS FESTIVAL EVENT SUPPORT

Consideration of Report to Council from Community Services Officer dated 4 August 2014 regarding request from the Ingham Arts Festival Association Inc. for donation towards the annual Ingham Arts Festive event being held on 19 and 20 August 2014.

*Moved* Councillor Carr  
*Seconded* Councillor Lynch

*Councillor LR Molachino re-entered the meeting at 11.36 am*

That Council provide the Ingham Arts Festival Association Inc. a cash donation in the sum of \$1,500 (excl GST).  
Carried – 190814-34

2.4.6 FINANCIAL SUPPORT FOR ETHNIC COMMUNITY CARE LINKS INC. (ECCLI)

Consideration of Report to Council from Community Services Officer dated 4 August 2014 regarding request from ECCLI to increase Council's annual donation from \$1,620 to \$3,000.

*Moved* Councillor Molachino  
*Seconded* Councillor Carr

That the matter lay on the table pending further discussions with ECCLI.

Carried – 190814-35

2.4.7 LEASE OF TYTO CONFERENCE CENTRE, OFFICE 1A IN LOT 801 ON SP225261 AT 73 – 75 MCLLWRAITH STREET INGHAM TO DEPARTMENT OF AGRICULTURE, FISHERIES AND FORESTRY

Consideration of Report to Council from Community Services Officer dated 5 August 2014 regarding lease of Office 1A in the TYTO Conference Centre (Lot 801 on SP225261) to the Department of Agriculture, Fisheries and Forestry.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That Council approve a tenancy agreement to be drawn up between Department of Agriculture, Fisheries and Forestry and Hinchinbrook Shire Council for TYTO Conference Centre, Office 1A (floor area – 10.75m<sup>2</sup>) in Lot 801 on SP 225261 at 73 – 75 Mcllwraith Street Ingham for a further term of twelve months being 1 July 2014 to 30 June 2015 at \$256.50 per month inclusive of \$18.00 power charge plus GST for the term of the agreement and that Department of Agriculture, Fisheries and Forestry pay all external costs associated for document preparation.

Carried – 190814-36

2.4.8 LEASE OF TYTO GALLERY COMPLEX OFFICE TENANCY 02 ON LOT 801 ON SP225261 AT 73 – 75 MCLLWRAITH STREET INGHAM TO HERBERT RESOURCE INFORMATION CENTRE

Consideration of Report to Council from Community Services Officer dated 5 August 2014 regarding lease of tenancy 02 in the TYTO Gallery Complex in Lot 801 on SP225261 to the Herbert Resource Information Centre.

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That Council approve a tenancy agreement to be drawn up between Herbert Resource Information Centre and Hinchinbrook Shire Council for tenancy 02 in the TYTO Gallery Complex in Lot 801 on SP225261 at 73 – 75 Mcllwraith Street Ingham for a further term of twelve months being 1 July 2014 to 30 June 2015 at \$571 per month inclusive of \$35.90 power charge plus GST for the term of the agreement and that Herbert Resource Information Centre pay all external costs associated for document preparation.

Carried – 190814-37

2.4.9 PEST SURVEY PROGRAM

Consideration of Report to Council from Pest Management Officer dated 4 August 2014 seeking Council approval for a Pest Survey Program allowing authorised officers to carry out pest surveys throughout the Hinchinbrook Shire.

*Moved* Councillor Skinner  
*Seconded* Councillor Carr

That Council approve the Pest Survey Program to be conducted for the whole of the Hinchinbrook Local Government Area, valid for a period of three (3) months commencing on 20 August 2014.

Further that Council note the purpose of the Program is to survey and map areas for the control of Pond Apple, Hymenachne, Aleman Grass, Singapore Daisy, Giant Sensitive Plant, Mikania Vine, Siam Weed, Glush Weed and Acacia Curassavica.

Carried – 190814-38

#### 2.4.10 OFF LEASH DOG PARK

Consideration of Report to Council from Executive Manager Environment and Community Services dated 4 August 2014 regarding requests received for an off leash dog park in Ingham and the suggested use of Nielsen Park for construction of the proposed dog park and assistance from Council for this project.

*Moved*      *Councillor Lynch*  
*Seconded*   *Councillor Tack*

That Council offer in principle support for the development of an off leash dog park in Nielsen Park Ingham, subject to consultation with the adjoining landholders.      Carried – 190814-39

#### 2.4.11 CYCLONE SHELTER MEMORANDUM OF AGREEMENT

Consideration of Report to Council from Executive Manager Environment and Community Services dated 7 August 2014 regarding Memorandum of Agreement between Hinchinbrook Local Disaster Management Group and the State of Queensland (acting through Department of Education, Training and Employment) for provision of temporary access to identified DETE facilities for the purpose of use as a Public Cyclone Shelter.

*Moved*      *Councillor Lynch*  
*Seconded*   *Councillor Kaurila*

That Council ratify the Memorandum of Agreement between Hinchinbrook Local Disaster Management Group and the State of Queensland (acting through Department of Education, Training and Employment) for provision of temporary access to identified DETE facilities for the purpose of use as a Public Cyclone Shelter, with the exception of Clauses 5.7(f) and 8.6.  
Carried – 190814-40

### 2.5 GOVERNANCE

#### 2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for July 2014.

*Moved*      *Councillor Lynch*  
*Seconded*   *Councillor Kaurila*

That the Report be received and noted.      Carried – 190814-41

#### 2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for August 2014.

*Moved*      *Councillor Lynch*  
*Seconded*   *Councillor Skinner*

That the Report be received and noted.      Carried – 190814-42

#### 2.5.3 2014 CHRISTMAS CLOSE DOWN

Consideration of Report to Council from Chief Executive Officer dated 29 July 2014 regarding Council's consideration of Lannercost Street office and Council depot closure times during the 2014 Christmas period.

*Moved*      *Councillor Molachino*  
*Seconded*   *Councillor Kaurila*

That Council's Lannercost Street Office be closed from 5.00pm on Friday 19 December 2014 and re-open at 8.30am on Monday 5 January 2015.

That the Council Depot be closed from close of business on Friday 19 December 2014, and re-open on Tuesday 13 January 2015.      Carried – 190814-43

#### 2.5.4 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAO) ANNUAL CONFERENCE

Consideration of Report to Council from Executive Assistant dated 12 August 2014 regarding Council attendance at the 118<sup>th</sup> Annual Conference to be held at the Mackay Entertainment and Convention Centre from 27 to 29 October 2014.

Moved Councillor Skinner  
Seconded Councillor Lynch

That the Mayor, available Councillors and the Chief Executive Officer attend the LGAO Conference in Mackay from 27 to 29 October 2014.

That interested Councillors attend the Media and Communications Forum in Mackay on 27 October 2014 with the Chief Executive Officer and Media and Communications Officer.

Carried – 190814-44

#### 2.5.5 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 July 2014 to ensure transparency and public scrutiny of Councillor workload.

Moved Councillor Carr  
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 190814-45

### 2.6 DEVELOPMENT AND PLANNING

Moved Councillor Lynch  
Seconded Councillor Kaurila

That pursuant to Division 3 Section 275 (1) (g) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.1 as it is a town planning matter under the Planning Act.

*Councillor LR Molachino declared a Material Personal Interest in Item 2.6.1 (as defined in Section 172 of the Local Government Act 2009) as he is the Real Estate Agent involved with the property and excluded himself from the meeting while the matter was debated and the vote taken.*

*Building Certifier Kai Simmonds entered the meeting at 12.28 pm*

Discussions took place in Closed Session on the above referred to item.

Moved Councillor Skinner  
Seconded Councillor Kaurila

That Council return to Open Meeting.

#### 2.6.1 BUILDING ENFORCEMENT – 3 MACROSSAN AVENUE INGHAM

Consideration of Report to Council from Executive Manager Development and Planning dated 12 August 2014 regarding an illegal structure situated at 3 Macrossan Avenue Ingham.

Moved Councillor Lynch  
Seconded Councillor Kaurila

That Council undertake action under Section 142 of the Local Government Act 2009 to remove and dispose of the structure and all debris by lawful means (approved asbestos removalist), from the property at 3 Macrossan Avenue, Ingham (Lot 13 on I22416) as set out in the Enforcement Notice dated 26 May 2014 to the owner.

Carried – 190814-46

*Councillor LR Molachino returned to the meeting*

3. CONCLUSION – This concluded the business of the meeting which closed at 12.43 pm

APPROVED and adopted on 16 September 2014

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MAYOR