



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
15 JULY 2014
AT 9.00 AM

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- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr and WG Skinner
 - Also present was the Chief Executive Officer (LE Mash), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)
- APOLOGY
- An apology for non-attendance was received from Councillor SJ Kaurila and it was resolved as at 20 May 2014 that leave of absence be granted
- PRAYER
- Councillor Carr opened the meeting with prayer
1. MINUTES
- *Moved* Councillor Molachino
Seconded Councillor Carr
- Resolved that the Minutes of the General Meeting held on 24 June 2014 and Special Budget Meeting held on 8 July 2014 be approved as a correct record of proceedings and be signed by the Mayor. Carried
2. BUSINESS
- 2.1 CORPORATE SERVICES
- 2.1.1 CORPORATE SERVICES ACTIVITY REPORT
Consideration of monthly Corporate Services Activity Report for June 2014.
- Moved* Councillor Skinner
Seconded Councillor Molachino
- That the Report be received and noted. Carried – 150714-01
- 2.1.2 MONTHLY STATUS REPORT
Consideration of monthly Executive Manager Corporate Services Status Report for July 2014.
- Moved* Councillor Tack
Seconded Councillor Skinner
- That the Report be received and noted. Carried – 150714-02

2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 30 June 2014.

Moved Councillor Lynch
Seconded Councillor Carr

That the Report be received and noted.

Carried – 150714-03

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for June 2014.

Moved Councillor Carr
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 150714-04

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for July 2014.

Moved Councillor Skinner
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 150714-05

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of June 2014.

Moved Councillor Carr
Seconded Councillor Skinner

That the Water and Sewerage Works Program Report be received and noted.

Carried – 150714-06

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of June 2014.

Moved Councillor Carr
Seconded Councillor Skinner

That the Works Report be received and noted.

Carried – 150714-07

2.2.5 AECOM NDRRA REPORT

Consideration of AECOM'S NDRRA General Progress Report as at 30 June 2014.

Moved Councillor Molachino
Seconded Councillor Tack

That the Report be received and noted.

Carried – 150714-08

2.2.6 GOWRIE CREEK BRIDGE RESTORATION

Consideration of Report to Council from Infrastructure Engineer dated 6 July 2014 regarding permanent repairs to Gowrie Creek Bridge following damages caused as a result of Cyclone Ita and the associated flooding event.

Moved Councillor Carr
Seconded Councillor Molachino

That Council engage GHD Pty Ltd, subject to a satisfactory Fee Proposal, to develop procurement documentation and supervise repairs to the Gowrie Creek Bridge that arose as a result of damage caused by Cyclone Ita and associated flooding. Carried – 150714-09

2.2.7 TENDER - HSC 14/42 – ANNUAL SUPPLY OF DRAINAGE PIPES, BOX CULVERTS AND HEADWALLS

Consideration of Report to Council from Works Engineer dated 24 June 2014 regarding tenders received for HSC 14/42 – Annual Supply of Drainage Pipes, Box Culverts and Headwalls.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council accept all tendered offers and add all Offerers to the panel of suppliers for HSC 14/42 Annual Supply of Drainage Pipes, Box Culverts and Headwalls for a period of 12 months commencing 1 July 2014.

Further, that in future, Council call the Supply of Drainage Pipes, Box Culverts and Headwalls on a two year basis. Carried - 150714-10

2.2.8 TENDER – HSC 14/38 – REFURBISHMENT OF THE HUMUS TANK AT THE INGHAM SEWERAGE TREATMENT PLANT

Consideration of Report to Council from Manager Water and Sewerage dated 3 July 2014 regarding tenders received for HSC 14/38 – refurbishment of the Humus Tank at the Ingham Sewerage Treatment Plant.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council award the Contract to undertake the refurbishment of the existing Humus Tank at the Ingham Sewerage Treatment Plant to Dawson's Engineering for a price of \$107,261 (incl GST). Carried – 150714-11

2.2.9 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM – CYCLONE ITA EVENT- PROGRAM DELIVERY

Consideration of Report to Council from Infrastructure Engineer dated 2 July 2014 regarding delivery mechanism to Council to deliver restoration works arising from the Cyclone Ita Event in April 2014.

Moved Councillor Lynch
Seconded Councillor Carr

That Council manage and deliver the NDRRA Program for the Cyclone Ita Event internally by creating a program management team from contracted external resources.

That Council procure external contractor capacity to deliver elements of the program in a timely and efficient manner in a form that will build resilience, and maximise the opportunity for local suppliers and contractors to participate in accordance with Council's Procurement Policy and the Value for Money premise as established by the Queensland Reconstruction Authority.

That Council agree to utilise internal plant and labour that is not committed to other Council projects/programs when appropriate. Furthermore that Council make the case to use these internal resources to the Queensland Reconstruction Authority (QldRA) based on a "Value for Money" premise derived from experience on other projects that Council has completed within the current NDRRA Program.

That Council establish a \$500,000 contingency budget for 2014 flood restoration program. Carried – 150714-12

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for June 2014.

Moved Councillor Lynch
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 150714-13

Town Planning and Development Officer, B Christie-Johnston entered the meeting at 9.36 am

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for July 2014.

Moved Councillor Molachino
Seconded Councillor Tack

That the Report be received and noted.

Carried – 150714-14

2.3.3 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION FOR LEASE OF STATE LAND FOR JETTY PURPOSE – ORPHEUS ISLAND

Seeking a Council's views and/or requirements regarding an application to lease State Land on Orpheus Island. Proposed use is a marine facility (jetty) associated with Orpheus Island Resort – Lot 16 on CWL3535, Orpheus Island. (077/0001)

Consideration of Report to Council from Town Planning and Development Officer dated 4 July 2014.

Moved Councillor Tack
Seconded Councillor Skinner

That Council advise the Department of Natural Resources and Mines that it has no objection to, nor any requirements in relation to the application to lease state land for jetty purposes, adjoining Lot 16 on CWL3535, Orpheus Island.

Carried – 150714-15

2.3.4 OFFICE OF LIQUOR AND GAMING REGULATION – APPLICATION FOR DETACHED BOTTLESHOP, TREBONNE HOTEL

Seeking Council's views and/or requirements for an application for detached bottleshop at Trebonne Hotel, Lot 1 on RP721949, 71 Lannercost Street, Ingham. (058/0001)

Consideration of Report to Council from Town Planning and Development Officer dated 8 July 2014.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council advise the Department of Liquor and Gaming Regulation that it has no objection to, nor any requirements in relation to the application for detached bottleshop for the Trebonne Hotel.

Carried – 150714-16

Councillor LR Molachino declared a Real Material Interest in Item 2.3.5 (as defined in section 172 of the Local Government Act 2009) as he is the Real Estate Agent for the project and excluded himself from the meeting while the matter was debated and the vote taken

2.3.5 RIVERVIEWS ESTATE (HINCHINBROOK HABITATS)

Seeking a permissible change to an existing development approval – Material Change of Use and Reconfiguring a Lot - Develop rural zoned land for residential subdivision – 110 residential lots, tourist facilities and accommodation purposes over Lot 125 on CWL2515 and Lot 32 on CWL74 Manda Road, Bemerside. (058/0288)

Consideration of Report to Council from Town Planning and Development Officer dated 5 July 2014.

Moved Councillor Lynch
 Seconded Councillor Tack

That Council approve the applicants request to change an existing development approval. The conditions of approval as per Council's original decision (Decision Notice dated 22 December 2009) to be replaced as per the conditions defined in the following table:

Conditions of approval	Time at which compliance with condition is required
Approved plans	
(a) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval: (i) <i>Concept layout, Option 1, Riverviews Estate. Drawing PR121265-1, Issue C, dated 15/05/2014, prepared by RPS</i>	At all times
(b) The Applicant/Developer must submit a detailed layout and staging plan to Council for consideration and approval	Prior to lodging an operational works development application
Fire fighting	
(c) All proposed lots must have an individual onsite water storage capacity of at least 10,000 litres fitted with: (i) a 50mm outlet pipe and (ii) a 50mm camlock standard rural fire brigade fitting	Prior to the residential use commencing
Internal works	
Water (d) The Applicant/Developer must submit to Council evidence all proposed lots have capacity for acceptable individual onsite potable water supply	Prior to release of survey plan
Sewerage (e) The Applicant/Developer must submit to Council evidence all proposed lots have capacity for acceptable individual onsite sewerage systems	Prior to release of survey plan
Drainage (f) The Applicant/Developer must submit for Council's consideration and approval a detailed stormwater drainage plan. The plan must reflect the following considerations: (i) Surface drainage must be catered for in a manner that lessens possible impacts in receiving areas (ii) All proposed lots must drain to road frontages or other legal point of discharge	Lodgement of Operational Works development application
Road works (g) The Applicant/Developer must construct/upgrade all roads within the development to Council's sealed rural road standard	Prior to release of survey plan
Telecommunications (h) The Applicant/Developer must provide to Telstra's requirements, telecommunications conduits under the road at various intervals to serve all proposed lots without requiring future excavation of the sealed road surface	Prior to release of survey plan
Electricity (i) The Applicant/Developer must provide to Ergon's standard, above ground electricity reticulation to all proposed lots	Prior to release of survey plan

Conditions of approval	Time at which compliance with condition is required
External Works	
(j) The Applicant/Developer must upgrade/construct the road leading to the proposed development from the end of the sealed construction on Manda Road to Council's sealed rural road standard	Prior to release of survey plan
(k) The Applicant/Developer must submit evidence from the Department of Transport and Main Roads, to establish approval of the proposed intersection works at Mount Cudmore / Bruce Highway	Prior to commencement of operational works (road works, drainage works)
Tourism Accommodation and Tourism Facilities	
(l) The Applicant/Developer must submit for Council's consideration and approval a landscaping plan for the proposed tourist accommodation and tourist facilities. Such works to be part of the approval	Prior to any works commencing on tourist accommodation and tourist facilities
(m) The Applicant/Developer must submit for Council's consideration and approval detailed plans showing car parking provision, manoeuvring space and access for the proposed tourist accommodation and tourist facilities. Such works to be part of the approval	Prior to any works commencing on tourism accommodation and tourism facilities
Infrastructure Charges	
(n) The Applicant/Developer must pay a public open space contribution of \$161,720 (104 ETUs @ \$1,555) or the pro-rata amount for the relevant stage of the development.	Prior to release of survey plan

Carried – 150714-17

Councillor LR Molachino returned to the meeting

2.3.6 MORTONS EARTHMOVING PTY LTD

Request for a permissible change to existing approval - Material Change of Use - Impact Assessable (Annual extraction, screening and haulage of rock or other material up to 30,000t), Lot 3 on RP725204, Lannercost Extension Road, Lannercost. (058/0369)

Consideration of Report to Council from Planning and Development Officer dated 9 July 2014.

Moved Councillor Lynch
Seconded Councillor Molachino

That Council refuse the Applicant's request in full. Carried – 150714-18

Town Planning and Development Officer, B Christie-Johnston left the meeting and the Mayor adjourned the meeting at 10.00 am for morning tea and the meeting resumed at 10.15 am

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for June 2014.

Moved Councillor Skinner
Seconded Councillor Molachino

That the Report be received and noted. Carried – 150714-19

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for July 2014.

Moved Councillor Skinner
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 150714-20

2.4.3 ADDITIONAL LAND FOR FORREST GLEN RETIREMENT VILLAGE

Consideration of Report by Community Services Officer dated 28 June 2014 regarding requirement for additional land for Forrest Glen Retirement Village at Lot 382 on SP136985, Reserve for Recreation R.238.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council approve the commencement of the process to acquire additional reserve land for lease from Department Natural Resources and Mines of approximately 0.475ha to create a buffer zone around the existing sub-surface irrigation system at Forrest Glen Retirement Village facility.

That should the land acquisition be successful, Council approve HSC Engineering Department to commence application to amend the Environmental Authority Release Limits to be the same as those for the Standard Conditions of Approval on the basis that the land area is adequate to create a buffer zone around the existing sub-surface irrigation system.

Carried – 150714-21

2.4.4 LEASE FOR RESERVE FOR RECREATION PARK TO HERBERT RIVER NETBALL ASSOCIATION – R.717

Consideration of Report by Community Services Officer dated 24 June 2014 regarding trustee lease to Herbert River Netball Association Inc over Reserve for Recreation Park R.717, Lot 4 on Plan I224103, known as Cockburn Park.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council approve a Trustee Lease to be drawn up for Reserve for Recreation Park R.717 Lot 4 on Plan I224103 to Herbert River Netball Association Inc. subject to the following terms:

- compliance with all clauses for a Trustee Lease according the *Land Act 1994*, including the requirement that the Herbert River Netball Association Inc. are responsible for the maintenance and upkeep of the land
- 20 year Trustee Lease term at \$20 ex GST per annum rental
- minimum Public Liability Insurance of \$20,000,000
- payment of relevant water and property rates
- that Herbert River Netball Association Inc. shall pay all costs associated for Trustee Lease application, registration and any surveying fees, if required.

Carried – 150714-22

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for June 2014.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 150714-23

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for July 2014.

Moved Councillor Lynch
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 150714-24

2.5.3 REMUNERATION, EXPENSES REIMBURSEMENT, PROVISION OF FACILITIES POLICY FOR HINCHINBROOK SHIRE COUNCILLORS

Consideration of Report to Council from Executive Assistant dated 24 June 2014 advising the current Expenses Reimbursement and Provision of Facilities Policy for Hinchinbrook Shire Councillors required review due to legislative references being updated.

Moved Councillor Lynch
Seconded Councillor Skinner

That Council adopt the Remuneration, Expenses Reimbursement, Provision of Facilities Policy for Hinchinbrook Shire Councillors as presented.

Carried – 150714-25

2.5.4 ADVICE GUIDELINES FOR COUNCILLORS SEEKING INFORMATION OR ADVICE FROM COUNCIL EMPLOYEES TO HELP THEM MAKE A DECISION

Consideration of Report to Council from Executive Assistant dated 26 June 2014 requesting Council adopt the updated Advice Guidelines.

Moved Councillor Lynch
Seconded Councillor Molachino

That the Advice Guidelines for Councillors Seeking Information or Advice from Council Employees to help them make a Decision as presented be adopted.

Carried – 150714-26

2.5.5 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 30 June 2014 to ensure transparency and public scrutiny of Councillor workload.

Moved Councillor Lynch
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 150714-27

2.5.6 HALF YEARLY CORPORATE PLAN AND QUARTERLY OPERATIONAL PLAN

Consideration was given to the Half Yearly Corporate Plan and Quarterly Operational Plan for the quarter ending June 2014.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 150714-28

3. CONCLUSION – This concluded the business of the meeting which closed at 11.00 am

APPROVED and adopted on 19 August 2014

MAYOR