



# MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS  
INGHAM ON TUESDAY  
18 FEBRUARY 2014  
AT 9.05 AM

- 
- ATTENDANCE
- Present were Councillors PD Lynch, MG Tack, LR Molachino, DG Carr, SJ Kaurila and WG Skinner
  - Also present was the Chief Executive Officer (LE Mash), Acting Executive Manager Engineering Services (C Gray), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Development and Planning (RF Pennisi), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

- APOLOGY
- An apology for non-attendance was received from Councillor R Bow and it was resolved that leave of absence be granted.

- PRAYER
- Councillor Molachino opened the meeting with prayer

*Works Engineer J Devietti and Water and Sewerage Manager P Martin were present when the meeting commenced*

1. MINUTES
- *Moved Councillor Molachino*  
*Seconded Councillor Skinner*
- Resolved that the Minutes of the General Meeting held on 28 January 2014 and Special Meeting held on 11 February 2014 be approved as a correct record of proceedings and be signed by the Acting Mayor. Carried

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 FINANCE SERVICES ACTIVITY REPORT

Consideration of monthly Finance Services Activity Report for January 2014.

*Moved Councillor Tack*  
*Seconded Councillor Molachino*

That the Report be received and noted.

Carried – 180214-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for February 2014.

*Moved Councillor Carr*  
*Seconded Councillor Skinner*

That the Report be received and noted.

Carried – 180214-02

### 2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 January 2014.

*Moved*      *Councillor Tack*  
*Seconded*   *Councillor Molachino*

That the Report be received and noted.

Carried – 180214-03

### 2.1.4 WATER LEAK RELIEF APPLICATION - ROATI

Consideration of Report to Council from Rates Supervisor dated 4 February 2014 regarding Water Leak Relief application received for 1 Moretti Street Ingham.

*Moved*      *Councillor Molachino*  
*Seconded*   *Councillor Kaurila*

That Council approve the applicants application for Water Leak Relief on the grounds that the circumstances for the owners not submitting their application for Water Leak Relief in the required timeframe are compelling and beyond their control.

That Council update the Water Leak Relief Policy to allow the Chief Executive Officer authority to approve applications with exceptional circumstances not already included in the "compelling reasons" criteria.

Carried – 180214-04

## 2.2 ENGINEERING

### 2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for January 2014.

*Moved*      *Councillor Carr*  
*Seconded*   *Councillor Kaurila*

That the Report be received and noted.

Carried – 180214-05

### 2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for February 2014.

*Moved*      *Councillor Skinner*  
*Seconded*   *Councillor Kaurila*

That the Report be received and noted.

Carried – 180214-06

### 2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of January 2014.

*Moved*      *Councillor Skinner*  
*Seconded*   *Councillor Kaurila*

That the Water and Sewerage Works Program Report be received and noted.

Carried – 180214-07

### 2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of January 2014.

*Moved*      *Councillor Carr*  
*Seconded*   *Councillor Skinner*

That the Works Report be received and noted.

Carried – 180214-08

2.2.5 AECOM NDRRA REPORT

Consideration of Aecom's NDRRA General Progress Report as at 31 January 2014.

*Moved* Councillor Skinner  
*Seconded* Councillor Carr

That the Report be received and noted.

Carried – 180214-09

*Councillor MG Tack declared a Real Conflict of Interest in Item 2.2.6 as his wife is a local traffic controller and excluded himself from the meeting while the matter was debated and the vote taken*

2.2.6 EXTENSION OF CONTRACT HSC 13/01 NDRRA TRAFFIC CONTROL SERVICES AS A TEMPORARY MEASURE

Consideration of Report to Council from Acting Executive Manager Engineering Services dated 4 February 2014 regarding extending the existing arrangements for Traffic Control Services under Contract HSC 13/01

*Moved* Councillor Carr  
*Seconded* Councillor Kaurila

That Council approve an extension of Contract HSC 13/01 NDRRA Traffic Control Services for a period of three months to allow all current REPA contracts to expire under existing arrangements for Traffic Control Services with the intention that all future contracts will require the contractor to supply Traffic Control Services.

Carried – 180214-10

*Councillor MG Tack returned to the meeting*

2.2.7 SITING RELAXATION APPLICATION – GIUSEPPANTONIO AND CATINA GIANDOMENICO – 9 RENOUF STREET INGHAM – LOT 8 ON SP239267

Consideration of Report to Council from Technical Officer dated 3 February 2014 in relation to a Siting Relaxation Application lodged by Giuseppantonio and Catina Giandomenico for a proposed 18.8m x 12.6m shed at their property at 9 Renouf Street Ingham (Lot 8 on SP239267).

*Moved* Councillor Tack  
*Seconded* Councillor Molachino

That the Siting Relaxation Application of Giuseppantonio and Catina Giandomenico be approved on the grounds that the proposed shed is unlikely to adversely impact on the amenity and privacy of neighbouring residents, subject to the following condition:-

- a. The structure is built in accordance with the plans submitted with the Siting Relaxation Application received by Council on 30 January 2014.

Carried – 180214-11

2.2.8 SITING RELAXATION APPLICATION – ABSOLUTE BUILDING SERVICES FOR MR ANTHONY DOTTA – 32 PHILP STREET INGHAM – LOT 2 ON RP715386

Consideration of Report to Council from Technical Officer dated 30 January February 2014 in relation to a Siting Relaxation Application lodged by Absolute Building Services on behalf of Mr Anthony Dotta for a proposed highest dwelling at 32 Philp Street Ingham (Lot28 on RP715386).

*Moved* Councillor Skinner  
*Seconded* Councillor Kaurila

That the Siting Relaxation Application of Absolute Building Services on behalf of Mr Anthony Dotta be approved on the grounds that the applicant has best positioned the dwelling to avoid building over Council's sewer main and that the proposed dwelling is unlikely to impact on the outlook and view of neighbouring residents or be a nuisance and safety issue to the public, subject to the following condition:-

- a. The structure is built in accordance with the plans submitted with the Siting Relaxation Application received by Council on 24 January 2014.

Carried – 180214-12

The meeting adjourned for morning tea at 10.00 am and Works Engineer J Devietti and Water and Sewerage Manager P Martin left the meeting

The meeting resumed at 10.15 am and TYTO Precinct Manager D Prentice was present

Councillor DG Carr moved and Councillor LR Molachino seconded to move the Councillor Remuneration 2014 / 2015 Item forward for consideration prior to Councillor SJ Kaurila leaving the meeting

## 2.3 GOVERNANCE

### 2.3.1 COUNCILLOR REMUNERATION 2014 / 2015

Consideration of Report to Council from Chief Executive Officer dated 10 February 2014 seeking Council's direction regarding Councillor Remuneration for 2014 / 2015.

Moved Councillor Skinner  
Seconded Councillor Tack

That the Report be received and noted.

Carried – 180214-13

Councillor SJ Kaurila left the meeting at 10.30 am

## 2.4 DEVELOPMENT AND PLANNING

### 2.4.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for January 2014.

Moved Councillor Skinner  
Seconded Councillor Tack

That the Report be received and noted.

Carried – 180214-14

### 2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for February 2014.

Moved Councillor Molachino  
Seconded Councillor Tack

That the Report be received and noted.

Carried – 180214-15

Councillor LR Molachino declared a Real Conflict of Interest in Item 2.4.3 as he is an Executive member of the Herbert River Pastoral and Agricultural Association and excluded himself from the meeting while the matter was debated and the vote taken

### 2.4.3 SPONSORSHIP FOR 2014 AUSTRALIAN ITALIAN FESTIVAL (31 JULY 2014 TO 3 AUGUST 2014) SPONSORSHIP FOR 2014 BENT RODS CAR CLUB SHOW AND SHINE (25 MAY 2014) SPONSORSHIP FOR 2014 HERBERT RIVER PASTORAL AND AGRICULTURAL ANNUAL INGHAM SHOW (4 JULY 2014)

Consideration of Report to Council from Executive Manager Development and Planning dated 17 January 2014 regarding requests for sponsorship received for the 2014 Australian Italian Festival, Bent Rods Car Club Show and Shine, and Herbert River Pastoral and Agricultural Annual Ingham Show.

Moved Councillor Tack  
Seconded Councillor Carr

That Council provide the Australian Italian Festival with cash sponsorship of \$30,500 (excl GST), the Bent Rods Car Club with cash sponsorship of \$600 (excl GST) as well as inkind support to the value of \$1,000, and the Herbert River Pastoral and Agricultural Association with cash sponsorship of \$9,000 (excl GST) for their 2014 events. Carried – 180214-16

Councillor LR Molachino returned to the meeting

2.4.4 SPONSORSHIP FOR 2014 NAIDOC WEEK INITIATIVE

Consideration of Report to Council from Executive Manager Development and Planning dated 17 January 2014 regarding request for sponsorship received for the NAIDOC Week School Initiative program being held from 6 – 13 July 2014.

*Moved* Councillor Tack  
*Seconded* Councillor Molachino

That Council support the NAIDOC Week School Initiative in the sum of \$200 (excl GST) towards printing and distribution of information packs. Carried – 180214-17

2.4.5 TYTO DRAFT EVENT PROGRAM

Consideration of Report to Council from TYTO Precinct Manager dated 11 February 2014 regarding proposed 2014 TYTO Event Program incorporating all events, workshops, activities and promotions to be conducted throughout TYTO or as extensions of the TYTO Program throughout the Shire.

*Moved* Councillor Tack  
*Seconded* Councillor Skinner

That the TYTO Event Program 2014 be received for information by Council.

Carried – 180214-18

*TYTO Precinct Manager D Prentice left the meeting at 11.15 am*

2.5 ENVIRONMENT AND COMMUNITY SERVICES

2.5.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for January 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Carr

That the Report be received and noted.

Carried – 180214-19

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for February 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 180214-20

2.5.3 EXCISE OF AREA OF EXISTING LEASE OVER RESERVE FOR PARK AND RECREATION R325 PART OF LOT 13 ON PLAN SP124628 FOR STONE RIVER RURAL FIRE BRIGADE

Consideration of Report to Council from Community Services Officer dated 23 January 2014 regarding Stone River Rural Fire Brigade request for in principle approval for the excision and grant of Trustee Lease for an area of land approximately 4,300m<sup>2</sup> of part of the Reserve for Park and Recreation R325 in Lot 13 on Plan SP124628 to construct a shed to store rural fire fighting appliances and associated equipment.

*Moved* Councillor Skinner  
*Seconded* Councillor Tack

That Council grant in principle approval for the excision and grant of Trustee Lease for an area of land approximately 4,300m<sup>2</sup> of part of the Reserve for Park and Recreation R325 in Lot 13 on Plan SP124628. The purpose of the land being for the construction of a shed to store rural fire fighting appliances and associated equipment. Subject to the provision of appropriate lease documents that Stone River Rural Fire Brigade, through their legal representatives, present to Council for further approval and negotiation of terms.

Carried – 180214-21

## 2.6 GOVERNANCE

### 2.6.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for January 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Tack

That the Report be received and noted. Carried – 180214-22

### 2.6.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for February 2014.

*Moved* Councillor Molachino  
*Seconded* Councillor Tack

That the Report be received and noted. Carried – 180214-23

### 2.6.3 AUDIT COMMITTEE MEETING MINUTES

Consideration of Report to Council from Chief Executive Officer dated 3 February 2014 seeking Council's endorsement of Minutes from the Audit Committee Meeting held on 4 December 2013.

*Moved* Councillor Carr  
*Seconded* Councillor Tack

That Council receive and note the Audit Committee Meeting Minutes from 4 December 2013.  
Carried – 180214-24

### 2.6.4 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 January 2014 to ensure transparency and public scrutiny of Councillor workload.

*Moved* Councillor Carr  
*Seconded* Councillor Molachino

That the Report be received and noted. Carried – 180214-25

*Councillor PD Lynch declared a Real Conflict of Interest in Item 2.7.1 as his wife is employed by House of Harvey and excluded himself from the meeting while the matter was debated and the vote taken*

*Councillor LR Molachino assumed the Chair*

## 2.7 ENVIRONMENT AND COMMUNITY SERVICES

*Moved* Councillor Tack  
*Seconded* Councillor Carr

That pursuant to Division 3 Section 275 (1) (h) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.7.1 as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Discussions took place in Closed Session on the above referred to item.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That Council return to Open Meeting.

2.7.1 EXTENSION OF LEASE AND SALE BY TENDER – HOUSE OF HARVEY

Consideration of Report to Council from Executive Manager Environment and Community Services dated 5 February 2014 regarding Council's options for the sale of freehold property at 74 Lannercost Street Ingham known as House of Harvey and the current tenant's intention to continue the current Lease arrangement.

*Moved* Councillor Tack

*Seconded* Councillor Carr

That Council approve the exercise of the first option for Lease (1 January 2014 to 31 December 2016) with the current rent figure of \$34,524.60 (excl GST) per annum.

Carried – 180214-26

*The meeting noted that discussions regarding the sale of the property will be held over to a future meeting.*

*Councillor PD Lynch returned to the meeting and resumed the Chair.*

3. CONCLUSION – This concluded the business of the meeting which closed at 11.55 am

APPROVED and adopted on 18 March 2014

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ACTING MAYOR