

# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 16<sup>th</sup> November 2017  
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Chairperson), Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Member), Mr GB Accornero (Member), Mr KT Phillips (Member) and Mr T Smith (Trust Engineer.)

- B. APOLOGY** –

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 5<sup>th</sup> October 2017.

**RESOLVED** – That the minutes be approved.  
(Mr GB Accornero and Cr WG Skinner - carried)

*Mr KT Phillips was phoned at 9.30 am and was present at the meeting via telephone.*

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of October.

**RESOLVED** – Mr KT Phillips advised that works at the Halifax levee (Stephensen's Avenue); Moore's Road and Spina's Long Pocket Road (emergency works) has been completed. A discussion was held in relation to the replacement of the Ripple Creek flood gates re-lining, and that Keith has been investigating the option to compete the work using PVC. It was agreed that Keith organise a trial piece of PVC to ensure that it will fit, with this having to be done in the New Year.  
(Cr AJ Lancini and Mr GB Accornero – carried)

**E. CORRESPONDENCE –**

**1. EMAIL FROM REBECCA GESCH (DEPT OF INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING)**

Consideration of email received 12 October 2017, bringing to the Trust's attention that the Project 2: Herbert River at Halifax Washaway, Flood mitigation for community, public and Industry infrastructure (Sites 1,2,7 and J Russo Site) is due to be completed on 16 December 2017, with acquittal documents and associated information attached for the Trust's convenience. If the Trust is unable to complete a project within the approved time, a request for an extension of time can be submitted to the Department in writing.

**RESOLVED** – That the email be received and noted.  
(Cr AJ Lancini and Mr GB Accornero – carried)

**2. EMAIL FROM NORMAN CRASWELL (SCRT)**

Consideration of email received 15 October 2017 attaching the agreement between Herbert Trust and The State Council for 2017/2018, which is to be signed by the Chair and Secretary and returned to him.

**RESOLVED** – That the signed agreement be returned to the State Council of River Trusts.  
(Cr WG Skinner and Cr AJ Lancini – carried)

**3. EMAIL FROM MARGARET BARKER (DNRM)**

Consideration of email dated 31 October 2017 (forwarded to the Trust on the same day by Council) stating that a soil survey team from the Department (DNRM) is planning to undertake validation of a newly-developed digital soils map of the Wet Tropics, with the team having one proposed soil survey validation site on Herbert River Improvement Trust land. They are seeking permission to access this site - Site 32, located on Lot plan 405CWL3542. Their process involves drilling a hole up to 1.5m deep and 5cm in diameter, assessing the soil, and backfilling the hole. The process takes about one hour and the team leaves very minimal disturbance - they aim to validate all sites over the next month or two.

**RESOLVED** – That the Trust grant permission to the Department to access the site for the soil survey in writing.  
(Mr GB Accornero and Cr AJ Lancini – carried)

**4. EMAIL FROM NORMAN CRASWELL (SCRT)**

Consideration of email received 11 November 2017 requesting that the Trust advise him if the Trust does not intend to claim the full amount of grant funds allocated to the Trust for both years (2016/17 and 2017/18).

**RESOLVED** – The Trust believes that it will claim the full amount of grant funds for both years, and this is communicated to the SCRT secretary.  
(Cr AJ Lancini and Cr WG Skinner – carried)

**5. EMAIL FROM TANIA MACDONALD (DNRM)**

Consideration of email received 14 November 2017 attaching information to fill a vacancy, process and the associated templates for the Trust's recruitment of new appointees.

**RESOLVED** – That the email be received and noted.  
(Cr WG Skinner and Mr GB Accornero – carried)

**F. BUSINESS –**

**1. TERRAIN NRM FIELD INSPECTION**

**RESOLVED** – Cr WG Skinner reported on a field inspection with Terrain NRM Reef Trust Phase 4 Gully and Stream Erosion (Jennifer MacKenzie and Jacqui Richards).

**2. HALIFAX LEVEE MAINTENANCE**

**RESOLVED** – That Mr KT Phillips and Cr AJ Lancini organise to inspect the site to determine what needs to be done to allow the area to be mowed.

**3. CATTLE CREEK STEERING COMMITTEE MEETING (SCHEDULED FRIDAY 16 NOVEMBER 2017)**

**RESOLVED** – That Mr RA Bosworth provide a report back to the Trust.  
(Mr GB Accornero and Cr WG Skinner – carried)

**G. FINANCIAL BUSINESS –**

**1. Seeking approval for payment of the following accounts as at 16<sup>th</sup> November 2017:**

J T Smith & Assoc. Pty Ltd	\$ 2 041.60
Luke Rosadi	184.00
Ergon	81.90 Dir Deb 16/11
Ergon	86.12 Paid 14/11
Mr RA Bosworth	239.40
Cr AJ Lancini	150.00
Mr GB Accornero	158.88
Cr WG Skinner	150.00
Mr KT Phillips	172.20
JK's Deli	78.50 Paid 5/10
Jaycat Earthmoving	3 542.00
Jaycat Earthmoving	14 379.75
Jaycat Earthmoving	3 459.50
BR Gofton	2 024.00
BR Gofton	2 772.00
Nazzari Backhoe Hire	836.00
BN & C Way	2 710.40
BN & C Way	508.20
Errol Rose	2 640.00
Timrith Transport	6 173.75
Morton's Earthmoving	5 851.78
Zanghi Earthmoving	1 628.00
Mr KT Phillips (supervision)	6 600.00

**RESOLVED** – That the accounts be passed for payment.  
(Cr WG Skinner and Mr GB Accornero – carried)

**H. CONCLUSION** – The meeting concluded at 12.25 pm with the next meeting scheduled for 1 February 2018.

RA Bosworth  
Trust Chair