

The *Food Licence Amendment* form is to be used by licenced food businesses to make amendment to details of a food business, as required under section 74 and 85 of the *Food Act 2006*.

To return your completed form or for further information, please contact Council's Regulatory Services Team via email, council@hinchinbrook.qld.gov.au, phone 07 4776 4600, in person at Council's Main Office, 25 Lannercost Street INGHAM QLD, or via post PO Box 366 INGHAM QLD 4850.

BUSINESS DETAILS	
Trading Name	
Trading Address	
Food Business Licence Number	
Reason for Amendment	<input type="checkbox"/> Change of Business Name <input type="checkbox"/> Change of Owner details/removing a licensee <input type="checkbox"/> Change of operating location <input type="checkbox"/> Change licence condition <input type="checkbox"/> Other (please describe):
Date Amendment Takes Effect	

AMENDMENT DETAILS	
Old Details	New Details

Payment Details

If your application requires the payment of fees, a Council Officer will be in touch to organise payment.

Privacy Notice and Disclaimer

Hinchinbrook Shire Council is collecting your personal information to process your submission as stated in this form. The collection of this information is authorised under the *Local Government Act 2009*. Your personal information will not be disclosed to a third party unless required by law. You may access this information on the appropriate form obtainable from Council's website at any time.

LICENSEE SIGNATURE			
Name			
Position Title			
Signature		Date	

OFFICE USE ONLY – CUSTOMER SERVICE TO COMPLETE						RECEIPT CODE: 447	
Fee Paid		Date		Receipt No		Cashier	