

FOOD BUSINESS LICENCE APPLICATION FORM

Ch.3, Pt 3, FOOD ACT 2006

The Food Business Licence Application Form is to be used to apply for a Food Business Licence with Council.

To return your completed form or for further information, please contact Council's Regulatory Services Department via email, council@hinchinbrook.qld.gov.au, phone (07) 4776 4600, in person at Council's Main Office, 25 Lannercost Street, INGHAM QLD, or via post PO Box 366, INGHAM QLD 4850.

APPLICANT DETAILS - (Must be a p	person, company or corporation, <u>not</u> a Business Name)
Applicant	
ACN (if applicable)	Not the ABN
Address (Registered Office Address if a Corporation or Incorporated Association)	
Phone	
Email	
	ORATION (if applicant is a Corporation) or MEMBERS OF MANAGEMENT COMMITTEE sociation) (Attach a separate sheet if required)
Name	
PRIMARY CONTACT DETAILS (if di	fferent from the Applicant)
Contact's Name	
Address	
Phone	
Email	
BUSINESS DETAILS	
Business Name (Must be registered with the Australian Securities & Investment Commission)	
ABN	
Street Address (Garage address if a mobile food van)	
Postal Address	
Description of Business (ie. café, restaurant, catering, delicatessen, grocery store, mobile food van etc.)	



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TOOD SALLIT SUFFICE (NOTE	e: Attachments require	ed)										
(The Food Act 2006 requires tha day to day food hygiene of the foo												
Name												
Address												
Phone												
Email												
Qualification												
HOURS OF OPERATION												
Monday – Friday	Fromam/pr	m toam/	/pm AND from	am/pn	n toam/p	m						
Saturday	Fromam/pr	m toam	/pm AND from	am/pn	n toam/p	m						
Sunday	Fromam/pr	m toam,	/pm AND from	am/pn	n toam/p	m						
Other / Closed												
VELLICIE DETAILS (Datails require												
VEHICLE DETAILS (Details require	ed only for mobile food	d vans in which t	food preparation is	conducted	d.)							
Type of vehicle?	Powered vehicle	d vans in which t	food preparation is Trailer	s conducted	d.)							
		d vans in which t			d.)							
Type of vehicle? Make and Model	Powered vehicle	d vans in which t	Trailer		d.)							
Type of vehicle?	Powered vehicle A LICENCE		Trailer Registration num	ber		ine						
Type of vehicle? Make and Model SUITABILITY OF PERSON TO HOLD (In accordance with s.57 of the B whether the person is a suitable p	Powered vehicle A LICENCE Food Act 2006 Councerson to hold a Food	cil will give cons Business Licenc	Trailer Registration num ideration to the force.)	ber bllowing cri	iteria to determi							
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CHARITABLE AND COMMUNITY ORGANISATIONS (These organisations may be eligible for fee exemption)									
Annual licence fees for food businesses operated by community and charitable organisation are set at nil. Community and charitable organisation are defined as a locally managed Incorporated Association that raises funds solely for community and charitable causes and not for personal financial gain.									
Do you wish to apply for exemption of fees on the grounds of being a community or charitable organisation:									
☐ No ☐ Yes — You must attach proof of registration as a charity or not for profit status									
NEW PREMISE APPROVALS (Only complete if your premises is newly constructed or renovated)									
Building Approval Num	nber			Developm Number	ent Approval				
Plumbing and Drainage Approval Number	е	Trade Wast			ste Approval				
Approvar Number				Number					
NEW PREMISE									
If this Food Business L	icence Applicat	tion applies to a	newly co	onstructed p	remise, you r	must attach the f	ollowing:		
 Floor plan approval documentation Trade waste approval documentation 									
Hydraulic plan app			•	Food saf	ety program a	approval (if applic	cable)		
Signature:					Date:				
OFFICE USE ONLY — CI	USTOMER SERV	/ICE TO COMPLI	ETE (Re	ceipting Coc	le 444)				
Foo Doid		Data			Receipt				
Fee Paid		Date			Number				
OFFICE USE ONLY – REGULATORY S ERVICES TO COMPLETE									
Approved	Yes		No			Business ce Number			
Special Conditions (if applicable)									
Risk Level	Low		Medium			High			
Approved by		_							
Signature					Date				

Privacy Notice and Disclaimer

Hinchinbrook Shire Council is collecting your personal information to process your submission for a Food Business Licence as stated in this form. The collection of this information is authorised under the *Local Government Act 2009*. Your personal information will not be disclosed to a third party unless required by law. You may access this information on the appropriate form obtainable from Council's website at any time.