



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
24 NOVEMBER 2015
AT 9.00 AM

-
- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, SJ Kaurila and WG Skinner
 - Also present was the Chief Executive Officer (DA McKinlay), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

- PRAYER
- Councillor Molachino opened the meeting with prayer

1. MINUTES
- *Moved* Councillor Kaurila
Seconded Councillor Molachino
- Resolved that the Minutes of the General Meeting held on 27 October 2015 be approved as a correct record of proceedings and be signed by the Mayor.
- Carried

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for October 2015.

Moved Councillor Carr
Seconded Councillor Skinner

Councillor PD Lynch entered the meeting at 9.04 am

That the Report be received and noted.

Carried – 241115-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for November 2015.

Moved Councillor Kaurila
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 241115-02

2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 October 2015.

Moved Councillor Kaurila
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 241115-03

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for October 2015.

Moved Councillor Carr
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 241115-04

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for November 2015.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 241115-05

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of October 2015.

Moved Councillor Lynch
Seconded Councillor Carr

That the Report be received and noted.

Carried – 241115-06

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of October 2015.

Moved Councillor Skinner
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 241115-07

2.2.5 TENDER HSC 15/30 – ANNUAL SUPPLY OF QUARRY PRODUCTS

Consideration of Report to Council from Acting Works Engineer dated 6 November 2015 regarding tenders received for HSC 15/30 – Annual Supply of Quarry Products.

Moved Councillor Carr
Seconded Councillor Skinner

That Council accept the offers submitted which will be placed on Council's Standing Offer Arrangement Register for HSC 15/30 Annual Supply of Quarry Products.

Carried – 241115-08

2.2.6 INGHAM AMBULANCE DRIVEWAY ACCESS

Consideration of Report to Council from Executive Manager Engineering Services dated 1 November 2015 regarding a request for assistance received from the Ingham Local Ambulance Committee for Council to construct a bridge access for the Ingham Ambulance station located on Cartwright Street Ingham.

Moved Councillor Molachino
Seconded Councillor Kaurila

That Council agree to fund and deliver a bridged driveway crossing so as to improve access for Ingham Ambulance as it is considered an essential service to the community, by utilising funding from the 2015 / 2016 Budget - Ingham Drainage Improvement project.

Carried – 241115-09

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for October 2015.

Moved Councillor Tack
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 241115-10

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for November 2015.

Moved Councillor Lynch
Seconded Councillor Molachino

Planning and Development Manager, L Doutré entered the meeting at 9.35 am

That the Report be received and noted.

Carried – 241115-11

2.3.3 MATERIAL CHANGE OF USE – COMMERCIAL PREMISES (CAR WASH) – 25 HERBERT STREET, INGHAM – LOT 1 ON RP716275, PARISH OF CORDELIA

Consideration of Report to Council from Planning and Development Manager dated 9 November 2015 in relation to an application made by Andersen Super Management Pty Ltd seeking a Development Permit for Material Change of Use – Commercial Premises (Car Wash). (058/0382)

Moved Councillor Lynch
Seconded Councillor Kaurila

That Council grant approval for a Development Permit for the proposed Material Change of Use, subject to the following proposed conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports
 - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Development Permit for Building Works, except where specified otherwise in these conditions of approval.

Timing of Vacuum Use

3. The self-serve vacuums are permitted for operation only between the hours of 7.00am – 7.00pm. Details on governing the hours of operation for the vacuums are to be submitted to Council, to the satisfaction of the Chief Executive Officer.

Boundary Treatment

4. Undertake the following works on the boundary of the property:
 - a. Provision of an acoustic fence to a height of 2.5metres to the western boundary of the site, adjoining Lot 5 on RP718249
 - b. Provision of a kerb along the Gort Street and Herbert Street frontages that provides clear separation between vehicle manoeuvring areas and the pedestrian footpath.

All the above works must be constructed to the satisfaction of the Chief Executive Officer prior to the Commencement of Use.

Lawful Point of Discharge

5. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Stockpiling and Transportation of Fill Material

6. Soil used for filling or spoil from the excavation is not to be stockpiled in locations that can be viewed from a road frontage for any longer than one month from the commencement of works.
7. Dust emissions or other air pollutants, including odours, must not cause a nuisance to surrounding properties, to the satisfaction of the Chief Executive Officer.

Sediment and Erosion Control

8. All soil and water management measures associated with construction activities, must be installed/implemented prior to discharge of water from the site, such that no external stormwater flow from the site adversely affects surrounding properties (in accordance with the requirements of the Environmental Protection Act 1994).

Water Supply and Sewerage Works Internal

9. Undertake the following water supply and sewerage works internal to the subject land:
 - a. Provide a single internal sewer connection which must be clear of any buildings or structures
 - b. Provide a single internal water connection.

Three copies of a plan of the works must be endorsed by the Chief Executive Officer prior to the issue of a Development Permit for Building Works.

All the above works must be constructed to the satisfaction of the Chief Executive Officer prior to the Commencement of Use.

External Works

10. Undertake the following works external to the land at no cost to Council:
 - a. Repair any damage to existing kerb and channel, turfed footway or roadway (including removal of concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) along Herbert Street immediately adjacent the site that may occur during and works carried out in association with the construction of the approved development.

Three copies of a plan of the works at A1 size and one copy at A3 size must be endorsed by the Chief Executive Officer prior to commencement of works. All works must be constructed in accordance with the endorsed plan to the satisfaction of the Chief Executive Officer prior to Commencement of Use.

Signage

11. Details of any proposed signage are required to be submitted to Council, to the satisfaction of the Chief Executive Officer, prior to erecting such signage.

Lighting

12. All lighting installed upon the premises including car parking areas must be certified by Ergon Energy (or such other suitably qualified person). The vertical illumination at a distance of 1.5 metres outside the boundary of the subject land must not exceed eight lux measured at any level upwards from ground level. Or alternatively, to the satisfaction of the Chief Executive Officer, must not cause a nuisance to neighbouring properties.

Damage to Infrastructure

13. In the event that any part of Council's existing sewer or water infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced at no cost to Council. All works must be completed prior to the Commencement of Use.

Waste Management

14. The applicant is to detail the proposed waste management arrangements, including the location of waste pick-up ensuring no detrimental impacts to the operation of the existing businesses, neighbouring properties or the function of Gort and Herbert Streets.

Full detail on waste management is to be submitted, to the satisfaction of the Chief Executive Officer, prior to the Commencement of Use.

Storage of Machinery and Plant

15. The storage of any machinery, material and vehicles must not cause a nuisance to surrounding properties.

Carried – 241115-12

2.3.4 MATERIAL CHANGE OF USE – HOME OCCUPATION (HAIRDRESSING SALON) – 46 CARTWRIGHT STREET, INGHAM – LOT 1 ON RP727395, PARISH OF CORDELIA

Consideration of Report to Council from Planning and Development Manager dated 9 November 2015 in relation to an application made by Heidi Anne Borello seeking a Development Permit for Material Change of Use – Home Occupation (Hairdressing Salon).

(058/0383)

Moved Councillor Lynch
Seconded Councillor Molachino

That Council grant approval for a Development Permit for the proposed Material Change of Use, subject to the following proposed conditions:

Approved Plan(s)

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s) and in accordance with the specifications, facts and circumstances as set out in the application submitted to Council.

Except where otherwise directed by Conditions.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to the commencement of use, except where specified otherwise in these conditions of approval.

Business Operation

3. Unless otherwise consented to by the Chief Executive Officer, the approved Home Occupation use is restricted to:
 - a. Use for a hairdressing salon as a secondary use, remaining of a scale that is subservient to the primary residential use of the land
 - b. The gross floor area of the salon remains under 50sqm
 - c. Staff are limited to the owner and one apprentice/junior staff member
 - d. Customers are limited to a maximum of ten per day, with no more than 3 customers on-site at any one time
 - e. Hours of operation are limited to:
 - i. 8.30am–5.30pm Mondays to Fridays
 - ii. 8.30am–12.00pm Saturdays
 - iii. No operation is permitted on Sundays or public holidays.

Signage

4. The applicant is to submit details on the proposed signage fronting Cartwright Street to the satisfaction of the Chief Executive Officer, prior to the Commencement of Use. Signage must be kept to a modest scale in keeping with the residential nature of the property.

Parking

5. The applicant is responsible for ensuring customers utilise the designated parking area at the rear of the dwelling such that there is no parking impact on Cartwright Street, and the residential appearance of the streetscape is maintained. The applicant is to install modest signage, where appropriate, to direct customers to this parking area.

Fencing/Screening

6. Vehicle noise and headlight spillage attached to the parking area must not cause detrimental impacts to neighbouring properties. If deemed necessary by Council, the owner will be responsible for the provision of screening and or fencing to the areas immediately adjacent the parking area, to mitigate any impacts, to the satisfaction of the Chief Executive Officer.

Carried – 241115-13

The meeting adjourned at 9.40 am due to Councillors wishing to attend a Funeral.

The meeting resumed at 11.25 am

2.3.5 OPERATIONAL WORKS – PRESCRIBED TIDAL WORKS – HERBERT RIVER, DOWNSTREAM OF HALIFAX BRIDGE

Consideration of Report to Council from Planning and Development Manager dated 9 November 2015 in relation to an application made by Herbert River Improvement Trust seeking a Development Permit for Operational Works – Prescribed Tidal Works. (116/0170)

Moved Councillor Lynch
Seconded Councillor Carr

That Council grant approval for a Development Permit for the proposed Operational Works – Prescribed Tidal Works, subject to the following proposed conditions:

Approved Plan(s)

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s) and in accordance with the specifications, facts and circumstances as set out in the application submitted to Council.

Except where otherwise directed by Conditions.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to the commencement of use, except where specified otherwise in these conditions of approval.

Setbacks of Filling from existing River Bank

3. All filling works associated with the profiling works must be set back at least:

Sand island #1 – Minimum 30 metres from the toe of the existing river bank

Sand island #3 – Minimum of 70 metres from the toe of the existing river bank

Works to reduced setbacks may be permitted, where updated outcomes from modelling are provided which demonstrate no worsening localised impacts to adjoining/downstream properties resultant from such setbacks.

Damage to Riparian Vegetation

4. No works are permitted to significantly impact upon or damage existing riparian vegetation, unless otherwise approved by the Department of Environment and Heritage Protection (DEHP). This does not include vegetation already approved to be cleared/maintained under the existing Permit SDA-0814-013356 issued by the Department of State Development, Infrastructure and Planning, and dated 9 October 2014.

Finished Levels of Fill

5. It is the sole responsibility of the Herbert River Improvement Trust (HRIT) to ensure that works undertaken within the river do not result in worsening impacts to neighbouring or downstream properties, beyond those which might occur in a significant defined flooding event.

6. The proposed finished levels of the filling must be amended for each of the islands to:

Sand island #1 – RL 3.0m AHD

Sand island #2 – RL 4.5m AHD

Sand island #3 – RL 3.5m AHD

Sand island #4 – RL 3.0m AHD

HRIT is responsible for ensuring compliance with these levels across each of the sand islands through the initial scope of works.

7. Works to higher finished levels, or those proposed in the plans, may be permitted, where updated outcomes from modelling are provided which demonstrate no worsening localised impacts to adjoining/downstream properties resultant from higher levels

and/or

Works to higher finished levels, or those proposed in the plans, are permitted where consent is gained from the owners of the properties subject to potential worsening or localised flooding impacts.

Storage of Machinery and Plant

8. The storage of any machinery, material and vehicles must not cause a nuisance to surrounding properties, to the satisfaction of the Chief Executive Officer.

Access

9. Access is limited to the locations nominated in the plans and must not detrimentally impact upon the amenity of adjoining properties, to the satisfaction of the Chief Executive Officer. Any changes to access arrangements will require the approval of the Chief Executive officer and the relevant landowner(s).

Carried – 241115-14

2.3.6 RECONFIGURATION OF LAND – SUBDIVISION OF ONE LOT INTO TWO LOTS – 1 MARTIN STREET, INGHAM – LOT 2 ON CP903860, PARISH OF TREBONNE

Consideration of Report to Council from Planning and Development Manager dated 9 November 2015 in relation to an application made by Medalcliff Pty Ltd seeking a Development Permit for Reconfiguration of Land – Subdivision of one lot into two lots.

(065/0157)

Moved Councillor Molachino
Seconded Councillor Kaurila

That Council grant approval for a Development Permit for the Reconfiguration of a Lot, being the one into two lot subdivision, subject to the following proposed conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports
 - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Plan of Survey, except where specified otherwise in these conditions of approval.

Demolish Structures

3. All existing buildings and/or structures located over the proposed common boundary between Lots 21 and 22 must be relocated or removed prior to the issue of a Compliance Certificate for the Plan of Survey.

Lawful Point of Discharge

4. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Water Supply and Sewerage Works Internal

5. Undertake the following water supply and sewerage works internal to the subject land:
 - a. Provide a single internal water and sewer connection to each lot
 - b. Any redundant sewer infrastructure must be decommissioned and removed

- c. Existing water connections and private water service pipes must be located within the lot it serves. In any instances where an existing service is contained on or through another lot, the service must be relocated to comply with this requirement.

The plan of the works must be endorsed by the Chief Executive Officer prior to the issue of a Compliance Certificate for the Plan of Survey.

Damage to Infrastructure

6. In the event that any part of Council's existing sewer / water infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council. All works must be completed prior to the issue of a Compliance Certificate for the Plan of Survey.

External Works

7. Undertake the following external works:-
 - a. Provision of a concrete industrial crossover and access driveway into the new allotment
 - b. Repair any damage to existing kerb and channel, footway or roadway (including removal of concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) that may occur during and works carried out in association with the construction of the approved development.

All works must be to the satisfaction of the Chief Executive Officer and completed prior to the issue of a Compliance Certificate for the Plan of Survey.

Carried – 241115-15

2.3.7 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION FOR CONVERSION OF TERM LEASE TO FREEHOLD – MOUNT FOX ROAD, MOUNT FOX – LOT 4 ON CP857764, PARISH OF STONE

Consideration of Report to Council from Planning and Development Manager dated 9 November 2015 in relation to request from the Department of Natural Resources and Mines seeking Council's views and/or recommendations in relation to application for freehold conversion over Lot 4 on CP857764, Parish of Stone. (077/0001)

Moved Councillor Kaurila
Seconded Councillor Skinner

That Council advise the Department of Natural Resources and Mines that it has no objection in relation to the application for a freehold conversion over Lot 4 on CP857764, currently described as Term Lease TL 213470, but that it advise the applicant that Council is unlikely to support any development or clearing of existing vegetation.

Carried – 241115-16

2.3.8 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION FOR CONVERSION OF TERM LEASE TO FREEHOLD – MOUNT FOX ROAD, MOUNT FOX – LOT 2 ON CWL3626, PARISH OF STONE

Consideration of Report to Council from Planning and Development Manager dated 9 November 2015 in relation to request from the Department of Natural Resources and Mines seeking Council's views and/or recommendations in relation to application for freehold conversion over Lot 2 on CWL3626, Parish of Stone. (077/0001)

Moved Councillor Molachino
Seconded Councillor Skinner

That Council advise the Department of Natural Resources and Mines that it has no objection in relation to the application for a freehold conversion over Lot 2 on CWL3626, currently described as Term Lease TL215368, but that it advise the applicant that Council is unlikely to support any significant clearing of existing vegetation on the land.

Carried – 241115-17

Planning and Development Manager, L Doure left the meeting at 11.37 am

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for October 2015.

Moved Councillor Kaurila
Seconded Councillor Molachino

That the Report be received and noted. Carried – 241115-18

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for November 2015.

Moved Councillor Kaurila
Seconded Councillor Skinner

That the Report be received and noted. Carried – 241115-19

Councillor MG Tack declared a Real Conflict of Interest in Item 2.4.3 (as defined in section 173 of the Local Government Act 2009) as he is the Vice President of the Hinchinbrook Community Support Centre Board and excluded himself from the meeting while the matter was debated and the vote taken.

2.4.3 HINCHINBROOK SHIRE COUNCIL COMMUNITY GRANTS FUNDING STREAM 2015 / 2016 – HINCHINBROOK COMMUNITY SUPPORT CENTRE

Consideration of Report to Council from Management Officer Land and Property dated 4 November 2015 regarding application for community grant received from Hinchinbrook Community Support Centre seeking financial assistance in the sum of \$42,000 (incl GST) to help support the Hinchinbrook Community Support Centre's activities for the 2015 / 2016 financial year.

Moved Councillor Carr
Seconded Councillor Lynch

That Council offer Hinchinbrook Community Support Centre a cash donation of \$38,412, being the annually budgeted amount for Hinchinbrook Community Support Centre as provided in the 2015 / 2016 Community Grants Budget. Carried – 241115-20

Councillor DG Carr left the meeting at 11.50 am

Councillor MG Tack returned to the meeting

2.4.4 PEST SURVEY PLAN

Consideration of Report to Council from Executive Assistant Environment and Community Services dated 3 November 2015 seeking Council approval for a Pest Survey Program allowing authorised officers to carry out pest surveys throughout the Hinchinbrook Shire.

Moved Councillor Skinner
Seconded Councillor Kaurila

That Council approve the Pest Survey Program to be conducted for the whole of the Hinchinbrook Local Government Area, valid for a period of three months commencing on 27 November 2015.

That Council note the purpose of the Program is to survey and map areas for the monitoring and control of declared pests. Carried – 241115-21

2.4.5 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT LAWMAC

Consideration of Report to Council from Executive Assistant Environment and Community Services dated 2 November 2015 regarding Councillor attendance at LAWMAC Conference being held at Magnetic Island from 26 to 27 November 2015.

Moved Councillor Molachino
Seconded Councillor Skinner

That Councillor Sherry Kaurila attend the LAWMAC Conference at Magnetic Island with Environmental Health Officer from 26 to 27 November 2015. Carried – 241115-22

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for October 2015.

Moved Councillor Kaurila
Seconded Councillor Skinner

That the Report be received and noted. Carried – 241115-23

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for November 2015.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted. Carried – 241115-24

2.5.3 INGHAM CBD REDEVELOPMENT PROJECT CONTROL GROUP MEETING MINUTES

Consideration of Report to Council from Chief Executive Officer dated 12 November 2015 requesting Council to receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 29 October 2015 and 12 November 2015.

Moved Councillor Molachino
Seconded Councillor Skinner

That Council receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 29 October 2015 and 12 November 2015. Carried – 241115-25

2.5.4 HINCHINBROOK SHIRE COUNCIL 2014 / 2015 ANNUAL REPORT

Consideration of Report to Council from Chief Executive Officer dated 5 November 2015 regarding adoption of the 2014 / 2015 Annual Report.

Moved Councillor Kaurila
Seconded Councillor Lynch

That the Hinchinbrook Shire Council 2014 / 2015 Annual Report as tabled be adopted. Carried – 241115-26

2.5.5 MEDIA POLICY AND MEDIA ENGAGEMENT PROCEDURE

Consideration of Report to Council from Media and Communications Officer dated 9 November 2015 regarding adoption of the Media Policy and Media Engagement Procedure which outlines the process and requirements of Councillors and Council staff when addressing the media.

Moved Councillor Kaurila
Seconded Councillor Molachino

That Council adopt the Media Policy and Media Engagement Procedure as presented. Carried – 241115-27

2.5.6 LEAVE OF ABSENCE – MAYOR RODGER BOW

Consideration of Report to Council from Chief Executive Officer dated 30 October 2015 regarding leave of absence from Council requested by Mayor Rodger Bow for the period Monday 7 December 2015 to Sunday 20 December 2015 inclusive.

Moved Councillor Kaurila
Seconded Councillor Molachino

That leave of absence be granted to Mayor Rodger Bow for the period Monday 7 December 2015 to Sunday 20 December 2015 inclusive.

That Deputy Mayor Patrick Lynch be appointed Acting Mayor during this period.

Carried – 241115-28

2.5.7 2016 COUNCIL GENERAL MEETING SCHEDULE

Consideration of Report to Council from Chief Executive Officer dated 30 October 2015 regarding adoption of the 2016 Council General Meeting Schedule.

Moved Councillor Lynch
Seconded Councillor Skinner

That the General Meeting dates for Hinchinbrook Shire Council for 2016 be set as follows:

- Wednesday 27 January 2016
- Tuesday 23 February 2016
- March – Nil
- Tuesday 26 April 2016
- Tuesday 31 May 2016
- Tuesday 28 June 2016.

Carried – 241115-29

2.5.8 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 October 2015 to ensure transparency and public scrutiny of Councillor workload.

Moved Councillor Molachino
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 241115-30

2.6 ENGINEERING

Moved Councillor Kaurila
Seconded Councillor Skinner

That pursuant to Division 3 Section 275 (1) (h) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.1 as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. *Carried*

Discussions took place in Closed Session on the above referred to item.

Moved Councillor Molachino
Seconded Councillor Lynch

That Council return to Open Meeting.

Carried

2.6.1 BRIDGE INSPECTIONS ACTIVITY REPORT FOR 2015

Consideration of Report to Council from Executive Manager Engineering Services dated 4 November 2015 regarding the findings of bridge condition inspections undertaken in 2014 / 2015 including an activity update for the Bridge Asset Inspections for 2015 / 2016.

Moved *Councillor Lynch*
Seconded *Councillor Skinner*

That the Report be received and noted.

That Council approve the execution of Level 3 bridge inspections at Arnot Creek SLBC, Black Gin Creek, Bullock Creek, Duncan Creek, Des Jardine Crossing, Kirks Bridge, Lee Creek Bridge, Macknade Creek Bridge, Milton Road – SLBC, Log Bridge Creek, Waterfall Creek Bridge, Waterview Creek and Lannercost Creek Floodway. Carried – 241115-31

Moved *Councillor Lynch*
Seconded *Councillor Skinner*

That pursuant to Division 3 Section 275 (1) (h) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.2 as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. Carried

Councillor MG Tack called for a division

Councillors R Bow, PD Lynch, WG Skinner, LR Molachino and SJ Kaurila voted for the motion

Councillor MG Tack voted against the motion

Councillor MG Tack left the meeting at 12.30 pm

Discussions took place in Closed Session on the above referred to item.

Moved *Councillor Lynch*
Seconded *Councillor Molachino*

That Council return to Open Meeting. Carried

Councillor MG Tack returned to the meeting at 12.49 pm

2.6.2 FEASIBILITY STUDY – FRESHWATER RETENTION BASIN

Consideration of Report to Council from Executive Manager Engineering Services dated 9 November 2015 regarding Feasibility Study final document received from SMEC which investigated and costed solutions aimed at mitigating the risk of flooding and development of plans / strategies to reduce the impact if possible.

Moved *Councillor Kaurila*
Seconded *Councillor Skinner*

That Council receive and note the Freshwater Retention Basin Feasibility Study final document. Carried – 241115-32

Moved Councillor Skinner
Seconded Councillor Molachino

That pursuant to Division 3 Section 275 (1) (h) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.3 as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. *Carried*

Councillor MG Tack called for a division

Councillors R Bow, PD Lynch, WG Skinner, LR Molachino and SJ Kaurila voted for the motion

Councillor MG Tack voted against the motion

Councillor MG Tack left the meeting at 12.51 pm

Discussions took place in Closed Session on the above referred to item.

Moved Councillor Kaurila
Seconded Councillor Molachino

That Council return to Open Meeting. *Carried*

Councillor MG Tack returned to the meeting at 12.55 pm

2.6.3 FEASIBILITY STUDY – NORTH SOUTH SOLUTION / FRESHWATER RETENTION BASIN

Consideration of Report to Council from Executive Manager Engineering Services dated 1 November 2015 regarding North South Solution Feasibility Study final document received from SMEC which investigated and costed solutions to the Ingham township being cut in half (North and South) which can isolate part of the population from essential emergency services. The Study was aimed at investigating ways of mitigating the risk of flooding and development of plans / strategies to reduce the impact if possible.

Moved Councillor Skinner
Seconded Councillor Kaurila

That Council receive and note the North South Solution Feasibility Study final document.

Councillor MG Tack called for a division

Councillors R Bow, PD Lynch, WG Skinner, LR Molachino and SJ Kaurila voted for the motion

Councillor MG Tack voted against the motion *Carried – 241115-33*

3. CONCLUSION – This concluded the business of the meeting which closed at 1.00 pm

APPROVED and adopted on 8 December 2015

MAYOR