



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
27 OCTOBER 2015
AT 9.00 AM

-
- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, SJ Kaurila and WG Skinner
 - Also present was the Chief Executive Officer (DA McKinlay), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)
- PRAYER
- Councillor Skinner opened the meeting with prayer
1. MINUTES
- *Moved* Councillor Carr
Seconded Councillor Skinner
- Resolved that the Minutes of the General Meeting held on 29 September 2015 be approved as a correct record of proceedings and be signed by the Mayor. Carried
2. BUSINESS
- 2.1 CORPORATE SERVICES
- 2.1.1 CORPORATE SERVICES ACTIVITY REPORT
Consideration of monthly Corporate Services Activity Report for September 2015.
- Moved* Councillor Lynch
Seconded Councillor Skinner
- That the Report be received and noted. Carried – 271015-01
- 2.1.2 MONTHLY STATUS REPORT
Consideration of monthly Executive Manager Corporate Services Status Report for October 2015.
- Moved* Councillor Tack
Seconded Councillor Kaurila
- That the Report be received and noted. Carried – 271015-02
- 2.1.3 FINANCIALS
Consideration was given to a report of financial activities as at 30 September 2015.
- Moved* Councillor Lynch
Seconded Councillor Skinner
- That the Report be received and noted. Carried – 271015-03

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for September 2015.

Moved *Councillor Lynch*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 271015-04

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for October 2015.

Moved *Councillor Carr*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 271015-05

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of September 2015.

Moved *Councillor Skinner*
Seconded *Councillor Molachino*

That the Report be received and noted.

Carried – 271015-06

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of September 2015.

Moved *Councillor Carr*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 271015-07

2.2.5 TENDER HSC 15/12 - SUPPLY AND SPRAYING OF BITUMINOUS PRODUCTS

Consideration of Report to Council from Works Engineer dated 12 October 2015 regarding tenders received for HSC 15/12 – Supply and Spraying of Bituminous Products.

Moved *Councillor Lynch*
Seconded *Councillor Kaurila*

That Council award the contract HSC 15/12 - Supply and Spraying of Bituminous Products to Stabilised Pavements of Australia for the period 28 October 2015 to 30 June 2017.

Carried – 271015-08

2.2.6 SUMMARY OF GRANT APPLICATIONS FOR MONTH ENDING 30 SEPTEMBER 2015

Consideration of Report to Council from Acting Grants Officer dated 9 October 2015 regarding funding applications submitted by Acting Grants Officer and individual departments for the month ending 30 September 2015.

Moved *Councillor Kaurila*
Seconded *Councillor Molachino*

That the Report be received and noted.

Carried – 271015-09

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for September 2015.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 271015-10

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for October 2015.

Moved Councillor Molachino
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 271015-11

2.3.3 RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES – SCRUBVIEW ROAD, YURUGA – LOT 2 ON RP721167 AND LOT 1 ON RP721166, PARISH OF WATERVIEW

Consideration of Report to Council from Planning and Development Manager dated 12 October 2015 in relation to an application made by Hansen Surveys Pty Ltd on behalf of S and E Gileppa, seeking a Development Permit for Reconfiguring a Lot – Rearrangement of Boundaries.

Moved Councillor Skinner
Seconded Councillor Molachino

That Council grant approval for a Development Permit for the Reconfiguration of a Lot, being the Realignment of Boundaries, subject to the following proposed conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports
 - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Plan of Survey, except where specified otherwise in these conditions of approval.

Existing Services

3. Written confirmation of the location of existing electrical and telecommunications services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within each respective lot or to within the reciprocal services easements.

Location of services must be detailed prior to the issue of a Compliance Certificate for the Survey Plan.

Lawful Point of Discharge

4. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Existing Creek and Drainage System

5. All existing creek systems and drainage areas must be left in their current state, including no channel alterations and no removal of vegetation, unless otherwise consented to in writing by the Chief Executive Officer.

Future Access

6. Any future access off Scrubview Road must be constructed to the satisfaction of the Chief Executive Officer. The landowner will be required to contact Council prior to the commencement of works to gain the relevant consent. Carried – 271015-12

2.3.4 SITING RELAXATION APPLICATION – BRADLEY JOSEPH BURNS - LOT 5 ON RP703790, PARISH OF CORDELIA – 5 SHAWS AVENUE, HALIFAX

Consideration of Report to Council from Planning and Development Manager dated 12 October 2015 in relation to a Siting Relaxation Application made by Bradley Joseph Burns for a dual-bay shed.

Moved Councillor Carr
Seconded Councillor Kaurila

That Council approve the siting relaxation for the proposed shed on land at 5 Shaws Avenue, Halifax, on the grounds that the proposed location will not adversely impact on the residential amenity of neighbouring properties, subject to the following conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawings and in accordance with:
 - a. The specifications, facts and circumstances as set out in the application submitted to Council
 - b. The following conditions of approval and the requirements of Council's Planning Scheme.

Except where modified by these conditions of approval.

Lawful Point of Discharge

2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Use

3. The use of the shed shall be for purposes ancillary to the residential use of the land.

Finish

4. The exterior colour and materials of any proposed structures must be non-reflective. Details of the proposed building materials and colour scheme for the exterior walls, features and roof, including any changes to the building materials and colour scheme must receive prior approval from the Chief Executive Officer.

Damage to Infrastructure

5. In the event that any part of Council's existing sewer infrastructure is damaged as a result of construction activities occurring on the site, including but not limited to, mobilisation of heavy earthmoving equipment, stripping and grubbing, the applicant/owner must immediately notify Council and have it repaired or replaced by Council, at the developer's cost, prior to the Commencement of Use.

Carried – 271015-13

2.3.5 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION FOR RENEWAL OF SPECIAL LEASE 24/52037 – LOT 22 ON CWL806711 – PELORUS ISLAND

Consideration of Report to Council from Planning and Development Manager dated 12 October 2015 in relation to request from the Department of Natural Resources and Mines seeking Council's views and/or requirements regarding the extension of an existing Special Lease over Lot 22 on CWL806711 at the southern side of Pelorus Island to allow the applicants passengers to occupy the beach area and snorkel off the island.

Moved Councillor Tack
Seconded Councillor Kaurila

That the matter lie on the table.

Carried – 271015-14

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for September 2015.

Moved Councillor Lynch
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 271015-15

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for October 2015.

Moved Councillor Kaurila
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 271015-16

2.4.3 HINCHINBROOK BEAUTIFUL BODIES FINANCIAL SUPPORT COMMUNITY GRANTS FUNDING STREAM 2015 / 2016

Consideration of Report to Council from Community Services Administration Officer dated 2 September 2015 regarding application received for community grant from Hinchinbrook Beautiful Bodies seeking financial assistance in the sum of \$1,160 to help support the official launch of the Hinchinbrook Beautiful Bodies Calendar through the community grants funding stream.

Moved Councillor Lynch
Seconded Councillor Carr

That Council provide the Hinchinbrook Beautiful Bodies Committee a cash donation in the sum of \$1,160 from the unallocated budget as provided in the 2015 / 2016 community grants budget.

Carried – 271015-17

2.4.4 TRUSTEE LEASE OVER RESERVE FOR TOWN PURPOSES R.147 LOT 148 ON CROWN PLAN CWL3700 – 16-24 CHALLANDS STREET, INGHAM - HERBERT RIVER MEN'S SHED INC.

Consideration of Report to Council from Community Services Officer dated 2 October 2015 regarding proposal by Herbert River Men's Shed to lease Reserve for Town Purposes R.147 Lot 148 on Crown Plan CWL3700 for the term of twenty years, within similar terms and conditions to current Trust Leases held by incorporated associations and sporting clubs within the Hinchinbrook District on reserve land.

Moved Councillor Lynch
Seconded Councillor Molachino

That Council approve a Trustee Lease to be drawn up for the whole of Reserve for Town Purposes R.147 Lot 148 on Crown Plan CWL3700, area 17,600m² to Herbert River Men's Shed Inc., subject to the following terms:

- compliance with all clauses for a Trustee Lease according the *Land Act 1994*, including the requirement that the Herbert River Men's Shed Inc. are responsible for the maintenance and upkeep of the land and any future club structures
- the Herbert River Men's Shed Inc. seek approval for the construction of any future club structures from Department Natural Resource and Mines
- 20 year Trustee Lease term at \$20 excl GST per annum rental
- minimum Public Liability insurance of \$20,000,000
- payment of relevant water and property rates
- that Herbert River Men's Shed Inc. shall pay all costs associated for Trustee Lease application, registration and any surveying fees, if required.

Carried – 271015-18

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for September 2015.

Moved Councillor Molachino

Seconded Councillor Lynch

That the Report be received and noted.

Carried – 271015-19

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for October 2015.

Moved Councillor Kaurila

Seconded Councillor Skinner

That the Report be received and noted.

Carried – 271015-20

2.5.3 INGHAM CBD REDEVELOPMENT PROJECT CONTROL GROUP MEETING MINUTES

Consideration of Report to Council from Chief Executive Officer dated 12 October 2015 requesting Council to receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 17 September 2015 and 6 October 2015.

Moved Councillor Lynch

Seconded Councillor Carr

That Council receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 17 September 2015 and 6 October 2015.

Carried – 271015-21

2.5.4 QUARTERLY OPERATIONAL PLAN

Consideration was given to the Quarterly Operational Plan Report for the quarter ending September 2015.

Moved Councillor Carr

Seconded Councillor Skinner

That the Report be received and noted.

Carried – 271015-22

2.5.5 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 30 September 2015 to ensure transparency and public scrutiny of Councillor workload.

Moved Councillor Molachino

Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 271015-23

3. CONCLUSION – This concluded the business of the meeting which closed at 10.20 am

APPROVED and adopted on 24 November 2015

MAYOR