



# MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS  
INGHAM ON TUESDAY  
29 SEPTEMBER 2015  
AT 9.00 AM

- 
- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, SJ Kaurila and WG Skinner
  - Also present was the Chief Executive Officer (DA McKinlay), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Administrative Assistant (CA Fulton)

- PRAYER
- Councillor Molachino opened the meeting with prayer

1. MINUTES
- *Moved* Councillor Skinner  
*Seconded* Councillor Molachino

Resolved that the Minutes of the General Meeting held on 25 August 2015 and Special Meeting held on 17 September 2015 be approved as a correct record of proceedings and be signed by the Mayor. Carried

*Media and Communications Officer, K Spano was present when the meeting commenced.*

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for August 2015.

*Moved* Councillor Molachino  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 290915-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for September 2015.

*Moved* Councillor Molachino  
*Seconded* Councillor Carr

That the Report be received and noted.

Carried – 290915-02

*Councillor Kaurila entered the meeting at 9.10am.*

### 2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 31 August 2015.

*Moved*        *Councillor Tack*  
*Seconded*   *Councillor Lynch*

That the Report be received and noted.

Carried – 290915-03

### 2.1.4 2015 / 2016 BUDGET: CARRY OVERS FROM 2014 / 2015

Consideration of Report to Council from Executive Manager Corporate Services dated 16 September 2015 regarding carry overs identified from the 2014 / 2015 financial year in the 2015 / 2016 Budget.

*Moved*        *Councillor Lynch*  
*Seconded*   *Councillor Kaurila*

That Council approve to carry forward \$10,000,000 of NDRRA related income; \$2,500,000 of NDRRA related capital expenditure, and the \$500,000 NDRRA related contingency (as a capital budget item, "disaster response contingency").

That Council approve to carry forward specific capital projects approved in the 2014/2015 budget process to a value of \$4,200,500 with an associated Income of \$1,315,000.

That Council approve to use \$243,000 of the savings achieved within the 2014/2015 Capital Program to match additional TIDS funding that has become available, and that Council approves an increase in the 2015/2016 Income budget to match this increased TIDS expenditure.

That Council approve to use \$300,000 of the savings achieved within the 2014/2015 Capital Program to acquire a Vac Unit Truck

That Council approve to use \$10,000 of the savings achieved within the 2014/2015 Capital Program to acquire a Test and Tag machine.

That Council approve to carry forward unspent 2014/2015 Consultancy budget of \$219,000 (which is largely due to consultancy activity initially scheduled for 2014/2015 being deferred to 2015/2016).

That Council approve the extra \$60,000 Income and extra \$55,000 of operating expenditure.

Carried – 290915-04

## 2.2 ENGINEERING

### 2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for August 2015.

*Moved*        *Councillor Carr*  
*Seconded*   *Councillor Skinner*

That the Report be received and noted.

Carried – 290915-05

### 2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for September 2015.

*Moved*        *Councillor Lynch*  
*Seconded*   *Councillor Carr*

That the Report be received and noted.

Carried – 290915-06

### 2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of August 2015.

*Moved* Councillor Lynch  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 290915-07

#### 2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of August 2015.

*Moved* Councillor Carr  
*Seconded* Councillor Skinner

That the Report be received and noted.

Carried – 290915-08

*Cr Lynch declared a Real Conflict of Interest in item 2.2.5 (as defined in section 173 of the Local Government Act 2009) as he is employed by NQ Employment and excluded himself from the meeting while the matter was debated and the vote taken.*

#### 2.2.5 DISABILITY ACCESS TO 75 DAVIDSON STREET, INGHAM – NQ EMPLOYMENT

Consideration of Report to Council from Engineering Compliance and Technical Officer dated 13 September 2015 regarding request from NQ Employment for Council to remove foot bridges over the kerb and channel in front of NQ Employment building at 75 Davidson Street, Ingham and replace with one access to comply with disability accessibility and request for financial assistance or inkind support to assist in delivering suitable disability access from the roadway to NQ Employment entry.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council approve the removal of non-compliant foot bridges and disabled parking bay adjacent to 75 Davidson Street, Ingham.

That Council agree to contribute to the cost of constructing the on-site disabled carpark, to the value of 50% of the invoiced amount or \$500 whichever is greater.

That Council include the Davidson and McIlwraith Streets footpath connections to existing footpaths in future capital works programs priority works schedules. Carried – 290915-09

*Cr Lynch returned to the meeting.*

#### 2.2.6 EXTENSION OF MAINTAINED SECTION OF BOGOTTOS ROAD, STONE RIVER

Consideration of Report to Council from Infrastructure Engineer dated 14 September 2015 regarding extension of maintained section of Bogottos Road, Stone River on the gazetted road reserve to join up with a private access easement on the west side of a Wilmar cane railway line.

*Moved* Councillor Carr  
*Seconded* Councillor Molachino

That Council add approximately seventy-five metres of road to the Hinchinbrook Shire Road Register and construct approximately one hundred and twenty metres of unsealed road pavement inclusive of a cane rail crossing to provide legal access to four freehold allotments north of Bogottos Road, at an estimated cost of \$40,000 inclusive of design and cane railway signage.

That Council carry out the works in the 2015 / 2016 financial year and be funded through the Capital Works Re-sheeting Program. Carried – 290915-10

### 2.3 DEVELOPMENT AND PLANNING

#### 2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for August 2015.

*Moved* Councillor Molachino  
*Seconded* Councillor Lynch

That the Report be received and noted.

Carried – 290915-11

### 2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for September 2015.

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 290915-12

### 2.3.3 MATERIAL CHANGE OF USE – BULK STORE – 3 CHALLANDS STREET AND BRUCE HIGHWAY, INGHAM – LOT 150 ON CWL3700 AND LOT 162 ON CWL2805, PARISH OF TREBONNE

Consideration of Report to Council from Planning and Development Manager dated 14 September 2015 in relation to an application made by Milford Planning Consultants Pty Ltd on behalf of Liddle and Sons Pty Ltd, seeking a Development Permit for Material Change of Use – Bulk Store. (058/0377)

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That Council consider granting approval for a Development Permit for the proposed Material Change of Use, subject to the following proposed conditions:

#### Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:
  - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports
  - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

#### Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Development Permit for Operational Works, except where specified otherwise in these conditions of approval.

#### Operational Works

3. An Operational Works Approval is required for the nominated earthworks and drainage works associated with the development. Civil engineering plans detailing the proposed filling of the land and provision of services are required to be submitted with the application for Operational Works, to the satisfaction of the Chief Executive Officer.

All works must be completed to the satisfaction of the Chief Executive Officer prior to Commencement of Use. Where plans are required, three A1 size copies of the plans and one copy at A3 size must be submitted to Council.

#### Lawful Point of Discharge

4. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

#### Stockpiling and Transportation of Fill Material

5. Soil used for filling or spoil from the excavation is not to be stockpiled in locations that can be viewed from a road frontage for any longer than one month from the commencement of works.
6. Dust emissions or other air pollutants, including odours, must not cause a nuisance to surrounding properties, to the satisfaction of the Chief Executive Officer.

#### Sediment and Erosion Control

7. All soil and water management measures associated with construction activities, must be installed/implemented prior to discharge of water from the site, such that no external stormwater flow from the site adversely affects surrounding properties (in accordance with the requirements of the *Environmental Protection Act 1994*).

#### Water Supply and Sewerage Works Internal

8. Undertake the following water supply and sewerage works internal to the subject land:
  - a. Provide a single internal sewer connection which must be clear of any buildings or structures
  - b. Provide a single internal water connection.

Three copies of a plan of the works must be endorsed by the Chief Executive Officer prior to the issue of a Development Permit for Operational Works.

All the above works must be constructed to the satisfaction of the Chief Executive Officer prior to the Commencement of Use.

#### External Works

9. Undertake the following works external to the land at no cost to Council:
  - a. Provision of a 14.0 metre wide concrete (or other alternate material accepted by Council) industrial crossover(s) and apron(s) in accordance with Council's engineering standards
  - b. If deemed necessary by the Chief Executive Officer for the purpose of access from Challands Street, relocate the power pole immediately adjacent the proposed crossover to the satisfaction of Ergon Energy; alternatively amend the location of the proposed cross over
  - c. Repair any damage to existing kerb and channel, turfed footway or roadway (including removal of concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) in Challands Street immediately adjacent the site that may occur during and works carried out in association with the construction of the approved development.

Three copies of a plan of the works at A1 size and one copy at A3 size must be endorsed by the Chief Executive Officer prior to commencement of works. All works must be constructed in accordance with the endorsed plan to the satisfaction of the Chief Executive Officer prior to Commencement of Use.

#### Internal Access over Lot 162

10. Undertake the following within the proposed access driveway through to Lot 150:
  - a. Construct / maintain a 6.0m wide concrete fully sealed and impervious driveway for the full length of the access along Lot 162. The driveway must ensure that no stormwater run-off is directed into the adjoining Lot 161
  - b. Provide a plan of the proposed boom gate, intercom and gatehouse which details the management of heavy vehicles entering and exiting Lot 150 from Challands Street
  - c. If deemed necessary by the Chief Executive Officer for the purpose of access from Challands Street, remove or modify the awning structures on the existing building on Lot 162, such that they do not protrude into the access driveway

- d. If deemed necessary for the purpose of access from Challands Street, decommission or relocate the existing fuel bowser immediately adjacent the building and access driveway on Lot 162, such that it poses no risk to or from heavy vehicle traffic utilising the driveway. Relocation and/or decommission must be to the satisfaction of the Chief Executive Officer, with all relevant approvals obtained.

Information and plans detailing the above, must be endorsed by Council prior to the commencement of works. All works must be undertaken and completed to the satisfaction of the Chief Executive Officer, prior to the Commencement of Use.

#### Easement(s)

11. Create a reciprocal Easement for Access and Services over Lot 162 to allow vehicle access and on-site manoeuvring to Lot 150. The easement documents must be submitted to Council to the satisfaction of the Chief Executive Officer and registered with the Department of Natural Resources and Mines prior to the Commencement of Use.

#### Landscaping

12. Provide a 2.0 metre wide strip of landscaping to the Bruce Highway frontage of Lot 150. Landscaping should be installed within 30 days of the Commencement of Use and maintained at all times to the satisfaction of the Chief Executive Officer. The location of the landscape area on approved Plan 14BS2140-LID Sheet 1 is acceptable.

#### Signage

13. Details of any proposed signage are required to be submitted to Council, to the satisfaction of the Chief Executive Officer, prior to erecting such signage.

#### Lighting

14. All lighting installed upon the premises including car parking areas must be certified by Ergon Energy (or such other suitably qualified person). The vertical illumination at a distance of 1.5 metres outside the boundary of the subject land must not exceed eight lux measured at any level upwards from ground level. Or alternatively, to the satisfaction of the Chief Executive Officer, must not cause a nuisance to neighbouring properties.

#### Damage to Infrastructure

15. In the event that any part of Council's existing sewer or water infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced at no cost to Council. All works must be completed prior to the Commencement of Use.

#### Waste Management

16. Refuse storage is required to service the site in accordance with Council's requirements. The location of the refuse storage area on approved Plan 14BS2140-LID Sheet 1 is acceptable.
17. The applicant is to detail the proposed waste management arrangements, including the location of waste pick-up ensuring no detrimental impacts to the operation of the existing business on Lot 162, neighbouring properties or the function of Challands Street.

Full detail on waste management is to be submitted, to the satisfaction of the Chief Executive Officer, prior to the Commencement of Use.

## Storage of Machinery and Plant

18. The storage of any machinery, material and vehicles must be located to the west of the building line on the highway frontage, so as not cause a nuisance to surrounding properties.  
Carried – 290915-13

### 2.3.4 RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES – GANGEMIS ROAD AND HAWKINS CREEK ROAD, HAWKINS CREEK – LOT 2 ON RP731491, LOT 6 ON SP153162 AND LOT 4 ON RP747885, PARISH OF MARATHON

Consideration of Report to Council from Planning and Development Manager dated 14 September 2015 in relation to an application made by Hansen Surveys Pty Ltd on behalf of E and D Quabba, LM Mina and MJ Roveglia, seeking a Development Permit for Reconfiguring a Lot – Rearrangement of Boundaries.  
(067/0096)

*Moved Councillor Kaurila*  
*Seconded Councillor Skinner*

That Council consider granting approval for a Development Permit for the Reconfiguration of a Lot, being the Realignment of Boundaries, subject to the following proposed conditions:

#### Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:
  - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports
  - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

#### Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Plan of Survey, except where specified otherwise in these conditions of approval.

#### Existing Buildings on Proposed Lot 2

3. Existing buildings that lie across the common boundary with the adjacent Lot 3 on RP747885 must be removed and/or consolidated into a single allotment.

#### Existing Services

4. Written confirmation of the location of existing electrical and telecommunications services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within each respective lot or to within the reciprocal services easements.

Location of services must be detailed prior to the issue of a Compliance Certificate for the Survey Plan.

#### Lawful Point of Discharge

5. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

#### Existing Creek and Drainage System

6. All existing creek systems and drainage areas must be left in their current state, including no channel alterations and no removal of vegetation, unless consented to in writing by the Chief Executive Officer.

#### Storage of Machinery and Plant

7. The storage of any machinery, material and vehicles, must not cause a nuisance to surrounding properties, to the satisfaction of the Chief Executive Officer.

Carried – 290915-14

#### 2.3.5 RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES – ABERGOWRIE ROAD, ABERGOWRIE – LOT 73 ON CWL3227 AND LOT 116 ON SP219100, PARISH OF LEACH

Consideration of Report to Council from Planning and Development Manager dated 14 September 2015 in relation to an application made by Lester Franks Survey and Geographic Pty Ltd on behalf of Michael Gerard Vella, seeking a Development Permit for Reconfiguring a Lot – Rearrangement of Boundaries. (073/0043)

*Moved Councillor Molachino*  
*Seconded Councillor Skinner*

That Council consider granting approval for a Development Permit for the Reconfiguration of a Lot, being the Realignment of Boundaries, subject to the following proposed conditions:

#### Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:
  - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports
  - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

#### Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Plan of Survey, except where specified otherwise in these conditions of approval.

#### Access

3. The application does not include approval to change any existing access arrangements to the State Road. Any modifications to existing access arrangements to Abergowrie Road will require the specific approval of the Department of Transport and Main Roads.

#### Existing Services

4. Written confirmation of the location of existing electrical and telecommunications services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within each respective lot or to within the reciprocal services easements.

Location of services must be detailed prior to the issue of a Compliance Certificate for the Survey Plan.

#### Lawful Point of Discharge

5. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

#### Existing Creek and Drainage System

6. All existing creek systems and drainage areas must be left in their current state, including no channel alterations and no removal of vegetation, unless consented to in writing by the Chief Executive Officer.



Storage of Machinery and Plant

7. The storage of any machinery, material and vehicles, must not cause a nuisance to surrounding properties, to the satisfaction of the Chief Executive Officer.

Carried – 290915-15

2.3.6 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION FOR LEASE – LOT 93 ON CWL1580, PARISH OF GARRAWALT - ABERGOWRIE ROAD, ABERGOWRIE

Consideration of Report to Council from Planning and Development Coordinator dated 14 September 2015 in relation to request from the Department of Natural Resources and Mines seeking Council's views and/or recommendations in relation to application for term lease for pastoral purposes over Lot 93 on CWL1580, Parish of Garrawalt. (077/0001)

*Moved Councillor Skinner*  
*Seconded Councillor Molachino*

That Council advise the Department of Natural Resources and Mines that it has no objection in relation to the application for a lease over Lot 93 on CWL1580, previously described as Special Lease SL 24/47493, but that it advise the applicant that Council is unlikely to support any development within the Lease area or clearing of existing vegetation.

Carried – 290915-16

2.3.7 SITING RELAXATION APPLICATION – LOT 32 ON I22485, PARISH OF TREBONNE – 34 DUTTON STREET, INGHAM

Consideration of Report to Council from Planning and Development Manager dated 14 September 2015 in relation to a Siting Relaxation Application made by Kevin Martin Lyon for an attached first floor deck. (061/0004)

*Moved Councillor Skinner*  
*Seconded Councillor Molachino*

That Council approve the Siting Relaxation for the proposed deck to the rear of the dwelling located at 34 Dutton Street, Ingham, on the grounds that the proposed siting should not adversely impact on the amenity and privacy of the neighbouring properties, subject to the following conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawings and in accordance with:
  - a. The specifications, facts and circumstances as set out in the application submitted to Council
  - b. The following conditions of approval and the requirements of Council's Planning Scheme.

Except where modified by these conditions of approval.

Provision of Screening

2. The applicant is required to make provision for appropriate screening along the southern elevation of the deck, such that overlooking into the neighbouring property at 32 Dutton Street is reasonably reduced. Details on the proposed screening must be submitted to Council, to the satisfaction of the Chief Executive Officer, prior to the issue of a Development Permit for Building Works.

Lawful Point of Discharge

3. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Damage to Infrastructure

4. In the event that any part of Council's existing infrastructure is damaged as a result of construction activities occurring on the site, including but not limited to, mobilisation of heavy earthmoving equipment, stripping and grubbing, the applicant/owner must immediately notify Council and have it repaired or replaced by Council, at the developer's cost, prior to the Commencement of Use. Carried – 290915-17

#### 2.3.8 HINCHINBROOK ISLAND MANAGEMENT PLAN

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 14 September 2015 regarding the amendment of the existing *Hinchinbrook Island Management Plan 1999* to facilitate sustainable commercial bushwalking tours and infrastructure on the Thorsborne Trail along with a new marine access permit for Georges Point service. (079/0274)

Moved Councillor Lynch  
Seconded Councillor Tack

That Council seek:

1. The creation of new Marine Access Permit by the Queensland Government for the Georges Point service
2. Commencement of a tender process by the Queensland Government to facilitate a sustainable commercial walking tour and associated infrastructure on the Thorsborne Trail. Carried – 290915-18

#### 2.3.9 NOTICE OF MOTION – INGHAM CBD REDEVELOPMENT – 2015 / 2016 PRIORITY WORKS

Consideration of Notice of Motion from Mayor Rodger Bow dated 18 September 2015 regarding his intention to move that the following resolution passed by Council at its Special Meeting on 13 August 2015 relating to *Item 1.2 – Ingham CBD Redevelopment – 2015 / 2016 Priority Works* stating:

" That Council proceed with the defined 2015 / 2016 Ingham CBD Redevelopment Priority Works – Phases 1 and 2 as per Attachment A.

*That commencement of the 2015 / 2016 Ingham CBD Redevelopment Priority Works - Phase 3 (as per Attachment A) is subject to finalising the road corridor layout and parking with the Department of Transport and Main Roads and endorsement by the Ingham CBD Redevelopment Project Control Group. "*

be repealed.

Moved Councillor Lynch  
Seconded Councillor Tack

That the following resolution passed by Council at its Special Meeting on 13 August 2015 relating to *Item 1.2 – Ingham CBD Redevelopment – 2015 / 2016 Priority Works* stating:

*That Council proceed with the defined 2015 / 2016 Ingham CBD Redevelopment Priority Works – Phases 1 and 2 as per Attachment A.*

*That commencement of the 2015 / 2016 Ingham CBD Redevelopment Priority Works - Phase 3 (as per Attachment A) is subject to finalising the road corridor layout and parking with the Department of Transport and Main Roads and endorsement by the Ingham CBD Redevelopment Project Control Group. "*

be repealed.

Carried – 290915-19

#### 2.3.10 INGHAM CBD REDEVELOPMENT – 2015/2016 PRIORITY WORKS (SCOPE CHANGE)

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 2 September 2015 in relation to the configuration change of Ingham CBD Redevelopment 2015 / 2016 priority works to provide necessary flexibility for existing Project Control Group to make timely project management decisions within scope of approved works. (079/0266)

*Moved* Councillor Skinner  
*Seconded* Councillor Kaurila

That the Project Control Group, including all Councillors, determines the configuration, budgeting and timing of all 2015 / 2016 Ingham CBD Redevelopment Priority Works associated with Rotary Park, TYTO to Town Walk, Tully Street and Lannercost Street Phase One.

*Councillor Tack called for a division – Cr Lynch, Cr Skinner, Cr Molachino, Cr Carr, Cr Kaurila, Cr Bow voted for the motion and Cr Tack voted against the motion.*

Carried – 290915-20

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works in Rotary Park as per the following:

- i. Prepare an Expression of Interest for the establishment of a commercial lease in Rotary Park
- ii. Design and install tourist information signage in Rotary Park
- iii. Design and install signage for Rotary Park to Lannercost Street walk
- iv. Install Free Wi Fi network in Rotary Park
- v. Design and install concrete pad and associated hardstand area for commercial lease in consultation with the successful tenderer and other stakeholders.

Carried – 290915-21

*The meeting adjourned for morning tea at 10.10am and resumed at 10.25am.*

*Moved* Councillor Molachino  
*Seconded* Councillor Tack

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works as per the following:

- i. Design and install signage to create a loop walk along existing pathway networks from TYTO Information and Wetland Centre to Lannercost Street. Carried – 290915-22

*Moved* Councillor Kaurila  
*Seconded* Councillor Carr

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works as per the following:

- i. Develop and implement a signage design guide for way-finding devices and information signs throughout Ingham. Carried – 290915-23

That Council defer the change to lanes along Lannercost Street from two lanes into one lane.

*Moved* Councillor Lynch  
*Seconded* Councillor Kaurila

That this motion be withdrawn.

Carried – 290915-24

*Moved* Councillor Molachino  
*Seconded* Councillor Kaurila

That Council seek the speed limit along Lannercost Street (between Townsville Road and Tully Street) be reduced from 60km per hour to 40km per hour. Carried – 290915-25

That Council change the location of the Piazza to align with the existing Lannercost Street pedestrian crossover.

*Moved* Councillor Molachino  
*Seconded* Councillor Skinner

That this motion be withdrawn.

Carried – 290915-26

*Moved* Councillor Skinner  
*Seconded* Councillor Kaurila

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works – Lannercost Street Phase One as per the following:

- i. The development of an entrance statement within the centre median strip at the corner of Townsville Road and Lannercost Street subject to further consideration by the Project Control Group.

Carried – 290915-27

*Moved* Councillor Lynch  
*Seconded* Councillor Molachino

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works – Lannercost Street Phase One as per the following:

- i. Design and installation of tourism promotional signage on the Council administration building on the Townsville Road frontage subject to further consideration by the Project Control Group.

Carried – 290915-28

*Moved* Councillor Carr  
*Seconded* Councillor Kaurila

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works – Lannercost Street Phase One as per the following:

- i. Detailed design and construction of footpath replacement and enhancement, including shade covering along Lannercost Street frontage of the Council administration building.

Carried – 290915-29

*Moved* Councillor Kaurila  
*Seconded* Councillor Carr

That Council proceed with the Tully Street redevelopment as per the following:

- i. That Council proceed with design and construction works subject to funding under the Queensland Tourism Infrastructure Fund.

Carried – 290915-30

*Moved* Councillor Lynch  
*Seconded* Councillor Carr

That Council locate the Piazza to align with the existing western Lannercost Street pedestrian crossover. The commencement of the Lannercost Street Phase Two works (Piazza) is subject to finalising the centre median layout and parking with the Department of Transport and Main Roads and endorsement by the Ingham CBD Redevelopment Project Control Group and Council.

Carried – 290915-31

## 2.4 ENVIRONMENT AND COMMUNITY SERVICES

### 2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for August 2015.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 290915-32

#### 2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for September 2015.

Moved Councillor Skinner  
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 290915-33

*The Meeting adjourned for a short recess at 11.40am and resumed at 11.46am.*

*Mayor R Bow declared a Real Conflict of Interest in Item 2.4.3 (as defined in section 173 of the Local Government Act 2009) as his wife is employed by Everglow and excluded himself from the meeting while the matter was debated and the vote taken. Deputy Mayor P Lynch assumed the Chair.*

#### 2.4.3 EVERGLOW COMMUNITY CARE LINKS INC. FINANCIAL SUPPORT COMMUNITY GRANTS FUNDING STREAM 2015 / 2016

Consideration of Report to Council from Community Services Officer dated 7 September 2015 regarding application received for community grant from Everglow Community Care Links Incorporated (formerly known as ECCLI) seeking financial assistance in the sum of \$3,000 to help support Everglow clients with extended services for the 2015 / 2016 financial year.

Moved Councillor Kaurila  
Seconded Councillor Carr

That Council approve an annual donation to Everglow Community Care Links Incorporated of \$1,620 (incl. GST).

Moved Councillor Molachino  
Seconded Councillor Carr

That Council approve an annual donation to Everglow Community Care Links Incorporated of \$2,000 (incl. GST). **Lost** – 290915-34

*Councillor Molachino called a division – Cr Lynch, Cr Skinner, Cr Carr, Cr Tack, Cr Kaurila voted for the motion and Cr Molachino voted against the motion.*

Moved Councillor Kaurila  
Seconded Councillor Carr

That Council approve an annual donation to Everglow Community Care Links Incorporated of \$1,620 (incl. GST). Carried – 290915-35

*Mayor R Bow returned to the meeting and resumed the Chair.*

*Councillor Lynch declared a Perceived Conflict of Interest in Item 2.4.4 (as defined in section 173 of the Local Government Act 2009) as he is Member of the District Cabinet for Lions and excluded himself from the meeting while the matter was debated and the vote taken.*

#### 2.4.4 LIONS CLUB OF FORREST BEACH FINANCIAL SUPPORT 2015 / 2016

Consideration of Report to Council from Community Services Administration Officer dated 2 September 2015 regarding application received for community grant from Lions Club of Forrest Beach seeking financial assistance in the sum of \$5,000 to fund the Forrest Beach Lions Club Stinger Net Opening Carnival on Saturday 3 October 2015.

Moved Councillor Carr  
Seconded Councillor Tack

That Council approve funding for the annual 2015 Stinger Net Carnival, swimming enclosure sand build up maintenance, and Forrest Beach public barbeque cleaning on a daily basis to the Lions Club of Forrest Beach in the sum of \$5,000 from the community grants funding stream 2015 / 2016 budget. Carried – 290915-36

Councillor Lynch returned to the meeting.

2.4.5 HINCHINBROOK BEAUTIFUL BODIES FINANCIAL SUPPORT COMMUNITY GRANTS FUNDING STREAM 2015 / 2016

Consideration of Report to Council from Community Services Administration Officer dated 2 September 2015 regarding application received for community grant from Hinchinbrook Beautiful Bodies seeking financial assistance in the sum of \$1,160 to help support the official launch of the Hinchinbrook Beautiful Bodies Calendar through the community grants funding stream.

Moved Councillor Kaurila  
Seconded Councillor Carr

That Council provide the Hinchinbrook Beautiful Bodies Committee a cash donation in the sum of \$1,160 from the unallocated budget as provided in the 2015 / 2016 community grants budget.

Moved Councillor Lynch  
Seconded Councillor Carr

That this matter lay on the table for a future presentation by Hinchinbrook Beautiful Bodies Committee. Carried – 290915-37

Councillor Lynch declared a Perceived Conflict of Interest in Item 2.4.6 (as defined in section 173 of the Local Government Act 2009) as he is the Secretary of the Maraka Committee and excluded himself from the meeting while the matter was debated and the vote taken.

2.4.6 REQUEST FROM INGHAM MARAKA FESTIVAL TO DECLARE "WET AREA" AT ROTARY PARK, INGHAM

Consideration of Report to Council from Community Services Administration Officer dated 8 September 2015 regarding request received from Ingham Maraka Festival seeking approval for the declaration of a "wet area" for the 2015 Ingham Maraka Festival to be held at Rotary Park on Saturday 31 October 2015 to facilitate the legal consumption of alcohol.

Moved Councillor Kaurila  
Seconded Councillor Molachino

That Council approve the declaration of 'wet area' for Ingham Maraka Festival at Rotary Park on 31 October 2015 between the hours of 5.00pm and 11.00pm in the area specified described as public park area at Rotary Park, Ingham, subject to the provision of consent in writing from Ingham Maraka Festival accepting responsibility for the following:

- The hours of trading will be from 5.00pm to 11.00pm
- The 2015 Maraka Committee will have a volunteer to monitor usual requirements regarding minors and the consumption of alcohol to be restricted to the defined area
- The consumption area will measure approximately 12 x 20 metres defined by temporary fencing at least 1 metre high
- Only non glass products such as cans and disposable cups will be used.

Carried – 290915-38

Councillor Lynch returned to the meeting.

2.4.7 HALIFAX PROGRESS AND TOURISM ASSOCIATION INC. PROPOSED TRANSFER OF INTEREST - TRUSTEE LEASE FOR HALIFAX SPORTS RESERVE AND HALL – ARGAET STREET, HALIFAX

Consideration of Report to Council from Community Services Officer dated 27 August 2015 regarding proposal by Halifax Progress and Tourism Association Inc. for Council to transfer the interest in the Halifax Sports Reserve and Hall to the Association via the most cost effective instrument of transfer.

Moved Councillor Lynch  
Seconded Councillor Kaurila

That Council grant 'in principle' approval for issue of a Trustee Lease for the Sports Reserve and Hall located on Argae Street, Halifax over Lot 191 on SP112466 and Lot 204 on CWL2068 (total land area 2.79ha) to Halifax Progress and Tourism Association Inc., subject to the following terms:

- compliance with all clauses for a Trustee Lease according to the *Land Act 1994*, including the requirement that Halifax Progress and Tourism Association Inc. are responsible for the maintenance and upkeep of the land
- five year Trustee Lease term at \$20 excl GST per annum rental
- That the sports reserve and hall be made available to the wider community of Hinchinbrook Shire including private and community group bookings, free of charge and without biases, managed through an appropriate booking system
- minimum Public Liability insurance of \$20,000,000 for the term of the Lease and copy of policy provided to Council annually by Halifax Progress and Tourism Association Inc.
- approval for rates rebate for Incorporated Associations for relevant water and property rates be granted to the Halifax Progress and Tourism Association Inc.
- that Council shall maintain the hall building with regards to general fair wear and tear but not due to damages incurred during usage
- that the cost of all damages, deemed due to negligence or by any other reason as a result of client use of the facility by Council, shall be met by Halifax Progress and Tourism Association Inc.
- that Halifax Progress and Tourism Association Inc. promptly report any general fair wear and tear maintenance items to Council.

Carried – 290915-39

#### 2.4.8 GIFT OF LAND PROPOSAL – RUPERT JOSEPH LEE – 3 ANN STREET, INGHAM

Consideration of Report to Council from Community Services Officer dated 8 September 2015 regarding proposal by Rupert Joseph Lee to gift vacant land at 3 Ann Street, Ingham described as Lot 1 on RP745005 and Lot 2 on RP745005 to Council.

*Moved*            *Councillor Tack*  
*Seconded*      *Councillor Skinner*

That Council accept the gift of freehold land at 3 Ann Street, Ingham described as Lot 1 on RP745005 and Lot 2 on RP745005 by Mr Rupert Joseph Lee.

That Council forego outstanding rates in the sum of \$620.86.

That Council accept responsibility for the property transfer process and associated fees including Office of State Revenue transfer duty and property transfer registration with Department of Natural Resources and Mines.

That Council is responsible for Mr Rupert Joseph Lees' Lawyers fees for the property transfer process in the sum of \$1,100.

That Council continue use of the land as parkland and name the whole of the land "Lee Park" in recognition of the donation of land to the community for use as parkland / botanical gardens.

Carried – 290915-40

#### 2.4.9 HINCHINBROOK AQUATIC CENTRE SOLAR POWER PROJECT HEADING

Consideration of Report to Council from Executive Manager Environment and Community Services dated 10 September 2015 regarding results from selection process for the preferred supplier of a photovoltaic (PV) system for the Hinchinbrook Aquatic Centre.

*Moved*            *Councillor Skinner*  
*Seconded*      *Councillor Carr*

That Council approve the purchase of a PV system from Country Solar at a price of \$25,000 (incl.GST) to be installed at the Hinchinbrook Aquatic Centre. **Lost** – 290915-41

*Moved* Councillor Lynch  
*Seconded* Councillor Carr

That Council approve the purchase of a PV system from Lahtinen Electrical at a price of \$20,961.96 (incl.GST) to be installed at the Hinchinbrook Aquatic Centre.

Carried – 290915-42

#### 2.4.10 INGHAM SHOWGROUNDS COVERED HORSE SPORTS ARENA

Consideration of Report to Council from Customer Service Officer dated 27 August 2015 regarding proposal to apply for funding through the Department of National Parks, Sports and Racing – Get in the Game, Get Playing Plus to construct an open sided, covered horse sports arena at the Ingham Showgrounds.

*Moved* Councillor Kaurila  
*Seconded* Councillor Molachino

That Council approve lodgement of a funding application by Council through the Department of National Parks, Sports and Racing – Get in the Game, Get Playing Plus funding stream for the construction of an open sided, covered horse sports arena approximately 46m wide x 85m long at a total cost of \$850,000.

That Council approve reallocation of \$290,000 of capital cost to fund Council's share of 34% over the 2015 / 2016 and 2016 / 2017 financial years as follows:

2015 / 2016 financial year

- Unisex toilet at Hinchinbrook Aquatic Centre \$ 15,000
  - Projects reallocated to 2016 / 2017 financial year \$ 55,000
  - Halifax roof replacement \$ 30,000
- \$100,000

2016 / 2017 financial year

- Capital to be allocated as part of the 2016 / 2017 budget \$190,000
- TOTAL COUNCIL CAPITAL ALLOCATION \$290,000

Carried – 290915-43

*The Meeting adjourned at 1.13pm for lunch and for Councillors to attend National Police Remembrance Day. The Meeting resumed at 3.48pm.*

*Councillor Kaurila; Executive Manager Environment and Community Services T Tanase, Executive Manager Corporate Services D Tombs and Media and Communications Officer K Spano did not return to the meeting.*

*Executive Manager Engineering Services J Stewart was not present when the meeting resumed.*

## 2.5 GOVERNANCE

### 2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for August 2015.

*Moved* Councillor Skinner  
*Seconded* Councillor Molachino

That the Report be received and noted.

Carried – 290915-44



#### 2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for September 2015.

*Moved*      *Councillor Molachino*  
*Seconded*   *Councillor Tack*

That the Report be received and noted.

Carried – 290915-45

#### 2.5.3 INGHAM CBD REDEVELOPMENT PROJECT CONTROL GROUP MEETING MINUTES

Consideration of Report to Council from Chief Executive Officer dated 18 September 2015 requesting Council to receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 20 August 2015, 27 August 2015, 3 September 2015 and 10 September 2015.

*Moved*      *Councillor Skinner*  
*Seconded*   *Councillor Molachino*

That Council receive and note the Ingham CBD Redevelopment Project Control Group Meeting Minutes held on 20 August 2015, 27 August 2015, 3 September 2015 and 10 September 2015.

Carried – 290915-46

#### 2.5.4 SOUTHERN ATHERTON TABLELANDS DEVELOPMENT SCHEME (SATDS)

Consideration of Report to Council from Chief Executive Officer dated 16 September 2015 regarding discussions held between representatives of Council, Tablelands Regional Council and Herbert River Improvement Trust in relation to the Southern Atherton Development Scheme.

*Moved*      *Councillor Carr*  
*Seconded*   *Councillor Lynch*

That Council agree to:

- The formation of a Southern Atherton Tablelands Steering Committee with the objectives of exploring the potential benefits of the Southern Atherton Tablelands Development Scheme and lobbying for funding to prepare appropriate feasibility studies and master planning.
- Endorsement of the Steering Committee consisting of two representatives from each of Hinchinbrook Shire Council, Tablelands Regional Council and Herbert River Improvement Trust and one each from Townsville Enterprise, Advance Cairns and the Department of State Development, subject to agreement from each organisation.
- A Memorandum of Understanding between participating organisations to initially form the basis for the Steering Committee, delegating authority to the Committee to develop its own Terms of Reference and to authorise expenditure of available funds to achieve its objectives.
- A seeding fund contribution for the Committee as part of its first 2015 / 2016 budget review.

Carried – 290915-47

#### 2.5.5 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 31 August 2015 to ensure transparency and public scrutiny of Councillor workload.

*Moved*      *Councillor Molachino*  
*Seconded*   *Councillor Carr*

That the Report be received and noted.

Carried – 290915-48

## 2.6 ENGINEERING

*Executive Manager Engineering Services James Stewart entered the meeting at 3.55pm*

*Moved Councillor Skinner  
Seconded Councillor Tack*

That pursuant to Division 3 Section 275 (1) (h) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.1 as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. *Carried*

Discussions took place in Closed Session on the above referred to item.

*Moved Councillor Molachino  
Seconded Councillor Carr*

That Council return to Open Meeting. *Carried*

### 2.6.1 EX GRATIA PAYMENT TO MR JOHN SARTOR – RESTORATION OF CANE AREA FOLLOWING NDRRA WORKS – OLD WHARF ROAD MACKNADE

Consideration of Report to Council from Infrastructure Engineer dated 14 July 2015 regarding works carried out by Mr John Sartor to restore his cane area following NDRRA works carried out on Old Wharf Road Macknade.

*Moved Councillor Lynch  
Seconded Councillor Molachino*

That Council accept Mr Sartor's claim for \$610.50 (inclusive of GST) for works to restore topsoil to his cane paddock as a result of the 2013 NDRRA Betterment Program.

*Carried – 290915-49*

## 3. CONCLUSION – This concluded the business of the meeting which closed at 4.15 pm

APPROVED and adopted on 27 October 2015

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MAYOR