



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
26 MAY 2015
AT 9.00 AM

ATTENDANCE - Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, SJ Kaurila and WG Skinner

- Also present was the Chief Executive Officer (DA McKinlay), Executive Manager Engineering Services (J Stewart), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

PRAYER - Councillor MG Tack opened the meeting with prayer

1. MINUTES - *Moved Councillor Carr*
Seconded Councillor Molachino

Resolved that the Minutes of the General Meeting held on 28 April 2015 be approved as a correct record of proceedings and be signed by the Mayor.

Carried

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for April 2015.

Moved Councillor Tack
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 260515-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for May 2015.

Moved Councillor Skinner
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 260515-02

2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 30 April 2015.

Moved Councillor Tack
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 260515-03

2.1.4 AUDIT COMMITTEE MEETING MINUTES

Consideration of Report to Council from Executive Manager Corporate Services dated 4 May 2015 seeking endorsement of Audit Committee Meeting Minutes held on 18 March 2015.

Moved Councillor Lynch
Seconded Councillor Tack

That Council receive and note the Audit Committee Meeting Minutes held on 18 March 2015.
Carried – 260515-04

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for April 2015.

Planning and Development Coordinator, L Doutre entered the meeting at 9.14 am

Moved Councillor Skinner
Seconded Councillor Carr

That the Report be received and noted. Carried – 260515-05

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for May 2015.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted. Carried – 260515-06

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of April 2015.

Senior Economic Development and Tourism Officer, B Christie-Johnston entered the meeting at 9.27 am

Moved Councillor Skinner
Seconded Councillor Lynch

That the Report be received and noted. Carried – 260515-07

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of April 2015.

Moved Councillor Lynch
Seconded Councillor Carr

That the Report be received and noted. Carried – 260515-08

2.2.5 AECOM NDRRA REPORT

Consideration of AECOM's NDRRA General Progress Report as at 30 April 2015.

Moved Councillor Skinner
Seconded Councillor Kaurila

That the Report be received and noted. Carried – 260515-09

2.2.6 HSC 15/06 TERMITE TREATMENT SERVICES OF TIMBER BRIDGES

Consideration of Report to Council from Works Engineer dated 7 May 2015 regarding tenders received for HSC 15/06 Termite Treatment Services of Timber Bridges.

Moved Councillor Lynch
Seconded Councillor Molachino

That Council award the contract HSC 15/06 Termite Treatment Services of Timber Bridges to Amalgamated Pest Control Ingham for the period from 1 October 2015 to 30 June 2017.

Carried – 260515-10

2.2.7 HSC 15/07 ANNUAL PLANT HIRE

Consideration of Report to Council from Works Engineer dated 7 May 2015 regarding tenders received for HSC 15/07 Annual Plant Hire.

Moved Councillor Kaurila
Seconded Councillor Carr

That Council accept all tendered offers for contract HSC 15/07 Annual Plant Hire and add all offered plant to the panel of suppliers for a period of twelve months commencing on 1 July 2015.

That Council resolve to call the Annual Plant Hire biennially for future offers.

Carried – 260515-11

2.2.8 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM – HSC 14/60 – WORKS PACKAGE 01 – HSC.148.14 AREA 3 – ABERGOWRIE LOCALITY COMPLEMENTARY WORKS

Consideration of Report to Council from Infrastructure Engineer dated 11 May 2015 regarding the extent and costs of complementary works that occurred in conjunction with Contract HSC 14/60.

Moved Councillor Carr
Seconded Councillor Skinner

That Council ratify expenditure incurred as a Council contribution to works on contract HSC 14/60 – Works Package 01 - HSC.148.14 - Abergowrie Locality awarded to Keita Services. The value of complementary works as recommended by Flanagan Consulting Group was \$38,170.16.

Carried – 260515-12

2.2.9 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM – HSC 11/64 – REPAIRS TO SERI'S ROAD – VARIATIONS AND COMPLEMENTARY WORKS

Consideration of Report to Council from Infrastructure Engineer dated 11 May 2015 regarding the extent and costs of variations and complementary works that occurred in conjunction with Contract HSC 11/64.

Moved Councillor Skinner
Seconded Councillor Carr

That Council ratify expenditure proposed as a Council contribution on contract HSC 11/64 – Repairs to Seri's Road, first awarded to Keita Services in January 2012. The value of complementary works as recommended by Flanagan Consulting Group is \$21,681 excluding GST for works that include rock protection of the road verge adjacent to Stone River, a drop structure at the top end of an existing drain to protect road pavement and Asphalt Concrete Pavement repairs between the existing seal and the drain edge on the embankment side of the road. All of these works are intended to mitigate against further damage in future events.

Carried – 260515-13

The meeting adjourned at 9.54 am for morning tea and resumed at 10.36 am

2.2.10 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION 2014 PROGRAM – SUMMARY OF PROGRESS OF CONTRACT WORKS

Consideration of Report to Council from Infrastructure Engineer dated 11 May 2015 providing an overview summary of the current status of the 2014 reconstruction program.

Moved Councillor Skinner
Seconded Councillor Carr

That the Report be received and noted.

Carried – 260515-14

2.2.11 TREBONNE FOOTBRIDGE

Consideration of Report to Council from Executive Manager Engineering Services dated 12 May 2015 providing a scope and cost estimate to improve the current state of the Trebonne Footbridge.

Moved Councillor Lynch
Seconded Councillor Kaurila

That Council approve the work necessary to widen the Trebonne Footbridge to a fit for use state. The costs to complete the works are to be absorbed in the 2014 / 2015 Capital Expenditure Budget.

Carried – 260515-15

2.2.12 HALIFAX BMX TRACK TOPDRESSING

Consideration of Report to Council from Executive Manager Engineering Services dated 12 May 2015 providing a scope and cost estimate to improve the current state of the Halifax BMX track.

Moved Councillor Carr
Seconded Councillor Kaurila

That Council approve the actioning of works necessary to improve the Halifax BMX to a fit for use state. The cost to complete the work is to be absorbed in this financial year's operational maintenance budget.

Carried – 260515-16

2.2.13 FORREST BEACH WATER SECURITY PROJECT – LIONS LOOKOUT ROAD EXTENSION

Consideration of Report to Council from Manager Water and Sewerage dated 4 May 2015 regarding requests from residents residing at the end of Lions Lookout Road to have their lots included in the Forrest Beach water supply scheme.

Moved Councillor Lynch
Seconded Councillor Molachino

That Council approve the extension of the water main on Lions Lookout Road to the end of the Road Reserve to include Lot 5 on RP862125 and Lot 4 on RP808321.

Carried – 260515-17

2.2.14 CURRENT WATER SUPPLY CONSUMPTION

Consideration of Report to Council from Manager Water and Sewerage dated 12 May 2015 providing an update on the current Shire water supply consumption due to the lack of a normal wet season.

Moved Councillor Carr
Seconded Councillor Kaurila

That Council commence a media campaign publishing current and future water restrictions and water consumption data.

That Council publish the current water restrictions on the back of the latest water consumption accounts as well as water conservation information or tips.

That active inspections and enforcement of sprinkler usage be undertaken, initially advising residents of the current restrictions in place followed by fining repeat offenders.

Carried – 260515-18

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for April 2015.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 260515-19

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for May 2015.

Moved Councillor Lynch
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 260515-20

2.3.3 DEPARTMENT OF NATURAL RESOURCES AND MINES - APPLICATION FOR RENEWAL OF TERM LEASE 0/208304 – LOT 110 ON CWL1967 - PARISH OF LEACH

Consideration of Report to Council from Customer Service and Town Planning Support Officer dated 13 May 2015 in relation to a request from the Department of Natural Resources and Mines seeking Council's views and / or requirements in relation to the Renewal of Term Lease 0/208304) over Lot 110 on CWL1967. (077/0001)

Moved Councillor Lynch
Seconded Councillor Skinner

That Council advise the Department of Natural Resources and Mines that it has no objection in relation to the application for Renewal of Term Lease 0/208304 over Lot 110 on CWL1967, Parish of Leach.

Carried – 260515-21

2.3.4 EXTENSION OF THE RELEVANT PERIOD – RECONFIGURATION OF A LOT – SUBDIVISION OF ONE LOT INTO TWO LOTS – LOT 10 ON RP717227, PARISH OF CORDELIA – 2 MORETTI STREET INGHAM

Consideration of Report to Council from Planning and Development Coordinator dated 13 May 2015 in relation to a request for an extension of the relevant period of an existing reconfiguration of land approval over Lot 10 on RP717227, Parish of Cordelia. (066/0238)

Moved Councillor Lynch
Seconded Councillor Kaurila

That Council grant approval to extend the development currency period for a further two years, subject to the following updated conditions:

- a) The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:
 - i) Proposed Reconfiguration, Lot 10 on RP717127, 2 Moretti Street, Ingham, Ref: 130454, prepared by Hansen Surveys, April 2013
- b) The applicant must provide an invert crossing to the new allotment, constructed to Hinchinbrook Shire Standard
- c) The applicant must provide separate sewerage reticulation to the new allotment, via extension of the existing sewerage mains
- d) The applicant must provide separate water reticulation service to the new allotment, via extension of existing water mains as necessary

- e) The applicant must submit a proposal to satisfy Hinchinbrook Shire Planning Scheme 2005 requirements (refer section 6.19, Table 29, Outcome 3) regarding creation of new lots in the mapped flood area for the consideration and approval of Council. This submission must include detail to demonstrate that stormwater and surface drainage has been catered for in a manner so as to not cause nuisance to adjoining properties. Such a submission, when/if approved is to form part of the approval
- f) The applicant must demonstrate that all utility services to the proposed new allotment are separate and located wholly within the particular allotment being served
- g) The applicant must provide evident that there is an existing electricity supply available to the new lot, or provide an electricity supply to the new allotment. Evidence of an existing supply must be in the form of a letter from the Electricity Supplier acceptable to Hinchinbrook Shire Council
- h) Payment to the Council of Public Open Space contributions(s) in accordance with Council's Adopted Infrastructure Charges Resolution at the rates applicable time of payment.
Carried – 260515-22

Councillor PD Lynch declared a Real Conflict of Interest in Item 2.3.5 (as defined in section 173 of the Local Government Act 2009) as he is on the Executive of the Ingham Lions Club and Maraka Committee and excluded himself from the meeting while the matter was debated and the vote taken.

2.3.5 FESTIVAL AND EVENTS SPONSORSHIP APPLICATIONS 2015 / 2016.

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 13 May 2015 outlining application submissions for 2015 / 2016 Festival and Events sponsorship and corresponding funding amounts to be provided to each organisation, as per the determination of the assessment panel. (079/0259)

Moved Councillor Carr
Seconded Councillor Tack

That Council endorse, in principle support for festival and events financial assistance to be provided to the following organisations in the sum indicated for the 2015 / 2016 financial year, subject to the budget provision being made in the yet to be adopted 2015 / 2016 Budget:

Organisation	Amount
North Queensland Ability Games	\$200.00
Ingham Bowls Club Invitation 4's Event	\$200.00
Herbert River Cricket Over 40's T20	\$1,000.00
Ingham Open Tennis Championships	\$1,000.00
Ingham International Food Night	\$1,000.00
Gilroy Santa Maria College Gruelling Games	\$1,200.00
Ingham Gold Cup and November Race Day	\$4,000.00
Ingham Lions Club Hinchinbrook Family Fishing Classic	\$4,000.00
Rotary Ingham Maraka Festival	\$11,000.00
Annual Ingham Show	\$24,000.00
Australian Italian Festival	\$37,000.00

Carried – 260515-23

Councillor PD Lynch returned to the meeting

2.3.6 ECONOMIC DEVELOPMENT STRATEGY – HINCHINBROOK 2020

Consideration of Report to Council from Senior Economic Development and Tourism Officer dated 13 May 2015 seeking Council adoption of the Economic Development Strategy – Hinchinbrook 2020. (079/0269)

Moved Councillor Kaurila
Seconded Councillor Skinner

That Council adopt the *Economic Development Strategy – Hinchinbrook 2020.*

Carried – 260515-24

Planning and Development Coordinator, L Doure and Senior Economic Development and Tourism Officer, B Christie-Johnston left the meeting at 11.11 am

2.4 ENVIRONMENT AND COMMUNITY SERVICES

2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT

Consideration of monthly Environment and Community Services Activity Report for April 2015.

Moved Councillor Kaurila
Seconded Councillor Molachino

That the Report be received and noted. Carried – 260515-25

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for May 2015.

Moved Councillor Lynch
Seconded Councillor Kaurila

That the Report be received and noted. Carried – 260515-26

2.4.3 FORREST BEACH PROGRESS ASSOCIATION INC FINANCIAL SUPPORT 2015 / 2016

Consideration of Report to Council from Community Services Administration Officer dated 7 May 2015 regarding application for community grant received from Forrest Beach Progress Association for financial assistance.

Moved Councillor Skinner
Seconded Councillor Molachino

That Council offer Forrest Beach Progress Association a cash donation of \$200 from the unallocated budget as provided in the 2015 / 2016 community grants budget proposal.

Carried – 260515-27

2.4.4 INGHAM ARTS FESTIVAL INC FINANCIAL SUPPORT 2015 / 2016

Consideration of Report to Council from Community Services Administration Officer dated 7 May 2015 regarding request for donation by Ingham Arts Festival Inc. for the annual Ingham Arts Festival event.

Moved Councillor Lynch
Seconded Councillor Kaurila

That Council offer the Ingham Arts Festival Association Inc. a cash donation in sum of \$1,500 as indicated in 2015 / 2016 Community Grants budget plan.

Carried – 260515-28

Councillor MG Tack declared a Real Conflict of Interest in Item 2.4.5 (as defined in section 173 of the Local Government Act 2009) as he is an Executive on the Meals on Wheels Board and excluded himself from the meeting while the matter was debated and the vote taken.

Councillor DG Carr declared a Perceived Conflict of Interest in Item 2.4.5 (as defined in section 173 of the Local Government Act 2009) as his father is on the Executive of the Meals on Wheels Board and excluded himself from the meeting while the matter was debated and the vote taken.

2.4.5 MEALS ON WHEELS INGHAM FINANCIAL SUPPORT 2015 / 2016

Consideration of Report to Council from Community Services Administration Officer dated 7 May 2015 regarding application for community grant received from Meals on Wheels Ingham for financial assistance.

Moved Councillor Lynch
Seconded Councillor Molachino

That Council offer Meals on Wheels Ingham a cash donation in sum of \$3,520 as indicated in 2015 / 2016 budget proposal.

Carried – 260515-29

Councillor MG Tack and Councillor DG Carr returned to the meeting

Councillor DG Carr declared a Perceived Conflict of Interest in Item 2.4.6 (as defined in section 173 of the Local Government Act 2009) as his father is an active Member of the Men's Shed and excluded himself from the meeting while the matter was debated and the vote taken.

2.4.6 MEN'S SHED REQUEST FOR FINANCIAL ASSISTANCE

Consideration of Report to Council from Executive Manager Environment and Community Services dated 11 May 2015 regarding request for financial assistance from Herbert River Men's Shed for hardship.

*Moved Councillor Lynch
Seconded Councillor Skinner*

That the matter be deferred pending receipt of further information. Carried – 260515-30

Councillor Carr returned to the meeting.

2.4.7 PUBLIC SAFETY AND INFRASTRUCTURE PROTECTION

Consideration of Report to Council from Executive Manager Environment and Community Services dated 18 May 2015 regarding provision of a budget allocation for the procurement and implementation of public safety and infrastructure protection measures.

*Moved Councillor Lynch
Seconded Councillor Kaurila*

That Council reallocate \$100,000 from the 2014 / 2015 budget for the procurement and implementation of public safety and infrastructure protection measures including, but not limited to, fixed and mobile CCTV systems and security patrols.

Carried – 260515-31

Councillor DG Carr declared a Perceived Conflict of Interest in Item 2.4.8 (as defined in section 173 of the Local Government Act 2009) as his father is an active Member of the Men's Shed and excluded himself from the meeting while the matter was debated and the vote taken.

2.4.8 MEN'S SHED REQUEST FOR FINANCIAL ASSISTANCE

Consideration of Report to Council from Executive Manager Environment and Community Services dated 11 May 2015 regarding request for financial assistance from Herbert River Men's Shed for hardship.

*Moved Councillor Lynch
Seconded Councillor Skinner*

That Council offer the Herbert River Men's Shed a one-off cash donation of \$2,500 to be allocated from the 2014 / 2015 Materials General Budget. Carried – 260515-32

Councillor Carr returned to the meeting

2.4.9 LUCINDA SWIMMING ENCLOSURE OPTIONS

Consideration of Report to Council from Executive Manager Environment and Community Services dated 20 May 2015 regarding Lucinda Progress Association's request for Council to reinstate the Lucinda swimming enclosure.

*Moved Councillor Lynch
Seconded Councillor Carr*

That Council advise the Lucinda Progress Association that it approves in principle the Association's proposal to modify the Lucinda swimming enclosure.

That Council in consultation with the Lucinda Progress Association review the costs to relocate posts, review deployment times of the net, and review future maintenance and monitoring procedures, with the aim to reduce risk to acceptable levels for Council staff and the public. Carried – 260515-33

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for April 2015.

Moved Councillor Molachino
Seconded Councillor Carr

That the Report be received and noted.

Carried – 260515-34

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for May 2015.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 260515-35

2.5.3 FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

Consideration of Report to Council from Chief Executive Officer dated 1 May 2015 regarding Council's support of the Australian Local Government Association in its endeavours to maintain Commonwealth Financial Assistance Grants and restore indexation of the grants to local governments across Australia.

Moved Councillor Tack
Seconded Councillor Lynch

That Council acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure.

That Council acknowledges it will receive \$2,012,061 in 2014 / 2015.

That Council will ensure that this federal funding and other funding provided by the Federal Government under relevant grant programs is appropriately identified as Commonwealth grant funding in Council publications, including Annual Reports.

Carried – 260515-36

2.5.4 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT NORTH QUEENSLAND LOCAL GOVERNMENT ASSOCIATION CONFERENCE

Consideration of Report to Council from Executive Assistant dated 5 May 2015 seeking Council direction in relation to Councillor attendance at the North Queensland Local Government Association Conference to be held on Palm Island from Monday 3 to Wednesday 5 August 2015.

Moved Councillor Molachino
Seconded Councillor Lynch

That the Mayor, available Councillors and the Chief Executive Officer attend the North Queensland Local Government Association (NQLGA) Conference on Palm Island from Monday 3 to Wednesday 5 August 2015.

That Council submit motions on the following topics to the Conference:

- Lack of bio-security funding for Pests and Weeds
- Financial Assistance Grants funding
- Feral pig control funding
- Flying Fox management
- NDRRA guidelines.

Carried – 260515-37

2.5.5 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 30 April 2015 to ensure transparency and public scrutiny of Councillor workload.

Moved Councillor Molachino
Seconded Councillor Skinner

That the Report be received and noted.

Carried – 260515-38

3. CONCLUSION – This concluded the business of the meeting which closed at 12.58 pm

APPROVED and adopted on 23 June 2015

MAYOR