



**HINCHINBROOK
SHIRE COUNCIL**

MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

**HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
31 MARCH 2015
AT 9.00 AM**

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- ATTENDANCE
- Present were Councillors R Bow, PD Lynch, MG Tack, LR Molachino, DG Carr, SJ Kaurila and WG Skinner
 - Also present was the Acting Chief Executive Officer (RF Pennisi), Executive Manager Engineering Services (J Stewart), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

- PRAYER
- Councillor SJ Kaurila opened the meeting with prayer

Media and Communications Officer K Spano was present when the meeting commenced

1. MINUTES
- **Moved** **Councillor Molachino**
Seconded **Councillor Tack**

Resolved that the Minutes of the General Meeting held on 24 February 2015 be approved as a correct record of proceedings and be signed by the Mayor.

Carried

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for February 2015.

Moved **Councillor Lynch**
Seconded **Councillor Carr**

That the Report be received and noted.

Carried – 310315-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for March 2015.

Moved **Councillor Tack**
Seconded **Councillor Lynch**

That the Report be received and noted.

Carried – 310315-02

2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 28 February 2015.

Moved **Councillor Lynch**
Seconded **Councillor Tack**

That the Report be received and noted.

Carried – 310315-03

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for February 2015.

Moved *Councillor Carr*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 310315-04

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for March 2015.

Moved *Councillor Skinner*
Seconded *Councillor Lynch*

That the Report be received and noted.

Carried – 310315-05

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of February 2015.

Moved *Councillor Skinner*
Seconded *Councillor Carr*

That the Report be received and noted.

Carried – 310315-06

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of February 2015.

Moved *Councillor Carr*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 310315-07

2.2.5 AECOM NDRRA REPORT

Consideration of AECOM's NDRRA General Progress Report as at 28 February 2015.

Moved *Councillor Skinner*
Seconded *Councillor Carr*

That the Report be received and noted.

Carried – 310315-08

2.2.6 NATURAL DISASTER RELIEF & RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM – HSC 15/08 – WORK PACKAGE 02 – HSC.144.14 - AREA 1 (MT FOX) AND HSC.153.14 – AREA 10 (STONE RIVER)

Consideration of Report to Council from Infrastructure Engineer dated 20 March 2015 regarding tenders received for NDRRA Infrastructure Restoration Program – HSC 15/08 – Work Package 02 – HSC.144.14 Area 1 (Mt Fox) and HSC.153.14 – Area 10 (Stone River).

Moved *Councillor Carr*
Seconded *Councillor Tack*

That Council award the contract HSC 15/08 – Work Package 02 - HSC.144.14 Mt Fox Locality and HSC.153.14 Stone River Locality to Blackbird Civil for the Alternative Tender sum (corrected) of \$1,386,659.37 (excluding GST) as recommended by the Tender Evaluation Team and Flanagan Consulting Group.

Lost – 310315-09

Moved *Councillor Carr*
Seconded *Councillor Tack*

That Council award the contract HSC 15/08 – Work Package 02 - HSC.144.14 Mt Fox Locality and HSC.153.14 Stone River Locality to Timrith Transport for the Alternative Tender sum of \$1,482,688.24 (excluding GST).

The reason is to build resilience and capacity within our local contractor fraternity in an attempt to accommodate future NDRRA events in our Shire.

Further that the economic benefit to the Hinchinbrook Shire is greater by accepting the second rated tender submitted by Timrith Transport.

Carried – 310315-10

The meeting adjourned at 9.57am for morning tea and resumed at 10.09am

2.2.7 NATURAL DISASTER RELIEF & RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM – HSC 15/09 – WORK PACKAGE 03 – HSC.154.14 - AREA 2 (WALLAMAN FALLS), HSC.150.14 – AREA 4 (LONG POCKET) AND HSC.146.14 – AREA 5 (HAWKINS CREEK)

Consideration of Report to Council from Infrastructure Engineer dated 20 March 2015 regarding tenders received for NDRRA Infrastructure Restoration Program – HSC 15/09 – Work Package 03 – HSC.154.14 - Area 2 (Wallaman Falls), HSC.150.14 – Area 4 (Long Pocket) and HSC.146.14 – Area 5 (Hawkins Creek).

Moved *Councillor Carr*
Seconded *Councillor Skinner*

That Council award the contract HSC 15/09 – Work Package 03 - HSC.154.14 Wallaman Falls Locality, HSC.150.14 Long Pocket Locality and HSC 146.14 Hawkins Creek Locality to Milray Contracting for the conforming tender sum (corrected) of \$637,577.96 (excluding GST) as recommended by the Tender Evaluation Team and Flanagan Consulting Group.

Carried – 310315-11

2.2.8 NATURAL DISASTER RELIEF & RECOVERY ARRANGEMENTS (NDRRA) INFRASTRUCTURE RESTORATION PROGRAM – HSC 15/10 – WORK PACKAGE 04 – HSC.147.14 - AREA 8 (HAMLEIGH), HSC.152.14 - AREA 9 (BAMBAROO), HSC.145.14 - AREA 11 (BLACKROCK), HSC.151.14 – AREA 13 (LOWER HERBERT) AND HSC.149.14 – AREA 17 (BEMERSIDE)

Consideration of Report to Council from Infrastructure Engineer dated 23 March 2015 regarding tenders received for NDRRA Infrastructure Restoration Program – HSC 15/10 – Work Package 04 – HSC.147.14 - Area 8 (Hamleigh), HSC.152.14 – Area 9 (Bambaroo) and HSC.145.14 – Area 11 (Blackrock), HSC.151.14 – Area 13 (Lower Herbert) and HSC.149.14 – Area 17 (Bemerside).

Moved *Councillor Skinner*
Seconded *Councillor Molachino*

That Council award the Contract HSC 15/10 – Work Package 04 - HSC.147.14 Hamleigh Locality, HSC.152.14 Bambaroo Locality, HSC.145.14 Blackrock Locality, HSC.151.14 Lower Herbert Locality and HSC.149.14 Bemerside Locality to John Andrews Civil Construction for the conforming tender sum (corrected) of \$397,443.55 (excluding GST) as recommended by the Tender Evaluation Team and Flanagan Consulting Group.

Carried – 310315-12

2.2.9 PERMANENT ROAD CLOSURE – PART OF HALIFAX ROAD, FORESTHOME – LOT 1 AND 2 ON DRAWING TSV15013

Consideration of Report to Council from Infrastructure Engineer dated 26 February 2015 regarding request from Department of Natural Resources and Mines seeking Council's views in relation to a Permanent Road Closure application over part of Halifax Road at Foresthome being Lots 1 and 2 on Drawing TSV15013 for cane farming purposes.

Moved *Councillor Skinner*
Seconded *Councillor Molachino*

That Council offer no objection to the road closure in that the area is not critical to the continuing safe and efficient use of the transport network within the Shire and does not impact on any other Council operation or access for other properties.

Carried – 310315-13

2.2.10 PERMANENT ROAD CLOSURE – PART OF ACACIA STREET, FORREST BEACH – ADJACENT TO LOT 701 ON A7744

Consideration of Report to Council from Infrastructure Engineer dated 12 March 2015 regarding request from Department of Natural Resources and Mines seeking Council's views in relation to a Permanent Road Closure application over part of Acacia Street, Forrest Beach adjacent to Lot 701 on A7744 for residential purposes.

Moved *Councillor Kaurila*
Seconded *Councillor Carr*

That Council object to the road closure as there will be adverse impacts related to road safety and maintenance of Council infrastructure.

Carried – 310315-14

2.2.11 OPTIONS FOR THE UPGRADE OF SCUDERI'S ROAD/ NEAMES INLET ROAD INTERSECTION, MACKNADE

Consideration of Report to Council from Infrastructure Engineer dated 16 March 2015 regarding options for the upgrade of Scuderi's Road / Neames Inlet Road Intersection at Macknade which will involve acquisition of some private property, a significant civil works project and removal of encroaching cane.

Moved *Councillor Carr*
Seconded *Councillor Lynch*

That the matter lay on the table.

Carried – 310315-15

2.2.12 PROJECT BRIEF – FEASIBILITY STUDY – NORTH SOUTH SOLUTION / FRESHWATER RETENTION BASIN

Consideration of Report to Council from Executive Manager Engineering Services dated 17 March 2015 tabling project brief detailing the scope and methodology for investigating and costing solutions to the Ingham township being cut in half (North and South) which can isolate part of the population from essential emergency services. Brief developed by SMEC after being engaged as expert consultant services to assist with investigations and feasibility analysis of flood mitigation for Ingham and surrounding areas.

Moved *Councillor Lynch*
Seconded *Councillor Molachino*

That Council endorse the Project Brief for the North South Solution and Freshwater Retention Basin Feasibility Study.

Carried – 310315-16

2.2.13 STATUS REPORT – FEASIBILITY STUDY – NORTH SOUTH SOLUTION / FRESHWATER RETENTION BASIN

Consideration of Report to Council from Executive Manager Engineering Services dated 17 March 2015 tabling SMEC status report regarding the progress on the feasibility analysis of flood mitigation for Ingham and surrounding areas and solutions to the Ingham township being cut in half (North and South) which can isolate part of the population from essential emergency services.

Moved *Councillor Lynch*
Seconded *Councillor Skinner*

That the Report be received and noted.

Carried – 310315-17

2.2.14 DUNGENESS FISHING PLATFORM REPAIR

Consideration of Report to Council from Infrastructure Engineer dated 16 March 2015 updating Council on the status of the repair of the Dungeness Fishing Platform. Investigations by a special bridge repair firm has indicated that much more of the structure may need replacing and the supporting piles need repair in the form of fiberglass membrane to control cracking and moisture ingress. Works have been programmed for March as the estimate for these works continue to be contained within the range of the initial repair estimate.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 310315-18

2.2.15 FORREST BEACH WATER SECURITY PROJECT – SPECIAL FEES AND CHARGES

Consideration of Report to Council from Manager Water and Sewerage dated 20 March 2015 regarding adoption of mandatory special fees and charges to all properties adjacent to the proposed water main along Forrest Beach Road and Bosworth's Road as part of the Forrest Beach Water Security Project which is a water main extension to join Forrest Beach to the Ingham Water Supply planned to commence on 7 April 2015.

Moved Councillor Lynch
Seconded Councillor Molachino

That Council adopt a mandatory Special Fees and Charges of \$1,685 to all properties adjacent to the proposed water main along Forrest Beach Road and Bosworth's Road and provide the option to connect to the scheme for a fee of \$650 per normal 20mm connection.

That Council allow a period of 24 months for property owners to pay for the Special Fees and Charges and connection costs if they have notified Council of their intent to connect by 29 May 2015.

Carried – 310315-19

Media and Communications Officer K Spano left the meeting at 10.35am

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for February 2015.

Moved Councillor Molachino
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 310315-20

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for March 2015.

Moved Councillor Molachino
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 310315-21

2.3.3 RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES – HANSEN SURVEYS PTY LTD FOR B AND L BONASSI AND C RUSSO - LOT 2 ON RP750127 AND LOT 3 ON RP900559, BRUCE HIGHWAY, BAMBAROO

Consideration of Report to Council from Planning and Development Coordinator dated 13 March 2015 in relation to an application seeking a Development Permit for Reconfiguring a lot – rearrangement of boundaries. (068/0048)

Planning and Development Coordinator L Doure entered the meeting at 10.43am

Moved Councillor Lynch
Seconded Councillor Kaurila

That Council grant approval for a development permit for reconfiguring a lot: rearrangement of boundaries over Lot 2 on RP750127 and Lot 3 on RP900559 subject to the following conditions:

Conditions of Development	
The conditions of development for this development permit are as follows:	
Approved Plans	
1.	<p>Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-</p> <p>a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports; and</p> <p>b. The following conditions of approval and the requirements of Council's Planning Scheme.</p> <p>Except where otherwise directed by Conditions.</p>
2.	<p>Timing of Effect</p> <p>Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Subdivision Plan, except where specified otherwise in these conditions of approval.</p>
Services	
3.	<p>In any instance where existing services are contained within another lot, either:</p> <p>a. Relocate the services to be contained within each respective lot; or</p> <p>b. Arrange for the registration easement/s.</p> <p>Location of services must be detailed prior to the issue of a Compliance Certificate for the Subdivision Plan.</p>

Carried - 310315-22

2.3.4 RECONFIGURING A LOT - SUBDIVISION OF ONE LOT INTO TWO LOTS - WILMAR PTY LTD - LOT 130 ON CWL2603, GANGEMI'S ROAD, HAWKINS CREEK

Consideration of Report to Council from Planning and Development Coordinator dated 16 March 2015 in relation to an application seeking a Development Permit for Reconfiguring a lot - Subdivision of one lot into two lots. (067/0095)

Moved Councillor Molachino
 Seconded Councillor Carr

That Council grant approval for a development permit for reconfiguring a lot: subdivision of one lot into two lots over Lot 130 on CWL2603 subject to the following conditions:

Conditions of Development	
The conditions of development for this development permit are as follows:	
Approved Plans	
1.	<p>Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-</p> <p>a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports; and</p> <p>b. The following conditions of approval and the requirements of Council's Planning Scheme.</p> <p>Except where otherwise directed by Conditions.</p>

Conditions of Development	
The conditions of development for this development permit are as follows:	
2.	Timing of Effect Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Subdivision Plan, except where specified otherwise in these conditions of approval.
Drainage	
3.	Drainage of the adjacent Gangemi's Road reserve is maintained to allow storm water flows to drain through the site and maintain an existing level of service to the adjacent road network as presently exists.
Access	
4.	Provision of suitable approved access to both the newly created parcel and the existing parcel to Council Standard for Rural Access Crossings.

Carried - 310315-23

2.3.5 REFERRAL FROM DEPARTMENT OF NATURAL RESOURCES AND MINES FOR APPLICATION TO PURCHASE OR LEASE UNALLOCATED STATE LAND PROPOSED "LOT A" - LOT 144 ON CWL3483

Consideration of report from Planning and Development Coordinator dated 10 March 2015 in relation to a request from the Department of Natural Resources and Mines seeking Council's views and/or recommendations in relation to the purchase or lease of unallocated state land.

(077/0001)

Moved Councillor Kaurila

Seconded Councillor Carr

That Council advise the Department of Natural Resources and Mines that it has no objection to the application.

If the applicant were to be granted a lease of a portion of Lot 144 on CWL3483, Council would submit the following conditions:

- a) The provision of lawful, safe and practical access to the land (via creation of easement(s) or gazetted road(s) - note, Council will not maintain any road or access way created to benefit the land;
- b) The use of the land is restricted to agricultural production (sugar cane);
- c) The absence of building works, services or significant improvements on the land;
- d) The proposed tenure arrangements, clearing and use of the land does not create a worsening effect on the existing drainage situation for surrounding and downstream properties; and
- e) No ongoing or future maintenance burdens (through access ways or other) are imposed on Council.

If the applicant were to be granted approval to purchase a portion of Lot 144 on CWL3483, Council would submit the following conditions:

- a) Any new allotment area is to be consolidated with the existing neighbouring parcel, such that no new (landlocked) title is created;
- b) The proposed tenure arrangements, clearing and use of the land does not create a worsening effect on the existing drainage situation for surrounding and downstream properties; and
- c) No ongoing or future maintenance burdens (through access ways or other) are imposed on Council.

Carried - 310315-24

2.3.6 SITING RELAXATION APPLICATION – LOT 16 ON RP730448 - 10 BLACKBEAN STREET, FORREST BEACH

Consideration of Report to Council from Planning and Development Coordinator dated 10 March 2015 in relation to a Siting Relaxation Application for an extension to an existing residential dwelling at 10 Blackbean Street, Forrest Beach. (061/0004)

Moved Councillor Lynch
Seconded Councillor Kaurila

That Council approve the Siting Relaxation Application for the new dwelling on Lot 16 on RP730448 at 10 Blackbean Street Forrest Beach on the grounds that the proposed siting will not adversely impact on the amenity of neighbouring properties or compromise the aesthetics of the streetscape subject to the following conditions:

1. Carry out the approved development generally in accordance with the approved drawing(s) and or document(s), and in accordance with:
 - a. The specifications, facts and circumstances as set out in the application submitted to Council
 - b. The following conditions of approval and the requirements of Council's Planning Scheme.

Except where modified by these conditions of approval.

Lawful Point of Discharge

2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

External Works

3. Repair any damage to existing kerb and channel, or roadway (including removal of concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) that may occur during and driveway works carried out in association with the construction of the approved development. All works must be undertaken at no cost to Council.

Carried – 310315-25

2.3.7 SITING RELAXATION APPLICATION – LOT 45 ON RP726554 - 16 PANDANUS STREET, FORREST BEACH

Consideration of Report to Council from Planning and Development Coordinator dated 10 March 2015 in relation to a Siting Relaxation Application for a new open carport to support existing dwelling on land at 16 Pandanus Street, Forrest Beach. (061/0004)

Moved Councillor Kaurila
Seconded Councillor Molachino

That Council approve the Siting Relaxation Application for the new open carport on Lot 45 on RP726554 at 16 Pandanus Street, Forrest Beach on the grounds that the proposed location of the new carport will not adversely impact on the amenity of neighbouring properties or compromise the aesthetics of the streetscape subject to the following conditions:

1. Carry out the approved development generally in accordance with the approved plan(s) and/or document(s), and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council
 - b. The following conditions of approval and the requirements of Council's Planning Scheme.

Except where modified by these conditions of approval.

Lawful Point of Discharge

2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

External Works

3. Repair any damage to existing kerb and channel, or roadway (including removal of concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) that may occur during and driveway works carried out in association with the construction of the approved development. All works must be undertaken at no cost to Council.

Fencing/Screening Works

4. Vehicle noise and headlight spillage attached to the carport must not cause detrimental impacts to neighbouring properties. If deemed necessary by Council, the land owner will be responsible for the provision of screening and or fencing to the carport or boundary, to mitigate any impacts to the satisfaction of the Chief Executive Officer.

Carried – 310315-26

2.3.8 SITING RELAXATION APPLICATION – LOT 112 ON L4698 - 11 BRUCE PARADE, LUCINDA

Consideration of Report to Council from Planning and Development Coordinator dated 10 March 2015 in relation to a Siting Relaxation Application for a new residential dwelling on land at corner of Bruce Parade and Rigby Street, Lucinda. (061/0004)

Moved Councillor Lynch
Seconded Councillor Molachino

That Council approve the Siting Relaxation Application for the new dwelling on Lot 112 on L4698 at 11 Bruce Parade, Lucinda, on the grounds that the proposed location of the new dwelling on the land will not adversely impact on the amenity of neighbouring properties or compromise the aesthetics of the streetscape subject to the following conditions:

1. Carry out the approved development generally in accordance with the approved drawing(s) and or document(s), and in accordance with:
 - a. The specifications, facts and circumstances as set out in the application submitted to Council
 - b. The following conditions of approval and the requirements of Council's Planning Scheme.

Except where modified by these conditions of approval.

Lawful Point of Discharge

2. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

External Works

3. Repair any damage to existing kerb and channel, or roadway (including removal of concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) that may occur during and driveway works carried out in association with the construction of the approved development. All works must be undertaken at no cost to Council.

Carried – 310315-27

Councillor DG Carr declared a Real Conflict of Interest in Item 2.3.9 (as defined in section 173 of the Local Government Act 2009) as his wife is the Chamber Secretary and excluded himself from the meeting while the matter was debated and the vote taken.

- 2.3.9 HINCHINBROOK CHAMBER OF COMMERCE, TOURISM AND INDUSTRY FINANCIAL ASSISTANCE
Consideration of Report to Council from Senior Economic and Tourism Officer dated 24 February 2015 regarding financial assistance for the Hinchinbrook Chamber of Commerce, Tourism and Industry for the 2014 / 2015 financial year. (079/0130)

Moved Councillor Molachino
Seconded Councillor Lynch

That Council approve financial support for the Hinchinbrook Chamber of Commerce, Tourism and Industry in the sum of \$11,000 (including GST).

Carried – 310315-28

Councillor DG Carr returned to the meeting.

The meeting adjourned at 11.07am and Planning and Development Coordinator L Doutré left the meeting. The meeting resumed at 11.16am.

2.4 ENVIRONMENT AND COMMUNITY SERVICES

- 2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT
Consideration of monthly Environment and Community Services Activity Report for February 2015.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 310315-29

- 2.4.2 MONTHLY STATUS REPORT
Consideration of monthly Executive Manager Environment and Community Services Status Report for March 2015.

Moved Councillor Molachino
Seconded Councillor Kaurila

That the Report be received and noted.

Carried – 310315-30

- 2.4.3 TRUSTEE LEASE OVER RECREATION RESERVE R238 LOT 382 ON PLAN SP101675 FOR FORREST BEACH SENIOR CITIZENS ASSOCIATION INC

Consideration of Report to Council from Community Services Officer dated 27 February 2015 regarding request from Forrest Beach Senior Citizens Association Inc. to lease Reserve for Recreation R238 being Lot 382 on Plan SP101675 (2,666m²) for the term of three years with similar terms and conditions to current Trustee Leases held by incorporated associations and sporting clubs within the Hinchinbrook District on reserve land.

Moved Councillor Molachino
Seconded Councillor Tack

That Council approve a Trustee Lease to be drawn up for part of Reserve for Recreation R238 being Lot 382 on Plan SP101675, area 2,666m² to Forrest Beach Senior Citizens Association Inc. subject to the following terms:

- compliance with all clauses for a Trustee Lease according the *Land Act 1994*, including the requirement that the Forrest Beach Senior Citizens Association Inc. are responsible for the maintenance and upkeep of the land and clubhouse
- 3 year Trustee Lease term at \$20 ex GST per annum rental
- minimum Public Liability insurance of \$20,000,000

- payment of relevant water and property rates
 - that Forrest Beach Senior Citizens Association Inc. shall pay all costs associated for Trustee Lease application, registration and any surveying fees, if required.
- Carried – 310315-31**

2.4.4 TRUSTEE LEASE OVER RECREATION RESERVE R887 LOT 1901 ON PLAN I224109 FOR INGHAM POTTERS' SOCIETY INC

Consideration of Report to Council from Community Services Officer dated 16 December 2014 regarding request from Ingham Potters' Society Inc. to lease Reserve for Recreation R887 being Lot 1901 on Plan I224109 (375m²) with similar terms and conditions to current Trustee Leases held by incorporated associations and sporting clubs within the Hinchinbrook District on reserve land.

Moved Councillor Kaurila
Seconded Councillor Molachino

That Council approve a Trustee Lease to be drawn up for Reserve for Recreation R.887 Lot 1901 on Plan I224109, area 375m² to Ingham Potters' Society Inc. subject to the following terms:

- compliance with all clauses for a Trustee Lease according the *Land Act 1994*, including the requirement that the Ingham Potters' Society Inc. are responsible for the maintenance and upkeep of the land
- 20 year Trustee Lease term at \$20 ex GST per annum rental
- minimum Public Liability insurance of \$20,000,000
- payment of relevant water and property rates
- that Ingham Potters' Society Inc. shall pay all costs associated for trustee lease application, registration and any surveying fees, if required.

Carried – 310315-32

2.4.5 OUTSTANDING DEBT FOR NORQUIP CONTRACTING PTY LTD

Consideration of Report to Council from Executive Manager Environment and Community Services dated 18 March 2015 seeking Council's direction in relation to writing off outstanding debt by Norquip Contracting Pty Ltd for waste fees.

Moved Councillor Skinner
Seconded Councillor Molachino

That Council write off the sum of \$17,122.45 representing the debt due from Norquip Contracting Pty Ltd.

Carried – 310315-33

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for February 2015.

Moved Councillor Kaurila
Seconded Councillor Molachino

That the Report be received and noted.

Carried – 310315-34

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for March 2015.

Moved Councillor Molachino
Seconded Councillor Lynch

That the Report be received and noted.

Carried – 310315-35

2.5.3 COUNCILLOR REMUNERATION 2015 / 2016

Consideration of Report to Council from Acting Chief Executive Officer dated 6 March 2015 regarding adoption of the updated Remuneration, Expenses Reimbursement, Provision of Facilities Policy for Hinchinbrook Shire Councillors due to the Remuneration Tribunal's determination of 2015 / 2016 remuneration figures published in the Queensland Government Gazette Volume 367 Number 74.

Moved *Councillor Molachino*
Seconded *Councillor Lynch*

That Council adopt the Remuneration, Expenses Reimbursement, Provision of Facilities Policy for Hinchinbrook Shire Councillors as presented.

Carried – 310315-36

2.5.4 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT LOCAL GOVERNMENT FINANCE SUMMIT

Consideration of Report to Council from Executive Assistant dated 11 March 2015 seeking Council direction in relation to Councillor attendance at the fourth Local Government Financial Summit to be held at the Royal International Convention Centre in Brisbane on 21 and 22 April 2015.

Moved *Councillor Molachino*
Seconded *Councillor Kaurila*

That Mayor Rodger Bow, Chief Executive Officer Dan McKinlay and a Corporate Services Portfolio Councillor attend the Financial Summit in Brisbane on 21 and 22 April 2015 as Council's representatives.

Carried – 310315-37

2.5.5 LEAVE OF ABSENCE – COUNCILLOR LAWRENCE MOLACHINO

Consideration of Report to Council from Executive Assistant dated 25 February 2015 regarding request received from Councillor Lawrence Molachino seeking leave of absence from Council for the period Monday 13 April to Friday 17 April 2015 inclusive.

Moved *Councillor Carr*
Seconded *Councillor Skinner*

That leave of absence be granted to Councillor Lawrence Molachino for the period Monday 13 April to Friday 17 April 2015 inclusive.

Carried – 310315-38

2.5.6 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 28 February 2015 to ensure transparency and public scrutiny of Councillor workload.

Moved *Councillor Lynch*
Seconded *Councillor Molachino*

That the Report be received and noted.

Carried – 310315-39

3. CONCLUSION – This concluded the business of the meeting which closed at 11.35 am

APPROVED and adopted on 28 April 2015

MAYOR