

# SCHOOL FUNDING (PAYMENT OF SCHOOL FEES/ LEVIES)

**Scope:** This policy applies to all Catholic schools and colleges (referred to as 'schools' in the document) conducted by Catholic Education Diocese of Rockhampton (referred to as CEDR in the document).

## 1. POLICY STATEMENT

School Fees, including Levies, are essential to providing a high-quality Catholic education for enrolled students, and for achieving the educational mission and vision of the Catholic Church. School Fees and Levies are necessary in order to fund Catholic education and provide access for parents/caregivers seeking a Catholic Education for their children.

## 2. DESCRIPTION

Catholic schools are open to all who seek and support the values espoused by the school. The provision of Catholic schooling is made possible through parental payment of school fees and levies combined with funding support provided by Federal and State governments. The continuing provision of quality Catholic Education for all students in the Diocese requires that all enrolling parents/caregivers pay school fees and levies as and when they fall due.

This policy establishes procedures to ensure that access to Catholic Education remains a viable option for all families. CEDR schools offer fee concessions and payment options to support families and reduce the financial burden where financial hardship is experienced.

## 3. IMPLEMENTATION ISSUES

1. CEDR school fees and levies are reviewed annually and communicated to schools in August of each year.
2. School fees are published on School and CEDR websites.
3. CEDR Colleges issue school fee accounts annually and Primary Schools each term. The Accounts issued to families includes information about school fee concession arrangement and payment plan details.
4. Parents/caregivers commit to the payment of school fees, as and when they fall due, when signing the enrolment contract.



5. CEDR schools offer fee concessions and payment options to support families and reduce the financial burden where financial hardship is experienced.
  - i. Parents/caregivers are responsible for advising the Principal of expected or known hardship circumstances to enable appropriate fee concessions to be established/adjusted.
  - ii. All fee concessions are approved by the Principal and reviewed annually.
  - iii. The School Fee Collection and Concession Procedures document is provided to guide schools in implementing this policy.
6. CEDR does not wish to exclude any student from a Catholic school due to the inability of their parents/caregivers to pay the prescribed fees and levies, in whole or in part.
7. Collection action (as outlined in CEDR procedures referred to in this policy) will be progressed for outstanding debts, where parents/caregivers are financially able to pay the prescribed fees and levies or have not communicated otherwise to the school Principal.
8. The CEDR Delegations Framework states that the Diocesan Director of Catholic Education has the delegation to recommend legal action and similarly, the delegation regarding termination of student enrolment. Either matter must be referred by the school Principal, through the respective Assistant Director: Schools, to the Diocesan Director for decision.

#### 4. REFLECTION MATERIAL

##### CATHOLIC EDUCATION POLICIES AND DOCUMENTS

- Current [School Fee Schedule](#)
- *School Fees Collection and Concession Procedures 2021*
- *CEDR Delegations Framework v2 2023*