



MINUTES OF THE GENERAL MEETING OF THE HINCHINBROOK SHIRE COUNCIL

HELD IN THE COUNCIL CHAMBERS
INGHAM ON TUESDAY
31 MAY 2016
AT 9.00 AM

ATTENDANCE

- Present were Councillors R Jayo, ME Brown, DM Bosworth, KS Milton, MG Tack, AJ Lancini and WG Skinner
- Also present was the Chief Executive Officer (DA McKinlay), Executive Manager Engineering Services (J Stewart), Executive Manager Development and Planning (RF Pennisi), Executive Manager Environment and Community Services (TV Tanase), Executive Manager Corporate Services (D Tombs) and Executive Assistant (BK Edwards)

PRAYER

- The Deputy Mayor opened the meeting with prayer

1. MINUTES

- *Moved Councillor Tack*
Seconded Councillor Bosworth

Resolved that the Minutes of the General Meeting held on 26 April 2016 and Minutes of Special Meeting held on 24 May 2016 be approved as a correct record of proceedings and be signed by the Mayor.

Carried

2. BUSINESS

2.1 CORPORATE SERVICES

2.1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of monthly Corporate Services Activity Report for April 2016.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That the Report be received and noted.

Carried – 310516-01

2.1.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Corporate Services Status Report for May 2016.

Moved Councillor Tack
Seconded Councillor Brown

Council Resolution - That the Report be received and noted.

Carried – 310516-02

2.1.3 FINANCIALS

Consideration was given to a report of financial activities as at 30 April 2016.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That the Report be received and noted.

Carried – 310516-03

2.2 ENGINEERING

2.2.1 ENGINEERING SERVICES ACTIVITY REPORT

Consideration of monthly Engineering Services Activity Report for April 2016.

Moved Councillor Milton
Seconded Councillor Skinner

Council Resolution - That the Report be received and noted.

Carried – 310516-04

2.2.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Engineering Services Status Report for May 2016.

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That the Report be received and noted.

Carried – 310516-05

2.2.3 WATER AND SEWERAGE WORKS PROGRAM REPORT

Consideration was given to a report of water and sewerage operations for the month of April 2016.

Moved Councillor Milton
Seconded Councillor Brown

Council Resolution - That the Report be received and noted.

Carried – 310516-06

2.2.4 WORKS PROGRAM REPORT

Consideration was given to a report of civil operations for the month of April 2016.

Moved Councillor Milton
Seconded Councillor Skinner

Council Resolution - That the Report be received and noted.

Carried – 310516-07

2.2.5 TENDER HSC 16/07 – SUPPLY OF TRUCKS FOR HIRE AND CARTAGE OF ROADMAKING MATERIALS

Consideration of Report to Council from Acting Works Engineer dated 19 April 2016 regarding tenders received for HSC 16/07 – Supply of Trucks for Hire and Cartage of Roadmaking Materials.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That Council accept all tendered offers for contract HSC 16/07 - Supply of Trucks for Hire and Cartage of Roadmaking Materials, and add all offered trucks and trailers to the panel of suppliers for a period up to 30 June 2018.

Carried – 310516-08

2.2.6 TENDER HSC 16/16 – OFFER TO UNDERTAKE REGULATORY PAVEMENT MARKING HSC ROAD NETWORK

Consideration of Report to Council from Acting Works Engineer dated 4 May 2016 regarding tenders received for HSC 16/16 – Offer to Undertake Regulatory Pavement Marking HSC Road Network.

Moved Councillor Lancini
Seconded Councillor Milton

Council Resolution - That Council accept submitted rates for HSC 16/16 – Offer to Undertake Regulatory Pavement Marking HSC Road Network from Lining Systems Australia Pty Ltd.

Carried – 310516-09

2.2.7 TRANSFER OF DRAINAGE RESERVES ADJACENT TO PETTITS ROAD TO COUNCIL CONTROL

Consideration of Report to Council from Infrastructure Engineer dated 7 March 2016 regarding request received from Department of Natural Resources and Mines for Council's cooperation in regard to the management (trusteeship) of two drains in the Wharps locality adjacent to Pettits Road which were created in 1992 to drain newly developed agricultural land.

Officer Recommendation - That Council advise the Department of Natural Resources and Mines that Council agrees to become Trustee for the newly created parcels to be excised off Lot 18 on CWL837590 (Cattle Creek Reserve) with the condition that prior to the handover, the drains are profiled and reshaped, and all existing issues addressed to the satisfaction of all stakeholders.

Moved Councillor Lancini
Seconded Councillor Skinner

Council Resolution – That Council defer consideration of the report to the next General Meeting and the EMES to undertake further investigations regarding tenure and stream function.

Carried – 310516-10

2.2.8 REQUEST TO EXTEND GIRGENTIS ROAD BY REDUCING ST ANTHONY ROAD

Consideration of Report to Council from Executive Manager Engineering Services dated 7 April 2016 regarding extending Girgentis Road, Bemerside by reducing St Anthony Road, Bemerside to correct rural addressing problems that have arisen for residents on Girgentis Road, Bemerside since the installation of street signs.

Moved Councillor Lancini
Seconded Councillor Milton

Council Resolution - That Council implement all necessary steps to implement Option 3 – which is to rename a section of St Anthony Road to Girgentis Road so as to avoid confusion and minimal changes to existing occupied properties and their current rural addresses.

Property 3 (Lot 1 SP221808) to be issued with a new rural address – 19 Girgentis Road, Bemerside.

Carried – 310516-11

2.2.9 NOTICE OF MOTION – INGHAM CBD REDEVELOPMENT – 2015 / 2016 PRIORITY WORKS (SCOPE CHANGE)

Consideration of Notice of Motion from Mayor Ramon Jayo dated 23 May 2016 regarding his intention to move that the following resolutions passed by Council at its General Meeting on 29 September 2015 relating to *Item 2.3.10 – Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)* stating:

" That Council seek the speed limit along Lannercost Street (between Townsville Road and Tully Street) be reduced from 60km per hour to 40km per hour.

That Council change the location of the Piazza to align with the existing Lannercost Street pedestrian crossover.

That Council locate the Piazza to align with the existing western Lannercost Street pedestrian crossover. The commencement of the Lannercost Street Phase Two works (Piazza) is subject to finalising the centre median layout and parking with the Department of Transport and Main Roads and endorsement by the Ingham CBD Redevelopment Project Control Group and Council."

be repealed.

Moved Councillor Tack
Seconded Councillor Skinner

Council Resolution - That the following resolution passed by Council at its General Meeting on 29 September 2015 relating to *Item 2.3.10 – Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)* stating:

" That Council seek the speed limit along Lannercost Street (between Townsville Road and Tully Street) be reduced from 60km per hour to 40km per hour.

be repealed.

Carried – 310516-12

Moved Councillor Bosworth
Seconded Councillor Milton

Council Resolution - That the following resolution passed by Council at its General Meeting on 29 September 2015 relating to *Item 2.3.10 – Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)* stating:

- That Council change the location of the Piazza to align with the existing Lannercost Street pedestrian crossover.
- That Council locate the Piazza to align with the existing western Lannercost Street pedestrian crossover. The commencement of the Lannercost Street Phase Two works (Piazza) is subject to finalising the centre median layout and parking with the Department of Transport and Main Roads and endorsement by the Ingham CBD Redevelopment Project Control Group and Council."

be repealed.

Carried – 310516-13

The meeting adjourned for morning tea at 10.27 am and resumed at 10.42 am

Councillor Milton was not present when the meeting resumed

2.3 DEVELOPMENT AND PLANNING

2.3.1 ECONOMIC DEVELOPMENT AND PLANNING ACTIVITY REPORT

Consideration of monthly Economic Development and Planning Activity Report for April 2016.

Councillor Milton returned to the meeting at 10.46 am

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That the Report be received and noted.

Carried – 310516-14

2.3.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Development and Planning Status Report for May 2016.

Moved Councillor Bosworth
Seconded Councillor Brown

Council Resolution - That the Report be received and noted.

Carried – 310516-15

Councillor AJ Lancini declared a Material Personal Interest in Item 2.3.3 (as defined in section 172 of the Local Government Act 2009) as he is a party to the application and excluded himself from the meeting while the matter was debated and the vote taken.

2.3.3 RECONFIGURING A LOT – REARRANGEMENT OF BOUNDARIES – EDDLESTON DRIVE, CORDELIA – LOT 1 ON RP744173 AND LOT 2 ON RP703793, PARISH OF CORDELIA

Consideration of Report to Council from Town Planner dated 12 May 2016 in relation to an application made by CRS (Geomatics Pty Ltd) seeking a Development Permit for the Reconfiguration of a Lot, being the realignment of boundaries at Eddleston Drive, Cordelia between Lot 1 on RP744173 and Lot 2 on RP703793, Parish of Cordelia.

Officer Recommendation - That Council grant approval for a Development Permit for the Reconfiguration of a Lot, being the realignment of boundaries, subject to the following proposed conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports; and
 - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Plan of Survey, except where specified otherwise in these conditions of approval.

Existing Services

3. Written confirmation of the location of existing electrical and telecommunications services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within each respective lot or to within a reciprocal services easements.

Location of services must be detailed prior to the issue of a Compliance Certificate for the Survey Plan.

Lawful Point of Discharge

4. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Access

5.
 - a. A right of way easement to allow access for benefited Lot 10 overburdened Lot 11 must be provided to formalise the existing access arrangements. The easement must be registered in accordance with the *Land Title Act 1994*, in conjunction with the survey plan.
 - b. The easement and associated access must not result in a new or changed access between lot 10 or lot 11 and the State-controlled road (Scott Street).

Moved Councillor Tack
Seconded Councillor Skinner

Council Resolution –

That Council grant approval for a Development Permit for the Reconfiguration of a Lot, being the realignment of boundaries, subject to the following proposed conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports; and
 - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Plan of Survey, except where specified otherwise in these conditions of approval.

Existing Services

3. Written confirmation of the location of existing electrical and telecommunications services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within each respective lot or to within a reciprocal services easements.

Location of services must be detailed prior to the issue of a Compliance Certificate for the Survey Plan.

Lawful Point of Discharge

4.
 - a. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.
 - b. That any works as a result of the reconfiguration must not interfere with stormwater flow over or through the land.

Access

5.
 - a. A right of way easement to allow access for benefited Lot 10 overburdened Lot 11 must be provided to formalise the existing access arrangements. The easement must be registered in accordance with the *Land Title Act 1994*, in conjunction with the survey plan.
 - b. The easement and associated access must not result in a new or changed access between lot 10 or lot 11 and the State-controlled road (Scott Street).

Carried – 310516-16

Councillor AJ Lancini returned to the meeting

- 2.3.4 DEPARTMENT OF NATURAL RESOURCES AND MINES – APPLICATION FOR ALLOCATION OR PURCHASE OF ROAD RESERVATION IN TITLE – LOT 467 ON CAR124101, PARISH OF CORDELIA
Consideration of Report to Council from Executive Manager Development and Planning dated 19 May 2016 in relation to request from the Department of Natural Resources and Mines seeking Council's views and/or recommendations in relation to application for Lot 467 on CAR124101, Parish of Cordelia.

Moved *Councillor Skinner*
Seconded *Councillor Milton*

Council Resolution - That Council advise the Department of Natural resources and Mines that it has neither objection nor any requirements in relation to the application to the sale or allocation of the road reservation in title within Lot 467 on CAR124101, Parish of Cordelia.

Carried – 310516-17

- 2.3.5 PREPARATION OF A NEW LOCAL GOVERNMENT INFRASTRUCTURE PLAN (LGIP)
Consideration of Report to Council from Executive Manager Development and Planning dated 28 April 2016 in relation to the preparation of a new Local Government Infrastructure Plan (LGIP) for Hinchinbrook Shire.

Moved *Councillor Tack*
Seconded *Councillor Lancini*

Council Resolution - That Council resolve to undertake the necessary actions to prepare and implement the Local Government Infrastructure Plan, in accordance with the requirements of the *Sustainable Planning Act 2009*.

Carried – 310516-18

- 2.3.6 HINCHINBROOK SHIRE COUNCIL BUILDING CERTIFICATION SERVICES
Consideration of Report to Council from Executive Manager Development and Planning dated 19 May 2016 in relation to the continuation of building certification services within Council due to the current contract expiring on 30 June 2016.

Moved *Councillor Tack*
Seconded *Councillor Skinner*

Council Resolution - That Council extend the contract of the current certifier to 30 September 2016 to provide building certification services to the local community. Carried – 310516-19

Moved *Councillor Tack*
Seconded *Councillor Lancini*

Council Resolution - That Council seek quotations from Building Certifiers to provide services for two days a week for a period of two years with a further two year option. Carried – 310516-20

2.4 ENVIRONMENT AND COMMUNITY SERVICES

- 2.4.1 ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT
Consideration of monthly Environment and Community Services Activity Report for April 2016.

Moved *Councillor Lancini*
Seconded *Councillor Skinner*

Council Resolution - That the Report be received and noted.

Carried – 310516-21

- 2.4.2 MONTHLY STATUS REPORT
Consideration of monthly Executive Manager Environment and Community Services Status Report for May 2016.

Moved *Councillor Skinner*
Seconded *Councillor Lancini*

Council Resolution - That the Report be received and noted.

Carried – 310516-22

2.4.3 HINCHINBROOK SHIRE COUNCIL COMMUNITY GRANTS FUNDING STREAM 2015 / 2016 – INGHAM KENNEL AND OBEDIENCE CLUB INC

Consideration of Report to Council from Management Officer Land and Property dated 12 May 2016 seeking financial assistance in the sum of \$4,838 ex GST to assist the Club to acquire canteen equipment to compliment their annual Club activities.

Councillor DM Bosworth left the meeting at 12.12 pm

*Moved Councillor Lancini
Seconded Councillor Brown*

Council Resolution - That Council resolve to offer Ingham Kennel and Obedience Club Inc. the payment of \$4,838 ex GST from the 2015/2016 Community Grants budget.

Carried – 310516-23

2.4.4 HINCHINBROOK SHIRE COUNCIL COMMUNITY GRANTS FUNDING STREAM 2015 / 2016 – HERBERT RIVER QUILTERS

Consideration of Report to Council from Management Officer Land and Property dated 12 May 2016 seeking financial assistance in the sum of \$1,734.15 ex GST to assist with trainer and hall hire fees for a series of quilting workshops to be held in June 2016 and open to the wider community and club members.

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*Moved Councillor Milton
Seconded Councillor Brown*

Council Resolution - That Council resolve to offer Herbert River Quilting Club the payment of \$1,734 ex GST from the 2015/2016 Community Grants budget.

Carried – 310516-24

2.4.5 HALIFAX CLOCK

Consideration of Report to Council from Management Officer Parks and Gardens dated 12 May 2016 regarding approach from Lower Herbert Halifax Lions Club seeking approval to erect a "Town Clock" on the median in Macrossan Street, Halifax.

Councillor Bosworth returned to the meeting at 12.17 pm

Officer's Recommendation - That Council approve the installation of a memorial clock at Halifax on the condition that the Lower Herbert Halifax Lions Club take responsibility for the installation, maintenance, upkeep and replacement/removal of the clock.

*Moved Councillor Lancini
Seconded Councillor Tack*

Council Resolution - That Council approve the installation of a memorial clock at Halifax on the condition that the Lower Herbert Halifax Lions Club take responsibility for the installation, maintenance, upkeep and replacement/removal of the clock, subject to satisfactory arrangements with Council as to the location and siting of the clock.

Carried – 310516-25

2.4.6 PEST SURVEY PLAN

Consideration of Report to Council from Executive Assistant Environment and Community Services dated 6 May 2016 seeking Council approval for a Pest Survey Program allowing authorised officers to carry out pest surveys throughout the Hinchinbrook Shire.

*Moved Councillor Milton
Seconded Councillor Skinner*

Council Resolution - That Council approve the Pest Survey Program to be conducted for the whole of the Hinchinbrook Local Government Area, valid for a period of three months commencing on 1 June 2016.

That Council note the purpose of the Program is to survey and map areas for the monitoring and control of declared pests.

Carried – 310516-26

2.4.7 DOG REFUGE – FORREST BEACH

Consideration of Report to Council from Acting Environment Health Technical Officer dated 12 May 2016 regarding request from residents at Forrest Beach to build or acquire an animal refuge facility at Forrest Beach to rehome stray dogs.

Moved Councillor Bosworth
Seconded Councillor Lancini

Council Resolution - That Council not approve the request to build or acquire an animal refuge facility at Forrest Beach due to the availability of a secure Council operated and maintained short-term holding facility for dogs located at the Council Depot and of various animal rehoming organisations.
Carried – 310516-27

2.4.8 ANIMAL FEES AND CHARGES 2016 / 2017

Consideration of Report to Council from Acting Environment Health Technical Officer dated 20 May 2016 regarding adoption of the proposed 2016 / 2017 Animal Fees and Charges.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That Council adopt the fees and charges relating to keeping of animals as presented and include them in the Register of Fees and Charges for 2016/2017.
Carried – 310516-28

2.5 GOVERNANCE

2.5.1 OFFICE OF THE CEO ACTIVITY REPORT

Consideration of monthly Corporate Governance Activity Report for April 2016.

Councillor WG Skinner left the meeting at 12.31 pm

Moved Councillor Milton
Seconded Councillor Brown

Council Resolution - That the Report be received and noted. Carried – 310516-29

Councillor WG Skinner returned to the meeting at 12.33 pm

2.5.2 MONTHLY STATUS REPORT

Consideration of monthly Chief Executive Officer Status Report for May 2016.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That the Report be received and noted. Carried – 310516-30

2.5.3 QUARTERLY OPERATIONAL PLAN

Consideration was given to the Quarterly Operational Plan Report for the quarter ending March 2016.

Moved Councillor Skinner
Seconded Councillor Brown

Council Resolution - That the Report be received and noted. Carried – 310516-31

2.5.4 COUNCILLOR ACTIVITY REPORT

Consideration of Councillor Activity Reports as at 30 April 2016 to ensure transparency and public scrutiny of Councillor workload.

Moved Councillor Bosworth
Seconded Councillor Milton

Council Resolution - That the Report be received and noted.

Carried – 310516-32

2.5.5 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT NORTH QUEENSLAND LOCAL GOVERNMENT ASSOCIATION (NQLGA) CONFERENCE

Consideration of Report to Council from Executive Assistant dated 17 May 2016 regarding Councillor attendance at NQLGA Conference being held in Cloncurry from 27 to 29 July 2016.

Moved Councillor Bosworth
Seconded Councillor Lancini

Council Resolution - That the Mayor, Deputy Mayor and the Chief Executive Officer attend the NQLGA Conference in Cloncurry from Wednesday 27 July to Friday 29 July 2016.

Carried – 310516-33

CONFIDENTIAL ITEMS

2.6 DEVELOPMENT AND PLANNING

Moved Councillor Lancini
Seconded Councillor Bosworth

That pursuant to Division 3 Section 275 (1) (a) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.6.1 as it is a matter regarding the appointment of an employee. *Carried*

That pursuant to Division 3 Section 275 (1) (e) of the *Local Government Regulation 2012*, Council resolve to go into Closed Meeting to discuss Item 2.7.1 as a contract is proposed to be made by it. *Carried*

Discussions took place in Closed Session on the above referred to items.

Moved Councillor Tack
Seconded Councillor Bosworth

That Council return to Open Meeting.

2.6.1 ORGANISATION CHART – RECOMMENDED CHANGE

Consideration of Report to Council from Executive Manager Development and Planning dated 28 April 2016 in relation to making the position of Senior Economic Development and Tourism Officer permanent under Council's organisation structure.

Moved Councillor Brown
Seconded Councillor Lancini

Council Resolution - That Council make the position of Senior Economic Development Officer permanent under Councils organisation structure and the Organisation Chart be amended accordingly. *Carried – 310516-34*

2.7 ENVIRONMENT AND COMMUNITY SERVICES

2.7.1 TENANCY AGREEMENT FOR PREMISES (FORMERLY BEE-BY-THE-BEACH SHOP) ON LOT 510 ON CP A7749, 6 PALM STREET ALLINGHAM TO QUEENSLAND COUNTRY WOMEN'S ASSOCIATION (FORREST BEACH BRANCH) (QCWA)

Consideration of Report to Council from Management Officer Land and Property dated 12 May 2016 regarding expiration of Lease to QCWA - Forrest Beach Branch on 6 June 2016 over Lot 510 on CP A7749, Parish of Cordelia at 6 Palm Street, Allingham.

Officer Recommendation - That Council approve a tenancy agreement to be drawn up between Old Country Women's Association - Forrest Beach Branch, (QCWA) and Hinchinbrook Shire Council for Lot 510 on CP A7749, Parish of Cordelia, 6 Palm Street Allingham for a further term of three years at \$1 per annum with Public Liability insurance of \$20,000,000 and that QCWA pay all costs associated for document preparation.

Moved Councillor Tack
Seconded Councillor Skinner

Council Resolution – That Council defer any decision on the long term future of the land and that in the interim the Old Country Women's Association - Forrest Beach Branch, (QCWA) be authorised to retain occupancy of the premises on a month to month basis in accordance with the provision of Section 2.2 of the current lease entered into on 14 June 2013.

Carried – 310516-35

3. LATE BUSINESS

- 3.1 COUNCILLOR MARIA BOSWORTH – raised whether Council would be willing to donate Council's redundant linemarker to the Showgrounds Committee.

Moved Councillor Milton
Seconded Councillor Lancini

Council Resolution - That Council resolve to donate the redundant linemarker (Plant Number 331) to the Showgrounds Committee conditional upon the Showgrounds Committee accepting full responsibility for the future maintenance of the item and accepting the item on an as is basis.

Carried – 310516-36

4. CONCLUSION – This concluded the business of the meeting which closed at 1.25 pm

APPROVED and adopted on 28 June 2016

MAYOR

CORPORATE SERVICES ACTIVITY REPORT FOR MONTH ENDED 30 APRIL 2016

Executive Summary

This Report is presented for the information of Council and includes an activity update for the month ended 30 April 2016.

For Council Decision – Recommendation

That the Report be received and noted.

Officers Comment

1. Financial Health and Budget Summary

- See Financial Reports
- Financial Performance on 'operational matters' shows that Council is, generally, operating in line with, or better than, Budget
- Forecast Bank Balances show that we expect to maintain a stable and healthy Bank Balance over the next 6 months.

2. Financial Direction

- Council is currently considering its 2016/17 Budget and Long Term Financial Forecast.

3. Divisional Matters

- A busy period in Finance with the new financial system and new payroll system being addressed and worked through
- Draft Audit Report on our IT Environment has been received and will be reviewed in between Budget and Financial Year End priorities..

4. Works Currently in Progress

Corporate Services Capital Progress Report:

Project	Budget	Expenditure YTD	Expenditure Future	Total Expenditure	Expected Completion
IT Equipment (UPS Batteries)	\$20,000	\$0	\$18,000	\$18,000	Batteries installed – invoice being paid
Test & Tag Machine	\$10,000	\$8,000	\$0	\$8,000	Oct

EXECUTIVE MANAGER CORPORATE SERVICES MONTHLY STATUS REPORT – MAY 2016

For Council Decision – Recommendation

That the Report be received and noted.

Resolution Number – 260416-04 – Budget Adjustments for Successful Grant Applications

That Council approve the following adjustments to the 2015 / 2016 Budget:

- | | |
|---|----------|
| • Additional Income (Subsidies and Grants) | \$50,087 |
| • Additional Materials and Services Expenditure | \$27,397 |
| • Capital Expenditure | \$24,090 |

Status:

May 2016 Update – Budgets have been entered into the finance system.

Matter Closed

Resolution Number – 210513-41 – Council's Banking and Corporate Card Facilities

That Council resolve to renew the contract with the Commonwealth Bank of Australia for every day transactional banking facilities.

Further that Council transfer its corporate card facilities to the Commonwealth Bank of Australia.

Status:

May Update – No further update.

March / April 2016 Update – No further update.

February 2016 Update – No further update.

January 2016 Update – No further update.

December 2015 Update – No further update

November 2015 Update – No further update.

October 2015 Update – No further update.

September 2015 Update – No further update.

August 2015 Update – No further update – financial year end activities are higher priority at the moment

July 2015 Update – No further update.

June 2015 Update – No further update.

May 2015 Update – No further update – CSI is taking up all the time of Finance Staff. Current arrangements are continuing to work effectively.

April 2015 Update – No further update – CSI is taking up all the time of Finance Staff. Current arrangements are continuing to work effectively.

March 2015 Update – No further update – CSI is taking up all the time of Finance Staff. Current arrangements are continuing to work effectively.

February 2015 Update – No further update – CSI is taking up all the time of Finance Staff. Current arrangements are continuing to work effectively.

January 2015 Update – No further update.

December 2014 Update – No further update.

November 2014 Update – No further update.

October 2014 Update – No further update.

September 2014 Update – No further update.

August 2014 Update – No further update.

July 2014 Update – The review will occur once the year end asset valuations, statutory accounts, new budget and installation of the new finance system have been addressed.

June 2014 Update – The finalisation of new Purchasing Card Policy and Procedures will occur once the year end asset valuations, statutory accounts, new budget and installation of the new finance system have been addressed.

May 2014 Update – Disruptions caused by Cyclone Ita resulted in no further progress on this matter.

April 2014 Update – The finalisation of new Purchasing Card Policy and Procedures now expected to occur in April 2014.

March 2014 Update – Expect to finalise Purchasing Card Policy and Procedures before end of this quarter.

February 2014 Update – Expect to finalise Purchasing Card Policy and Procedures before end of this quarter.

January 2014 Update – Purchasing Card Policy AND Procedures have been drafted and will be discussed with Council staff before being finalised. Once these are approved we can identify which Purchasing Cards we wish to transfer to the new arrangement. Then we can close down the ANZ Cards.

December 2013 Update – Review to take place early 2014.

November 2013 Update – A review of the current holders of Corporate Cards needs to take place prior to transferring from ANZ to Commonwealth Bank.

October 2013 Update – Contract signed with commencement date 1 October 2013. Corporate Cards will transfer in due course.

September 2013 Update – Contract document received and under final review before signing and returning.

August 2013 Update – Phone conference call was held with Commonwealth Bank on 25 July 2013 to discuss some of the options available. Further information received from Commonwealth Bank on 1 August 2013 which was reviewed and response sent with the final details for the contract returned 7 August, 2013. Only awaiting finalisation of document for signing.

July 2013 Update – Verbal advice has been given to Commonwealth Bank. No further action to date.

June 2013 Update – No action taken due to budget preparation.

CORPORATE SERVICES FINANCE SUMMARY FOR MONTH ENDING 30 APRIL 2016

Executive Summary

This Report is presented for the information of Council and includes the Finance Summary for the period from 1 July 2015 to 30 April 2016.

For Council Decision – Recommendation

That the Report be received and noted.

Officers Comment

1. Overview – non NDRRA activities

- Financial Performance Statement shows the following key results for the financial year to date:
 - Ø Income is, overall, tracking well; overall expect to be slightly above budget
 - Ø Staff Costs and Non Staff Costs both expected to be below the 2014/15 levels and both within budget
 - Ø Staff have been successful in containing costs and the dry weather has enabled a high level of capital related work to be conducted (this results in costs not being charged to this 'operating statement')
- Debtors Graph shows that although a significant volume of rates Income has been received in March/April, Rates Debtors are slightly higher in April 2016 than they were last year.
- Cash Flow shows that future bank balances for the foreseeable future appear healthy
- Forecast Statement of Financial Performance suggests a positive net result of 4% (which is inflated by NDRRA receipts). This could increase when the NDRRA revenue is fully analysed as part of the year end process.

HSC Financial Performance for 10 months ended April 2016

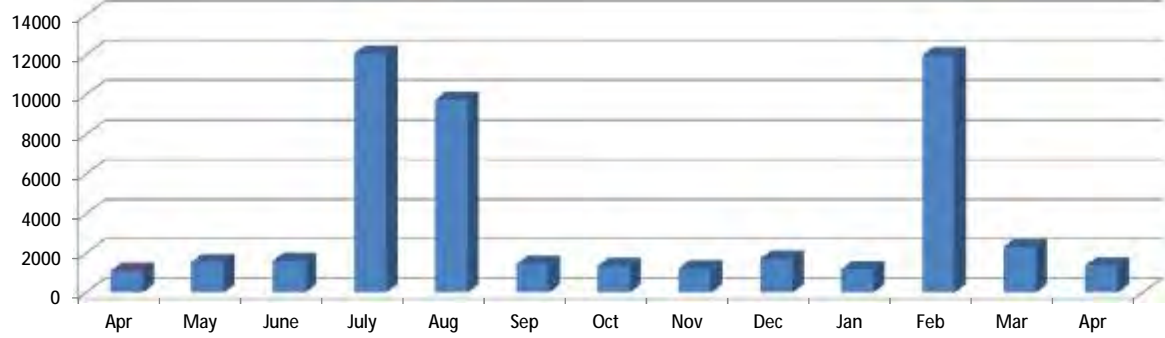
Operational Activities

Excluding NDRRA			Forecast as % of Budget		Last Year YTD	Core Activities							
2014/15 (as per management reports)	2015/16 Budget	2015/16 Full Year Forecast				TOTAL	CEO	Corporate Services	Environment and Community	Development and Planning	Engineering (excl Water and Sewerage)	Water	Sewerage
22,929	23,946	24,045	100.4%	Operating Income									
1,147	1,324	1,100	83.1%	Rates	22,462	23,302	0	16,137	1,947	0	0	2,832	2,386
2,231	2,312	2,291	99.1%	Fees and charges	1,017	967	0	51	494	300	9	109	4
2,313	1,538	1,761	114.5%	Grants	1,615	2,044	13	1,768	121	56	86	0	0
				Other	1,322	1,596	0	392	227	67	897	(1)	14
28,620	29,120	29,197	100%	OPERATING INCOME	26,416	27,909	13	18,348	2,789	423	992	2,940	2,404
13,424	13,687	13,144	96.0%	Operating Expenses									
8,471	8,917	8,200	92.0%	Staff costs	10,731	10,431	1,067	1,666	2,506	1,306	2,938	444	504
				Non staff costs	6,123	5,610	193	408	2,854	836	473	389	457
				Comprising:									
				Materials	662	543	8	(15)	169	26	209	76	70
				Contracts	1,063	902	1	25	222	4	582	31	37
				Contractors	1,028	1,431	0	2	1,182	35	81	73	58
				Fleet	640	632	0	1	6	0	621	3	1
				Property (electricity etc)	874	801	0	0	178	88	250	196	89
				Insurance	497	475	1	223	159	3	48	30	11
				Contributions/sponsorship	315	237	0	0	82	103	51	1	0
				Consultants	283	195	9	16	10	89	67	3	1
				Internal loan interest	(1)	0	0	0	9	233	1	(243)	0
				Internal Plant Hire	(377)	(472)	20	19	655	46	(1,481)	162	107
				Other	1,139	866	154	137	182	209	44	57	83
21,895	22,604	21,344	94%	OPERATING COSTS	16,854	16,041	1,260	2,074	5,360	2,142	3,411	833	961
6,725	6,516	7,853		SURPLUS / (DEFICIT)	9,562	11,868	(1,247)	16,274	(2,571)	(1,719)	(2,419)	2,107	1,443
1,343	3,202	3,202		Capital Income		2,550							

Notes

- 1 All figures in \$000
- 2 This Summary is to be read in conjunction with the rest of the Corporate Services Finance Summary
- 3 This Summary excludes Capital Grants/Expenditure, Depreciation, NDRRA Contingency, Finance Costs
- 4 Surplus/(Deficit) refers to excess of Income over Operating Expenditure. This is not a budgetary surplus or deficit.
- 5 Fee Income: Waste Disposal fees will be under budget.
- 6 2014/15 Other Income included HRIC Private Works and high Proceeds on Disposal of PPE.
- 7 Non staff costs have high credit for Technical Services On Costs and will be under budget for Materials Expense
- 8 Decrease in Staff Costs largely due to increase in staff related costs being charged to capital projects (difference in accounting treatment)
- 9 Decrease in Other Non Staff Costs largely due to increase in Technical Services Oncosts being charged to capital projects (difference in accounting treatment)

HSC Rates and Levies Debtors as at 30 April 2016



figures in \$000s

Hinchinbrook Shire Council Historic Bank Summary

\$m	Opening Bal	Receipts	NDRRA Receipts	Wages etc	Operating costs	NDRRA	Closing Bal
Oct	22.9	0.8	1.9	(1.1)	(1.9)	0.0	22.6
Nov	22.6	1.5	0.1	(1.0)	(1.4)	0.0	21.8
Dec	21.8	1.1	6.8	(1.6)	(2.6)	0.0	25.5
Jan	25.5	0.8	0.0	(0.8)	(1.5)	0.0	24.0
Feb	24.0	1.1	0.0	(1.0)	(1.7)	0.0	22.4
Mar	22.4	10.5	0.0	(1.2)	(2.0)	0.0	29.7
Apr	29.7	1.4	0.0	(1.0)	(2.1)	0.0	28.0
NDRRA Amounts			12.1			(2.3)	

Hinchinbrook Shire Council Forecast Bank Balances

\$m	Opening Bal	Receipts	NDRRA Receipts	Wages etc	Operating costs	NDRRA	Closing Bal
May	28.0	1.2	0.0	(1.1)	(2.0)	0.0	26.1
Jun	26.1	1.0	0.0	(1.4)	(2.3)	0.0	23.4
Jul	23.4	2.4	0.0	(1.2)	(2.0)	0.0	22.6
Aug	22.6	3.0	0.0	(1.1)	(1.5)	0.0	23.0
Sept	23.0	9.2	0.0	(1.4)	(1.8)	0.0	29.0
Oct	29.0	0.9	0.0	(1.1)	(1.8)	0.0	27.0
NDRRA Amounts			0.0			0.0	

Forecast Statement of Financial Performance for Year Ending 30 June 2016

all figures in \$'000

	15/16 estimated	14/15 audited	13/14 audited
Income			
Recurrent revenue			
Rates, levies & charges	23,655	22,929	22,377
NDRRA	3,000	17,008	20,636
Other	5,542	5,369	4,676
	<u>32,197</u>	<u>45,306</u>	<u>47,689</u>
Capital revenue	<u>9,113</u>	<u>3,113</u>	<u>5,385</u>
Total Income	41,310	48,419	53,074
Expenses			
Recurrent expenses			
Employee benefits	(13,144)	(13,424)	(13,036)
Materials and Services	(8,590)	(21,535)	(29,339)
Finance costs	(41)	(536)	(46)
Depreciation and Amortisation	(9,000)	(8,644)	(9,382)
	<u>(30,775)</u>	<u>(44,139)</u>	<u>(51,803)</u>
Capital expenses	<u>(380)</u>	<u>(3,247)</u>	<u>(11,033)</u>
Total expenses	(31,155)	(47,386)	(62,836)
Net result	10,155	1,033	(9,762)
Operating Surplus ratio	4%	3%	-9%

Notes:

- 1 final figures will differ once the treatment of NDRRA revenues & costs are known
- 2 Operating Surplus ratio is based on Recurrent Revenue and Recurrent Expenses
- 3 2014/15 Finance Costs includes the 'book entry' of writing off \$472k of 'prepaid lease' in relation to terminating the TAFE lease



REPORT TO COUNCIL

ENGINEERING SERVICES ACTIVITY REPORT FOR MONTH ENDING 30 APRIL 2016

Executive Summary

This report is presented for the information of Council and includes an activity update for the month ending 30 April 2016.

For Council Decision – Recommendation

That the report be received and noted.

Officers Comment

Nil

WORKSHOP AND FLEET MANAGEMENT

Prestart safety talks and Take 5's carried out.

Ladder Safety – New platform ladders required for workshop, purchased two new ladders.

Fitting of new emergency lights to SES vehicle commenced.

- Accident Damage / Insurance:
 - Faulty seat on loader reported – Seat replaced with new.
- Equipment out of Service:
 - Street Sweeper – EMES sign off completed, supplier to provide creditor details to raise PO.
- Work Orders: 34 completed.
- Purchasing: A total of 42 purchase orders closed out. 12 remain open.

Main Activities of the month

- 32 Services – 6 light vehicles, 1 truck, 4 heavy plant, 8 small plant.
- Tyres and Alignments
 - Light vehicle – 7
 - Truck – 2
 - Heavy Fleet – 3
 - Alignments – 2
 - Windscreen – 0
 - Window Repairs - 0

Plant Replacement 15/16

- Orders received:
 - HSC 16/04 – 4x4 side by side utility vehicle
 - HSC 16/03 – Argo
- Orders in place:
 - HSC 16/01 – Argo trailer
 - HSC 16/10 – 2x2WD space cab
 - HSC 16/11 – Truck dual cab
 - HSC 16/14 – 130CFM Compressor
- Evaluation in progress:
 - HSC 16/12 – Street sweeper, waiting on supplier creditor details
 - HSC 16/17 – Trailer
 - HSC 16/22 – Trailer
- Open Tender:
 - HSC 16/21 – 2x 4WD tractors
 - HSC 16/20 – Smooth drum roller
 - HSC 16/18 – Truck with water tank

Welding – General welding repairs carried out

- Minor fabrications for various departments
- Depot water aerator fabrication completed

WORKS

Projects underway this month – Refer Works Program Report.

Other activities this month:

- 2015/2016 Road Maintenance Performance Contract activities.
- Martin Street Water Plant - Batter on north side has been compacted, shaped and prepared for shotcrete concrete.
- Quabbas Road Causeway - Concrete base poured on 29 April 2016. Installation of culverts and excavation of outlet drain scheduled for 4 May 2016.
- Hamleigh Road – Bitumen seal scheduled for 4 May 2016.
- Bogottos Road – Pipes ordered and job to commence 6 May 2016.
- Tully Street – Mile stone completed. All cut-in to existing water main is now completed, 50% of proposed footpath has been poured. 30% of traffic kerb completed. Aluminium bird-cut sheets completed.
- Newtons Crossing – Right hand side batter cut back, left hand side shaped, rock placed and concreted. Job completed apart from Wilmar having to place new signage.
- Wallaman Falls Road - A crew has been reinstating eroded drainage, works now complete.
- Davidson Street / McIlwraith Street - 4x pedestrian crossovers have been installed, 4x sets of handrails have been installed, concrete footpaths have been poured.
- Ingham CBD, Lannercost Street - Completed line marking and seating. Shade awning and precinct marker forecast to be installed end of May 2016. Awning is scheduled to be erected 6 to 10 June 2016.
- Pram ramps have been installed, two at Ingham State High School and one at Rigby Street, Lucinda. Remaining two at Haig street will be completed in conjunction with Haig street footpath and kerb and channel works by the end of this financial year, two at Gort Street that we have now received a Road Corridor Permit for and one at McIlwraith Street that will be done in conjunction with Morehead Street kerb and channel works.

DESIGN

- Ingham Sewerage Treatment Plant - Meeting held with Acting Works Manager, Acting Works Engineer and Water and Sewerage Manager regarding the proposed design for the internal road. Further amendments required on the design and will be scheduled once complete.
- Post Construction Meetings held for Four Mile Road Drainage, Maskells Road Dust Suppression and Hawkins Creek Culvert.
- Review of Cemetery Layout Plans and assistance with importation into the GIS System.
- Work experience student from Ingham State High School spent a week with the Design Department.
- Completed some amendments to the Shire Hall Fire Evacuation Plans for the Community Services Facility Officer and completed a Zone Layout Plan for his documentation.
- St Anthony Road/Girgentis Road rural numbering/road gazettal investigation for Report to Council.
- Rural/Urban numbering enquiries - Hawkins Creek Road, Bullock Paddock Road, Cooper Street, Abergowrie Road, Riverdowns Drive, Gangemis Road, Pipe Gully Road, Fairford Road.
- Completed the project folder and documentation for 16KR2 – Morehead Street 2015/2016 Kerb & Channel Rehabilitation Program.
- Completed required changes to post and footing designs and locality maps for the Hinchinbrook Directional Signage as per Transport and Main Roads' markups. Drafted letter for public notification to be sent with maps once final approval is received from TMR.
- Assistance with the completion of the Progress Report, Financial Acquittal Report and supporting documentation for QTIF funding Milestone 1 for the Tully Street Redevelopment.
- Assistance with the completion of the Shared Path Connectivity funding project.
- More comments received by TMR regarding Ingham Ambulance Access Upgrade design plan. Request for quote sent to SMEC to review drawing as per specifications provided by TMR. SMEC engaged to undertake structural drawing for Ingham Ambulance Access.
- Investigations into urban/rural numbering enquiry in relation to newly named service road: Morris Street.
- Taylors Beach Dredging – Briefing date with contractors onsite on Tuesday, 3 May.
- Assistance provided with the completion of the funding application Shared Path accessibility \$1,600,000. Due Friday, 29 April 2016. Undertook numerous design plans and estimate for Building our Regions Round 2 funding application for the Hinchinbrook Footpath Connectivity project.
- Application to dedicate state land as road sent to SLAM, DNRM for the Dungeness Boat Ramp Carpark.

- Tully Street – All cut in to existing water main is now done, 50% of proposed footpath have been poured. 30% of traffic kerb completed. Island and shade structure will be installed next week. Aluminium bird-cut sheets finished.
- Awning – Light boxes have been fabricated and sent to Cairns Steel Fabricators by electrical contractor. Aluminium sheets and additional translucent sheets are currently being fabricated.
- Precinct Marker – Comments received from Flanagan Consulting. Reissue Road Corridor Permit for Main Roads' response. Precinct marker is currently being fabricated with estimated completion and delivery 30 May 2016.

GRANTS

- Department of National Parks, Sport and Racing – Get Playing Plus – Construction of an open sided covered horse sports arena at the Showgrounds. Project Cost \$850,000; Council Contribution \$290,000; Funding \$560,000. SUBMITTED 27 April 2016. Successful councils will be informed June 2016.
- Queensland Tourism Infrastructure Fund – Tully Street Redevelopment. First milestone report as per the Financial Incentive Agreement (FIA) due 15/04/2016.
- Department of State Government – Building Our Regions ROUND 2 – Regional Capital Fund – Expression of Interest due 29 April 2016. This project funds critical infrastructure for SHOVEL READY projects. Proposed projects should also support jobs, foster economic development and improve liveability in the community. Funding between \$250,000 - \$5 million available, 50/50 contribution required. Requires Council resolution indicating Council supports submission of the expression of interest. However the Department in recognition of new councils and the tight timeframes have agreed that as an interim measure a confirmation letter from the CEO will suffice. The project estimate of \$1.6M is being fine-tuned and the priority footpath section have been numbered 1 – 4. SUBMITTED 29 April 2016. Shortlisted Councils will be informed to submit detailed applications by June 2016. Detailed applications are required to be submitted by July 2016.

SURVEY

Projects Underway this month

- CBD Project – Check levels for Shire Hall awning.
- CBD Project – Tully Street – As-constructed new and existing services, to be completed once job is completed.
- Forrest Beach Road Water Main – As-constructed survey completion.
- Forrest Glen Village – Field work complete, awaiting finalisation of Survey Plan
- Gairloch South Flood Gauges – Source materials to replace existing gauge posts, preliminary works commenced.
- As-constructed water services – Townsend Street
- As-constructed water services – Old Ingham Cemetery
- Boundary Investigation – Aerodrome
- Property Access Investigations – Morehead Street
- Property Access Investigation – Ambulance Access.

Other activities this month:

- Update permanent survey mark records.
- Ordered Sonar Mite Equipment
- Attended Engineering meetings.

ASSETS AND INFRASTRUCTURE

Projects underway this month include:

- Work is continuing on the development of an Unsealed Road Maintenance Procedure to monitor unsealed road condition and carry out maintenance on a rational basis to an appropriate standard. It is the intention of this project to direct resources on an "As Needs" basis and not to the squeaky wheel.
- The temporary Asset Inspector has completed a project to identify and condition-rate rural drainage structures. These are yet to be valued but we expect that these previously "Unrecognised Assets" will have a "Written Down Value" exceeding \$10 million. In earlier valuation approaches, this asset class was considered part of the road formation. As these assets have a finite life this methodology was considered illogical.
- Lannercost Creek Bridge works are approaching completion. Council officers have been advised to expect the works to be complete by the end of May 2016. Delays due to wet weather have held up the project for approximately one month to date.

- The program for implementation of Asset Management Plans for all asset classes excluding plant has been approved and a target of 26 June 2016 has been set for completion and ratification by Council. Work is well advanced but poor condition data for some asset classes will mean that further iterations of the prediction software will need to be run at a later date to fine tune capital budget forecasts over the next few years. Council needs to be aware that extended wet weather and natural disaster events can have a major impact on entire asset classes which renders forecasts beyond 10 years speculative.
- Work is continuing on the development of a GIS application for Water and Sewerage to locate, identify and schedule reactive maintenance work. If this is successful a similar application for other asset groups will be developed. At the moment IT issues related to connections between the internet and Council's servers have delayed implementation.
- Ingham Aerodrome - A letter of acceptance has been issued for the replacement of a perimeter fence at the Ingham Aerodrome. The commencement of works will be subject to ground conditions as the perimeter is still saturated and may bog down fence construction plant.
- A letter of acceptance has been issued for the construction of a concrete deck over Pennas Road Bridge on Pennas Road. Works are expected to be complete by July of this year.

WATER AND SEWERAGE

Please see the Water and Sewerage Works Program Report

EXTERNAL MEETINGS

- Rinaudo Engineering, Tully Street Upgrade – Friday, 1 April 2016
- Pre-Start Meeting, Tully Street Upgrade – Tuesday, 5 April 2016
- Exelby Road Works – Friday, 8 April 2016
- Halifax Pharmacy Footpath/Handrail – Friday, 8 April 2016
- Andrew Cripps MP, Mt Fox to Wallaman Falls Road – Monday, 11 April 2016
- Matt Elphick, Qld Reconstruction Authority – Wednesday, 13 April 2016
- James Road discussions – Thursday, 14 April 2016
- FNQROC Board Meeting, Cairns – Monday, 18 April 2016
- Girgentis/St Anthonys Road consultation – Thursday, 21 April 2016
- Bellasato Farm site visit – Friday, 22 April 2016
- Girgentis/St Anthonys Road consultation – Wednesday, 27 April 2016

OTHER ACTIVITY – SPECIAL PROJECTS

- CBD Revitalisation – Works are now nearing completion, works remaining include only the Lannercost Street precinct marker and the shade awning which is forecast to be completed and installed by May 2016. The completion of the awning will mark the completion of the approved priority works CBD.
- Tully Street connectivity project has now commenced and is well underway. All works are forecast to be completed by the end of June 2016. First milestone of payment was lodged to the funding agency QTIF on 15 April 2016 - \$80,000.

EXECUTIVE MANAGER ENGINEERING SERVICES MONTHLY STATUS REPORT – MAY 2016

For Council Decision – Recommendation

That the Report be received and noted.

Resolution Number – 260416-12 – Application for a Temporary Road Closure Adjoining Lot 20 on CWL2103 – Long Pocket Lane Long Pocket

That Council issue a letter of no objection to the Department of Natural Resources and Mines as requested by the applicant (the owner of adjacent parcels Lot 20 on CWL2103 and Lot 2 on RP712596), for the temporary road closure of land adjoining Lot 20 on CWL2103 at Long Pocket Lane, Long Pocket.

Status:

May 2016 Update – Correspondence sent to Department and Spina Kyle Waldon.

Matter Closed

Resolution Number – 260416-11 – Award of Contract HSC 16/08 Design and Construct Replacement Bridge – Pennas Road Bridge

That Council award contract HSC 16/08 Pennas Road Bridge – Deck Replacement to Keita Services for the Alternative Tender Price of \$175,595.37 inclusive of GST. This award will be subject to the availability of the alternative steel profile specified in the alternative offer.

Status:

May 2016 Update – Letter of acceptance sent to Keita.

Matter Closed

Resolution Number – 260416-10 – Tender HSC 16/06 Plant Hire

That Council accept all tendered offers for contract HSC 16/06 Plant Hire and add all offered plant to the panel of suppliers for a period of twenty-four months commencing on 1 July 2016.

Status:

May 2016 Update – Offerers added to panel of suppliers.

Matter Closed

Resolution Number – 241115-09 – Ingham Ambulance Driveway Access

That Council agree to fund and deliver a bridged driveway crossing so as to improve access for Ingham Ambulance as it is considered an essential service to the community, by utilising funding from the 2015 / 2016 Budget - Ingham Drainage Improvement project.

Status:

May 2016 Update – SMEC engaged to undertake structural drawing for Ingham Ambulance Access to satisfy the requirements by Transport and Main Roads.

March / April 2016 Update – Comments received from TMR. Plans have been updated accordingly and resubmitted to TMR for approval.

February 2016 Update – RCP submitted to TMR, currently awaiting approval.

January 2016 Update – Preliminary design is complete. TMP to be completed and submission of an RCP to TMR before we can proceed any further. Hopefully mid January.

December 2015 Update – No action to report.

Resolution Number – 290915-10 – Extension of Maintained Section of Bogottos Road Stone River

That Council add approximately seventy-five metres of road to the Hinchinbrook Shire Road Register and construct approximately one hundred and twenty metres of unsealed road pavement inclusive of a cane rail crossing to provide legal access to four freehold allotments north of Bogottos Road, at an estimated cost of \$40,000 inclusive of design and cane railway signage.

That Council carry out the works in the 2015 / 2016 financial year and be funded through the Capital Works Re-sheeting Program.

Status:

May 2016 Update – Wet weather continues to delay progress.

March / April 2016 Update – Design has been sent to Works Department for programming. Wet weather has delayed any progress.

February 2016 Update – Design has been sent to Works Department for programming.

January 2016 Update – Continuing.

December 2015 Update – Design section is currently processing.

November 2015 Update – Correspondence sent. Works have been scheduled for February 2016, weather permitting.

October 2015 Update – Correspondence sent. Works have been scheduled for February 2016, weather permitting.

Resolution Number – 240215-15 – Dungeness Boat Ramp Carpark

That Council make application to the Department of Natural Resources and Mines (DNRM) to dedicate Lot 540 on CP840371 as Reserve for Recreational Purposes with HSC as Trustee to allow programmed works to proceed for the Dungeness Boat Ramp Carpark Extension and Recreational Area.

Status:

May 2016 Update – Council has decided not to continue with native title negotiations for this project at this stage. Revised application sent to SLAM, DNRM to dedicate State land as road. Awaiting response from DNRM.

March / April 2016 Update – Responses have been received by both parties and Council's solicitor has replied on Council's behalf. Currently reviewing proposal to conduct authorisation meeting with Native Title proponents.

February 2016 Update – No further progress.

January 2016 Update – Change of land tenure cannot be finalised until native title has been addressed. Council has received a proposal from both Warrgamay and Nywaigi People. Council has received legal advice from Council's solicitor and a response has been sent to both Warrgamay and Nywaigi parties to commence negotiations of an agreement. Expected to receive responses from both parties by late January.

December 2015 Update – Council received draft agreement from NQLC on behalf of Warrgamay People. Still awaiting draft proposal from Nywaigi People as NQLC is no longer representing them. Awaiting response from Giringun Aboriginal Corporation on Nywaigi People's behalf.

November 2015 Update – Native title claimant groups resolved to proceed by way of agreement. Draft agreement to be submitted to Council by the North Qld Land Council (NQLC) on behalf of both claimants by 10 November, 2015 (3 week timeframe, tentative date provided by NQLC). Council is currently awaiting the draft agreement from NQLC.

October 2015 Update - Agreement negotiations with claimant groups are scheduled for Tuesday, 20 October 2015.

September 2015 Update – Two native title claimant groups are prepared to proceed by way of agreement. Awaiting advice from Council's Lawyer who has requested from the respective claimant Lawyers on the suggested method so the matter can be progressed most quickly.

August 2015 Update – Finalising Survey Plan to complete offer requirements stated in DNRM's Agreement to Offer to Dedicate Reserve.

July 2015 Update – Submitted agreement to offer dedicated reserve to DNRM. Awaiting feedback from DNRM.

June 2015 Update – Waiting on DNRM response to request for change of land tenure.

May 2015 Update – Waiting on DNRM response to request for change of land tenure.

April 2015 Update – Waiting on DNRM response to request for change of land tenure.

March 2015 Update – Waiting on DNRM response to request for change of land tenure.

Resolution Number – 240215-11 – Flood Height Indicators – Totem Poles

That Council raise awareness in the community of the potential impacts for varying degrees of flooding severity by undertaking community consultation necessary to take the following actions:

- The installation of flood markers at road intersections or key locations
- Initiating a flood awareness week including education programs with local schools and organisations
- Updating of Council's website with an interactive GIS portal depicting flood information
- Updating of Council's website with other flood mapping information as part of a wider flood awareness strategy.

Status:

May 2016 Update – Installation of totem poles is currently on hold until further notice. GIS portal is progressing to allow public access/viewing of flood maps.

March / April 2016 Update – Quotes have been sourced and sample designs have been completed. RACQ Get Ready Qld Program has been announced and Council has been allocated \$11,740 to fund community resilience-building activities.

February 2016 Update – Quotes have been sourced and sample designs have been completed. RACQ Get Ready Qld Program has been announced and Council has been allocated \$11,740 to fund community resilience-building activities.

January 2016 Update – Quotes have been sourced and sample designs have been completed. RACQ Get Ready Qld Program has been announced and Council has been allocated \$11,740 to fund community resilience-building activities.

December 2015 Update – Quotes have been sourced and sample designs have been completed. RACQ Get Ready Qld Program has been announced and Council has been allocated \$11,740 to fund community resilience-building activities.

November 2015 Update – Quotes have been sourced and sample designs have been completed. RACQ Get Ready Qld Program has been announced and Council has been allocated \$11,740 to fund community resilience-building activities.

October 2015 Update – Quotes have been sourced and sample designs have been completed. RACQ Get Ready Qld Program has been announced and Council has been allocated \$11,740 to fund community resilience-building activities.

September 2015 Update – Quotes have been sourced and sample designs have been completed. RACQ Get Ready Qld Program has been announced and Council has been allocated \$11,740.00 to fund community resilience-building activities.

August 2015 Update – Draft visual representation of flood indicators is under development.

July 2015 Update – Draft visual representations of flood indicators is under development.

June 2015 Update – Draft visual representations of flood indicators is under development.

May 2015 Update – Draft visual representations of flood indicators is under development.

April 2015 Update – Community consultation focus group is being formed to review physical appearance options of totem poles.

March 2015 Update – Community consultation focus group is being formed to review physical appearance options of totem poles.

Resolution Number – 190814-18 – Forrest Beach Water Supply – Bores Feasibility Investigation

That Council engage GHD Pty Ltd, subject to a satisfactory fee proposal, to undertake an investigation into the condition of the existing bores and supervise the refurbishment of said bores if required.

Status:

May 2016 Update – Pump testing Complete. Pump design being undertaken by GHD.

March / April 2016 Update – New bores have been installed. Pump testing to commence in April.

February 2016 Update – Ayr Boring is onsite and test holes are complete. Bore screen design is in progress.

January 2016 Update – Ayr Boring commencing onsite early February at Forrest Beach Water Treatment Plant and Como Road bore field.

December 2015 Update – Finalising quotations - GHD to provide report.

November 2015 Update – Quotations have been called for and are currently being assessed by GHD.

October 2015 Update - Draft tender document currently being checked.

September 2015 Update – GHD currently producing tender documents to clean existing and install new bores.

August 2015 Update – Council has requested GHD to provide a proposal for Stage 2 of the borefield works which involves organising and facilitating the installation of new bores and cleaning the existing bores at Forrest Beach.

July 2015 Update – Report received and currently working on options for upgrade.

June 2015 Update – Existing bore inspections carried out by GHD. Awaiting condition report.

May 2015 Update – GHD to provide fee proposal to complete further investigation works.

April 2015 Update – GHD have submitted final Report. Council to do further investigation works to provide a better understanding of the existing bores.

March 2015 Update – GHD to provide final report after comments provided by Council. Recommendations to be implemented.

February 2015 Update – GHD finalising report on the state of existing bores and recommendation for renewal.

January 2015 Update – GHD completed tests on the bores on 12/12/14. Awaiting GHD report.

December 2014 Update – GHD proposal accepted. Gathering of information has commenced.

November 2014 Update – GHD proposal still to be assessed.

October 2014 Update – GHD proposal has been received, still to be assessed.

September 2014 Update – Meeting held with GHD to discuss project. Awaiting GHD's fee proposal.



REPORT TO COUNCIL

WATER AND SEWERAGE WORKS PROGRAM REPORT

For Council Decision – Recommendation

That the Report be received and noted.

Officers Comment

The Water and Sewerage Works Program Report for the month of April 2016 is presented at Council's Ordinary Meeting for Councillors information.

Works Currently in Progress

Major Works Performed During April 2016

- Forrest Beach Water Security Project has been completed. Currently working toward the final milestone claim for the funding.
- Slab for the generator shelter at Macknade has been installed.
- Installation of the new sewerage pump station service pole and switchboard at SPS 16 Abbott Street, SPS 17 Hardy Street, SPS 18 Hunter Street, SPS 19 Racecourse and SPS 21 Victoria Mill Road. Electrical connection to be finalised.
- Pump testing of new production bores at Como Road and Forrest Beach Water Treatment Plant.
- Installation of security fencing and CCTV cameras at the Ingham Depot Water Treatment Plant.
- Workshop has finished fabricating the aerator stands for the Ingham Depot Water Treatment Plant.
- Requested quotations for the refurbishment of the aerator at the Forrest Beach Water Treatment Plant.

Works Scheduled to be Completed During May 2016, Weather Permitting

- Installation of aerator stands at the Ingham Depot Water Treatment Plant.
- Electrical connections of the switchboards at SPS 16 Abbott Street, SPS 17 Hardy Street, SPS 18 Hunter Street, SPS 19 Racecourse and SPS 21 Victoria Mill Road.
- Macknade generator shelter to be installed and completed.
- Award contract for HSC 16/15 Lucinda Reservoir Repairs.
- Award contract for the refurbishment of the aerator at the Forrest Beach Water Treatment Plant.
- Bypass system while the Lucinda Reservoir is offline for repairs. A pressure pump system will be set up at the Halifax Water Treatment Plant which will supply water to the Lucinda area.

Works Scheduled to Commence During May 2016

- Ingham Sewerage Treatment Plant internal road upgrades to commence.
 - Preparations for the commencement of the refurbishment of the second Clarigester.
-

File: 007/0114
 Author: Peter Martin
 Position: Water and Sewerage Manager
 Date: 09/05/2016

Water and Sewerage Capital Works Progress Report:

C Construction **A** Assessment **P** Procurement

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline														
	HSC Budget	Other Source	Total																
2014/2015 Carry Over Projects																			
Forrest Beach Water Security Project (FORRESTBCHWATERSECURITY) <u>COMPLETED</u>	\$1,239,000	\$1,300,000	\$2,539,000	\$1,039,840	COMPLETED • Total Lifetime Project Expenditure = \$2,329,573.50 • Total Lifetime Project Budget = \$2,600,000 • Final funding payment claim due by 31 May 2016.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	C								C					
					Actual	C								C					
Replace Macknade High Lift Pumps (WATER PUMP REP 14-15)	\$35,000	\$0	\$35,000	\$20,461	• The project was put on hold due to the Halifax WTP being offline due to water quality issues in the bores. Installation has been rescheduled for May.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast												C		
					Actual														
Refurbish Filter Systems (WATER FILTRATION 14-15) <u>COMPLETED</u>	\$210,000	\$0	\$210,000	\$233,504	COMPLETED The Clarifier at the Forrest Beach Water Treatment Plant has been completed and is operational. • Total Lifetime Project Expenditure = \$296,849.17 • Total Lifetime Project Budget = \$300,000														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast				C			C			C				
					Actual				C						C				
Refurbish Forrest Beach Bores (FORREST BCH BORES 14-15)	\$224,500	\$0	\$224,500	\$44,482	• GHD have completed the pump testing and are currently calculating the pump sizes required for the new bores. • Total Lifetime Project Expenditure = \$89,456.63 • Total Lifetime Project Budget = \$250,000 • Project Commitments = \$69,124.26														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast							C			C				
					Actual									C			C		

WATER AND SEWERAGE WORKS PROGRAM REPORT FOR MONTH ENDING 30 APRIL 2016

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline
	HSC Budget	Other Source	Total		
Sewer Manhole Assessment (SEWER INVESTIG 14-15) <u>COMPLETED</u>	\$94,000	\$0	\$94,000	\$97,374	COMPLETED Lifetime Project Budget = \$120,000 Lifetime Project Expenditure = \$123,703.40 (14/15 & 15/16)
					Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
					Forecast C C C C C C C C C C C C C C C C
					Actual C C C C C C C C C C C C C C C C
Sewer Rising Main Investigation (SEWER INVESTIG 14-15)	\$14,500	\$0	\$14,500	\$15,057	• A draft Investigation Study Plan has been provided to Council. Feedback to be provided to GHD to finalise and final report to be provided.
					Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
					Forecast A A A A A A A A A A A A A A A A
					Actual A A A A A A A A A A A A A A A A
Sewerage Switchboard Replacement (SEW SWITCH REP 14-15)	\$100,000	\$0	\$100,000	\$73,852	• Poles and switchboards have been erected at SPS 17 and 19. Electrical connection to be finalised. • SPS 12 Palmer Street and SPS 6 Dickson Street are outstanding on this project. They are located in high flood areas and it is difficult to position the new post and platform in the areas. Further investigations required.
					Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
					Forecast C C C C C C C C C C C C C C C C
					Actual C C C C C C C C C C C C C C C C
Ingham STP pH and DO Sensors (SEWER INSTRUMENTS 14-15) <u>COMPLETED</u>	\$12,500	\$0	\$12,500	\$10,067	COMPLETED
					Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
					Forecast C C C C C C C C C C C C C C C C
					Actual C C C C C C C C C C C C C C C C
Water Distil (formerly Lab Spectrophotometer) (SEWER INSTRUMENTS 14-15) <u>COMPLETED</u>	\$10,000	\$0	\$10,000	\$4,034	COMPLETED
					Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
					Forecast C C C C C C C C C C C C C C C C
					Actual C C C C C C C C C C C C C C C C
Refurbishment of Clarigester No. 1 <u>COMPLETED</u>	\$11,500	\$0	\$11,500	\$67,537	COMPLETED Lifetime Project Expenditure = \$170,057.08 (14/15 & 15/16)
					Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
					Forecast C C C C C C C C C C C C C C C C
					Actual C C C C C C C C C C C C C C C C
Refurbishment of SPS (SEWER PUMP STATION REFURB 14-15)	\$80,000	\$0	\$80,000	\$0	• Investigating options for refurbishment.
					Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun
					Forecast A A A A A A A A A A A A A A A A
					Actual A A A A A A A A A A A A A A A A

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline													
	HSC Budget	Other Source	Total															
2015-2016 Capital Projects																		
Duplicate Como Rd No 5 Bore (Main Supply for Ingham) (DUPLICATE COMO RD No5 BORE 15-16)	\$150,000	\$0	\$150,000	\$20,129	<ul style="list-style-type: none">Pump Testing has been completed.New Grundfos bore pumps and switchboards have been ordered through Professional Pump Services.Existing wells have been decommissioned.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast							C		C				
					Actual										C			
Install Pumps River Pump Station Bores (RIVER PUMP STATION BORES 15-16)	\$50,000	\$0	\$50,000	\$10,722	<ul style="list-style-type: none">New pump main has been installed.New Grundfos bore pumps and switchboards have been ordered through Professional Pump Services.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast							C			C			
					Actual									C		C		
Refurbish Filter Systems (WATER FILTRATION 15-16)	\$300,000	\$0	\$300,000	\$53,070	<ul style="list-style-type: none">Flow distribution pipes on sand filter beds have been installed at Halifax and Macknade WTP.Request for quotation have been requested from 3 suppliers for the refurbishment of the Forrest Beach Aerator.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast												C	
					Actual										C			
Replace Aerator _ Depot Water Treatment Plant (DEPOT WTP UPGRADES 15-16)	\$35,000	\$0	\$35,000	\$26,962	<ul style="list-style-type: none">Council's Workshop has completed the fabrication of the stands and they are ready to be installed.New aerator cannot be installed until the Hebert River can be used for the water supply. Installation is scheduled for the end of May.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast							C						
					Actual												C	
Shelter for Generator – Macknade WTP (MACKNADE WTP GENERAT BUILD 15-16)	\$20,000	\$0	\$20,000	\$0	<ul style="list-style-type: none">Stalco Sheds and Garages have installed the concrete slab. Shelter to be erected during May.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast											C		
					Actual												C	
Installation of New Water Connections (NEWWATCONN 15-16)	\$30,000	\$0	\$30,000	\$27,841	<ul style="list-style-type: none">Installed as required.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast	C												
					Actual	C												

WATER AND SEWERAGE WORKS PROGRAM REPORT FOR MONTH ENDING 30 APRIL 2016

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline														
	HSC Budget	Other Source	Total																
Purchase New Hand Held Meter reader (WATER INSTRUMENTS 15-16)	\$20,000	\$0	\$20,000	\$0	Unfortunately due to time constraints the new meter reader is not ready for the current meter reading.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast					P									
					Actual														
Lucinda Low Level Reservoir – Internal painting (LUCINDA L/LEVEL RES REFURB 15-16)	\$150,000	\$0	\$150,000	\$15,877	Tenders have closed for HSC 16/15 Lucinda Reservoir Repairs. 10 submissions were received. GHD are completing the assessment.														
					Work has commenced on the bypass system that will be used while the tank is offline.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										C				
Water Main Replacement Dutton St (between Cooper St and Conroy St) and Tully St (WATER MAIN REPLACEMENT 15-16)	\$20,000	\$0	\$20,000	\$716	Commenced preliminary planning for the Dutton Street replacement. Materials to be sourced during May.														
					Keita Services have commenced work on Tully Street.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast													C	
Replace TLC-02-01 RTU to TLX (WATER TELEMETRY REP 15-16) COMPLETED	\$10,000	\$0	\$10,000	\$7,111	COMPLETED														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast						C								
					Actual														
Replace Halifax WTP High Lift Pumps (2 of) (WATER PUMP REPLACEMENT 15-16) COMPLETED	\$25,000	\$0	\$25,000	\$12,018	COMPLETED														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast						C								
					Actual										C				
Develop Hydraulic model of Water Assets (WATER HYDRAULICS 15-16)	\$50,000	\$0	\$50,000	\$24,318	GHD were onsite during April collecting missing data on the sewerage network. A second inspection is required to finalise the water network.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	A													
					Actual	A									A				
Fire Hydrant and Valve exercising Program (HYDRANT & VALVE PROGRAM 15-16)	\$130,000	\$0	\$130,000	\$49,108	Pressure testing and condition assessments of hydrants in the Ingham area have continued. Works currently on hold for meter reading.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	C													
					Actual						C			C					

WATER AND SEWERAGE WORKS PROGRAM REPORT FOR MONTH ENDING 30 APRIL 2016

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline													
	HSC Budget	Other Source	Total															
Water and Sewerage Infrastructure Security Fencing and CCTV (DEPOT WTP UPGRADES 15-16)	\$250,000	\$0	\$250,000	\$53,860	<ul style="list-style-type: none">The Works Department has commenced on the embankments and concrete invert has been installed.SAPE Industries has installed CCTV cameras at the Ingham Depot WTP with Ingham River Pumping Station to follow shortly.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast											C		
					Actual										C			
OUTLET Ingham STP – pH and DO Sensors Link to SCADAC (SEWER TELEMETRY UPGRADE 15-16)	\$20,000	\$0	\$20,000	\$0	<ul style="list-style-type: none">Order has been sent to ELPRO to enable link to SCADA.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast									C				
					Actual													
Refurbishment of Digester 2 at Ingham Sewerage Treatment Plant. (SEWER T/MENT PLANT REFURB 15-16)	\$150,000	\$0	\$150,000	\$6,965	<ul style="list-style-type: none">Works to be undertaken in June 2016, weather permitting.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast												C	
					Actual													
Refurbishment of Aeration Tank 2 at Lucinda Sewerage Treatment Plant (LSTP AERATION TANK NO2 15-16) COMPLETED	\$60,000	\$0	\$60,000	\$68,403	COMPLETED													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast						C							
					Actual							C	C					
Construct Sludge Beds at Lucinda Sewerage Treatment Plant (LSTP SLUDGE BEDS 15-16) COMPLETED	\$20,000	\$0	\$20,000	\$21,231	COMPLETED													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast						C							
					Actual							C						
Repair/Seal Internal Roads Ingham STP (SEWER INTERNAL ROADS 15-16)	\$210,000	\$0	\$210,000	\$5,770	<ul style="list-style-type: none">Works Department to commence during May 2016.SAPE Industries to install automated gate at entry with swipe card access.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast								C					
					Actual													
Structural Refurbishment of SPS (SEWER PUMP STATION REFURBS 15-16)	\$80,000	\$0	\$80,000	\$0	<ul style="list-style-type: none">Program of works to be confirmed for this project.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast	TBC												
					Actual													

WATER AND SEWERAGE WORKS PROGRAM REPORT FOR MONTH ENDING 30 APRIL 2016

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline															
	HSC Budget	Other Source	Total																	
Pump Station Lids Replace (SPS LID REPLACEMENT 15-16)	\$25,000	\$0	\$25,000	\$0	<ul style="list-style-type: none">Looking into aluminium options to be used in areas when there is no flooding, eg. Dungeness.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast											C				
					Actual															
Investigate Options for Replacements of AC Rising Mains (SEWER RISING MAINS 15-16)	\$50,000	\$0	\$50,000	\$0	<ul style="list-style-type: none">This project will be undertaken upon the completion of the Rising Main Investigation (desktop analysis) currently being undertaken by GHD.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast						A									
					Actual															
Manhole Refurbishment (SEWER MANHOLE REFURB 15-16) COMPLETED	\$100,000	\$0	\$100,000	\$100,333	COMPLETED															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast				C											
					Actual				C											
Replace TLC-02-01 RTU to TLX (SEWER TELEMETRY REP 15-16) COMPLETED	\$10,000	\$0	\$10,000	\$6,200	COMPLETED															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast						C									
					Actual															
Replace Switchboard And Pole - SPS 16-14-21-18 (SEWER SWITCHBOARD REPLACE 15-16)	\$100,000	\$0	\$100,000	\$87,550	<ul style="list-style-type: none">Service pole footings for SPS 16, 18 and 21 have been installed. Pole and switchboard to be install by the end of April 2016.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast									C						
					Actual											C				
Replace Sewerage Pumps (SEWER PUMPS UPGRADE 15-16)	\$50,000	\$0	\$50,000	\$5,780	<ul style="list-style-type: none">Program of works to be confirmed for this project. This work is undertaken in conjunction with the structural refurbishment of the sewerage pump stations.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast											C				
					Actual															
Develop Hydraulic model of Sewerage Assets (SEWER HYDRAULICS 15-16)	\$50,000	\$0	\$50,000	\$19,255	<ul style="list-style-type: none">GHD are currently working on this project using Council's sewerage GIS data.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast			A												
					Actual				A					A						
TOTAL	\$4,196,000	\$1,300,000	\$5,496,000	\$2,229,426.55																

Macknade Generator Shelter



Concrete Slab for Generator Shelter

Forrest Beach Water Security



Ventilated Louvers installed on Generator Rooms

Sewerage Pump Station Switchboard Renewal



Installing a new service pole at SPS 19 (Racecourse)

Sewerage Pump Station Switchboard Renewal



New switchboard at SPS 17 (Hardy St)



New switchboard and platform at SPS 18 (Hunter St)



New switchboard at SPS 18 (Hunter St)



New switchboard at SPS 21 (Victoria Mill Road)

Water & Sewerage Works Request Report



For the Month of April 2016

Category	Request Lodged	Action Completed	Percentage Completed	
Installed New Connection	1	0	0.0%	
Repaired Broken Service	11	11	100.0%	
Low Pressure	0	0		
Sewerage Odour	0	0		
Replaced Jumper Valve	2	2	100.0%	
Repair Broken Main	2	2	100.0%	
Dirty Water	4	4	100.0%	
Sewerage Blockage	0	0		
Other Requests	35	23	65.7%	
TOTALS:	55	42	76.4%	

Water & Sewerage Works Request Report

For the Financial Year to April 2016

Category	Request Lodged	Action Completed	Percentage Completed	Comments
Installed New Connection	17	15	88.2%	
Repaired Broken Service	118	112	94.9%	
Low Pressure	1	0	0.0%	
Sewerage Odour	0	0		
Replaced Jumper Valve	38	38	100.0%	
Repair Broken Main	7	7	100.0%	
Dirty Water	15	15	100.0%	
Sewerage Blockage	1	1	100.0%	
Other Requests	371	328	88.4%	
TOTALS:	568	516	90.8%	

Hinchinbrook Shire Council's Water & Sewerage Request system allows direct logging of works requests to the Water & Sewerage Manager for actioning and provides a basis for storing, checking the status of, and reporting of all works requests activities.

All approved maintenance work generated from the Request system, are prioritised and scheduled for completion. Once the requested works has been completed, the person who had requested the works is contacted and informed about the works completed.

If the person who requested the works is not satisfied with the Council's response to the request, further contact can be made to Council with their concerns, which is then dealt with in accordance with Council's Complaints Procedure.

There are specified response timeframes, depending on the type and nature of the request.

* **Urgent:** Total Loss or Imminent total loss of supply - 95% in 1 hour

* **High:** Appreciable loss of supply - 95% in 2 hour

* **Moderate:** Minimal Effect to Supply (wet patch) - 95% in 3 days

* **Low:** No appreciable loss of supply - 95% in 1 week

HINCHINBROOK SHIRE COUNCIL

SHIRE WATER and SEWERAGE SCHEMES REPORT APRIL 2016



1. WATER

	Ingham River PS	Martin St. Depot WTP	Halifax WTP	Macknade WTP	Forrest Beach WTP
Total KI Pumped	1930	109504	0	22776	14170
Previous Month	3	108837	0	28491	13417
	Halifax Depot	Ing to F/Bch Flow			
Total KI Pumped	5384	3142			
Previous Month	5331	3657			

2. WATER CONSUMPTION

	Total KI	Mean Day	Max Day	Min Day	l/c/d	Prev. Month
SCHEME 1 - Ingham/Toobanna/Trebonne	102908	3320	7250	0	456	442
SCHEME 2 - Halifax/Lucinda/Cordelia/Macknade/Taylors Beach	28160	908	1580	0	257	311
SCHEME 3 - Forrest Beach	14170	428	741	88	305	289

3. SEWERAGE

	Total KI	Mean Day	Max Day	Min Day	Prev Month Total KI	Prev Month Mean Day
Ingham Sewerage Treatment Plant - Inlet Flow	122092	4070	11495	2150	268390	8658
Ingham Sewerage Treatment Plant - Pumped to Community Wetlands	0	0	0	0	56694	1829
Ingham Sewerage Treatment Plant - Outlet Flow to Herbert River - W3	38644	1288	8495	0	179688	5796
Hinchinbrook Community Wetlands - Inlet Flow	65148	2172	2803	1461	52771	1702
Hinchinbrook Community Wetlands - Outlet Flow - W1	70372	2346	3357	1228	81130	2617
Lucinda Sewerage Treatment Plant - Outflow to Irrigation	1694	56	86	39	3424	110
Lucinda Sewerage Treatment Plant - Outflow - W2 - Ocean	0	0	0	0	0	0
Trebonne Sewerage	10661	344	822	178	16612	536

Escherichia Coli Health Compliance Quarterly Report



Ingham Water Supply - Raw Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	4	3	3	0	10
Tests Failures	2	1	1	0	4
Tests Passed	2	2	2	0	6
% Passed	50.00%	67%	67%	#DIV/O!	60%

Ingham Water Supply - TREATED Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	4	3	4	0	11
Tests Failures	0	0	0	0	0
Tests Passed	4	3	4	0	11
% Passed	100%	100%	100%	#DIV/O!	100%

Ingham Water Supply - Reticulation Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	22	21	18	0	61
Tests Failures	0	0	0	0	0
Tests Passed	22	21	18	0	61
% Passed	100%	100%	100%	#DIV/O!	100%

Forrest Bch Water Supply - Raw Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	2	2	2	0	6
Tests Failures	2	2	2	0	6
Tests Passed	0	0	0	0	0
% Passed	0%	0%	0%	#DIV/O!	0%

Forrest Bch Water Supply - TREATED Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	2	1	2	0	5
Tests Failures	0	0	0	0	0
Tests Passed	2	1	2	0	5
% Passed	100%	100%	100%	#DIV/O!	100%

Forrest Bch Water Supply- Reticulation Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	14	13	11	0	38
Tests Failures	0	0	0	0	0
Tests Passed	14	13	11	0	38
% Passed	100%	100%	100%	#DIV/O!	100%

Lower Herbert Water Supply - Raw Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	2	1	2	0	5
Tests Failures	0	0	0	0	0
Tests Passed	2	1	2	0	5
% Passed	100%	100%	100%	#DIV/O!	100%

Lower Herbert Water Supply - TREATED Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	2	2	2	0	6
Tests Failures	0	0	0	0	0
Tests Passed	2	2	2	0	6
% Passed	100%	100%	100%	#DIV/O!	100%

Lower Herbert Water Supply- Reticulation Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly Tests Taken	19	16	13	0	48
Tests Failures	0	0	0	0	0
Tests Passed	19	16	13	0	48
% Passed	100%	100%	100%	#DIV/O!	100%

		NO. of TESTS	NO. of Passes	FAILURES	Compliance
INGHAM	Reticulation	32	32	0	100%
TREBONNE	Reticulation	11	11	0	100%
TOOBANNA	Reticulation	7	7	0	100%
BLACKROCK	Reticulation	11	11	0	100%
FORREST BCH	Reticulation	38	38	0	100%
TAYLORS BCH	Reticulation	9	9	0	100%
MKD/BEM	Reticulation	11	11	0	100%
HALIFAX	Reticulation	16	16	0	100%
LUCINDA	Reticulation	7	7	0	100%
CORDELIA	Reticulation	5	5	0	100%
TOTAL		147	147	0	100%

SCHEME 1 - INGHAM SUPPLY	61	61	0	100%
SCHEME 2 - L/ HERBERT SUPPLY	48	48	0	100%
SCHEME 3 FORREST BCH SUPPLY	38	38	0	100%
HINCHINBROOK WATER SUPPLY	147	147	0	100%



REPORT TO COUNCIL

ENGINEERING SERVICES WORKS PROGRAM REPORT

For Council Decision – Recommendation
That the Report be received and noted.

Officers Comment

This Works Program Report is to be presented at Council's Ordinary Meeting scheduled to be held on 31 May 2016.

Works Currently in Progress

Major Works Performed During April 2016

- 16B1 - Lannercost Extension Road Bridge
- 16GRS - Annual Gravel Resheeting Program
- 16R6 – Safety and Amenity Improvement Program (Newtons Crossing Upgrade)
- 16T1 – Wallaman Falls Road
- 16R3 – McIlwraith/Davidson Street Intersection (Additional Footpath Works)
- 16K1 – Kerb Crossing Improvement to Non Compliant Crossing.
- 16KR3 – Kerb and Channel Rehabilitation Program – Tully Street.

Works Scheduled to be Completed During May 2016, Weather Permitting

- 16R6 – Safety and Amenity Improvement Program (Newtons Crossing Upgrade)
- 16R3 – McIlwraith/Davidson Street Intersection (Additional Footpath Works)
- 16T1 – Wallaman Falls Road
- 16KR3 – Kerb and Channel Rehabilitation Program – Tully Street.

Works Scheduled to Commence During May 2016

- 16D2 – Forrest Beach Drainage Improvement.
- 16D3 – Ingham Drainage Improvement.
- 16KRFR2 (Parent Project) 16KR5 & 16FR2 – Kerb and Channel Rehabilitation Program – Haig Street.
- 16KRFR2 (Parent Project) 16KR5 & 16FR2 – Footpath Rehabilitation Program – Haig Street.
- 16KR1 – Kerb and Channel Rehabilitation Program – McIlwraith Street.
- 16KR2 – Kerb and Channel Rehabilitation Program – Morehead Street.
- 16PR1 – Parking Rehabilitation.

Author: Elin Shephard
Position: Acting Works Engineer
Date: 6/05/2016

Works Capital Works Progress Report:

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure includes commitments	Comments & Project Timeline																
	HSC Budget	Other Source	Total																		
2015-2016 Capital Projects																					
Abergowrie Road – Cutting Upgrade (16R4) <u>COMPLETED</u>	\$400,000	\$0	\$400,000	\$394,619	<ul style="list-style-type: none">Works have been completed.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast							C									
					Actual									C							
Burke Street Improvements (16R1) <u>COMPLETED</u>	\$500,000	\$0	\$500,000	\$412,252	<ul style="list-style-type: none">Works have been completed.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast							C									
					Actual									C							
Perimeter Fencing Airport (16APF)	\$220,000	\$0	\$220,000	\$0	<ul style="list-style-type: none">Quotation has been accepted. The quotation was submitted by Bowden Boundary Fencing. Works will commence when quantities, and access issues have been resolved.A meeting to discuss the various issues will occur on Tuesday, 10 May 2016 and will include the Airport Reporting Officer any interested stakeholders and the contractor.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast										C						
					Actual																
Forrest Beach – Drainage Improvement (16D2)	\$90,000	\$0	\$90,000	\$0	<ul style="list-style-type: none">Further review required by Design and Works Engineer.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast								C								
					Actual																
Ingham – Drainage Improvement (16D3)	\$100,000	\$0	\$100,000	\$0	<ul style="list-style-type: none">Site visit completed by Acting Works Engineer and Design.Executive Manager Engineering Services to open discussions with landowner.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast						C										
					Actual																

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure includes commitments	Comments & Project Timeline														
	HSC Budget	Other Source	Total																
Halifax – Drainage Improvement (16D4)	\$60,000	\$0	\$60,000	\$0	<ul style="list-style-type: none">Executive Manager Engineering Services to reopen discussions with landowner.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast											C			
					Actual														
Mt Gardiner Road – Ch 900 to Ch 1260 – Seal Extension (16R5) <u>COMPLETED</u>	\$61,000	\$61,000	\$122,000	\$160,202	<ul style="list-style-type: none">Works have been completed.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast								C						
					Actual							C							
Safety and Amenity Improvement Program (Newtons Crossing Upgrade) (16R6) <u>COMPLETED</u>	\$55,000	\$0	\$55,000	\$31,364.56	<ul style="list-style-type: none">De-grassed and transplanted trees.Right hand side batter cut back, left hand side shaped, rock placed and concreted.Job completed apart from Wilmar having to place new signage which is out of HSC's scope of works.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast									C					
					Actual											C			
Replace/Repair Hawkins Creek Culvert (16T2) <u>COMPLETED</u>	\$584,854	\$34,854	\$619,708	\$251,205	<ul style="list-style-type: none">Works have been completed.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast						C								
					Actual						C								
Lannercost Extension Road Bridge (16B1 & 16B1-HSC Additions)	\$0	\$1,613,483	\$1,613,483	\$1,425,658.07	<ul style="list-style-type: none">The Bridge is programmed to be substantially complete by the 16 May 2016, but cannot be opened until the 27 May 2016, as there has been a delay in installing the asphalt wearing course for the Bridge Deck. The Wearing Course work is now programmed for the 27 May 2016. The delay has been caused by wet weather in March which delayed the installation of Deck Girders and more recently by persistent rain showers which have delayed earthworks at both abutments.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast									C					
					Actual									C					

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016	Comments & Project Timeline																																							
	HSC Budget	Other Source	Total	Expenditure includes commitments																																								
Wallaman Falls Road <i>(15T1) & (16T1)</i> <u>COMPLETED</u>	\$293,000	\$293,000	\$586,000	15T1 – \$57,520 16T1 - \$466.333	15T1 – Sealing works Ch 24450-25350 <ul style="list-style-type: none">Work complete. 16T1 – Sealing works Ch 25350-27350 <ul style="list-style-type: none">Crew reinstated eroded drainage.Works completed. <table><tr><td></td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td>C (15T1)</td><td></td><td>C (16T1)</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td>C (15T1)</td><td></td><td></td><td></td><td></td><td colspan="5">C (16T1)</td><td></td><td></td></tr></table>		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast	C (15T1)		C (16T1)										Actual	C (15T1)					C (16T1)						
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun																																
Forecast	C (15T1)		C (16T1)																																									
Actual	C (15T1)					C (16T1)																																						
Mt Fox Road <i>(15T2) & (16T3)</i> <u>COMPLETED</u>	\$115,329	\$115,329	\$230,658	15T2 - \$124,306 16T3 - \$76,877	15T2 – Reconstruction works of curve at intersection Silver Wattle Road <ul style="list-style-type: none">Work complete. 16T3 – Pavement works Ch 3460-4540 <ul style="list-style-type: none">Work complete. <table><tr><td></td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td>C (15T2)</td><td></td><td>C (16T3)</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td>C (15T2)</td><td></td><td>C (16T3)</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast	C (15T2)		C (16T3)										Actual	C (15T2)		C (16T3)									
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun																																
Forecast	C (15T2)		C (16T3)																																									
Actual	C (15T2)		C (16T3)																																									
Bridge Inspections and Designs <i>(16B2)</i> 15 Bridge Inspections Carryover \$103,000	\$150,000	\$0	\$150,000	\$222,210.69	<ul style="list-style-type: none">Bridge inspection reports for the following bridges have yet to be delivered. The delays were due to access problems at the time the original inspections were commissioned. In the case of Des Jardine Bridge the threat of a crocodile delayed inspections as a suitable boat could not be readily accessed.<ul style="list-style-type: none">Des Jardine Bridge – Cemetery Road – Cannot be inspected due to flooding – Inspection expected after Easter.Kirks Bridge – Liborios Road – Inspected and further investigation due to some local concerns identified by the Works Department.Macknade Creek Bridge – Cannot be inspected due to high tides and crocodile activity. Expect an inspection on the first suitable low tide after Easter.Inspections to date have indicated that there is mostly only minor maintenance associated with the bridges in this this commission. The exception is Lee Creek Bridge. At some stage within the next 10 years major repairs to the abutments and some structural components will be required. The repairs will require experienced Bridge technicians. At this time only one qualified commercial organization exists in Queensland. <table><tr><td></td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td colspan="7">C</td><td></td><td></td></tr></table>		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast				C									Actual				C								
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun																																
Forecast				C																																								
Actual				C																																								

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016 Expenditure includes commitments	Comments & Project Timeline													
	HSC Budget	Other Source	Total															
Kerb and Channel Rehabilitation Program – Townsville Road <i>(16KRFR1 (Parent Project) – 16KR4 & 16FR1)</i> <u>COMPLETED</u>	\$40,000	\$0	\$40,000	16KR4 - \$23,238 16FR1 - \$105,567	• Works completed.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast						C							
					Actual							C						
Kerb and Channel Rehabilitation Program – McIlwraith Street <i>(16KR1)</i>	\$60,000	\$0	\$60,000	\$4399.38	• Works not yet commenced. Job folder completed. Pre-start meeting to be held. • Awaiting Keith Phillips to complete additional footpath works at McIlwraith/Davidson Street intersection.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast											C		
					Actual													
Kerb and Channel Rehabilitation Program – Haig Street <i>(16KRFR2 (Parent Project) – 16KR5 & 16FR2)</i>	\$25,000	\$0	\$25,000	16KRFR2 \$0 16KR5 \$0 16KR5 \$0	• New design has been decided by EMES. Designer to redo to match CBD Redevelopment.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast											C		
					Actual													
Kerb and Channel Rehabilitation Program – Morehead Street <i>(16KR2)</i>	\$100,000	\$0	\$100,000	\$0	• Pre-start meeting scheduled for 10 May 2016.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast											C		
					Actual													
Kerb and Channel Rehabilitation Program – Tully Street <i>(16KR3)</i> <u>COMPLETED</u>	\$75,000	\$0	\$75,000	\$17,112.44	• Additional works in conjunction with Tully Street redevelopment. • Keita Services to complete works.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast											C		
					Actual											C		

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016	Comments & Project Timeline															
	HSC Budget	Other Source	Total	Expenditure includes commitments																
Footpath Rehabilitation Program – Townsville Road (16KRFR1 (Parent Project) – 16KR4 & 16FR1) <u>COMPLETED</u>	\$110,000	\$0	\$110,000	16KR4 - \$23,525 16FR1 - \$105,824	• Works completed.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast							C								
					Actual									C						
Footpath Rehabilitation Program – Haig Street (16KRFR2 (Parent Project) – 16KR5 & 16FR2)	\$40,000	\$0	\$40,000	16KRFR2 \$0 16KR5 \$0 16FR2 \$0	• New design has been decided by EMES. Designer to redo to match CBD Redevelopment.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast												C			
					Actual															
Kerb Crossing Improvement to Non Compliant Crossing (16K1)	\$60,000	\$0	\$60,000	\$13,970.71	• Pram ramps have been installed – two at Ingham State High School and one at Rigby Street, Lucinda. • Two at Gort Street, two at Haig Street and one at McIlwraith Street are to be completed. • Keith Phillips is currently waiting for Davidson Street / McIlwraith Street works to be completed. Waiting for NBN upgrade works to be done in the same area, and then pram accesses can go ahead.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast											C				
					Actual											C				
Annual Reseal Program (16RS)	\$463,500	\$0	\$463,500	\$353,809.32	• Reseal works have been completed. Awaiting line marking. • Hamleigh Causeway programmed for upgrade.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast						C									
					Actual							C								

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016	Comments & Project Timeline														
	HSC Budget	Other Source	Total	Expenditure includes commitments															
Annual Gravel Resheeting Program <i>(16GRS)</i>	\$236,900	\$0	\$236,900	\$326,191.38	<ul style="list-style-type: none">Quabbas Road Causeway – Box culverts were delivered and works recommenced on 19 April 2016. Ponding water was pumped out to install culverts, concrete base poured on 29 April 2016 and culverts installed. Excavation of outlet drain scheduled on 4 May 2016. Bogotto's road is also being booked to this job number.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast									C					
					Actual			C											
Origlasso Street Drain <i>(16D5)</i>	\$200,000	\$0	\$200,000	\$336	<ul style="list-style-type: none">Prestart meeting held on 18 March 2016.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
Dungeness Boat Ramp Car Park <i>(15P1)</i>	\$315,000	\$0	\$315,000	\$27,410.85	<ul style="list-style-type: none">Council has put on hold the native title negotiations for this project at this stage.Received pre-lodgement advice from DILGP for Council's initial proposal.Revised application sent to SLAM, DNRM to dedicate State land as road.Awaiting response.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast									C					
					Actual														
McIlwraith/Davidson Street Intersection <i>(16R3)</i>	\$55,000	\$180,000	\$235,000	\$134,770.18	<ul style="list-style-type: none">4x pedestrian crossovers have been installed.4x sets of handrails have been installed.Concrete footpaths have been poured.This job is only awaiting stip-on tactiles at 4 pedestrian crossings														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast						C								
					Actual						C				C				
Rehabilitation Program – Replace Grated Entry with Kerb Entry <i>(16DR)</i> <u>COMPLETED</u>	\$10,000	\$0	\$10,000	\$8,809.15	<ul style="list-style-type: none">Works have been completed.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast		C												
					Actual		C												

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016	Comments & Project Timeline													
	HSC Budget	Other Source	Total	Expenditure includes commitments														
Parking Rehabilitation <i>(16PR1)</i>	\$30,000	\$0	\$30,000	\$0	<ul style="list-style-type: none">EMES advised disabled bays in CBD are to be reviewed.Post Office has been identified as a priority.Walk around with EMES to be scheduled on 9 May 2016.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast												C	
					Actual													C
Palmas Road Dust Suppression Seal Adjacent to Property <i>(16R2)</i> <u>COMPLETED</u>	\$45,000	\$0	\$45,000	\$17,592	<ul style="list-style-type: none">Works have been completed.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast			C										
					Actual			C										
Macrossan Street – Footpath Rehabilitation <i>(16F1)</i> <u>COMPLETED</u>	\$50,000	\$0	\$50,000	\$46,303.69	<ul style="list-style-type: none">Works have been completed.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast				C									
					Actual				C									
Four Mile Drainage – Stage 2 Works <i>(16D1)</i> <u>COMPLETED</u>	\$120,000	\$0	\$120,000	\$125,495	<ul style="list-style-type: none">Works have been completed.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast				C									
					Actual					C								
Maskells Road – Dust Suppression <i>(16R7)</i> <u>COMPLETED</u>	\$45,000	\$0	\$45,000	\$116,951.52	<ul style="list-style-type: none">Works completed on 3 February 2016.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast						C							
					Actual								C					
	\$4,709,583	\$2,297,666	\$7,007,249	\$4,607,986														

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure includes commitments	Comments & Project Timeline															
	HSC Budget	Other Source	Total																	
2015-2016 Fleet Replacement Projects																				
Utility 2WD Drop Side Body (POS - Unit 3) <u>COMPLETED</u>	\$23,000	\$ 4,500 Trade	\$27,500	\$28,480.22	<ul style="list-style-type: none">Tender HSC 15/37 Supply and Delivery of One New 2WD Cab Chassis Utility was hand delivered to local dealers. Offers closed on 24 November 2015 at 2pm.Tender awarded to Brescianini Motors, order placed 16 December 2015.Delivery FebruaryDelivered, Order Complete.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast							D								
					Actual								D							
Sweeper (Works - Unit 10)	\$60,000	\$0	\$60,000	\$97,849.45	<ul style="list-style-type: none">Tender to be called in February 2016.Quotations closed.Evaluation commenced.Purchase order PU005714															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast									D						
					Actual										D					
Utility 4WD Extra Space Cab (Unit 78) <u>COMPLETED</u>	\$37,000	\$10,000 Trade	\$47,000	\$ 36,493	<ul style="list-style-type: none">Tender HSC 15/31 Supply and Delivery of One Only New 4WD Extra Space Cab Utility was hand delivered to local dealers. Offers closed on 29 October 2015 at 2pm.Delivered, Order Complete.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast							D								
					Actual								D							
Utility 2WD Dual Cab Drop Side Body (POS – Unit 96) <u>COMPLETED</u>	\$28,000	\$8,000 Trade	\$36,000	\$ 28,043.86	<ul style="list-style-type: none">Tender HSC 15/38 Supply and Delivery of One Only New 2WD Dual Cab Utility was hand delivered to local dealers. Offers closed on 24 November 2015 at 2pm.Tender awarded to Devietti Holden and order placed 16 December 2015.Delivered, Order Complete.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast							D								
					Actual								D							

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure includes commitments	Comments & Project Timeline											
	HSC Budget	Other Source	Total													
Trailer Box (Works – Unit 125)	\$8,000	\$0	\$8,000	\$9,000	<ul style="list-style-type: none"> Tender to be called in March 2016. EMES Approved - PO to be raised. 											
Truck Dual Cab (W&S – Unit 141)	\$100,000	\$ 36000 Trade	\$100,000	\$81,067.56	<ul style="list-style-type: none"> Tender to be called in February 2016. Quotations closed. Evaluation commenced. EMES Approved - PO to be raised 											
Truck with Water Tank (Works – Unit 156)	\$130,000	\$0	\$130,000	\$0	<ul style="list-style-type: none"> Tender to be called in February 2016. Evaluation in progress. 											
Argo (Health – Unit 158) <u>COMPLETED</u>	\$80,000	\$8,000 Trade	\$88,000	\$ 55,104	<ul style="list-style-type: none"> HSC 16/02 Tender Released, closed 16 January 2016. Quotations closed. Order placed – PU005055 Order Received 											

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016	Comments & Project Timeline													
	HSC Budget	Other Source	Total	Expenditure includes commitments														
Utility 2WD Dual Cab Drop Side Body (Health – Unit 160) <u>COMPLETED</u>	\$33,000	\$0	\$33,000	\$ 32,623.05	<ul style="list-style-type: none">HSC 16/03 Tender Released, Close 11/02/2016.Quotation closed.Delivered, Order Complete.													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast						D							
					Actual								D					
Compressor (Works – Unit 197)	\$20,000	\$0	\$20,000	\$ 21,450	<ul style="list-style-type: none">Tender to be called in February 2016.Quotations closed.Evaluation commenced.EMES ApprovedOrder Placed PU005629													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast									D				
					Actual										D			
Trailer ARGO (Health – Unit 199)	\$3,600	\$0	\$3,600	\$ 9,450	<ul style="list-style-type: none">HSC 16/01 Tender Released, closed 23 February 2016.Quotations closed.Order placed – PU005196													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast						D							
					Actual									D				
Motor Bike (Health – Unit 223) <u>COMPLETED</u>	\$5,000	\$0	\$5,000	\$ 15,900	<ul style="list-style-type: none">Awaiting Department sign off on specification sheet.Quotations closed.Order placed - PU005208Order Received													
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
					Forecast						D							
					Actual								D					

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016	Comments & Project Timeline														
	HSC Budget	Other Source	Total	Expenditure includes commitments															
Utility 4WD Drop Side Body (Unit 248)	\$60,000	\$19,000	\$60,000	\$ 29,336.06	<ul style="list-style-type: none">Not yet commenced.Quotations closed.EMES Approved - PO to be raised.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										D				
					Actual														
Utility 2WD Space Cab Drop Side Body (W&S – Unit 291)	\$35,000	\$0	\$35,000	\$ 33,600	<ul style="list-style-type: none">HSC 16/04 Tender Released, closed 11 February 2016.Quotations closed.Evaluation commenced.Order Placed PU005570														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										D				
					Actual										D				
Trailer with Water Tank (POS – Unit 326) <u>COMPLETED</u>	\$12,500	\$0	\$12,500	\$ 10,467.60	<ul style="list-style-type: none">Tender HSC 15/36 Supply and Delivery of One Only New Galvanized Water Tank Trailer. Offers closed on 15 December 2015 at 2pm.Approved by EMES, purchase order PU004805 raised.Order Received														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast						D								
					Actual							D							
Line Marker (Works – Unit 331) <u>COMPLETED</u>	\$30,000	\$0	\$30,000	\$ 32,500	<ul style="list-style-type: none">Tender to be called in February 2016Delivered, Order Complete.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast									D					
					Actual								D						

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016	Comments & Project Timeline														
	HSC Budget	Other Source	Total	Expenditure includes commitments															
Roller Vibrating Smooth Drum (Works – Unit 343)	\$58,000	\$7,700	\$58,000	\$ 31,680	<ul style="list-style-type: none">Tender to be called in April 2016.Tender ClosedEMES Approved - PO to be raised														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										D				
					Actual												D		
Tractor 4WD (Works – Unit 351)	\$60,000	\$0	\$60,000	\$0	<ul style="list-style-type: none">Tender to be called in April 2016.Tender Open														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										D				
					Actual														
Utility 2WD Dual Cab Drop Side Body (W&S – Unit 352)	\$36,000	\$0	\$36,000	\$ 35,850	<ul style="list-style-type: none">Tender to be called in February 2016.HSC 16/04 Tender Released, closed 11 February 2016.Quotations closed.Evaluation commenced.Order Placed PU005570														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										D				
					Actual										D				
Tailer (Works – Unit 412)Trailer only	\$37,500	\$0	\$37,500	\$ 9,000	<ul style="list-style-type: none">Tender to be called in March 2016.Tender ClosedEMES Approved - PO to be raised.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										D				
					Actual											D			

Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016 Expenditure includes commitments	Comments & Project Timeline															
	HSC Budget	Other Source	Total																	
Station Wagon AWD (CS – Unit 435)	\$34,000	\$0	\$34,000	\$0	<ul style="list-style-type: none">Tender to be called in March 2016.Replaced with Exec Manger vehicleUnit to go to public tenderTender HSC 16/23 Sale of Surplus Plant and Equipment. Closes on 31 May 2016.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast											D				
					Actual													D		
Station Wagon AWD (Health – Unit 436)	\$35,000	\$0	\$35,000	\$0	<ul style="list-style-type: none">Tender to be called in March 2016.Replaced with Exec Manger vehicleUnit to go to public tenderTender HSC 16/23 Sale of Surplus Plant and Equipment. Closes on 31 May 2016.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast											D				
					Actual													D		
Zero Turn <u>COMPLETED</u>	\$ 15,000	\$0	\$ 15,000	\$10,336	<ul style="list-style-type: none">Delivered, order completed.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast							D								
					Actual								D							
Truck Mounted Vacuum Excavator (W&S)	\$300,000	\$0	\$300,000	\$291,496.90	<ul style="list-style-type: none">Tender HSC 15/34 Supply and Delivery of One Only New Truck Mounted Vacuum Excavator was advertised in the Townsville Bulletin on 7 November 2015.Tenders received. Evaluations have commenced.Approved by Council, purchase order PU004804 raised.Update Delivery – End June 2016															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast							D								
					Actual													D		
Contingency	\$124,400	\$0	\$124,400	\$0																
	\$1,365,000	\$ 93,200	\$1,395,500	\$897,871																



16R6 – Safety and Amenity Improvement Program (Newtons Crossing Upgrade)



16T1 – Wallaman Falls Road



16K1 – Kerb Crossing Improvement to Non Compliant Crossing



16R3 – McIlwraith/Davidson Street Intersection (Additional Footpath Works)

Works Request Report				
For the Month of April 2015				
Category	Request Lodged	Action Completed	Percentage Completed	
Accesses	4	2	50.0%	All access will be cleaned as a part of the kerb and channel cleaning program
Boat Ramps	0	0		Boat ramp maintenance scheduled and inspections are completed weekly.
Drainage	4	2	50.0%	Some drainage areas are in need of slashing with Boom mower. Boom mower currently in Workshop
Dust Nuisance	0	0		
Edge Repair	0	0		
Footpaths	5	1	20.0%	All Footpath for April 2016 have been completed or made safe. Telstra have been notified if it is their asset.
Guide Posts	0	0		Many guide posts in rural areas have been replaced as required.
Intersection Cleaning	0	0		Street sweeper is continuing as per weekly schedule.
Kerb and Channel	3	0	0.0%	Victoria Plantation State School kerb and channel has been cleaned. Corner of Duffy & Miles Street damaged kerb and channel to be repaired. Argae Street, Halifax, kerb and channel will be cleaned.
Miscellaneous	3	3	100.0%	
Potholes	0	0		
Rough Roads	4	2	50.0%	All roads are currently being graded as a part pre cane season grade
Sealing	0	0		
Signage	2	0	0.0%	New 100km speed sign installed on Four Mile Road. Beatts Road road sign has been ordered 3+ week wait.
Slashing/Mowing	2	1	50.0%	Drainage on Warrens Hill Road and at Toobanna needs Boom mower. Boommower in Workshop
Spraying	0	0		Ongoing spraying is continuing.
Street Cleaning	0	0		Street sweeper is continuing as per weekly schedule.
Trees	2	0	0.0%	Trees at Patties Road crossing & Tarakan Road were trimmed. Warrens Hill Road trees will be trimmed.
TOTALS:	29	11	37.9%	

Works Request Report				
For the Financial Year to April 2015				
Category	Request Lodged	Action Completed	Percentage Completed	Comments
Accesses	14	6	42.9%	All access will be cleaned as a part of the kerb and channel cleaning program. Hawkins Creek and Forrest Beach is being looked at by Assets.
Boat Ramps	2	2	100.0%	
Drainage	42	29	69.0%	Ingham drainage is being looked after by EMES. Toobana and Blackrock need slashing with boommower
Dust Nuisance	4	3	75.0%	Request to widen seal at Bauhinia Street was received and advised to put in writing to Council.
Edge Repair	3	3	100.0%	
Footpaths	33	23	69.7%	Stormwater pipe on footpath 13 Hunter Street will be repaired. Audit carried out every three months, defects repaired as safety issues. All outstanding requests have been barricaded. Referred to Telstra where required.
Guide Posts	2	2	100.0%	
Intersection Cleaning	1	0	0.0%	Street sweeper continuing on weekly rotation.
Kerb and Channel	38	26	68.4%	Spraying is being done as needed.
Miscellaneous	42	36	85.7%	
Potholes	23	19	82.6%	Potholes are completed as per intervention level.
Rough Roads	23	17	73.9%	Rough roads are currently scheduled as a part of pre season grade.
Sealing	0	0		
Signage	15	8	53.3%	Road signs are repaired or ordered and installed when they arrive.
Slashing/Mowing	32	27	84.4%	Slashing is ongoing in rotation. Slashing gravel roads and table drains are done once a year during dry conditions.
Spraying	1	1	100.0%	Poison spraying of kerb and channel ongoing as needed. Spraying of rural drainage areas is continuing.
Street Cleaning	7	7	100.0%	
Trees	38	31	81.6%	Any safety issues have been addressed immediately.
TOTALS:	320	240	75.0%	

Hinchinbrook Shire Council's Works Request system allows direct logging of works requests to the Works Manager for actioning and provides a basis for storing, checking the status of, and reporting of all works requests activities.

All works requests are reviewed within twenty-four (24) hours from the time the request was received.

All approved maintenance work generated from the Works Request system, are prioritised and scheduled for completion. Once the requested works has been completed, the person who had requested the works is contacted and informed about the works completed.

If the person who requested the works is not satisfied with the Council's response to the request, further contact can be made to Council with their concerns, which is then dealt with in accordance with Council's Complaints Procedure.

There are specified response timeframes, depending on the type and nature of the request.

* Requests that requires immediate action - eg Oil spill, bridge structure accident/incident, fallen tree on road;

* Requests that are considered safety related are actioned within seven (7) days - eg Intersection cleaning;

* All other requests completed in accordance with Council approved intervention levels.

TENDER HSC 16/07 – SUPPLY OF TRUCKS FOR HIRE AND CARTAGE OF ROADMAKING MATERIALS

Executive Summary

The report outlines the findings of a tender review and recommendation to award tenders for HSC 16/07 Supply of Trucks for Hire and Cartage of Roadmaking Materials. The tender was advertised twice in the Herbert River Express on Saturday, 12 March 2016, and 26 March 2016. Offers closed on Tuesday, 5 April 2016. Council received offers from nineteen businesses before the closing date.

For Council Decision – Recommendation

That Council accept all tendered offers for contract HSC 16/07 Supply of Trucks for Hire and Cartage of Roadmaking Materials, and add all offered trucks and trailers to the panel of suppliers for a period up to 30 June 2018.

Background

The purpose of this tender is for providers to offer a particular truck configuration based on unit rates for cartage and hourly rate. This would then result in a panel of trucks offered by providers that may consist of more than one truck from any one provider.

The tender was advertised twice in the Herbert River Express on Saturday, 12 March 2016, and 26 March 2016. Offers closed on Tuesday, 5 April 2016.

A total of nineteen businesses tendered for the Cartage Panel, prices per/tonne/km and for Truck Hire Panel, prices per hour/tonne legal carrying capacity. All offers have been reviewed by the Acting Works Engineer and are considered satisfactory.

The businesses were as follows:-

- | | |
|--------------------------------|--------------------------------|
| • SNE Plant Hire | • Hinchinbrook Traffic Control |
| • PJ Lino | • Brian Gofton |
| • ASM Earthmoving Co Pty Ltd | • C Azzopardi |
| • Long Pocket Earthmoving | • B & J Murray Contracting |
| • M & L Mina Transport | • Arresco Pty Ltd |
| • Errol Rose | • Fichera Billet Planting |
| • Zanghi Earthmoving | • RVH Pty Ltd |
| • Timrith Transport | • JAL Bulk Haulage |
| • OTL Concreting & Excavations | • W & E Bailey |
| • Oakdare Holding Pty Ltd | |

The recommendation is for Council to note the offers received for "HSC 16/07 Supply of Trucks for Hire and Cartage of Roadmaking Materials and accept all tendered offers for contract HSC 16/07 Supply of Trucks for Hire and Cartage of Roadmaking Materials, and add all offered trucks and trailers to the panel of suppliers for a period up to 1 July 2018.

Attachments

Acting Works Engineer's Offer Evaluation for HSC 16/07 – Supply of Trucks for Hire and Cartage of Roadmaking Materials.

Statutory Environment

- Management of Public Roads are subject to the Transport Operations (Road Use Management) Act
 - Purchasing arrangements are in accordance with State Procurement Policy
-

Policy Implications

- Council's Purchasing Policy
 - Council's Asset Management Plans
-

Consulted With

Nil

Financial and Resource Implications

- Annual Works Program
 - Works Operations
-

Risk Management Implications

Without the standing offer in place, Council will be unable to efficiently hire trucks for hire and cartage of roadmaking materials as required, from the list of offered trucks. Therefore individual quotations would need to be sought resulting in increased time being spent on administration activities to hire trucks.

Strategic Considerations

- 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner.
-

Officers Comment

Nil

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck Only
						Rock
						\$
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO)	27.00	0.35
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET)	32.50	0.35
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Fleetliner (752-SRN)	13.20	0.35
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Vision (867-RCG)	13.20	0.35
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Freightliner FL Series Tip Truck (750-SRN)	13.60	0.35
ASM Earthmoving	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	Western Star Truck (145-KQT)	13.20	0.38
Errol Rose	16 Eleanor Street	INGHAM QLD 4850	4776 2252 0438 762 252	Ford Louisvelle LNT8000 Tandem Tipper (468-JFH)	13.90	0.40
W & E Bailey	PO Box 116	HALIFAX QLD 4850	4777 7422 0418 798 595	Nissan UD Rigid Tipper (126-FKF)	13.78	0.40
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International SF2670 Tipper (665-CEM)	12.30	0.45
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International S-3600 Truck (350-FKD)	12.30	0.45
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Volvo FH13 Prime Mover (509-RNU)	25.60	0.46
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Scania P380 Tandem Tipper (223-SFE)	12.50	0.48
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tipper (066-JJR)	13.20	0.50
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Vision 6x4 Tip Truck (387-LYP)	13.20	0.50
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Mack CH Fleetliner Tip Truck (327-KJT)	13.20	0.50
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Mack Vision Tip Truck (501-LPI)	13.20	0.50
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Kenworth T600 Tip Truck (042-KXO)	11.50	0.50
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (795-MDJ)	12.00	0.58
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (489-SFG)	12.00	0.58
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (490-SFG)	12.00	0.58
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Isuzu FRR Series Tip Truck (032-TSU)	5.00	1.00

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km)
						Truck Only
						Other Material
						\$
OTLConcreting & Excavators	19 Acacia Street	ALLINGHAM QLD 4850	0412 361 535	Isuzu Giga Max Tip Truck (611-VCF)	12.50	0.16
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tipper (066-JJR)	13.20	0.25
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Vision 6x4 Tip Truck (387-LYP)	13.20	0.25
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Volvo Tip Truck (120-VRO)	15.00	0.29
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Volvo Tip Truck (395-LOX)	15.00	0.29
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Volvo Tip Truck (121-VRO)	15.00	0.29
Errol Rose	16 Eleanor Street	INGHAM QLD 4850	4776 2252 0438 762 252	Ford Louisville LNT8000 Tandem Tipper (468-JFH)	13.90	0.30
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET)	32.50	0.30
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Fleetliner (752-SRN)	13.20	0.30
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Vision (867-RCG)	13.20	0.30
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Volvo Tip truck (750-SRN)	13.60	0.30
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Trident Tandem Axle Tip Truck (976-MFJ)	13.50	0.30
W & E Bailey	PO Box 116	HALIFAX QLD 4850	4777 7422 0418 798 595	Nissan UD Rigid Tipper (126-FKF)	13.78	0.30
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Vision 2006 Truck (317-RRB)	13.20	0.30
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Fleetliner Truck (975-KKI)	13.00	0.30
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Valveliner Truck (907-KZI)	13.00	0.30
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO)	27.00	0.31
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International S-3600 Truck (350-FKD)	12.30	0.31
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	DAF CF85 8x4 Twin Steer Tipper (956-LIX)	14.90	0.32
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Volvo 8x4 Tipper (321-TVP)	15.00	0.32
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Volvo 8x4 Tipper (719-SEZ)	15.00	0.32
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International SF2670 Tipper (665-CEM)	12.30	0.35

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck Only
						Other Material
						\$
ASM Earthmoving	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	Western Star Truck (145-KQT)	13.20	0.36
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Mack CH Fleetliner Tip Truck (327-KJT)	13.20	0.40
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Mack Vision Tip Truck (501-LPI)	13.20	0.40
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Kenworth T600 Tip Truck (042-KXO)	11.50	0.40
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	S Line International Tip Truck (131-TOR)	13.20	0.40
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Freightliner Tip Truck (169-RCM)	13.90	0.40
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Vision Tip Truck Tandem Axle (643-RUP)	13.20	0.40
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Granite Tip Truck (055-VAF)	13.00	0.40
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Freightliner FL Series Tip Truck Tandem Axle (118-VAF)	12.90	0.40
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Volvo FH13 Prime Mover (509-RNU)	25.60	0.42
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Scania P380 Tandem Tipper (223-SFE)	12.50	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (795-MDJ)	12.00	0.52
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (489-SFG)	12.00	0.52
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (490-SFG)	12.00	0.52
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (795-MDJ)	12.00	0.52
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (489-SFG)	12.00	0.52
M & L Mina Transport	PO Box 1787	INGHAM QLD 4850	4776 5570	Mack Trident Tip Truck (051-VVX)	12.00	0.55
RVH Pty Ltd	589 Lannercost Extension Road	INGHAM QLD 4850	0417 644 923	Kenworth 601 Tandem Tipper Truck (560-SVJ)	12.50	0.55
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Isuzu FRR Series Tip Truck (032-TSU)	5.00	0.80

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck and Trailer
						Rock
						\$
AS Tierney Transport Pty Ltd	PO Box 185	ST GEORGE QLD 4487	4625 1522	Western Star 4864 Series Primemover & Tri Axle Roadtrain (325-RJB)	84.50	0.154
AS Tierney Transport Pty Ltd	PO Box 185	ST GEORGE QLD 4487	4625 1522	Western Star 6964FX Primemover and Tri Axle Tripple Roadtrain (671-KMP)	84.50	0.154
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET) & Hercules Quad Axle Trailer (798-QYM)	32.50	0.30
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO) & Hamelex Super Dog Trailer	27.00	0.35
ASM Earthmoving	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	Western Star Truck (145-KQT) & Hercules Tipper Dog Trailer (089-QOU)	13.20 15.58	0.36
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2013 Kenworth Truck T409 (343-SHF) & 2013 Quad Axle Azmeb Side Tipper Trailer (QVP)	28.00	0.36
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2013 Kenworth Truck T409 (344-SHF) & 2013 Quad Axle Azmeb Side Tipper Trailer (174-QVP)	28.00	0.36
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2006 Kenworth T650 Truck (397-VJG) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (761-QTS), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (226-QUL)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Side Tipper B Trailer (067-QJI)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (167-QVP)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (764-QTS), 2011 Tri Axle Azmeb Semi Tipper B Trailer (765-QTS)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2011 Kenworth T658 Truck (271-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (167-QVP)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Tipper B Trailer (067-QJI)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (305-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (162-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (163-QVP)	34.00	0.37

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck and Trailer
						Rock
						\$
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (164-QVP)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (335-QUE), 2012 Tri Axle Azmeb Semi Tipper B Trailer (190-QUL)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (170-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (171-QVP)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (334-QUE), 2012 Tri Axle Azmeb Semi Tipper B Trailer (128-QUJ)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (848-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (346-QUE), 2012 Tri Axle Azmeb Semi Tipper B Trailer (131-QUJ)	34.00	0.37
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (795-MDJ) & 3 Axle Dog Trailer (527-QUU)	12.00 25.00	0.39
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (489-SFG) & 3 Axle Dog Trailer (922-QUK)	12.00 25.00	0.39
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (490-SFG) & 3 Axle Dog Trailer (922-QUK)	12.00 25.00	0.39
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tipper (066-JJR) & 3 Axle Dog Trailer (310-QNB)	13.20 17.30	0.40
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Western Star 4864 Truck (561-FHQ) & 1988 Tri Axle J Smith & Sons End Tipper Trailer (812-QEL)	24.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 1988 Tri Axle J Smith & Sons End Tipper Trailer (812-QEL)	24.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2006 Kenworth T650 Truck (397-VJG) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (226-QUL)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper Trailer (067-QJI)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (167-QVP)	22.00	0.44

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck and Trailer
						Rock
						\$
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper Trailer (765-QTS)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2008 Kenworth T658 Truck (271-RPP) & 2011 Tri Axle Azmeb Semi Side Tipper Trailer (080-QVA)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (081-QVA)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (305-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (160-QVP)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (164-QVP)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (190-QUL)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (168-QVP)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (128-QUJ)	22.00	0.44
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (848-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (131-QUJ)	22.00	0.44

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck and Trailer
						Other Material
						\$
AS Tierney Transport Pty Ltd	PO Box 185	ST GEORGE QLD 4487	4625 1522	Western Star 4864 Series Primemover & Tri Axle Roadtrain (325-RJB)	84.50	0.154
AS Tierney Transport Pty Ltd	PO Box 185	ST GEORGE QLD 4487	4625 1522	Western Star 6964FX Primemover and Tri Axle Tripple Roadtrain (671-KMP)	84.50	0.154
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tipper (066-JJR) & 3 Axle Dog Trailer (310-QNB)	13.20 17.30	0.20
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Vision 6x4 Tip Truck (387-LYP) & 4 Axle Dog Trailer (925-QRD)	13.20 20.50	0.20
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Fleetliner (752-SRN) and Northern trailer (518-QJH)	13.20 16.80	0.23
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Vision & Quad Maxi Trailer Reg 867-RCG/906-QMC	13.20 20.80	0.23
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO) & Hamelex Super Dog Trailer	27.00	0.25
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET) & Hercules Quad Axle Trailer (798-QYM)	32.50	0.25
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	1999 Mack Fleetliner Series Tip Truck (327-KJT) & 1999 Sloanbuilt Triaxle Trailer (490-QNR)	13.20 17.00	0.25
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	2003 Mack Vision Tip Truck (501-LPI) & 1999 Hamlex White Tri Axle Trailer (404-QQG)	13.20 17.00	0.25
ASM Earthmoving	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	Western Star Truck (145-KQT) & Hercules Tipper Dog Trailer (089-QOU)	13.20 15.58	0.26
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Granite Tip Truck (055-VAF) & Hercules 4 Axle Dog Trailer (255-QYT)	13.00 20.00	0.26
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	S Line International Tip Truck (131-TOR) & Shephard Dog Trailer (060-QCX)	13.20 16.90	0.27
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Vision Tip Truck Tandem Axle (643-RUP) & Lusty EMS Dog Trailer (622-QTF)	13.20 16.90	0.27

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck and Trailer
						Other Material
						\$
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Trident Tandem Axle Tip Truck (976-MFJ) & Maxitrans Dog Trailer (688-QUO)	13.50 16.50	0.27
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Vision 2006 Truck (317-RRB) and Quad Dog (300-QSR)	13.20 20.30	0.27
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Fleetliner Truck (975-KKI) & Dog (466-QJX)	13.00 17.50	0.27
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Valveliner Truck (907-KZI) & Trailer (562-QPD)	13.00 17.50	0.27
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International S-3600 Truck (350-FKD) & Dog (460-QDC)	12.30 14.60	0.29
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Kenworth SAR (052-MVH) T404 & Semi Tipper (369-QRR)	26.30	0.30
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2013 Kenworth Truck T409 (343-SHF) & 2013 Quad Axle Azmeb Side Tipper Trailer (172-QVP)	28.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2013 Kenworth Truck T409 (344-SHF) & 2013 Quad Axle Azmeb Side Tipper Trailer (174-QVP)	28.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2006 Kenworth T650 Truck (397-VJG) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (761-QTS), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (226-QUL).	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Side Tipper (067-QJI)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (167-QVP)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (764-QTS), 2011 Tri Axle Azmeb Semi Tipper B Trailer (765-QTS)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2011 Kenworth T658 Truck (271-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (167-QVP))	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Tipper B Trailer (067-QJI)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (305-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (162-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (163-QVP)	34.00	0.32

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck and Trailer
						Other Material
						\$
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (164-QVP)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (335-QUE), 2012 Tri Axle Azmeb Semi Tipper B Trailer (190-QUL)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (170-QVP), 2012 Tri Axle Azmeb Semi Tipper B Trailer (171-QVP)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (334-QUE), 2012 Tri Axle Azmeb Semi Tipper B Trailer (128-QUJ)	34.00	0.32
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (848-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (346-QUE), 2012 Tri Axle Azmeb Semi Tipper B Trailer (131-QUJ)	34.00	0.32
RVH Pty Ltd	589 Lannercost Extension Road	INGHAM QLD 4850	0417 644 923	Kenworth 601 Tandem Tipper Truck (560-SVJ) & Dog Trailer (854-UBR)	12.50 14.00	0.33
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (795-MDJ) & 3 Axle Dog Trailer (527-QUU)	12.00 25.00	0.35
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (489-SFG) & 3 Axle Dog Trailer (922-QUK)	12.00 25.00	0.35
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Kenworth Truck T401 (490-SFG) & 3 Axle Dog Trailer (922-QUK)	12.00 25.00	0.35
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	1999 Western Star 4864 Truck (561-FHQ) & 1988 Tri Axle J Smith & Sons End Tipper Trailer (812-QEL)	24.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 1988 Tri Axle J Smith & Sons End Tipper Trailer (812-QEL)	24.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2006 Kenworth T650 Truck (397-VJG) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (226-QUL)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper Trailer (067-QJI)	22.00	0.38

SUMMARY OF OFFERS RECEIVED FOR CONTRACT CARTAGE

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (cents/tonne/km) Truck and Trailer
						Other Material
						\$
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (167-QVP)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper Trailer (765-QTS)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2008 Kenworth T658 Truck (271-RPP) & 2011 Tri Axle Azmeb Semi Side Tipper Trailer (080-QVA)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (081-QVA)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (305-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (160-QVP)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (164-QVP)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (190-QUL)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2012 Kenworth T659 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (168-QVP)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (128-QUJ)	22.00	0.38
Oakdare Holding Pty Ltd	PO Box 771	TOWNSVILLE QLD 4850	4098 4044 0414 984 044	2014 Kenworth T659 Truck (848-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (131-QUJ)	22.00	0.38

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck Only
						Rock
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Freightliner FL Series Tip Truck (750-SRN)	13.60	6.20
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Fleetliner Truck (752-SRN)	13.20	6.20
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Vision Tip Truck (867-RCG)	13.20	6.20
Brian Gofton	PO Box 1438	INGHAM QLD 4850	0421 222 916	Scania P113H Truck (699-KYA)	13.74	6.50
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	Ford Louisville Tip Truck (539-RUN)	13.50	6.52
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Vision 6x4 Tip Truck (387-LYP)	13.20	6.60
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tip Truck (066-JJR)	13.20	6.60
W & E Bailey	PO Box 116	HALIFAX QLD 4850	4777 7422 0418 798 595	Nissan UD Rigid Tip Truck (126-FKF)	13.78	6.60
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Volvo FH13 Primemover (509-RNU)	25.60	6.95
Brian Gofton	PO Box 1438	INGHAM QLD 4850	0421 222 916	Scania P112H Truck (098-CFD)	12.68	6.98
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO)	27.00	7.04
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	White Road Boss Tip Truck (678-RLJ)	12.30	7.15
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	2003 Mack Vision Tip Truck (501-LPI)	13.20	7.40
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	1999 Mack CH Fleet Liner Series Tip Truck (327-KJT)	13.20	7.40
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Kenworth T600 Tip Truck (042-KXO)	11.50	7.40

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck Only
						Rock
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	Mack Elite Tip Truck (246-SNT)	11.50	7.65
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International S-3600 Truck (350-FKD)	12.30	7.70
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International SF2670 Tipper (665-CEM)	12.30	7.70
Errol Rose	16 Eleanor Street	INGHAM QLD 4850	4776 2252 0438 762 252	Ford Louisville LNT8000 Tandem Tipper (468-JFH)	13.90	7.92
ASM Earthmoving Co Pty Ltd	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	2007 Western Star Truck (145-KQT)	13.20	8.00
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Granite Tip Truck (055-VAF)	13.00	8.00
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Freightliner Tip Truck (169-RCM)	13.90	8.68
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Freightliner FL Series Tip Truck (118-VAF)	12.90	8.68
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	S Line International Tip Truck Tandem Axle (131-TOR)	13.20	8.68
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Axle End Tipping Body Truck (795-MDJ)	12.00	9.16
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Axle End Tipping Body Truck (489-SFG)	12.00	9.16
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Axle End Tipping Body Truck (490-SFG)	12.00	9.16
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Scania P380 Tandem Tipper Truck (223-SFE)	12.50	9.50
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET)	12.00	11.00
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	Nissan UD Tip Truck (958-TST)	5.00	17.60
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Isuzu FRR Tip Truck (032-TSU)	5.00	18.00

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck Only Other Material
Brian Gofton	PO Box 1438	INGHAM QLD 4850	0421 222 916	Scania P113H Truck (699-KYA)	13.74	5.60
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Vision 6x4 Tip Truck (387-LYP)	13.20	5.70
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tip Truck (066-JJR)	13.20	5.70
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Volvo FH13 Primemover (509-RNU)	25.60	5.95
Brian Gofton	PO Box 1438	INGHAM QLD 4850	0421 222 916	Scania P112H Truck (098-CFD)	12.68	6.08
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Freightliner FL Series (750-SRN)	13.60	6.10
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Fleetliner Truck (752-SRN)	13.20	6.10
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Vision Tip Truck (867-RCG)	13.20	6.10
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Freightliner Tip Truck (169-RCM)	13.90	6.25
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Trident Tandem Axle Tip Truck (976-MFJ)	13.5	6.30
Errol Rose	16 Eleanor Street	INGHAM QLD 4850	4776 2252 0438 762 252	Ford Louisville LNT8000 Tandem Tipper (468-JFH)	13.90	6.34
ASM Earthmoving Co Pty Ltd	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	2007 Western Star Truck (145-KQT)	13.20	6.35
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	2006 Mack Vision Truck (317-RRB)	13.20	6.50
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Fleetliner Truck (975-KKI)	13.00	6.50
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	2003 Mack Valueliner Truck (907-KZI)	13.00	6.50
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	Ford Louisville Tip Truck (539-RUN)	13.50	6.52
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO)	27.00	6.60
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Volvo Tip Truck (395-LOX)	15.00	6.60
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Volvo Tip Truck (120-VRO)	15.00	6.60
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Volvo Tip Truck (121-VRO)	15.00	6.60
W & E Bailey	PO Box 116	HALIFAX QLD 4850	4777 7422 0418 798 595	Nissan UD Tip Truck (126-FKF)	13.78	6.60

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck Only
						Other Material
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Freightliner FL Series Tip Truck (118-VAF)	12.90	6.74
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	2003 Mack Vision Tip Truck (501-LPI)	13.20	6.77
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	1999 Mack CH Fleet Liner Series Tip Truck (327-KJT)	13.20	6.77
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	Kenworth T600 Tip Truck (042-KXO)	11.50	6.77
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Granite Tip Truck (055-VAF)	13.00	6.80
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	DAF CF85 8x4 Twin Steer Tipper (956-LIX)	14.90	6.80
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Volvo 8x4 Twin Steer Tipper (719-SEZ)	15.00	6.80
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Volvo 8x4 Twin Steer Tipper (321-TVP)	15.00	6.80
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Vision Tip Truck Tandem Axle (643-RUP)	13.20	6.94
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	S Line International Tip Truck Tandem Axle (131-TOR)	13.20	6.94
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International S-3600 Truck (350-FKD)	12.30	7.00
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International SF2670 Tipper (665-CEM)	12.30	7.00
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	White Road Boss Tip Truck (678-RLJ)	12.30	7.15
RVH Pty Ltd	589 Lannercost Extension Road	INGHAM QLD 4850	0417 644 923	Kenworth 601 Tandem Tipper Truck (560-SVJ)	12.50	7.54
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	Mack Elite Tip Truck (246-SNT)	11.50	7.65
C. Azzopardi	PO Box 853	INGHAM QLD 4850	4776 1045 0418 982 716	International 1950c Tandem Tipper (076-EPF)	13.00	8.00
M & L Mina Transport	PO Box 1787	INGHAM QLD 4850	4776 5570 0418 771 437	Mack Trident Tip Truck (051-VVX)	12.00	8.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Axle End Tipping Body Truck (795-MDJ)	12.00	8.33
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Axle End Tipping Body Truck (489-SFG)	12.00	8.33
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Axle End Tipping Body Truck (490-SFG)	12.00	8.33
Long Pocket Earthmoving	158 Mortons Road	INGHAM QLD 4850	4777 4173 0408 771 729	Scania P380 Tandem Tipper Truck (223-SFE)	12.50	8.69
OTL Concreting & Excavations	19 Acacia Street	ALLINGHAM QLD 4850	0412 361 535	Isuzu GIGA Max Tip Truck (611-VCF)	12.50	8.80
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET)	12.00	10.00
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Isuzu FRR Tip Truck (032-TSU)	5.00	13.20
B & J Murray	131 Cruickshanks Road	HAWKINS CREEK QLD 4850	4776 5643 0407 623 068	Nissan UD Tip Truck (958-TST)	5.00	17.60

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck and Trailer
						Rock
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tip Truck (066-JJR) & 3 Axle Dog Trailer (310-QNB)	13.20 17.30	4.26
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Fleetliner Truck (752-SRN) & Northern Trailer (518-QJH)	13.20 16.80	4.75
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Vision Tip Truck (867-RCG) & Quad Maxi Trailer (906-QMC)	13.20 20.80	4.75
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET) & Hercules Quad Axle PBS Trailer (798-QYM)	37.00	5.00
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2013 Kenworth T409 Truck (343-SHF) & 2013 Quad Axle Azmed Side Tipper Trailer (172-QVP)	28.00	5.96
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2013 Kenworth T409 Truck (344-SHF) & 2013 Quad Axle Azmed Side Tipper Trailer (174-QVP)	28.00	5.96
ASM Earthmoving Co Pty Ltd	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	2007 Western Star Truck (145-KQT) & Hercules Tipper Dog Trailer (089-QOU)	13.20 15.58	6.00
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO) & Hamelex Super Dog Trailer	27.00	6.10
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Truck (795-MDJ) & 3 Axle Dog Trailer (527-QUU)	12.00 13.00	6.21
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Truck (489-SGG) & 3 Axle Dog Trailer (922-QUK)	12.00 13.00	6.21
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Truck (490-SGG) & 3 Axle Dog Trailer (922-QUK)	12.00 13.00	6.21
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2006 Kenworth T650 Truck (397-VJG) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (761-QTS), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (226-QUL)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Side Tipper B Trailer (067-QJI)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (167-QVP)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (271-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (167-QVP)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Side Tipper B Trailer (067-QJI)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (305-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (162-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (163-QVP)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (164-QVP)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (335-QUL), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (190-QVP)	34.00	6.29

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES

OFFER HSC 16/07

Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck and Trailer
						Rock
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (170-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (171-QVP)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (334-QUE), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (128-QUJ)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (848-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (346-QUE), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (131-QUJ)	34.00	6.29
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Western Star 4864 End Tipping Unit Truck (561-FHQ) & 1988 Tri Axle J Smith & Sons End Tipper Semi Trailer (812-QEL)	24.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2002 Kenworth T650 End Tipping Unit Truck (910-TTL) & 1988 Tri Axle J Smith & Sons End Tipper Semi Trailer (812-QEL)	24.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2006 Kenworth T650 Truck (397-VJG) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (226-QUL)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper Trailer (067-QJI)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (167-QVP)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper Trailer (765-QTS)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (271-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (080-QVA)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (081-QVA)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (305-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (160-QVP)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (160-QVP)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (190-QVP)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (168-QVP)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (128-QUJ)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (484-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (131-QUJ)	22.00	7.25
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (764-QTS), 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (765-QTS) B Double	34.00	7.25

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck and Trailer
						Other Material
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Fleetliner 6x4 Tip Truck (066-JJR) & 3 Axle Dog Trailer (310-QNB)	13.20 17.30	3.60
Arresco Pty Ltd	PO Box 1412	INGHAM QLD 4850	0416 283 138	Mack Vision 6x4 Tip Truck (387-LYP) & 4 Axle Dog Trailer (925-QRD)	13.20 20.50	3.70
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Fleetliner Truck (752-SRN) & Northern Trailer (518-QJH)	13.20 16.80	4.10
SNE Plant Hire	PO Box 1297	INGHAM QLD 4850	4777 3156 0417 623 851	Mack Vision Tip Truck (867-RCG) & Quad Maxi Trailer (906-QMC)	13.20 20.80	4.10
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Granite Tip Truck (055-VAF) & Hercules 4 Axle Dog Trailer (255-QYT)	13.00 20.00	4.10
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Trident Tandem Axle Tip Truck (976-MFJ) & Maxitrans Dog Trailer (688-QUO)	13.50 16.50	4.20
Brian Gofton	PO Box 1438	INGHAM QLD 4850	0421 222 916	Scania P113H Truck (699-KYA)	13.74	4.24
Brian Gofton	PO Box 1438	INGHAM QLD 4850	0421 222 916	Scania P112H Truck (098-CFD)	12.68	4.24
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	S Line International Tip Truck Tandem Axle (131-TOR)	13.20 16.90	4.24
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	2006 Mack Vision Truck (317-RRB) & Quad Dog (300-QSR)	13.20 20.30	4.40
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Mack Fleetliner Truck (975-KKI) & Dog (466-QJX)	13.00 17.50	4.40
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	2003 Mack Valueliner Truck (907-KZI) & Dog (562-QPD)	13.00 17.50	4.40
Timrith Transport	PO Box 858	INGHAM QLD 4850	0427 770 915	Mack Vision Tip Truck Tandem Axle (643-RUP) & Lusty EMS Dog Trailer (622-QTF)	13.20 16.90	4.49
ASM Earthmoving Co Pty Ltd	PO Box 1422	INGHAM QLD 4850	4776 5449 0408 181 572	2007 Western Star Truck (145-KQT) & Hercules Tipper Dog Trailer (089-QOU)	13.20 15.58	4.50
Fichera Billet Planting	9 Leckie Street	INGHAM QLD 4850	4776 0140 0408 155 286	Kenworth T401 Truck (188-RMO) & Hamelex Super Dog Trailer	27.00	4.50
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	2003 Mack Vision Tip Truck (501-LPI) & 1999 Hamlex White Tri Axle Trailer (404-QQG)	13.20 17.00	4.58
PJ Lino	49 Elphinstone Pocket Road	ABERGOWRIE QLD 4850	4777 4116 0419 795 165	1999 Mack CH Fleet Liner Series Tip Truck (327-KJT) & 1999 Sloanbuilt Tri Axle Trailer (490-QNR)	13.20 17.00	4.58
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	International S-3600 Truck (350-FKD) & Dog (460-QDO)	12.30 14.60	4.60
JAL Bulk Haulage Pty Ltd	17 Ferrero Street	LUCINDA QLD 4850	0438 983 203	Kenworth Truck (012-TET) & Hercules Quad Axle PBS Trailer (798-QYM)	37.00	4.75
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2013 Kenworth T409 Truck (343-SHF) & 2013 Quad Axle Azmed Side Tipper Trailer (172-QVP)	28.00	5.18
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2013 Kenworth T409 Truck (344-SHF) & 2013 Quad Axle Azmed Side Tipper Trailer (174-QVP)	28.00	5.18

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck and Trailer
						Other Material
Zanghi Earthmoving	55 Macrossan Street	HALIFAX QLD 4850	4777 7177 0418 779 412	Kenworth SAR T404 Semi Tipper (052-MVH) & Trailer (369-QRR)	26.30	5.20
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Truck (795-MDJ) & 3 Axle Dog Trailer (527-QUU)	12.00 13.00	5.40
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Truck (489-SGG) & 3 Axle Dog Trailer (922-QUK)	12.00 13.00	5.40
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Kenworth T401 Rigid Body Truck (490-SGG) & 3 Axle Dog Trailer (922-QUK)	12.00 13.00	5.40
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2006 Kenworth T650 Truck (397-VJG) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (761-QTS), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (226-QUU)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Side Tipper B Trailer (067-QJI)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (167-QVP)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (271-RPP) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (167-QVP)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & 2003 Tri Axle Azmeb Semi Side Tipper A Trailer (068-QJI), 2003 Tri Axle Azmeb Semi Side Tipper B Trailer (067-QJI)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (305-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (162-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (163-QVP)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (166-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (164-QVP)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (335-QUL), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (190-QVP)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (170-QVP), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (171-QVP)	34.00	5.47
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (334-QUE), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (128-QUJ)	34.00	5.47

SUMMARY OF OFFERS RECEIVED FOR TRUCK HIRE - HOURLY RATES						
OFFER HSC 16/07						
Name of Offerer	Address	Address_2	Phone Number	Description of Equipment	Legal Carrying Capacity (tonnes)	Offered Rate (\$/HR/PER TONNE) Truck and Trailer
						Other Material
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (848-TES) & 2012 Tri Axle Azmeb Semi Side Tipper A Trailer (346-QUE), 2012 Tri Axle Azmeb Semi Side Tipper B Trailer (131-QUJ)	34.00	5.47
RVH Pty Ltd	589 Lannercost Extension Road	INGHAM QLD 4850	0417 644 923	Kenworth 601 Tandem Tipper Truck (560-SVJ) & Dog Trailer (854-UBR)	12.50 13.50	5.50
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	1999 Western Star 4864 End Tipping Unit Truck (561-FHQ) & 1988 Tri Axle J Smith & Sons End Tipper Semi Trailer (812-QEL)	24.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2002 Kenworth T650 End Tipping Unit Truck (910-TTL) & 1988 Tri Axle J Smith & Sons End Tipper Semi Trailer (812-QEL)	24.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2006 Kenworth T650 Side Tipping Unit Truck (397-VJG) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (226-QUL)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2002 Kenworth T650 Truck (910-TTL) & 2003 Tri Axle Azmeb Semi Side Tipper Trailer (067-QJI)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2007 Kenworth T650 Truck (113-KGP) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (167-QVP)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper Trailer (765-QTS)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (271-RPP) & Tri Axle Azmeb Semi Side Tipper Trailer (080-QVA)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2011 Kenworth T658 Truck (270-RPP) & Tri Axle Azmeb Semi Side Tipper Trailer (081-QVA)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (305-SHF) & Tri Axle Azmeb Semi Side Tipper Trailer (160-QVP)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (307-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (164-QVP)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (306-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (190-QVP)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (308-SHF) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (168-QVP)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (847-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (128-QUJ)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2012 Kenworth T658 Truck (484-TES) & 2012 Tri Axle Azmeb Semi Side Tipper Trailer (131-QUJ)	22.00	6.30
Oakdare Holdings P/L	PO Box 771	TOWNSVILLE QLD 4810	4098 4044 0414 984 044	2008 Kenworth T658 Truck (234-KUI) & 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (764-QTS), 2011 Tri Axle Azmeb Semi Side Tipper A Trailer (765-QTS) B Double	34.00	6.30

TENDER HSC 16/16 OFFER TO UNDERTAKE REGULATORY PAVEMENT MARKING HSC ROAD NETWORK

Executive Summary

The report outlines the findings of a tender review and recommendation to award tenders for HSC 16/16 Offer to undertake Regulatory Pavement Marking HSC Road Network. The tender was advertised in the Townsville Bulletin on Saturday, 9 April 2016. Offers closed on Tuesday, 3 May 2016. Council received two offers before the closing date

For Council Decision – Recommendation

That Council accept submitted rates for HSC 16/16 – Offer to undertake Regulatory Pavement Marking HSC Road Network from Lining Systems Australia Pty Ltd.

Background

A total of two businesses tendered for the Offer to undertake pavement marking for the HSC Road Network for remarking existing lines and undertaking new line marking works for a period of two years. All offers have been reviewed by the Acting Works Engineer.

The businesses were as follows:

- Lining Systems Australia Pty Ltd.
- Allstate Linemarking Services Pty Ltd.

The two offers are considered compliant and have been assessed and evaluated based on estimated pavement marking required with the Shire. Based on this evaluation, the recommendation is for Council to note the offers received for "HSC 16/16 – Offer to undertake Regulatory Pavement Marking of HSC Road Network and accept the prices offered by Lining Systems Australia Pty Ltd as the best value for Council for remarking of the Hinchinbrook Shire Council's Road Network for the period from 1 July 2016 through to 30 June 2018.

Attachments

Acting Works Engineer's Offer Evaluation for HSC 16/16 – Offer to undertake Regulatory Pavement Marking HSC Road Network.

Statutory Environment

- Workplace, Health and Safety Act
 - Transport Infrastructure Act
 - Transport Operations (Road Use Management) Act
-

Policy Implications

- Council's Purchasing Policy
 - Council's Asset Management Plans
-

Consulted With

Not applicable

Financial and Resource Implications

- Annual Works Program – 10 year Forward Works Program
 - Works Operations
-

Risk Management Implications

Without the standing offer in place, Council will be unable to efficiently contract services of a pavement marker if and when it is required. Therefore individual quotations would need to be sought resulting in increased time being spent on administration activities to hire plant.

Strategic Considerations

- 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner.
-

Officers Comment

Council has recently changed over the internal linemarking plant which has greatly improved the standard and ability of the HSC linemarking crews to deliver quality linemarking. Previously contract linemarking was used because of the frequent breakdowns and poor spray control of the old linemarking machine. Therefore it should be noted that where possible and resources allow the intention in future is to deliver linemarking by utilising the internal plant. However the rates provided in the 16/16 Tender offers allow Council works staff the flexibility when managing workloads and resources associated with the delivery of Capital and Operational priorities.

Assessment of HSC 16/16 Offer to Undertake Regulatory Pavement Markings																					
Name of Offerer	Address	Establish/ Disestablish per visit	No of visits	Lines										Car Parking Bays Lm	Length	Chevron m2	Area	Traffic Control Daily Rate	Days	Total	Comments
				Lane Lines Lm	Length	Double Barrier/ Edge Lines Lm	Length	Single Barrier Lines Lm	Length	Giveway Lines m2	Area	Stop Lines Lm	Length								
Lining Systems Australia Pty Ltd	PO Box 1285, Thuringowra Central 4817	\$275.00	6	\$0.825	80600	\$1.65	83600	\$0.825	800	\$55.00	200	\$11.00	100	\$1.10	16000	\$27.50	630	\$1,650.00	23	\$291,720.00	Conforming and most cost effective option. Ranked No 1
Allstate Linemarking Services Pty Ltd	PO Box 114 Oxenford Qld 4220	\$9,900.00	6	\$0.66	80600	\$1.10	83600	\$0.99	800	\$28.00	200	\$12.35	100	\$0.99	16000	\$15.00	630	\$3,280.00	23	\$312,913.00	Conforming Ranked No 2
Recommendation	Two (2) offers were received and have been assessed and evaluated based on estimated pavement marking required with the Shire. Based on this evaluation the recommendation is for Council to note the offers received for "HSC 16/16 - Offer to Undertake Regulatory Pavement Marking of HSC Road Network" and accept the prices offered by Lining Systems Australia Pty Ltd as the best value for Council for remarking of the Hinchinbrook Shire Council's Road Network for the period from 1 July 2016 through to 30 June 2018.																				

TRANSFER OF DRAINAGE RESERVES ADJACENT TO PETTITS ROAD TO COUNCIL CONTROL

Executive Summary

The Department of Natural Resources and Mines is seeking Council co-operation in regard to the management of two drains in the Wharps Locality. These drains were created in 1992 to drain newly developed agricultural land. The original sub-division was developed jointly by Council, Cane Growers and the State Government.

For Council Decision – Recommendation

That Council advise the Department of Natural Resources and Mines that Council agrees to become trustee for the newly created parcels to be excised off Lot 18 on CWL837590 (Cattle Creek reserve) with the condition that prior to the handover, the drains are profiled and reshaped, and all existing issues addressed to the satisfaction of all stakeholders.

Background

Council assisted in the creation of a rural subdivision to expand the cane industry in 1992. Included in the scheme were two drains that joined onto Pettits Road and Laffey's Road. Council's assistance took the form of design consultant and construction contractor on behalf of the Cane Growers and State Government Natural Resources.

These drains were included in a much larger parcel containing Cattle Creek. As these drains were created to drain agricultural land and Council controlled roads, the Department of Natural Resources and Mines (DNRM) believe that they should be under Council control and should not be associated with a natural waterway which will remain under direct state control. This has been communicated recently to Council via discussions and correspondence (Letter to the CEO from DNRM dated 11 February 2016).



Figure 1 – Wharps Area Drains in to Cattle Creek (Drains Highlighted in Blue)

It should be noted that the drains were not constructed in strict accordance with the Council approved design at the time and some spoil was left on the bank of the drain connecting Pettits Road with the Cattle Creek. It is believed that this was as a result of directions given on site to Council who was effectively working as a contractor on behalf of the Canegrowers and the State.

The departures of scope are to do with drain width and depth but primarily the disposal of the spoil (removed to create the drain) on site rather than off site. This spoil appears to have been reused by the adjacent landowner to create a 200mm high levee according to a DNRM survey completed late last year. The land owner on the western side of the drain has been pressing Council and DNRM to remove this levee for more than ten years. It is the belief of the landowner that this levy has holding back a significant amount of floodwaters for a significant amount of time that it has been the direct cause of loss of cane as a result of the extended inundation of his property from flood events after the drain and levee was created.

It has been council's position that the drain is the responsibility of the Department of Natural Resources and Mines (DNRM) and Council has no jurisdiction in this matter. It could be summarised that the transfer of the drainage reserve parcels to Council is in part the DNRM response to this ongoing issue. There appears to have been no issues in regard to the function and maintenance of Drain F which connects Laffey's Road with Cattle Creek.

Attachments

- Sketch layout plan of area to be transferred
- Original design plans of the subdivision showing Drain C and Drain F, the subject parcels of the proposed transfer (Drawings 4619, 4630 & 4631)
- Letter from DNRM (signed by Regional Manager North Region)
- A copy of DNRM supplied Smart Map showing proposed reserves

Statutory Environment

- The management of Shire drainage reserves is indirectly controlled by the Local Government Act 2009
- The management of State Land is controlled by Land Act 1994
- The Management of Land Titles is controlled by the Land Titles Act – 1994
- The establishment of a drainage board is subject to the Water Act 2000 and the Water Regulation 2002

Policy Implications

There is no current policy dealing with the appropriate authority to deal with drainage issues. The drains are normally managed by whichever road authority is managing any adjacent and connected road.

Consulted With

Over the last ten years there have been numerous meetings and discussions at the drain site and off-site regarding this matter. The following persons have been consulted in regards to this matter:

- Both adjacent landowners Lot 35 CWL837588 and Lot 34 CWL837588
- Mr Gary Jensen (DNRM)
- Mr Kevin Allan (DNRM)
- Mr Ray Hoon (former Design Office Manager)
- Mr Keith Phillips (former Water and Sewerage Overseer)
- Mr Bruce Leach (former Manager Engineering Services)
- Mr Robert Giuliano (Engineering Compliance Officer)
- Mr Peter Mowat (Council Surveyor)

Financial and Resource Implications

There is no budget currently allocated for establishing new drainage reserves or to carry out drainage works in rural areas. This is generally the responsibility of the Lower Herbert Water Management Authority or various locality based drainage boards. There is no drainage board operating in the Wharps Locality.

The "Estimated Cost" of reshaping and disposing of spoil from the two existing drains contained within the proposed drainage reserves would be in the order of \$150,000. There would also need to be some arrangement to carry out on-going maintenance as the entire locality is subject to high flood velocities and experiences significant damage every three to four years. The estimated cost of re-shaping drain "C" is in the order of \$50,000.

Annual maintenance cost for this type of drainage work is difficult to assess as Council has not been actively involved in this sort of maintenance outside urban areas.

Risk Management Implications

There is an ongoing dispute between a cane block proprietor in this locality and the managing authority. As soon as Council takes control of the reserves there will be immediate pressure to carry out drainage works in the form of widening Drain C in one of the proposed drainage reserves.

As soon as Council is the manager of these reserves there is a risk that Council will be asked to address future flood damage and make good erosion damage. This type of work is unlikely to be eligible works as defined by the Natural Disaster Relief and Recovery Arrangements (NDRRA) guidelines. The estimate to reinstate Drain C to the original design specification is in the order of \$50,000.

Strategic Considerations

Corporate Plan

Asset Infrastructure Management

'Hinchinbrook Shire Council is committed to supplying infrastructure in an efficient and coordinated manner that provides consistent, value for money services and the application of standards for infrastructure which consider the impacts on the natural environment, the amenity, and health and safety of the community. We will ensure a coordinated and integrated approach to infrastructure planning, implementation, maintenance and renewal'.

Operational Plan

- 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner.

Officers Comment

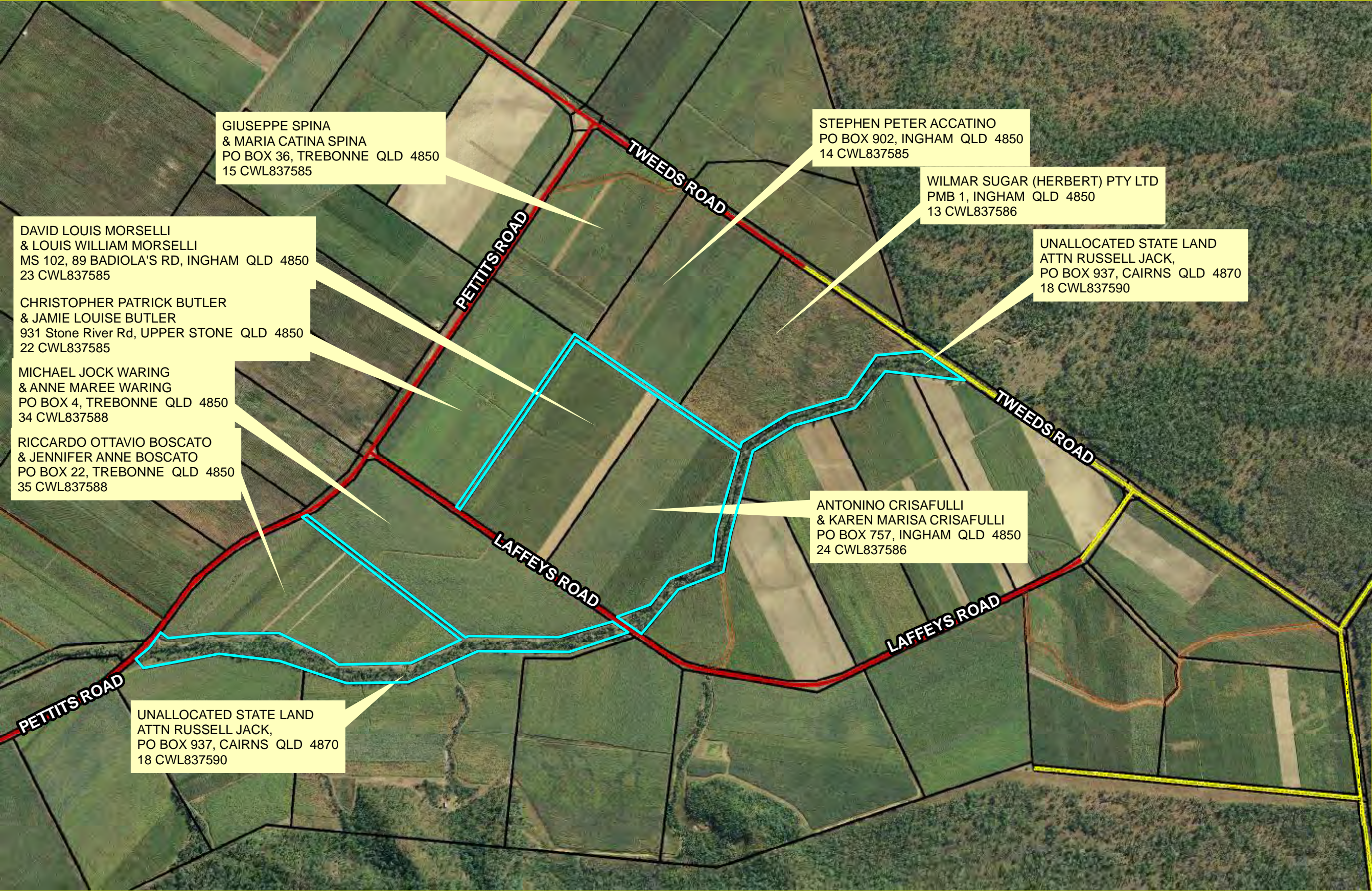
Regardless of the potential risks to Council the author considers that the request as outlined by Mr Kev Allan of the Department of Natural Resources and Mines is reasonable for two reasons.

- a) Constructed drainage channels are not normally the responsibility of State Government and in the normal course of events the State Government is only responsible for natural waterways.
- b) Council is effectively the only authority that has the powers and resources to manage this type of infrastructure on state owned land. In many ways a constructed drain is analogous to a public road.

In many parts of the Shire drainage authorities and local drainage boards manage and maintain the agricultural drainage network that supports the agricultural production in various drainage catchments. There is no drainage board in the locality at the moment but a drainage board could be established under a head of power contained in state water legislation.

The establishment of such a board would require the co-operation of all of the land owners in the locality and the Department of Natural Resources and Mines. Once established there would be no direct tie between Council and such a board. It should be noted however, that the State Government is unlikely to support the creation of such a "quasi-autonomous non-governmental organisation" (quango). It is the author's understanding that DNRM are trying to reduce the number of drainage boards and not create new boards. The amending legislation found on government web sites indicates that DNRM would prefer that responsibility for rural drains rested with Councils rather than a Category 2 Water Authority (drainage board).

Research undertaken by the author indicates that the former Department of State Development was the developer of the subdivision on what had been lease-hold pastoral land. The construction work (roads and drains) was carried out to a Council design by Council and private contractors. The design however, was commissioned by the former Department of State Development. It is understood that Canegrowers were the major supporter of the scheme and the State Government funded the development.



Legend

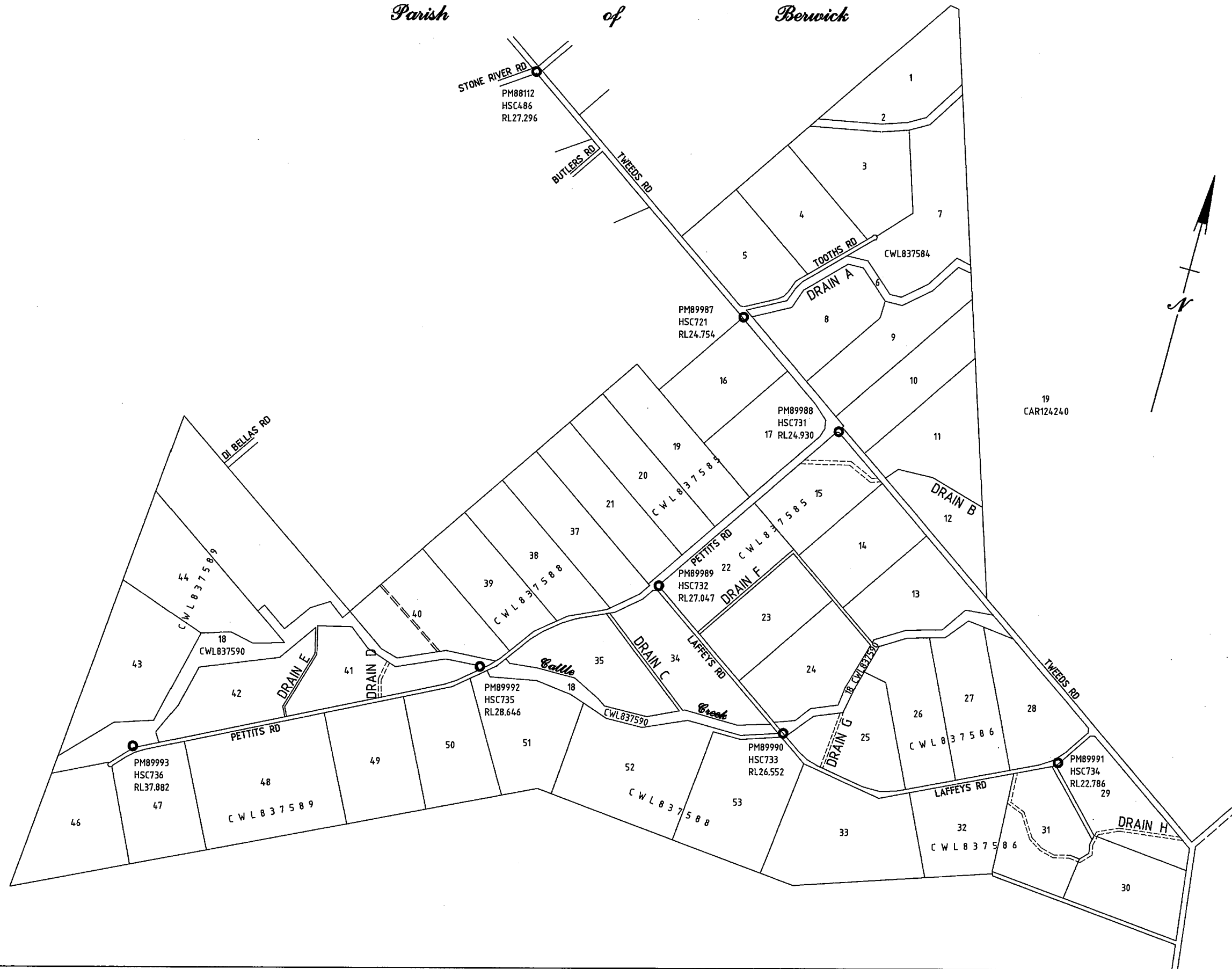
Road Register

- HSC
- MRD
- NOT
- Easements
- Cadastr
- Water

Hinchinbrook 50cm 2011 RGB

- Red: Red
- Green: Green
- Blue: Blue

Parish of Berwick



0 100 200 300 400 500
SCALE

LEVEL DATUM : AHD der
AS SHOWN ON PLANS

A 19/6/91 Original

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Plan No 1 of 25 Plans

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Drafter CWH 6/91
Checked JMW 6/91
Engineer J 6/91

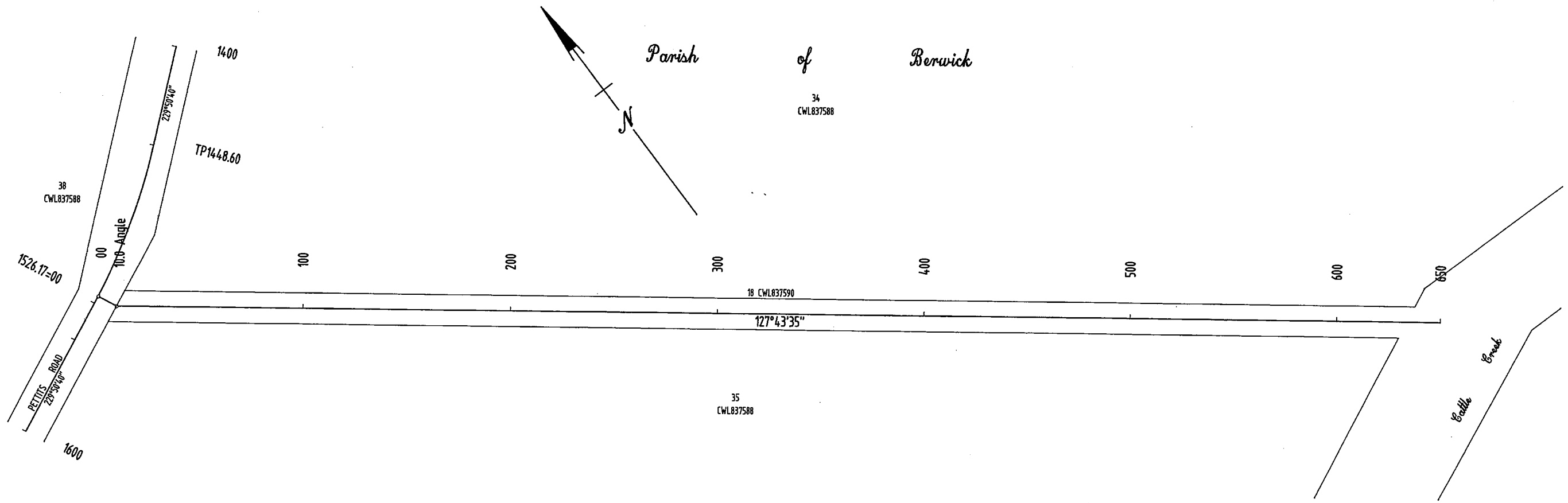
APPROVED
[Signature]
CHIEF EXECUTIVE OFFICER
SHIRE ENGINEER

Field Books 282 333
Level Books 507 513



HINCHINBROOK SHIRE COUNCIL
WHARPS SUBDIVISION DRAINS
LOCALITY PLAN
DRAINS A - H

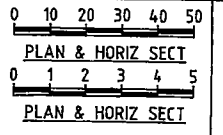
Job No
DC4
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A



LEVEL DATUM : AHD der
PM89990 HSC733 RL26552

Datum RL 18.00

TYPE	TYPE D																												
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INVERT LEVELS		26.59	26.57	26.54	26.51	26.48	26.45	26.42	26.39	26.36	26.33	26.30	26.27	26.24	26.21	26.18	26.15	26.12	26.09	26.06	26.03	26.00	25.97	25.94	25.91	25.88	25.85	25.82	
SURFACE LEVELS		27.56	27.56	27.59	27.54	27.55	27.65	27.69	27.68	27.54	27.43	27.39	27.40	27.44	27.52	27.47	27.36	27.29	27.23	27.17	27.12	27.05	27.03	27.05	27.06	27.03	26.90	26.74	
CONTROL CHAINAGE		00	10	25	50	75	100	125	150	175	200	225	250	275	300	325	350	375	400	425	450	475	500	525	550	575	600	625	650



A 19/6/91 Original

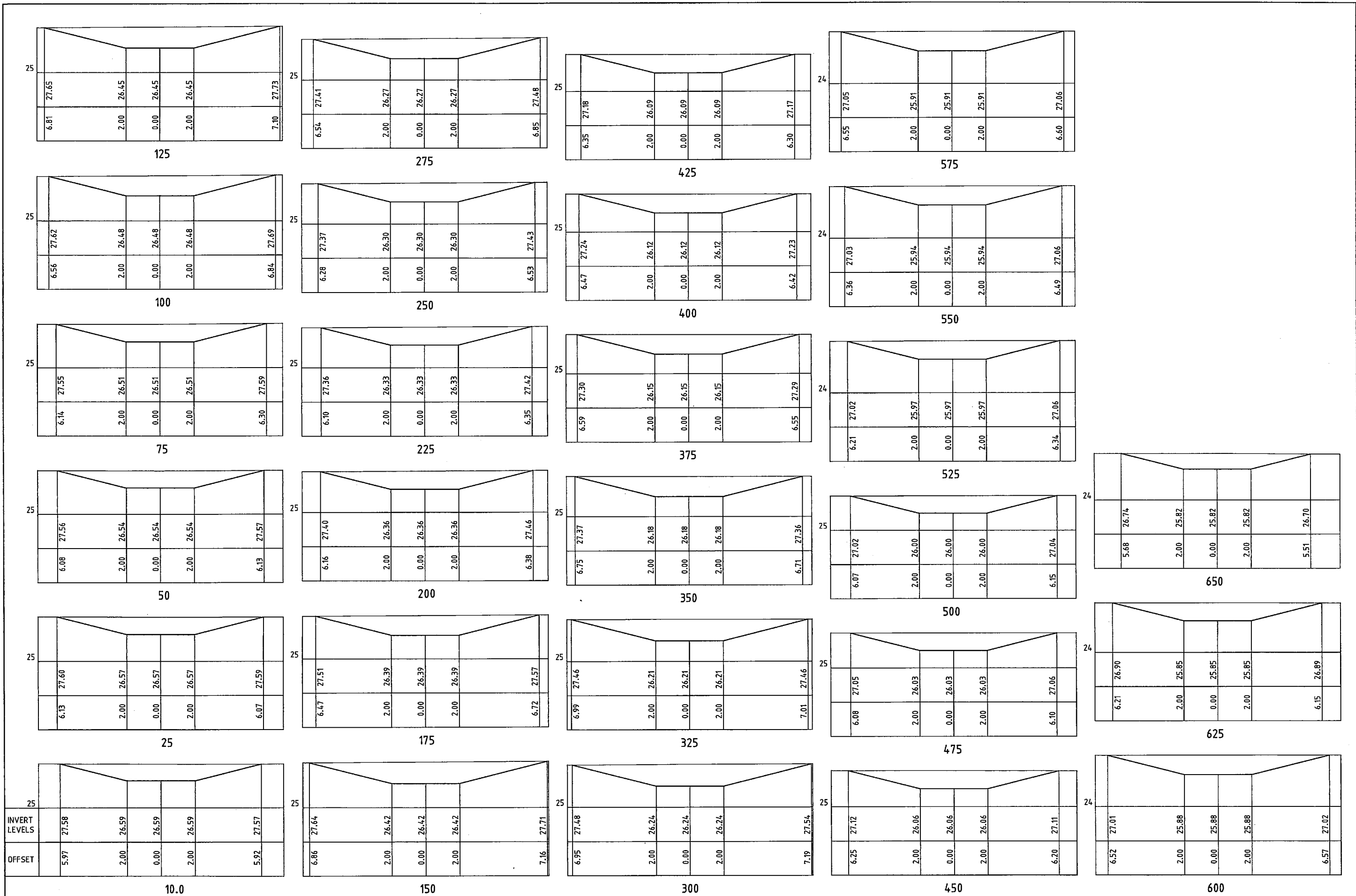
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Associated Plans 4619.....4643
Plan No 12 of 25 Plans

Plotted RGH 6/91
Drafter RGH 6/91
Checked JMW 6/91
Engineer J 6/99

APPROVED
MAYOR
CHIEF EXECUTIVE OFFICER
SHIRE ENGINEER

HINCHINBROOK SHIRE COUNCIL
WHARPS SUBDIVISION DRAIN C
CONTROL CHAINAGE
00 - 650

Job No
DC4
Plan No
4630
A



 SCALE		LEVEL DATUM : AHD der PM89990 HSC733 RL26.552		A 19/6/91 Original		ACAD Filename 4631 CCAO Filename 5504-CE 5504-C Associated Plans 4619.....4643 Plan No 13 of 25 Plans		Plotted CWH 6/91 Drafter CWH 6/91 Checked JMW 6/91 Engineer 6/94		APPROVED J. HAYES CHIEF EXECUTIVE OFFICER S. J. HAYES SHIRE ENGINEER		Field Books 282 333 Level Books 507 513		 HINCHINBROOK SHIRE COUNCIL WHARPS SUBDIVISION DRAIN C CONTROL CHAINAGE 10.0 - 650		Job No DC4 Plan No 4631 A	
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Author Danielle Godwin
File / Ref number 2012/001628
Directorate / Unit State Land Asset Management
Phone (07) 4222 5587



11 February 2016

Department of
Natural Resources and Mines

Chief Executive Officer
Dan McKinlay
PO Box 366
Ingham QLD 4850

Dear Dan

I refer to the meeting held with you, Colin Gray and Robert Giuliano from the Hinchinbrook Shire Council (council) and Gary Jensen and myself from the Department of Natural Resource and Mines (DNRM) on 29 January 2016 regarding unallocated State land being Lot 18 on CWL837590 and issues with drainage in the Wharps subdivision. The constructive discussions that were held on the day were very much appreciated and the strong working relationship with the council is evident from the outcomes of the meeting

Council advice is now sought regarding the creation of a community purpose reserve for drainage purposes over those parts of lot 18 on CWL837590 that do not adjoin Cattle Creek as shown shaded blue on the attached SmartMap, and Council's agreement to become trustee of the proposed reserve.

The enclosed Smartmap shows the subject land and the surrounding locality.

If you wish to discuss this matter please contact Kev Allan, Regional Manager on (07) 4222 5588.

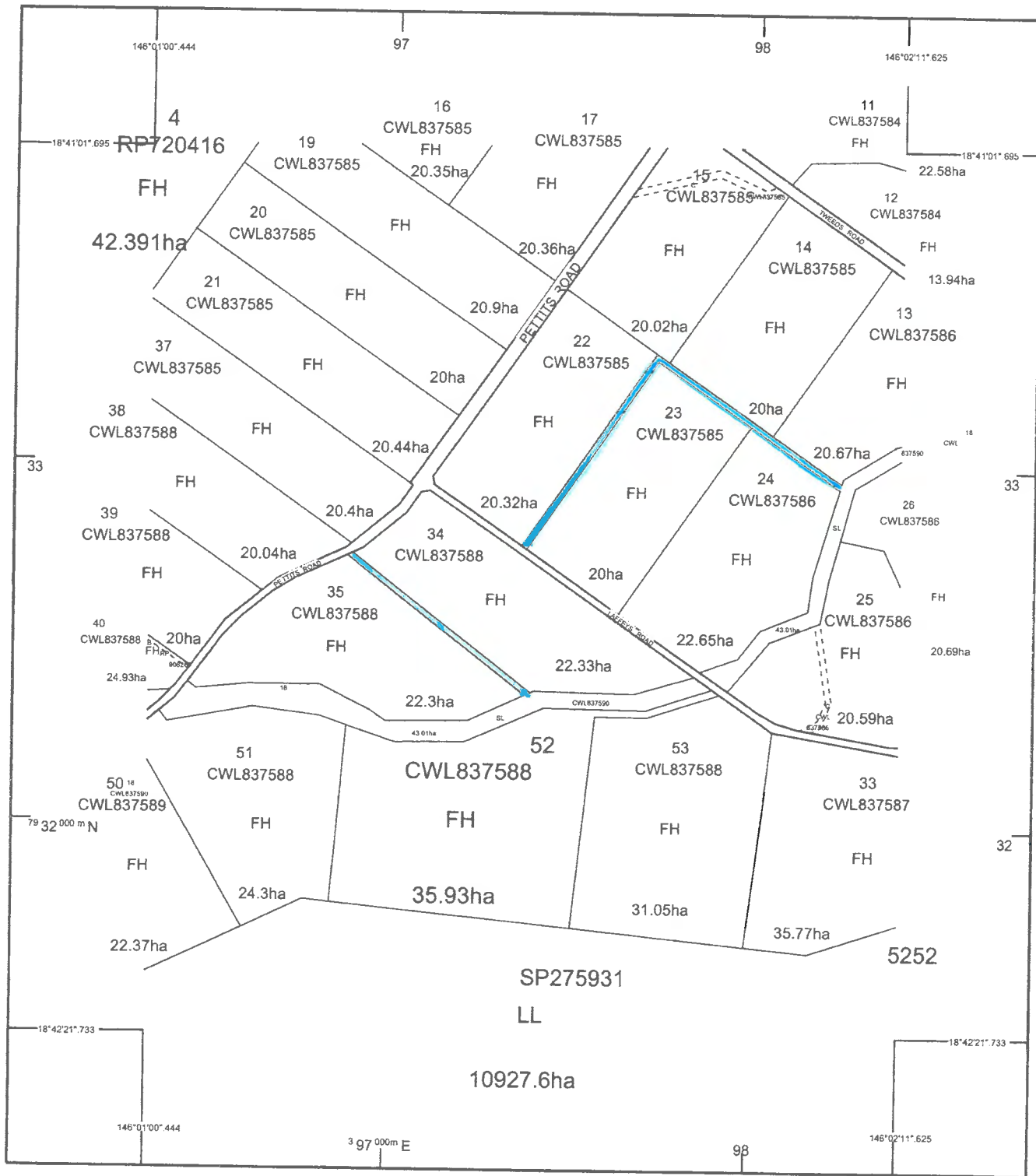
Yours sincerely

Kev Allan
Regional Manager
Land Services
North Region

Land Services, North Region
L5 William McCormack Place
5b Sheridan Street, Cairns Qld 4870
PO Box 937, Cairns Qld 4870

Telephone (07) 4222 5588
Facsimile (07) 4222 5595
Website www.dnrm.qld.gov.au

ABN 59 020 847 551



STANDARD MAP NUMBER
8160-43341

MAP WINDOW POSITION & NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan 34/CWL837588
Area/Volume 22.33ha
Tenure FREEHOLD
Local Government HINCHINBROOK SHIRE
Locality PEACOCK SIDING
Segment/Parcel 39610/129

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 04/02/2016

DCDB 03/02/2016 (Lots with an area less than 1500m² are not shown)

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SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base



(c) The State of Queensland,
(Department of Natural
Resources and Mines) 2016.

REQUEST TO EXTEND GIRGENTIS ROAD BY REDUCING ST ANTHONY ROAD

Executive Summary

Recent investigations into St Anthony Road and Girgentis Road in the Bemerside locality have revealed several contradictions and anomalies concerning the correct name of the roads and the rural address of adjacent occupied properties. Since Council discovered that street signs were incorrectly installed and took steps to correct the signs to align with the road register, the landowners in the area expressed a strong opinion that the road in question should remain Girgentis Road as it has been referred to as over many years. This would allow most of the residents to retain the rural address that they have been using for many years. This would involve reducing the maintained section of St Anthony Road by approximately 80 metres and adding this section onto Girgentis Road.

As such, this report details a summary of the situation, the investigation carried out and options considered to address the situation in the best interests of the community.

For Council Decision – Recommendation

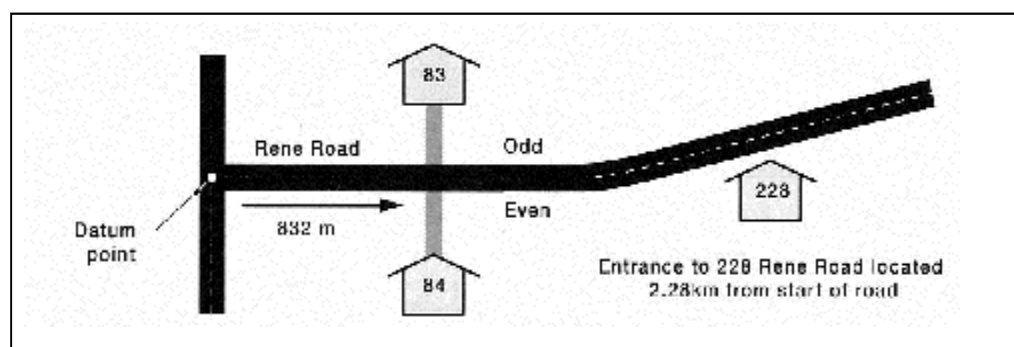
That Council implement all necessary steps to implement Option 3 – which is to rename a section of St Anthony Road to Girgentis Road to avoid confusion and minimal changes to existing occupied properties and their current rural addresses.

Property 3 (*Lot 1 SP221808*) to be issued with a new rural address – 19 Girgentis Road, Bemerside.

Background

Rural property addressing commenced in very early formation in the Hinchinbrook Shire in 1999 and was rolled out progressively over the following years. The aim was to provide a nationally consistent numbered address consisting of a property number, road name and locality to assist emergency services and other service providers to find homes and businesses alike in rural areas.

Rural addressing provides a distance-based road number (*based on the national standard*) for the road access point to occupied properties which is determined by dividing the distance in metres from the datum point to the access point by 10, then rounding to the nearest odd number on the left side of the road, or even number on the right side as per AS 4819:2011 – Refer to figure below.

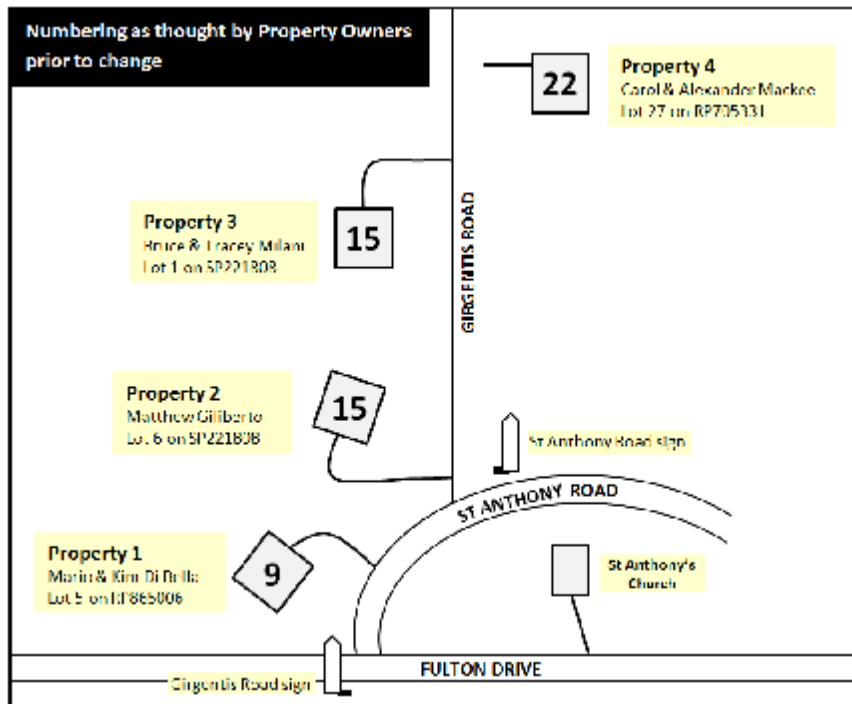


(Extracted from AS 4819:2011)

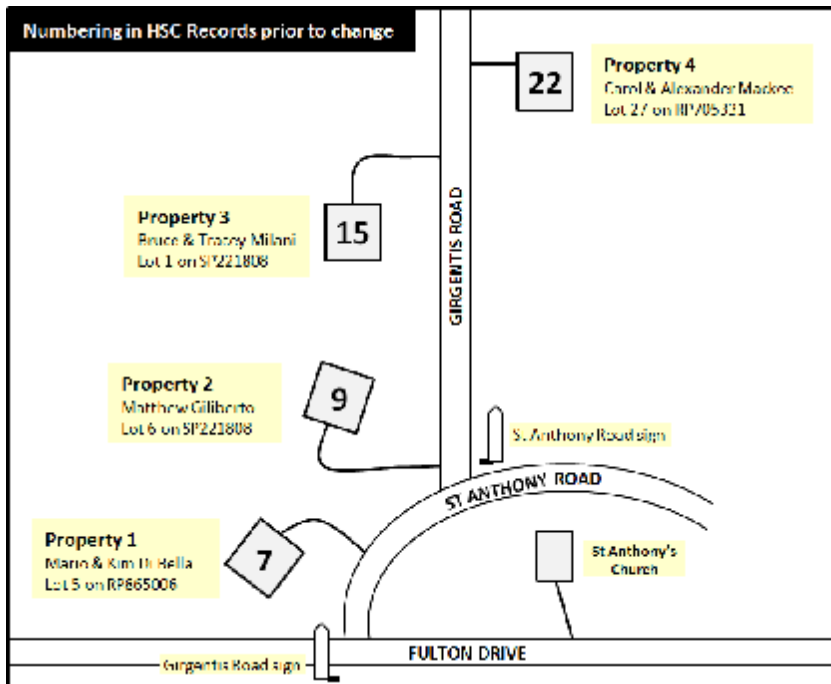
It is important to note that the rural numbering system that Council initially implemented was very primitive and has since resulted in various discrepancies being discovered over time. In most cases, these discrepancies can be resolved at officer level, however as this particular case involves the request to alter road names, Council's involvement is required.

Author: James Stewart
Position: Executive Manager Engineering Services
Date: 07/04/16

This report resulted from Council receiving a concern from the landowner of Property 2 (*Lot 6 on SP221808*) requesting confirmation of his rural number as he was worried that his neighbours; Property 3 landowners (*Lot 1 on SP221808*) were using the same address. He explained that his neighbours were trying to connect to Broadband using *15 Girgentis Road, Bemerside*, however were advised by Telstra that the address was already in use. Property 2 landowner bought his property in 2012 as *15 Girgentis Road, Bemerside* and has since always used it as his rural address. A star picket with the rural number 15 also existed at his access. However, Property 3, although was using 15, never had a star picket and number installed at their access.

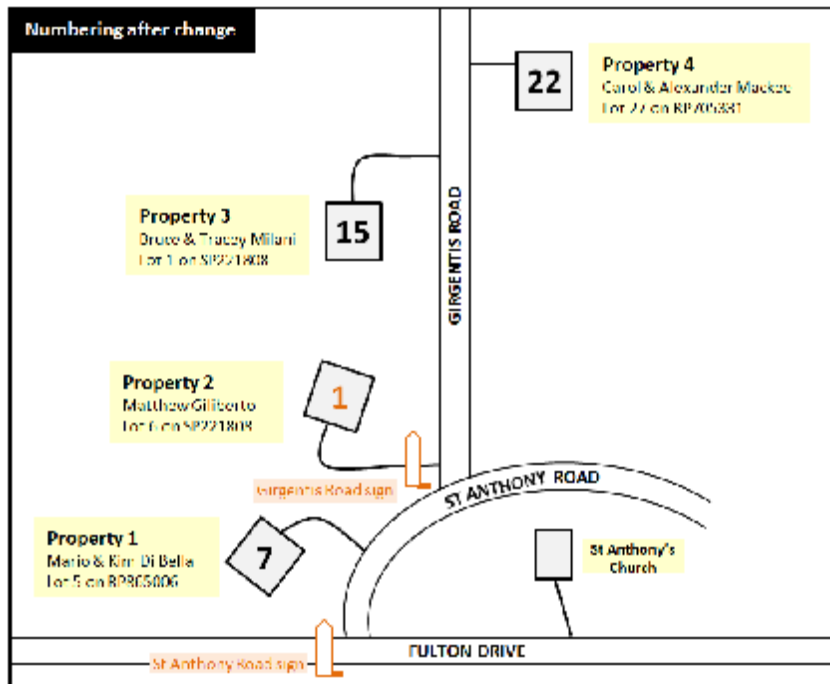


As a result of the concern raised by the landowner of Property 2, Council reviewed the two properties in question through various Council databases and mapping systems and discovered that Properties 1 and 2 had been using incorrect rural numbers according to Council records. Property 3 should have been using number 15, and Property 2 was incorrectly using number 15 and should have been using number 9.



Due to this discrepancy, Council issued Property 2 with a new rural number; *1 Girgentis Road*, as the access to his property is 14 metres from the intersection of Girgentis Road and St Anthony Road; and Property 3 was to remain as number 15 (*Girgentis Road*) as the access to their property is 146 metres from the same intersection. Property 2

landowner has expressed his disapproval that his rural number had to change and is currently awaiting the outcome of this matter from this report prior to changing his address.



During the installation of the new rural number for Property 2 and the rural number correction for Property 3, Council realised that the road name signs for St Anthony Road and Girgentis Road were at incorrect locations, therefore the signs were appropriately relocated to reflect Council's Road Register and DNRM's DCDB.

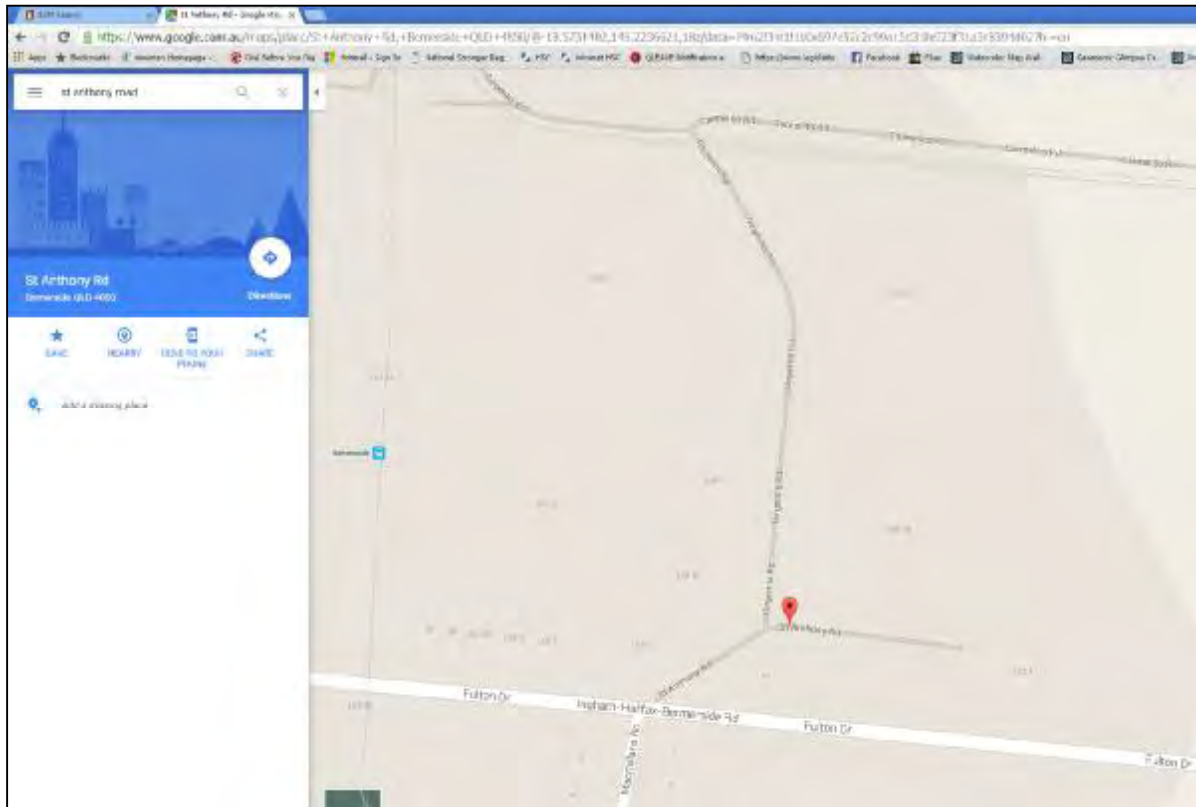
It was during the relocation of the road signs, that Council received a complaint from the landowners of Property 1. They contended that they have always known that section of road to be Girgentis Road, not St Anthony Road, and that this would cause their rural address to be incorrect. Council did not expect the relocation of the signs to affect any surrounding properties, as all Council databases/information and mapping systems indicated that Property 1's rural address was: 7 St Anthony Road, Bemerside, not 9 Girgentis Road, Bemerside.

A meeting was arranged onsite with former Cr David Carr, Council's Executive Manager Engineering Services and Property 1 landowner to discuss the matter. The property owner objected to the correction of the road name and potential rural numbering and that he may be required to update all their residential details on various documentation *e.g. current driver's licences, gun licences, home insurance, deeds, wills etc.* It was his belief that the road is and always has been Girgentis Road.

It was explained that there are various contradicting documentation including existing survey plans (*Registered Plan 865006 and Survey Plan 221808*) for the associated properties (Properties; 1, 2 and 3) both label that section of road as *Girgentis Road*, not *St Anthony Road*, which according to Council's Principal Surveyor and DNRM officers, is not guaranteed to be correct. Only lot on plan descriptions and dimensions are assured on survey plans, adjoining road information is not. This could have easily been an error made by the private surveyor at the time, who could have obtained the road name from either an existing road sign or relied on local knowledge from surrounding residents.

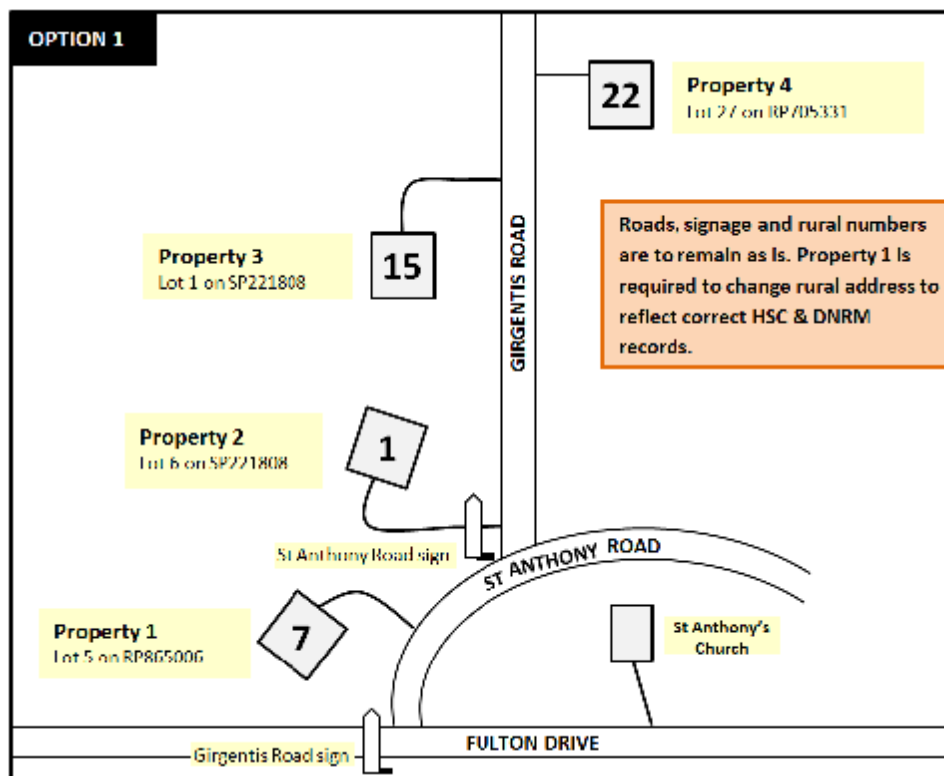
It is important to note (see attachments) that before *St Anthony Road* was named, the unnamed road was previously part of the main road that travelled through Bemerside, formally known as *Ingham-Halifax- Bemerside Road (also known as Fulton Drive)* as per old survey plan *B.890.2* dated 1968 and road declaration plan *RD824-2-A* dated 1971. These plans, which were provided by the Department of Transport & Main Roads (DTMR) support the fact that that section of road would never have been part of Girgentis Road, as the re-alignment of the main road would have resulted in the de-maining of that section of unnamed road, which Council eventually named after St Anthony's church.

St Anthony Road is also recognised in the Google Mapping system as depicted in the map below.



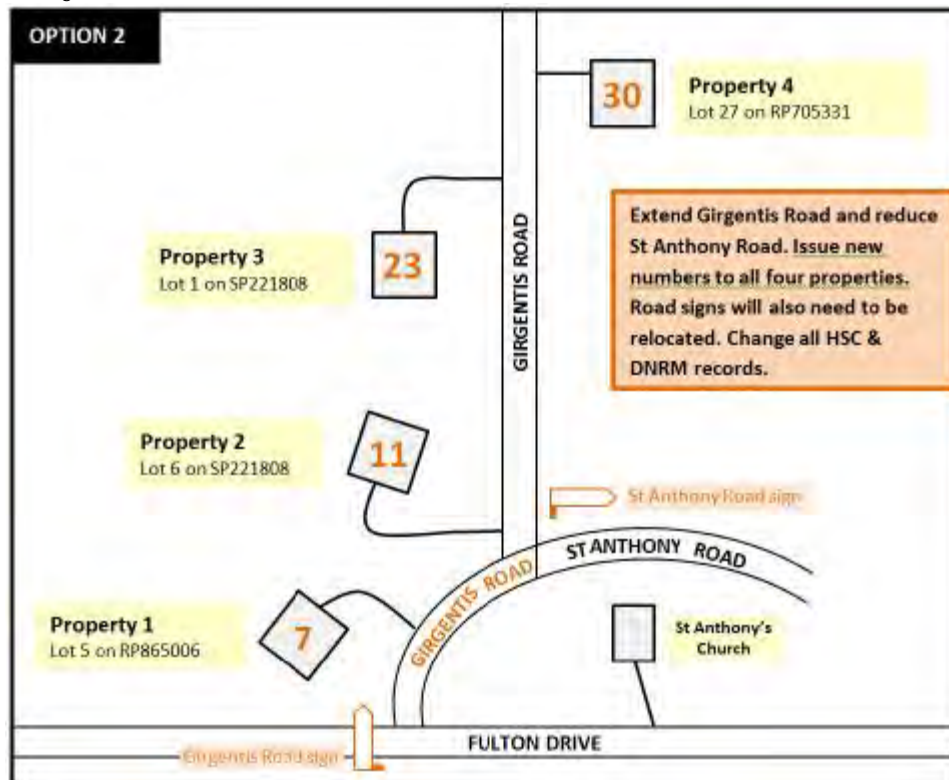
As previously mentioned, the rural numbering system that Council implemented during its establishment was very basic, therefore, it is quite possible that the rural numbers for Properties 1, 2 and 3 could have been issued incorrectly by Council all those years ago and have not been identified until now.

Option 1: this would mean that there would be no further changes required by Council. All roads, road names, signage and rural numbers would remain as is. However, Property 1 and 2 landowners would be required to change their rural address to reflect the correct addressing information that exists in HSC and DNRM records.



Option 2: All four properties would be required to be issued with new rural numbers, all HSC GIS Mapping/Rates/Assets/Rural Addressing information would be required to be changed as well as with external

agencies such as Australia Post and Emergency Services, Council's Road Register would need to be changed which would increase the length of Girgentis Road and reduce St Anthony Road by 80 metres, Council would have to send a request to DNRM to change the DCDB, and the road signs would also be required to be relocated to reflect the change.



Option 3: Properties 1, 2, and 4 would retain the rural numbers they have been using which are technically incorrect (according to the Australian Standard AS 4819:2011), Property 3 would be required to be issued with a new rural number that would be also technically incorrect to match in with existing rural numbers, all HSC GIS Mapping/Rates/Assets/Rural Addressing information would be required to be changed as well as with external agencies such as Australia Post and Emergency Services, Council's Road Register would need to be changed which would increase the length of Girgentis Road and reduce St Anthony Road by 80 metres, Council would have to send a request to DNRM to change the DCDB, and the road signs will also be required to be relocated to reflect the change.



Attachments

- Locality Plan D40: Request to Extend Girgentis Road by Reducing St Anthony Road;
 - Registered Plan 865006;
 - Survey Plan 221808;
 - Survey Plan B.890.2; and
 - DTMR Road Declaration Plan RD824-2-A.
-

Statutory Environment

- AS/NZS 4819:2011 – Rural & Urban Addressing; and
 - AS/NZS 4590:2006 – Interchange of Client Information.
-

Policy Implications

Nil

Consulted With

- Works Engineer;
 - Infrastructure Engineer;
 - All four property owners have been consulted with and in general are satisfied or understand that option 3 is the preferred outcome for all parties.
 - At the time of writing the report, a representative for St Anthony church had been contacted but had not yet met to review and discuss the scenarios.
-

Financial and Resource Implications

Nil

Risk Management Implications

- Option1 and 2 - Property 1 Landowners has indicated they would look to seek financial compensation from Council for the costs associated with updating their address details on various personal documentation; and
 - Option 3 - Council is implementing rural numbering in this area which does not strictly follow the Chainage derived basis for numbering. However, the risk of this discrepancy is low as all of the properties are within close proximity to each other and this would be unlikely to result emergency services navigation delays to any of the properties.
 - There is some potential of further discrepancies being uncovered as a result of the introduction of the National Broadband Network, with service providers now requiring residential numbers to identify rural properties.
-

Strategic Considerations

HSC Corporate Plan 2014-2019 - Strategic Direction 3: Responsive and Responsible Local Representation - 3.2 Communication with the Community.

Officers Comment



Based on reaching a practical and reasonable outcome, Option 3 is the preferred solution as it affects the residents the least. However does required Council staff to process documentation internally and with relevant state agencies to ensure the address and road names are correctly registered. I must be noted that it is not ideal that this solution is not as per the Australian Standard for Rural and Urban Addressing (AS 4819:2011) however the situation is quite unique and poses little risk to council.

Changing the road name would also require amending various Council databases and mapping systems, including; Rates, GIS, Assets and Rural Addressing information as well as with external agencies such as Australia Post and Emergency Services. Council would also be required to request to have the Digital Cadastral Data (DCDB) changed by The Department of Natural Resources and Mines (DNRM).



HINCHINBROOK SHIRE COUNCIL

Legend

-  Girgentis Road
-  St Anthony Road
-  Sealed section of St Anthony Road
Approx 80 metres

0 10 20 40 60 80 m



Data Sources & Acknowledgements

While every care is taken to ensure the accuracy of the data used on this map, the Council nor any data providers make no representation or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability for all expenses, losses, damages and costs which you might incur as a result of the data being inaccurate or incomplete in any way for any reason.

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Cadastral Information sourced from Department of Natural Resources and Mines is current to November 2014 and is accurate to 1:50,000.

Copyright Department of Natural Resources and Mines 2014

This map is not to be resold or re-made as part of a commercial Product
The information shown is for discussion purposes only

Drafted	Designed	Examined By Client
Checked	Checked	Date: ____ / ____ / ____
APPROVED		Map No D40
Date: ____ / ____ / ____		

Property 4
Lot 27 on RP705331

Property 3
Lot 1 on SP221808

Property 2
Lot 6 on SP221808

Property 1
Lot 5 on RP865006

St Anthony's
Church

GIRGENTIS ROAD

ST ANTHONY ROAD

FULTON DRIVE

REQUEST TO EXTEND GIRGENTIS ROAD BY REDUCING ST ANTHONY ROAD - LOCALITY PLAN

PLAN MUST BE DRAWN WITHIN BLACK LINES

PLAN MUST BE DRAWN WITHIN BLACK LINES

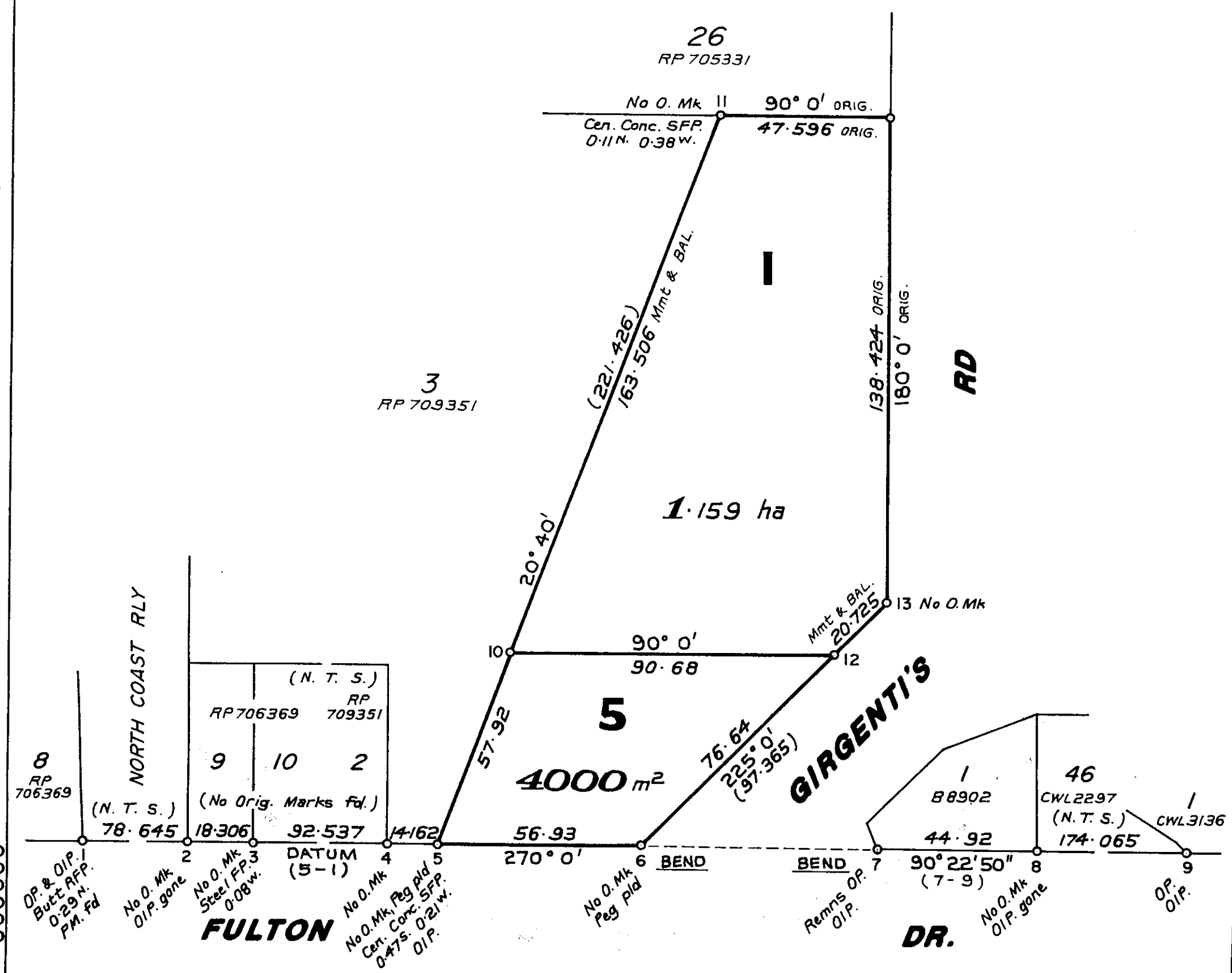
PLAN MAY BE ROLLED - A FOLDED OR MUTILATED PLAN WILL NOT BE ACCEPTED

LINE	BEARING	DIST.
6-7	90°21'30"	66.72

PM.	BEARING	DIST.	NO.
1-PM. fd	95°06'30"	32.16	2378 (Rly BM.)

Peg placed at Stns 5, 6, 10, 12

STN	TO	ORIGIN	BEARING	DIST.
1	OIP.	RP709351	178°06'	1.408
2	OIP. gone	RP709351	180°0'	1.408
5	OIP. I. Pin	RP709351	180°0' 234°08'	1.408 1.8
7	OIP. (0.5 deep)	B8902	270°23'	1.006
8	OIP. gone	B8902	180°0'	1.006
9	OIP. (0.45 deep)	B8902	135°0'	1.44
12	I. Pin		94°25'	0.982



THORSBY & HOMEWOOD PTY. LTD.
A.C.N. 052 069 208, hereby certify that the
Company has surveyed the land comprised in this plan
by **Dennis Bernard THORSBY**,
Licensed Surveyor

for whose work the Company accepts responsibility
and that the plan is accurate, that the said survey
was performed in accordance with the Surveyors Act 1977
and the Surveyors Regulation 1992, and that the
said survey was completed on **3.5.1994**.



Original information compiled from RP705336
in the Department of Lands

PLAN OF <u>Lots 1 & 5</u> Cancelling Lot 1 on RP705336				PARISH MARATHON COUNTY Cardwell TOWN/LOCALITY BEMERSIDE LOCAL AUTHORITY HINCHINBROOK S.C. LAND AGENTS/MINING DISTRICT MINING FIELD	
ORIGINAL POR. 197				REGISTERED	
MERIDIAN of RP705336	MAP REF Town of Bemerside	SCALE 1:1250	FILE REF 2344	ENDORSED 7.12.94 <i>[Signature]</i>	REGISTERING DIST Northern

Council of the Shire of Hinchinbrook certifies that all the requirements of this Council, the Local Government Acts and all By-Laws have been complied with and approves this Plan of Subdivision

Dated this 26th day of July 1994

[Signature] Mayor or Chairman
[Signature] Town or Shire Clerk
 Chief Executive Officer

Previous Title
 CT 20675056 LOT 1 RP705336

GIUSEPPE DI BELLA

(Names in full)

- as Proprietor/s of this land.
- as Lessee/s of Minor's Homestead

agree to this plan and dedicate the new road as shown hereon to public use.

G. Di Bella

Signature of • Proprietor/s • Lessee/s

- Rule out which is inapplicable.

Lot	Vol.	Fol.	Lot	Vol.	Fol.	Lot	Vol.	Fol.
1	50038029							
5	50038030							

Lodged by MURDOCH & MATTHEWS

JOHN M. SCOTT
Solicitor
P.O. BOX 989, INGHAM
4850

Received
 Registrar of Titles

Fees Payable

Postal fee and postage

Logt. Exam. & Ass.

New Title

Entd. on Deeds

Photo Fee

Total

Short Fees Paid

Rec. No. *598984*
 RECEIVED \$ *130.00*
 DATE *25.11.94*

\$181.00
 25/11/1994
 15:47

700364527

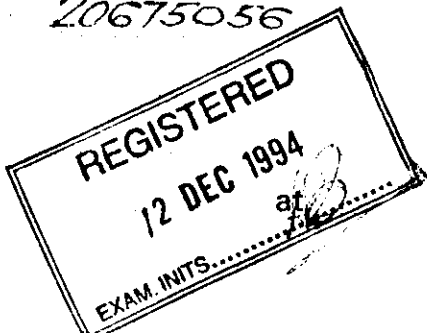


TE 400 NT PLAN OF SURV ORIG

File Ref.
 Deposited 25/11/94
 Audited 7/12/94 *[Signature]*
 Passed 7/12/94 *[Signature]*
 Survey Records: File/Field Notes
 Charted 13/12/94 *[Signature]*
 Original Grant
 59198 (Br. 197)

Particulars entered in Register Book

Vol. *20675* Folio *56*
 20675056



REGISTRAR OF TITLES

Land Title Act 1994 ; Land Act 1994
Form 21 Version 3

SURVEY PLAN

Sheet
1 of
1

REFERENCE MARKS

Stn	To	Bearing	Dist.	Origin
1	OIP	178°06'	1.408	RP709351
2	OIP Gone	180°00'	1.408	RP709351
2	OIP Distd (New Ref)	234°34'	1.825	RP865006 (N&C)
2	Bolt in top kerb	257°59'35"	16.765	B8902
4	OIP (0.5 deep)	270°23'	1.006	RP865006 (N&C)
5	OIP Distd (New Ref)	94°25'	1.0	
6	(0.5 deep)	98°57'55"	6.675	
8	Bolt in top H'wall	91°17'25"	8.557	

PERMANENT MARKS

PM	Bearing	Dist.	No.	Origin	Type
1-OPM Gone	95°06'30"	32.16	2378	RP865006	Standard
1a-OPM	At Station		145069	SPI65790	Standard
3a-PM Fd	At Station		14688		

Branded Peg placed at stations 5-8, 10 & 11.



0 metres

75 m

Scale 1 : 1500

150 m

225 metres

0 mm

50 mm

100 mm

150 mm

State copyright reserved.

PLAN OF LOTS I & 6

Cancelling Lot I on RP865006

PARISH: MARATHON

COUNTY: CARDWELL

Meridian: RP865006 - Add 5°21'50" for MGA vide SPI32672 (Zone 55)

F/N's: NO

Scale: 1:1500

Format: STANDARD



SP221808

Plan Status:

I, Jacob BOOY hereby certify that the land comprised in this plan was surveyed by Fraser Scott WALKER (Cadastral Surveyor) for whose work I accept responsibility and that the plan is accurate, that the said survey was performed in accordance with the Survey and Mapping Infrastructure Act 2003 and Surveyors Act 2003 and associated Regulations and Standards and that the said survey was completed on 15/10/2008.

Cadastral Surveyor

Date: 10/11/2008

<div style="font-size: 24px; font-weight: bold; margin-bottom: 10px;">712122394</div> <div style="display: flex; justify-content: space-between;"><div>TE 400 NT</div><div style="text-align: right;"><div>\$393.20</div><div>19/12/2008 11:45</div></div></div>		WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins.																			
		Registered			5. Lodged by TOWNSVILLE Settlements 732 PO Box 104 Townsville 4810 Ph 07 4772 5544 <i>For Spina Kyle Warden</i> <small>(Include address, phone number, reference, and Lodger Code)</small>																
1. Certificate of Registered Owners or Lessees. <div style="border-bottom: 1px solid black; margin-bottom: 5px;">+We FRANCO LUIGI CASALE</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">MARIA CHRISTINE CASALE</div> <div style="font-size: 0.8em;">(Names in full)</div> <div style="font-size: 0.7em;">as *Registered Owner / *Lessee / *Licensee of this *Land / *Lease / *Licensee agree to this plan and dedicate the Public Use Land as shown hereon in accordance with *Section 50 of the Land Title Act / *Section 290J of the Land Act 1994.</div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"><div style="text-align: center;"> Signature of *Registered Owners</div><div style="text-align: center;"> Signature of *Lessees / *Licensees</div></div> <div style="font-size: 0.7em; margin-top: 20px;">* Rule out whichever is inapplicable</div>				6. Existing		Created															
				<table border="1" style="width:100%; border-collapse: collapse;"><tr><th>Title Reference</th><th>Lot</th><th>Plan</th></tr><tr><td>50038029</td><td>I</td><td>RP865006</td></tr></table>		Title Reference	Lot	Plan	50038029	I	RP865006	<table border="1" style="width:100%; border-collapse: collapse;"><tr><th>Lots</th><th>Emts</th><th>Road</th></tr><tr><td>I & 6</td><td></td><td></td></tr></table>		Lots	Emts	Road	I & 6			<div style="text-align: center; font-size: 0.8em; margin-bottom: 5px;">MORTGAGE ALLOCATION</div> <table border="1" style="width:100%; border-collapse: collapse;"><tr><th>Mortgage</th><th>Lots to be Fully Encumbered</th></tr><tr><td>704227964</td><td>I & 6</td></tr></table>	
Title Reference	Lot	Plan																			
50038029	I	RP865006																			
Lots	Emts	Road																			
I & 6																					
Mortgage	Lots to be Fully Encumbered																				
704227964	I & 6																				
2. Local Government Approval. * HINCHINBROOK SHIRE COUNCIL hereby approves this plan in accordance with the : % <div style="text-align: center; margin-top: 20px;">Integrated Planning Act 1997</div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div>Dated this <u>11th</u> day of <u>December</u>, 2008.</div><div style="text-align: right;"> # R W Clark Chief Executive Officer #</div></div> <div style="font-size: 0.7em; margin-top: 10px;">* Insert the name of the Local Government. % Insert Integrated Planning Act 1997 or # Insert designation of signatory or delegation Local Government (Planning & Environment) Act 1990</div>				<table border="1" style="width:100%; border-collapse: collapse;"><tr><td>I & 6</td><td>POR 197</td></tr><tr><td>Lots</td><td>Orig</td></tr></table>		I & 6	POR 197	Lots	Orig	12. Building Format Plans only. I certify that : * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road; * Part of the building shown on this plan encroaches onto adjoining * lots and road Cadastral Surveyor/Director * Date * delete words not required											
				I & 6	POR 197																
Lots	Orig																				
7. Portion Allocation :																					
8. Map Reference : 8160-41214				13. Lodgement Fees : <table style="width:100%;"><tr><td>Survey Deposit</td><td style="text-align: right;">\$</td></tr><tr><td>Lodgement</td><td style="text-align: right;">\$</td></tr><tr><td>.....New Titles</td><td style="text-align: right;">\$</td></tr><tr><td>Photocopy</td><td style="text-align: right;">\$</td></tr><tr><td>Postage</td><td style="text-align: right;">\$</td></tr><tr><td>TOTAL</td><td style="text-align: right;">\$</td></tr></table>		Survey Deposit	\$	Lodgement	\$New Titles	\$	Photocopy	\$	Postage	\$	TOTAL	\$				
Survey Deposit	\$																				
Lodgement	\$																				
.....New Titles	\$																				
Photocopy	\$																				
Postage	\$																				
TOTAL	\$																				
9. Locality : BEMERSIDE				14. Insert Plan Number <div style="text-align: right; font-size: 1.2em; font-weight: bold;">SP221808</div>																	
10. Local Government : Hinchinbrook Shire Council																					
11. Passed & Endorsed : By : <u>Jacob BOOY</u> Date : <u>11/11/2008</u> Signed : Designation : <u>Cadastral Surveyor</u>																					
3. Plans with Community Management Statement : CMS Number : Name :		4. References : Dept File : Local Govt : Surveyor : 2654																			

FOR OPENING NOTIFICATIONS-SEE BACK

Por. No	Farm No	Selector	D and B passed on	Remarks	Por. No	Farm No	Selector	D and B passed on	Remarks
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Space Reserved for Office Notings

SURVEY OFFICE

No. 6925 L.S.L.

Date 9-9-66

QUEENSLAND

Reference to Corners

Cor	Bearing	From	Dist.	Marks
-----	---------	------	-------	-------

Branded pegs placed at stns
4, 6, 9, 10, 11, 12, 13, 14, 15, 16

Traverses and Secants

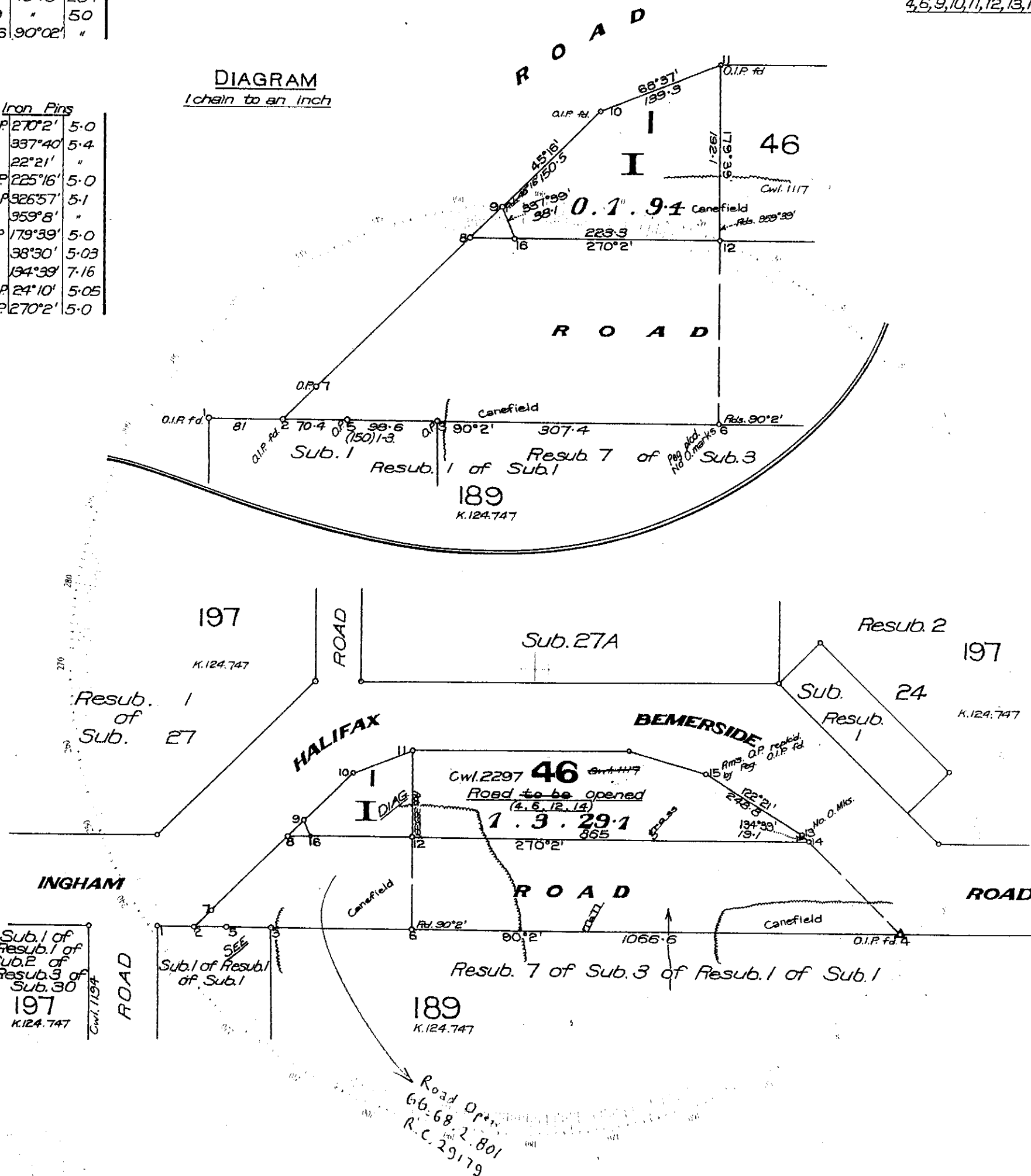
Line	Bearing	Dist.
2-7	45°16'	50
4-14	31/4°39'	284.8
6-12	359°39'	200
7-8	45°16'	234
8-9	"	50
8-16	90°02'	"

**For Additional Plan &
Document Notings
Refer to CISP**

DIAGRAM

1 chain to an inch

<u>Iron Pins</u>		
1-0.1P	270°2'	5-0
2 "	337°40'	5-4
4 "	22°21'	"
9-1P	225°16'	5-0
10-0.1P	326°57'	5-1
11 "	359°8'	"
12-1P	179°39'	5-0
13 "	38°30'	5-03
14 "	194°39'	7-16
15-0.1P	24°10'	5-05
16-1P	270°2'	5-0



Covers B. 890.1
Noted on Cwl. 1117

Adjustments

[illegible]

I hereby certify that I, in person, made, and on the 26-7-1966 completed the survey represented by this plan, on which are written the bearings and lengths of the lines surveyed by me, and that the survey has been executed in accordance with the existing regulations of the Surveyor General's Department.

Ivan N. Luscombe

Surveyor:
I. M. Luscombe A.S.

Meridian Observations

Register No.	Station No.	Date	Lat.	Long.	Variation	
					Observed	CAL
	4	26-7-66	18°34'37"	145°13'39"	5°56'25"	5°56'16"

C.A.M.

CROWN COPYRIGHT RESERVED

RC 29/79

Date of Instructions: 2.12.65; Instr. No. 154

Date of transmission of plans &c. 7-9-66

Examined by *Wm* 15-6-67 Calc. Book N^o 1

Voucher No. 6925 Payment { Adv. 13-9-6
Bal. 4-4-6

Charted by H. A. B. 22.6.67

Sales Register Vol. _____ Fol. _____

Scale 2 Chains to an Inch.

Allot. 1 of Sec. 1 **PLAN OF**

Town of Bemerside & Road to be opened in
2.65; Insty. No. 154. **PORTION N^o 46**

PARISH OF MARATHON

County of Cardwell

Land Agent's *Engstrom*

District of)

Cat. N° **B.890.2**



The Official Seal of the
Commissioner of Main
Roads was hereon affixed
this 11 JUN 1971
de laun
DELEGATE OF THE
Commissioner of Main Roads

QUEENSLAND
2063
NO 824-2-1

PARISH OF MARATHON
SCALE: 40 CHNS TO 1 INCH
JOB FILE NO. 61/824/3
RESURFACING PLAN NO.
HINCHINBROOK SHIRE
OLD MAIN ROAD
NEW MAIN ROAD
INGHAM - HALIFAX -
BENERSIDE ROAD
MAIN ROAD

MIND Drawing No.
669299
K04.57



HINCHINBROOK SHIRE COUNCIL

Our Ref: DAM:BKE

23 May 2016

Chief Executive Officer
Hinchinbrook Shire Council
PO Box 366
INGHAM QLD 4850

Dear Dan

NOTICE OF MOTION – INGHAM CBD REDEVELOPMENT – 2015 / 2016 PRIORITY WORKS (SCOPE CHANGE)

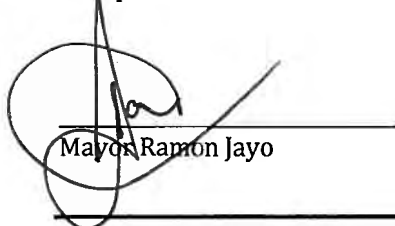
Notice is hereby given that it is my intention to move that the resolution passed by Council at its General Meeting held on 29 September 2015 relating to **Item 2.3.10 – Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)** and reading:-

That Council seek the speed limit along Lannercost Street (between Townsville Road and Tully Street) be reduced from 60km per hour to 40km per hour.

That Council change the location of the Piazza to align with the existing Lannercost Street pedestrian crossover.

That Council locate the Piazza to align with the existing western Lannercost Street pedestrian crossover. The commencement of the Lannercost Street Phase Two works (Piazza) is subject to finalising the centre median layout and parking with the Department of Transport and Main Roads and endorsement by the Ingham CBD Redevelopment Project Control Group and Council.

be repealed.

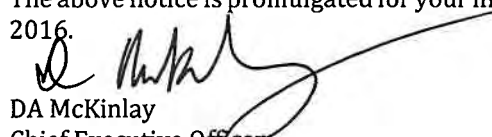


Mayor Ramon Jayo

MEMORANDUM:

COUNCILLOR

The above notice is promulgated for your information. It will be dealt with by Council at its General Meeting on 31 May 2016.



DA McKinlay
Chief Executive Officer

23 May 2016

EXECUTIVE MANAGER DEVELOPMENT AND PLANNING ACTIVITY REPORT FOR MONTH ENDING 30 APRIL 2016

Executive Summary

This Monthly Activity Report is to be presented at Council's Ordinary Meeting scheduled to be held on 31 May 2016 for Councillors information.

For Council Decision – Recommendation

That the report be received and noted.

Officers Comment

Nil

TYTO PRECINCT

Overall

TYTO continues to progress well providing excellent product and service into the start of the Tourist season. TYTO staff are now in full preparation for the Tasmin Turtle event which will be held on Saturday the 21 May 2016. Commercial radio advertising was introduced for the first time under TYTO Precinct Manager for the launch of the markets and was successful. It will be continued in the marketing mix to complement other marketing, especially that targeted at the Townsville market.

Product development continues in Conferencing and Events with the introduction of the Travellers Table as an event that has been introduced to support the philosophy and thematic of the Hinchinbrook Way, introducing visitors to both TYTO and the Shire via way of great local food and conversation. Each week over the high season (June-August) invitations will be put forward to local identities to come along and share their stories and passion for the region with visitors in the relaxed setting of The Paper Grove.

TYTO Conference and Event Centre

April events have been very successful in attendance and it seems that the word has finally reached people

- Shut Up & Skate – Day 1: Design a Deck completion was booked out with a total of 35 attendees. Day 2: Skateboard Coaching Session and Hinchinbrook Regional Skateboarding Championships. The event was a success with 112 attendees and great feedback;
 - Movie Magic screening Cinderella was held at the TYTO Amphitheatre with 94 attendees, a great turnout for the first event setting a benchmark for future Movie Magic events;
 - Come and Try Taekwondo had a great turn out with 32 attendees in comparison to last year only having 2 attendees;
 - The first Hinchinbrook Market Day was a success despite having to relocate due to wet weather. Stall holders were spread out throughout the Piazza, Breezeway and Conference and Events centre with 600 attending on the day;
 - Unfortunately, the second session of Active Girls Only was cancelled due to wet weather however; it has been rescheduled for Friday 1 July;
 - The first Sunday Sessions had a great turn out with local musician Amy Zaghini drawing in a crowd with 162 visitors to TYTO;
 - TYTO's first Tea & Trivia for seniors was hosted on Thursday 28 April. Attendance numbers were required to be restricted due to Hinchinbrook Way training taking place in the Conference & Events Centre however, the event was successful with 46 attendees and positive feedback with the attendees re-registering for future events;
-

- TYTO ran a Partnership Programme with the Herbert River Cricket Association 40T20 Cricket Challenge issuing gift bags at the Welcome Dinner on Friday 29 April showcasing events and activities to do within TYTO and the Hinchinbrook Shire as well as having an Information stand set up at the Cricket Ground on Saturday 30 April. A total of 500 bags were completed. It was not a great success however this was due to the event not our contribution but is a great starting point.

Visitor Numbers

TIWC – TYTO Information and Wetland Centre / TRAG – TYTO Regional Art Gallery / HSL – Hinchinbrook Shire Library / TCEC – TYTO Conference and Event Centre

Note:

HSL Numbers are not unique.

TCEC PAX numbers refer to actual and predicted attendance figures.

TCEC ROOM numbers refer to actual hires.

Cooper St Rest Area refers to bookings and is not included in the total.

Comparatives from a monthly perspective are now absolute, relative across the centre.

Variances

April figures are up for the month 19.84% YTD with all outlets excluding TIWC experiencing healthy increases. At a 6.92% increase overall from we hope to maintain our increase and finish equal or better than 15/16 financial year.

TIWC

Visitor numbers for April were 1439 which is a 3.75% decrease from 2015. This decrease is spread across, SA, WA and International figures. Local and Regional visitors were static, while an increase was experienced with other QLD. Unclear as to the cause of the decrease. At times weather conditions have a bearing on southern states ie: warmer down south leading to a later arrival in the north.

TCEC

Total Conference and Events bookings for the month of April were 19.

Total attendance numbers for April 2016 were 1353. 1077 people or 79.6% were for TYTO Events. Of the remaining attendees. 44 attendees were from internal bookings and 232 attendees or 17.1% were from external bookings. Total attendees for April 2015 were 524 with 50 attendees being internal bookings; subsequently there was a 63.7% increase in external attendance numbers for April 2016 in comparison to April 2015.

TRAG

A total of 1244 visitors were recorded visiting the Gallery for April 2016. This is an increase of 126% or 693 visitors compared to 2015. The increase is likely to be due to the nature of the exhibition – a wide variety of artist works this month has proved to be very popular, drawing local; back 2 or 3 times compared to the ANZAC exhibition A Camera on Gallipoli in 2015.

HSL

A total of 10,794 visitors for April. Increase of 10.09% compared to last year. 696 patrons utilized the public computers and laptops in the month of April. This is an increase of 4% compared to April last year. Circulation number 15,570. Increase of 19% from previous year for circulation. So our patrons are showing a lot of activity. eResource statistics have shown an increase again and these numbers keep climbing steadily higher. 564 titles were loaned out for the last quarter, which is an increase of 60 titles compared to the previous quarter's numbers.

RV Area

RV area was closed for a few days due to heavy rain, however over the month 32 permits were issued compared to 20 in 2015.

ACTIVITY REPORT – DEVELOPMENT AND PLANNING

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
TIWC 15/16	2023	2003	1907	1300	005	000	045	611	1115	1400			10020
TIWC 14/15	2023	2003	1900	1005	902	919	901	570	015	1405	1770	2400	20425
% Difference													
14/15 V 15/16	15.05	9.15	-0.05	-28.19	-4.10	-8.81	4.66	5.71	36.90	-3.75	-100.00	-100.00	-18.62
TRAG 15/16	1200	1405	1002	075	504	105	329	417	900	1244			8297
TRAG 14/15	021	1057	012	006	405	272	200	305	400	551	750	056	0040
% Difference													
14/15 V 15/16	107.41	44.17	23.40	8.56	14.40	-32.72	58.17	36.72	109.30	125.77	-100.00	-100.00	19.40
HSL 15/16 DCOR	10451	10202	9007	0707	0705	0200	7710	0075	11705	10794	0	0	90001
HSL 14/15 DCOR	11915	0747	0000	0443	0203	0771	0075	10000	0075	0000	10000	0001	110000
% Difference													
14/15 V 15/16	-12.29	17.32	18.93	-7.15	-4.44	-5.95	-13.62	-13.78	27.12	10.09	-100.00	-100.00	-16.85
TCEC 15/16 PAX	000	0705	200	502	300	040	125	300	2005	1000	0	0	10121
TCEC 14/15 PAX	300	7401	101	94	102	317	301	1229	429	524	1441	610	10007
% Difference													
14/15 V 15/16	125.89	29.96	56.35	465.96	156.82	101.89	-86.79	-72.90	386.01	158.21	-100.00	-100.00	17.70
TCEC 15/16 ROOM	17	9	9	12	15	6	6	11	20	19	0	0	112
TCEC 14/15 ROOM	7	7	4	4	4	4	5	10	11	15	15	15	20
% Difference													
14/15 V 15/16	142.85	28.57	125.00	200.00	225.00	50.00	20.00	10.00	-9.09	26.67	-100.00	-100.00	13.13
Cooper St Rest Area 15/16	200	227	111	0	0	0	0	0	2	02	0	0	001
Cooper St Rest Area 14/15	200	271	140	77	0	0	0	0	0	20	04	171	1000
% Difference													
14/15 V 15/16	15.05	-16.24	-20.71	-100.00	0.00	0.00	0.00	0.00	0.00	50.00	-100.00	-100.00	-38.22
TYTO Total 15/16	16260	25154	13159	11542	10561	8029	9105	10236	15863	14830			134739
TYTO Total 14/15	16169	20630	11291	12247	10729	8279	10966	12405	10927	12375	13982	13764	153764
YTD/Annual Increase 15/15 v 14/15	0.56	21.93	16.54	-5.76	-1.57	-3.02	-16.97	-17.48	45.17	19.84	-100.00	-100.00	-12.37

n/a not available at time of report preparation

Precinct Wide activities / events / displays for April

	ACTIVITIES & EVENTS
01 - 30	Creeping Collages – School Holiday Programme
1-30	Exhibition: In Memory of our Heroes 31 st Battalion The Kennedy Regiment mini Museum
1	Movie Magic
1	Design a Deck – School Holiday Programm
2	Draw, Make, Create – APT8 Kids on Tour
2	Hinchinbrook Regional Skateboarding Championships
2,5,9,12,16,19,23,26,30	TYTO Wetlans Tours
2,5,9,12,16,19,23,26,30	Sugar Tacks – Heritage Display and Tour
3	Create your own Tiputa – APT8 Kids on Tour
4	Birds of a Feather – School Holiday Programme
5	I Prefer Watermelons – APT8 Kids on Tour
6	Beat the Heat – School Holiday Programme
6,13,20,27	Baby Bop
7	Hinchinbrook Market Day
7	Traditional Gond Patterns – APT8 Kids on Tour
7	Activate – Girls Only
7,14,21,28	eSkill's Classes
7,14,21,28	Story Time
8	Exhibition Opening – 'Shine'
8-1 May	Exhibition 'Shine'
8-1 May	Niche Gallery Exhibition – Gallipoli Collection
8	Beat the Heat – School Holiday Programme
9	Draw, Make, Create – APT8 Kids on Tour
10	APT8 Kids on Tour (all four previous art activites)
10,24	Freestyle AUDIO (or by Appointment)

ACTIVITY REPORT – DEVELOPMENT AND PLANNING

12	Book Club
15-20	Australian Heritage Week
24	TYTO Sunday Session – Music Event
28	Tea and Trivia for Seniors

Precinct Wide activities / events / displays for May

ACTIVITIES & EVENTS	
3,4,5,9,10,11,16,17,18,23,24,25 30,31	Artist in Residence – Troy Wyles-Whelan
1-30	Exhibition: In Memory of our Heroes 31 st Battalion The Kennedy Regiment mini Museum
3,7,10,14,17,21,24,28,31	TYTO Wetlands Tours
3,7,10,14,17,21,24,28,31	Sugar Tacks – Heritage Display and Tour
4	Nutritional Workshop for Women
5,12,19,26	Functional Fitness for over 40's
5,12,19,24	Story Time
5	Artist Workshop – David Rowe Drawings
5	Health New Baby Sessions – Group 1
5,12,19,26	eSkills Classes
5	Hinchinbrook Market Day
6-29	Exhibition Opening “2D 3D-with a pinch of Salt” Ingham Art Society Annual Exhibition
6	Movie Magic – Paper Planes
8,22	Freestyle AUDIO
12	Child Health New Baby Sessions – Group 2
19	Child Health New Baby Sessions – Group 3
21	Tasman Turtles Picnic Day
23-29	Library Week 2016
23	10 Things you Never Knew

ACTIVITY REPORT – DEVELOPMENT AND PLANNING

25	National Simultaneous Story Time
26	Tea and Trivia for Seniors
27	eDay
27	TYTO Wetlands Early Morning Walk for Seniors
29	Sunday Sessions
31	Baby Bop
Daily	Wetlands Interpretive Displays and Games
Daily	TYTO Parklands Inc Pincic Area

Marketing Activity for April		
Brochure Distribution	Poster External	Duo Magazine
Event Programme	Facebook	HRE What's On
HSC Grapevine	Northern Services Courier – Mini Museum	Queensland Weekender
Invitation to Exhibition Opening	RV Promotional Packs	Monument
Spirit – Winter Edition Regional QLD Promotion	Website	Radio 4TO
Radio 103.1	Media Release	

TOWN PLANNING

- Applications received**

Reconfiguring a Lot:	4
Material Change of Use:	1
Operational Works:	0
Building Works Assessable Against Planning Scheme:	0
Change to Existing Approval:	0
Request to Extend Development Approval :	0
Frontage, Side and Rear Siting Relaxation:	1
State Department Lease/Conversion Applications:	0
Total Application	6

TOWN PLANNING

- Approvals issued**

Reconfiguring a Lot:	0
Material Change of Use:	1
Operational Works:	0
Building Works Assessable Against Planning Scheme:	0
Change to Existing Approval:	0
Request to Extend Development Approval :	0
Side and Rear Siting Relaxation	2
State Department Lease/Conversion Applications:	0
Total Approvals	3

ECONOMIC DEVELOPMENT AND TOURISM

- 01 April: SEDTO meet with Jepson Media
- 04-05 April: SEDTO Conducted video shoot with Media personal for Hinchinbrook Ambassador Programme
- 04-07 April: EMDP attended Councillor Induction Days
- 07 April: SEDTO Film Shoot with Queensland Weekender
- 14 April: SEDTO working with Jepson Media to finalise films for Ambassador Programme
- 18 April: SEDTO meet with Halifax Progress Association
- 19 April: SEDTO attended Chamber of Commerce Meeting
- 22 April: EMDP with Councillors visited Bellasato Farm at Legges Road
- 29 April: SEDTO Discussions held with Michael Harris

Key actions:

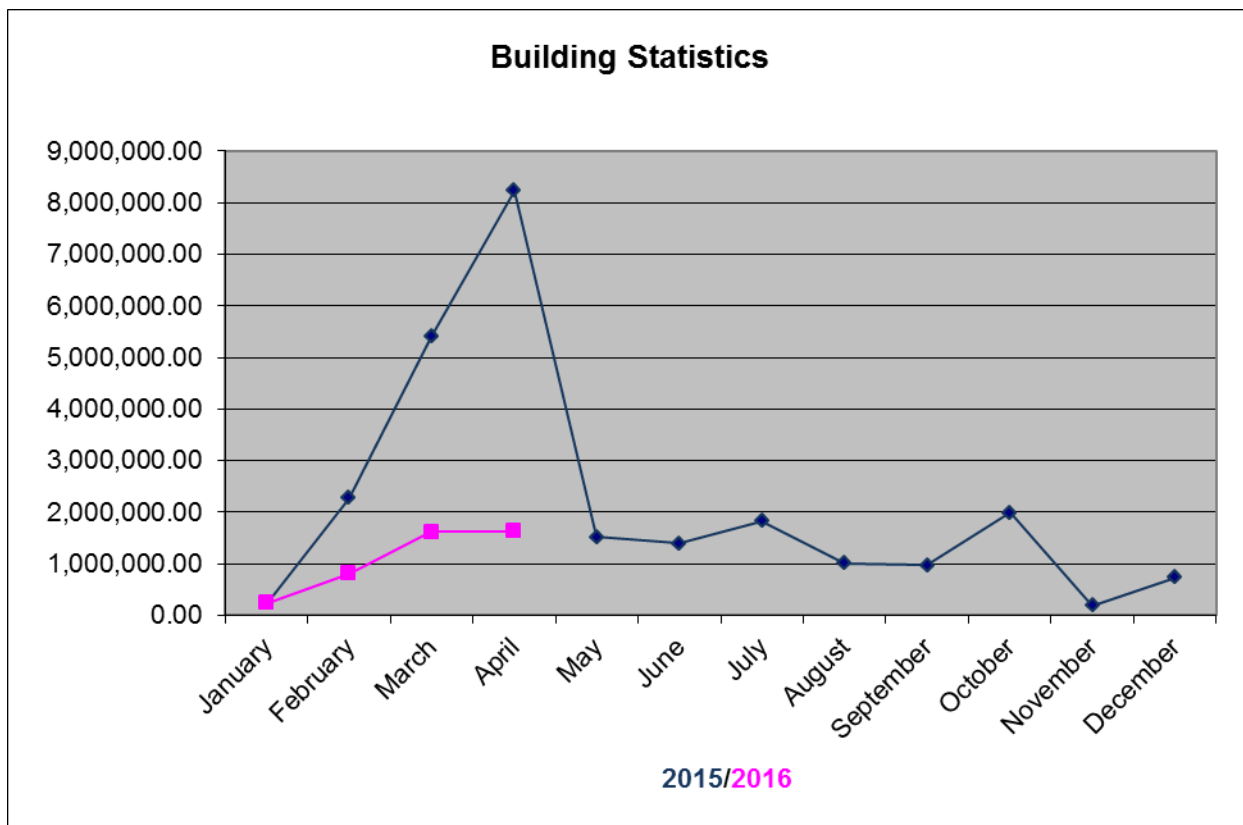
1. Continue to develop the Hinchinbrook Way Website.
2. Continue to be project champion for the CBD project.
3. Continue to develop the Hinchinbrook Way walk for the CBD.
4. Continue to talk with Progress Association regarding the Hinchinbrook Way Drive

BUILDING AND PLUMBING

Plumbing Inspections April 2016

Finals	10	New Design	6
Rough In	4	Work on as-constructed plans	17
Drainage	4	Trade Waste Inspections	0
Slab	1	Sewer Main Locations	0
Bath	0	Disconnection of House Drain	0
Elevated Pipe Work	2	Backflow Inspections	0
Total	21	Other	

Building Status Report



Development and Planning Capital Works Progress Report:

C	Construction	A	Assessment	P	Procurement
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Project Description (Project Code) 2015/2016 Projects	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline																	
	HSC Budget	Other Source	Total																			
Ingham CBD Redevelopment	\$1,002,500	0	\$1,002,500	\$668,775.41	• Footpath works commenced outside the Council building.																	
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun					
					Forecast	A					C											
					Actual	C								C								
Tourist Loop Signage	\$40,000	\$0	\$40,000	\$0	• Will progress when branding has been finalised..																	
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun					
					Forecast									A			C					
					Actual																	
Tully Street Redevelopment	\$150,000	QTIF Grant \$150,000	\$300,000	\$280,252.81	• Quotations for the final design have closed.																	
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun					
					Forecast								A			C						
					Actual																C	
Laneway Beautification	\$10,000	\$0	\$10,000	\$0																		

ACTIVITY REPORT – DEVELOPMENT AND PLANNING

Project Description (Project Code) 2015/2016 Projects	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline														
	HSC Budget	Other Source	Total																
						Jul	Aug	Sep	Oct	Nov	dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast									A			C		
					Actual														
RV Tourist Parking Signage	\$20,000	\$0	\$20,000	\$0	•														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast										A			C	
					Actual														
TYTO Ampitheatre Shade Cover	\$55,000	\$0	\$55,000	\$53,103	•														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast									A	C				
					Actual														

Library pictures taken throughout April 2016 showing children playing and reading in the Children's Area



Recording studio pictures taken in April 2016. Pictures show band "Last Minute" Steven Gileppa, Josh Venables, Wayne Cutter and Vera Di Bella – recording in the Double Daw Creative Studio and Sound Engineer Emile Griffiths assisting




Images from Hinchinbrook Regional Skateboarding Championships, Sunday Sessions, Tea & Trivia & Hinchinbrook Market Day



New Councillors TYTO Site Visit





48HR RV STOP
@ TYTO

WAKE UP TO THIS
in the heart of Hinchinbrook
just over an hour's easy drive north of Townsville.

TYTO offers an intimate area allocated to RV parking for visitors to the region to enjoy TYTO and the surrounds. The Cooper St (directly off the Bruce Highway) Self Contained RV Parking Site is open from 1 March to 30 November 2016. Permits are \$10 per vehicle per night. Parking is strictly 48 hour maximum.

Permits are obtained from TYTO Information and Wetlands Centre prior to setting up with the centre being open 9-5pm or 4pm on weekends.

See other areas of this programme for more reasons to stop at TYTO.

10 tyto.com.au MAY/JULY 2016

Strips of Advertsing for the Townsville Bulletin NQ Event Supplement

ENJOY EVERY DAY @ TYTO
 7 DAYS OF EVENTS, ACTIVITIES, WORKSHOPS, TOURS OR TIME OUT
 OPEN 10.00AM - 4.00PM (EXC INFORMATION CENTRE)
 art | culture | nature | knowledge
 f visitTYTO
 TYTO is owned and operated by Hinchinbrook Shire Council



JOHN HEARD, Grasshopper

tea trivia
 Seniors - come along for a morning of fun!
 Enjoy baked delights, tea and coffee while you test your knowledge. Come along and keep your mind nimble. Last Thursday of the month, April to September.
 Time: 10.30am - 12.00noon
 Where: TYTO Conference & Events Centre
 Bookings Essential: 4776 4614
 Cost: Free to local Senior Citizens. Others \$10.00pp at the door.
 PRIZES TO BE WON
 FREE EVENT
 Please note there is an easy access drop off point in front of the Library off McIlwraith Street Ingham, and then access to the carpark. Mini-bus parking in Macrossan Ave.

SUNDAY SESSIONS @ TYTO
 FREE EVENT
 Good times, great music!
 BYO rug/chairs. BYO alcohol in designated areas only. Food and (non alcoholic) beverages are available for purchase. To see who's playing go to f visitTYTO
 24 APRIL
 29 MAY
 26 JUNE
 31 JULY
 28 AUGUST
 25 SEPTEMBER
 When: The last Sunday of every month April to September.
 Time: 4.30pm - 6.30pm
 Where: TYTO Amphitheatre entry via McIlwraith St or Macrossan Ave
 TYTO is owned and operated by Hinchinbrook Shire Council



13 THINGS

to while away an hour or a day

TYTO is the eclectic, the unexpected; where the discovery of art, culture, nature and knowledge unfolds. It is a place of inspiration that honours, in name, the endangered Tyto Capensis Owl.

TYTO is so much more than a wetland... Year round it plays host to a fusion of events, activities, workshops and tours. A perfect place to while away an hour or a day. A serene one hour drive north of Townsville, in the heart of Hinchinbrook... TYTO is the ideal way to take time out.

1. Artist in Residence - Troy Wyles - Whelan, from the Warramay and Nawaigi people of Baginbarra (Herbert Valley) and a Traditional owner, is the artist-in-residence - April-June 2016. Through this twelve week programme, a sculptural installation depicting the wondrous stories and language of the region will unfold via Troy's storytelling with his paintbrush. Join him on the journey via workshops.
2. Relax and soak in the beauty of nature by one of the many lagoons that make up TYTO and the Wetlands.
3. Get up close and personal with wildlife... Watch at dusk and dawn as Agile Wallabies graze about on their green, green grasses of home.
4. Discover one of the 243 species of birds found at TYTO. We have 27.4% of Australian Bird species in one location!
5. Tasman Turtle Picnic Day 21 May 2016. A jam packed day for the family that'll keep the kids buzzing.
6. Immerse yourself in one of the many workshops presented in the TYTO Event programme from line art to plain of fun.
7. Wander through the collective that is Hinchinbrook Market Day. Delight in regional produce, local preserves, baked goods to original works by art and craft enthusiasts. Chat to farmers, watch demonstrations, take part in workshops and purchase unique keepsakes.
8. Marvel at the latest Regional Art Gallery exhibition with the contemporary space showcasing local artisans and craft enthusiasts through an annual programme and retail outlet. Visit us and add a creative twist to your day!
9. Back to Business... Host an event in the Conference and Event Centre where we boast some of the most unique breakout spaces you'll find anywhere in the region.
10. Commemorate with stories of conflict and compassion both lauded and celebrated; captured and held in our hearts, in memory of our heroes at the 31st Battalion - The Kennedy Regiment mini Museum.
11. Take a journey that brings to life a yesteryear that shaped the great pioneering cane community of Hinchinbrook. Self or guided Tours.
12. To thee I do wed... Choose one of a myriad of beautiful function spaces with picture perfect natural backdrops to add to your day.
13. Watch the sky burn into the twilight while you relax and savour an antipasto plate with your favourite drop on the verandah at Tiddaliks Cafe.

OPEN 7 DAYS

TYTO
HINCHINBROOK, NORTH QLD

tyto.com.au visitTYTO

TYTO is owned and operated by Hinchinbrook Shire Council

A P R I L - *at a glance*

DATE	WHEN	WHAT	WHERE
1	2.00pm - 3.00pm	Creeping Collages - School Holiday Programme	HSL
1 - 30	10.00am - 4.00pm	Exhibition: In Memory of our Heroes. 31st Battalion The Kennedy Regiment mini Museum	HSL
1	From 6.00pm	Movie Magic	TA
1	1.00pm - 4.00pm	Design a Deck - School Holiday Programme	TRAG
2	11.00am - 1.00pm	Draw, Make, Create - APT8 Kids on Tour	TRAG
2	11.00am - 4.00pm	Hinchinbrook Regional Skateboarding Championships	Inflight
2,5,9,12,16,19,23,26,30	From 9.00am	Tour: TYTO Wetlands	TIWC
2,5,9,12,16,19,23,26,30	From 10.00am	Tour: Sugar Tracks - Heritage Display and Tour	HSL/TP
3	11.00am - 1.00pm	Create your own Tiputa - APT8 Kids on Tour	TRAG
4	2.00pm - 3.00pm	Birds of a Feather - School Holiday Programme	HSL
5	1.00pm - 3.00pm	I Prefer Watermelons - APT8 Kids on Tour	TRAG
6	2.30pm - 3.30pm	Beat The Heat - School Holiday Programme	HSL-Halifax
6,13,20,27	10.30am - 11.30am	Baby Bop - Weekly	HSL
7	8.30am - 1.30pm	Hinchinbrook Market Day	HSL
7	1.00pm - 3.00pm	Traditional Gond Patterns - APT8 Kids on Tour	TRAG
7	8.30am - 10.00am	Activate - Girls Only	HSL
7,14,21,28	From 10.00am	eSkill's Classes - Weekly	HSL
7,14,21,28	10.30am - 11.30am	Story Time - Weekly	HSL
8	6.30pm - 8.00pm	Opening - Exhibition: 'Shine'	TRAG
8 - 1 May	10.00am - 4.00pm	Exhibition: 'Shine'	TRAG
8 - 1 May	10.00am - 4.00pm	Niche Gallery Exhibition - Gallipoli Collection	TRAG
8	2.00pm - 3.00pm	Beat The Heat- School Holiday Programme	HSL
9	11.00am - 1.00pm	Draw, Make, Create - APT8 Kids on Tour	TRAG
10	1.00pm - 3.00pm	APT8 Kids on Tour (All four previous art activities)	TRAG
10, 24	10.00am - 4.00pm	Freestyle AUDIO (or by Appoint)	DD
12	2.30pm - 4.00pm	Book Club	HSL
15 - 20	10.00am - 4.00pm	Australian Heritage Week	HSL
24	4.30pm - 6.30pm	TYTO Sunday Session - Music Event	TA
28	10.00am - 11.00am	Tea and Trivia for Seniors	TCEC

For Open Daily options throughout April, please see February and March

EXECUTIVE MANAGER DEVELOPMENT AND PLANNING MONTHLY STATUS REPORT – MAY 2016

For Council Decision – Recommendation

That the Report be received and noted.

Resolution Number – 260416-17 – Siting Relaxation Application – Roderick (Rod) Catchcart – Lot 352 on CWL2348, Parish of Cordelia - 28 The Esplanade, Allingham

That Council approve the siting relaxation for the shed on land at 28 The Esplanade, Cassady Beach, on the grounds that the proposed location will not adversely impact on the residential amenity of neighbouring properties, subject to a number of conditions.

Status:

May 2016 Update – Applicant provided with Council correspondence, dated 3 May 2016, outlining decision approval. Applicant has twelve months to complete siting relaxation.

Matter Closed

Resolution Number – 260416-16 – Siting Relaxation Application – Sabsaga Pty Ltd – Lot 353 on CWL2348, Parish of Cordelia – 26 The Esplanade, Allingham

That Council approve the Siting Relaxation for the existing fencing and shade structure on land at 26 The Esplanade, Cassady Beach, on the grounds that the proposed location will not adversely impact on the residential amenity of neighbouring properties, subject to a number of conditions.

Status:

May 2016 Update –Applicant provided with Council correspondence dated 27 April 2016, outlining decision approval. Applicant has twelve months to complete siting relaxation.

Matter Closed

Resolution Number – 260416-13 – Material Change of Use – Rural Industry – Micro Abattoir – Legge's Road Braemeadows – Lot 3 on RP7478863, Parish of Cordelia

That Council grant approval for a Development Permit for the proposed Material Change of Use, subject to a number of conditions.

Status:

May 2016 Update –Applicant provided with Council correspondence dated 3 May 2016, outlining decision approval. Applicant has four years to complete compliance with approval before beginning operations on site.

Matter Closed

Resolution Number – 230216-18 – The Hinchinbrook Way – Brand Book and Style Guide

That Council adopt *The Hinchinbrook Way Brand Book and Style Guide* and review the document prior to 23 August 2016.

Status:

May 2016 Update – Document has been adopted and the review schedule for August 2016.

March / April 2016 Update – Document has been adopted and the review schedule for August 2016.

Resolution Number – 230216-15 – Siting Relaxation Application – Michael James Keys – Lot 3 on RP724727, Parish of Cordelia – 2 Cassady Street, Ingham

This item was Lost.

Status:

May 2016 Update – Applicant notified of decision refusal via official correspondence dated 2 March 2016. No response or appeal from Applicant received to date.

March / April 2016 Update – Applicant notified of decision refusal via official correspondence dated 2 March 2016. No response or appeal from Applicant received to date.

Resolution Number – 270116-24 – Request to Minister of Infrastructure, Local Government and Planning for Extension of Time for Preparation of New Local Government Infrastructure Plan (LGIP)

That Council resolve to:

- (a) Request an extension from the Minister of Infrastructure, Local Government and Planning for the preparation of the Local Government Infrastructure Plan (LGIP) to 30 June 2018.

That Council note at which time, the existing Priority Infrastructure Plan and Adopted Infrastructure Charges Policy are required to be replaced by the new Local Government Infrastructure Plan and new Charges Policy for that Financial Year.

That Council Officers prepare the application to the Minister before 27 May 2016.

Status:

May 2016 Update – Letter requesting an extension of time to be sent to the Department of Infrastructure, Local Government and Planning the week of 11 April 2016. No official correspondence response received to date.

March / April 2016 Update – Letter requesting an extension of time to be sent to the Department of Infrastructure, Local Government and Planning the week of 11 April 2016.

February 2016 Update – Currently preparing background documentation to request approval for the extension of time.

Resolution Number – 081215-23 – Draft Hinchinbrook Shire Planning Scheme – Submission for State Interest Checks

That the Draft Planning Scheme be submitted to the State Government for the State Interest Check Stage of the scheme preparation process.

Status:

May 2016 Update – The draft scheme was lodged with State Government for State interest checks.

March / April 2016 Update – The draft scheme is being prepared for submission to the Department.

February 2016 Update – The draft scheme is being prepared for submission to the Department.

January 2016 Update – The draft scheme is being prepared for submission to the Department.

Resolution Number – 081215-22 – Townsville Enterprise Limited – Service Level Agreement

That Council upgrade its membership with Townsville Enterprise Ltd to Silver and work with Townsville Enterprise Limited to develop a service level agreement and prepare a Memorandum of Understanding tailored specifically to economic development initiatives in the Hinchinbrook Shire.

Status:

May 2016 Update – Our collaboration with TEL is progressing very well.

Matter Closed

March / April 2016 Update – Agreement has been signed and invoice received for payment of additional fee.

February 2016 Update – TEL CEO presented the draft agreement to Council on 9 February.

January 2016 Update – Letter sent to TEL advising of Council's decision. EMDP currently liaising with TEL CEO to develop an MOU.

Resolution Number – 081215-21 – Orpheus Island Management Plan

That Council seek:

1. a review of passenger numbers under the *Orpheus Island Management Plan* by the Queensland Government
2. to invite representatives from SeaLink Queensland to discuss tourism opportunities within the Hinchinbrook Shire.

Status:

May 2016 Update – No further advice from the Queensland Government regarding to an increase in numbers allowed to visit Orpheus Island.

March / April 2016 Update – Mr Peter Victory from Sealink met with Council on 16 February 2016 to discuss potential ferry service to Hinchinbrook Island, Yanks Jetty and other tourism opportunities. The previous Mayor and Executive Manager Development and Planning (EMDP) met with representatives of the Department of Tourism and Events and Small Business, and the Department of National Parks Sports and Racing on 18 February 2016. The Departments advised that a review of passenger numbers to the island was being undertaken.

February 2016 Update – Council planning consultants, Milford Planning have been engaged to prepare the management plan.

January 2016 Update – Council planning consultants, Milford Planning have been engaged to prepare the management plan.

Resolution Number – 081215-20 – Expression of Interest: Rotary Park Activation - Tourism Development Opportunity

That Council approve the public release of the Expression of Interest Document: Rotary Park Activation – Tourism Development Opportunity.

That applications for the Expression of Interest open at 9.00am Wednesday, 9 December 2015 and close Wednesday, 3 February 2016.

Status:

May 2016 Update – Awaiting presentation and further direction from Council.

March / April 2016 Update – Two non-conforming EOIs were received. This matter is on hold for further consideration by Council.

February 2016 Update – Expression of interested closed early 2016.

January 2016 Update – Expression of Interest was advertised in the local Herbert River Express in December 2015.

Resolution Number – 290915-30 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council proceed with the Tully Street redevelopment as per the following:

- i. That Council proceed with design and construction works subject to funding under the Queensland Tourism Infrastructure Fund.

Status:

May 2016 Update – Works are progressing.

March / April 2016 Update – Work commenced on the Tully Street project on Wednesday 6 April 2016.

February 2016 Update – Finalising designs.

January 2016 Update – Early contractor involvement / risk and opportunity workshop will be held on Thursday 14 January 2016.

December 2015 Update – Secured Funding from QTIF. Flanagan's Consulting engaged for detailed design.

November 2015 Update – Pending funding from QTIF.

October 2015 Update – Pending funding from QTIF.

Resolution Number – 290915-29 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works – Lannercost Street Phase One as per the following:

- i. Detailed design and construction of footpath replacement and enhancement, including shade covering along Lannercost Street frontage of the Council administration building.

Status:

May 2016 Update – Awaiting completion of the shade structure and wayfinding sign.

March / April 2016 Update – Works progressing with completion of the footpath within the next fortnight.

February 2016 Update – Works progressing.

January 2016 Update – Demolition works to commence on 12 January 2016 for Lannercost Street works. Flags to be relocated to building during demolition for trial period of three months.

December 2015 Update – Demolition works have commenced on Townsville Road (west).

November 2015 Update – Detailed design completed pending RCP from DTMR.

October 2015 Update – PCG has confirmed final design of footpath treatment and shade covering. Construction drawings will be delivered by mid October.

Resolution Number –290915-28 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works – Lannercost Street Phase One as per the following:

- i. Design and installation of tourism promotional signage on the Council administration building on the Townsville Road frontage subject to further consideration by the Project Control Group.

Status:

May 2016 Update – Currently awaiting painting of the building. Final design yet to be decided.

March / April 2016 Update – Currently awaiting painting of the building. Final design yet to be decided.

February 2016 Update – Draft design presented to the Style Guide Committee.

January 2016 Update – Revised design being prepared.

December 2015 Update – Revised design being prepared.

November 2015 Update – Revised design being prepared.

October 2015 Update – Preliminary design to be tabled at PCG on 15/10/2015.

Resolution Number – 290915-27 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works – Lannercost Street Phase One as per the following:

- i. The development of an entrance statement within the centre median strip at the corner of Townsville Road and Lannercost Street subject to further consideration by the Project Control Group.

Status:

May 2016 Update – The Public Art Committee has had two meetings to discuss and is expected to finalised the design to be recommended to Council in the next fortnight.

March / April 2016 Update – EOI closed on 21 March 2106. A meeting of the Public Art Committee has been scheduled to consider the designs and make a recommendation to Council.

February 2016 Update – EOI was finalised at the meeting of 20 January and has been released.

January 2016 Update – First PAC meeting held in late December 2015. Terms of Reference and EOI being reviewed by PAC for public art work associated with the Lannercost Street Entry Statement.

December 2015 Update – Public Art Committee appointed. Correspondence issued to successful applicants.

November 2015 Update – Public Art Committee to be established. Community positions advertised in Herbert River Express and online.

October 2015 Update – Concept design confirmed by PCG. Option on concept design variations to be tabled at PCG on 15/10/2015.

Resolution Number – 290915-25 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council seek the speed limit along Lannercost Street (between Townsville Road and Tully Street) be reduced from 60km per hour to 40km per hour.

Status:

May 2016 Update – No further progress at this stage.

March / April 2016 Update – No further progress at this stage.

February 2016 Update – No further progress at this stage.

January 2016 Update – No further progress at this stage.

December 2015 Update – No further progress at this stage.

November 2015 Update – No further progress.

October 2015 Update – No further action at this stage.

Resolution Number – 290915-23 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works as per the following:

- i. Develop and implement a signage design guide for way-finding devices and information signs throughout Ingham.

Status:

May 2016 Update – Design guide and signage standards are currently being developed.

March / April 2016 Update – Design guide and signage standards are currently being developed.

February 2016 Update – Design guide and signage standards are currently being developed.

January 2016 Update – Design guide and signage standards are currently being developed.

December 2015 Update – Design guide and signage standards are currently being developed.

November 2015 Update – Design guide and signage standards are currently being developed.

October 2015 Update – Design guide and signage standards are currently being developed.

Resolution Number – 290915-22 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works as per the following:

- i. Design and install signage to create a loop walk along existing pathway networks from TYTO Information and Wetland Centre to Lannercost Street.

Status:

May 2016 Update – The content is still being finalised, signage likely to be ordered in June.

March / April 2016 Update – Final design is complete. The content for the signage is being finalised. The signage is to commence being installed late May to early June.

February 2016 Update – Final design is continuing to be developed.

January 2016 Update – First draft has been delivered for Council review.

December 2015 Update – Design guide and signage standards are currently being developed.

November 2015 Update – Design guide and signage standards are currently being developed.

October 2015 Update – Design guide and signage standards are currently being developed.

Resolution Number – 290915-21 – Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That Council proceed with the 2015 / 2016 Ingham CBD Redevelopment Priority Works in Rotary Park as per the following:

- i. Prepare an Expression of Interest for the establishment of a commercial lease in Rotary Park
- ii. Design and install tourist information signage in Rotary Park
- iii. Design and install signage for Rotary Park to Lannercost Street walk
- iv. Install Free Wi Fi network in Rotary Park
- v. Design and install concrete pad and associated hardstand area for commercial lease in consultation with the successful tenderer and other stakeholders.

Status:

May 2016 Update – Council briefing required and future direction determined.

March / April 2016 Update – Council received 2 non-conforming EOI's for this matter. Council to reconsider proposed works.

February 2016 Update – EOI applications closed early February. Tourist information signage is being developed.

January 2016 Update – Expression of Interest released in December 2015. Applications close early February 2016.

December 2015 Update – Expression of Interest completed for consideration at December General Meeting.

November 2015 Update – Rotary Park Stakeholder Meeting held regarding location of commercial lease. Draft Expression of Interest presented to the CBD Project Control Group on 12 November 2015.

October 2015 Update – EOI currently being prepared. To be considered by CBD Project Control Group on 22 October 2015.

Resolution Number – 290915-20 –Ingham CBD Redevelopment – 2015 / 2016 Priority Works (Scope Change)

That the Project Control Group, including all Councillors, determines the configuration, budgeting and timing of all 2015 / 2016 Ingham CBD Redevelopment Priority Works associated with Rotary Park, TYTO to Town Walk, Tully Street and Lannercost Street Phase One.

Status:

May 2016 Update – No further action as this stage next PCG meeting Thursday 19 May 2016.

March / April 2016 Update – No further action as this stage

February 2016 Update – No further action as this stage

January 2016 Update – No further action as this stage.

December 2015 Update – No further action as this stage.

November 2015 Update – No further action at this stage.

October 2015 Update – No further action at this stage.

Resolution Number – 290915-18 – Hinchinbrook Island Management Plan

That Council seek:

1. The creation of new Marine Access Permit by the Queensland Government for the Georges Point service
2. Commencement of a tender process by the Queensland Government to facilitate a sustainable commercial walking tour and associated infrastructure on the Thorsborne Trail.

Status:

May 2016 Update – No further update from the State regarding this matter.

March / April 2016 Update – The State has advised that the review of the Hinchinbrook Island Management Plan will not be undertaken until around 12 to 18 months time.

February 2016 Update – Mayor, Executive Manager Development and Planning and Townsville Enterprise Limited Executive Manager Tourism and Events to meet with representatives from the Department of Tourism, Major Events, Small Business and the Commonwealth Games on 18 February.

January 2016 Update – Mayor and Executive Manager Development and Planning to meet with representatives from the Department of Tourism, Major Events, Small Business and the Commonwealth Games in mid February.

December 2015 Update – Mayor and Executive Manager Development and Planning to confirm a follow-up meeting with the Acting Deputy Director General of the Department of Tourism, Major Events, Small Business and the Commonwealth Games.

November 2015 Update – Correspondence issued to Hon. Kate Jones MP, Hon Steven Miles, MP, Andrew Cripps MP and Peter Russo MP. Deputation with Hon. Kate Jones MP on 5 November 2015 at NQ Economic Summit. Follow up meeting with key stakeholders, including traditional owners and national parks to be arranged in early 2016.

October 2015 Update – Correspondence issued to Hon. Kate Jones MP, Hon Steven Miles, MP, Andrew Cripps MP and Peter Russo MP.

Resolution Number – 270514-03 – Donna Amory – Reconfiguring a Lot

That Council advise Donna Amory that:

- (a) A Development Application for Operational Works (roadworks, landscaping, stormwater and drainage works) reflecting the associated Development Permit for Reconfiguring a Lot (065/0150) will be prepared by Council in conjunction with the developer
- (b) The Development Application fee (\$230.00) will be waived.

Status:

May 2016 Update – No further update at this stage.

March / April 2016 Update – No further update at this stage.

February 2016 Update – No further update at this stage.

January 2016 Update – No further update at this stage.

December 2015 Update – No further update at this stage.

November 2015 Update – No further update at this stage.

October 2015 Update – No further update at this stage.

September 2015 Update – No further update at this stage.

August 2015 Update – No further update at this stage

July 2015 Update – No further update at this stage.

June 2015 Update – No further update at this stage.

May 2015 Update – No further update at this stage.

April 2015 Update – No further update at this stage.

March 2015 Update – No further update at this stage.

February 2015 Update – No further update at this stage.

January 2015 Update – No further update at this stage.

December 2014 Update – No further update at this stage.

November 2014 Update – No further update at this stage.

October 2014 Update – No further update at this stage.

September 2014 Update –No further update at this stage.

August 2014 Update – No further update at this stage.

July 2014 Update – Operational works development application currently being prepared.

Resolution Number – 280114-28 – Unauthorised Construction and Habitation of Storage Sheds

That the matter lay on the table.

Status:

May 2016 Update – No further action to date due to other priorities.

March / April 2016 Update – No further action to date due to other priorities.

February 2016 Update –No further action to date due to other priorities.

January 2016 Update – No further action to date.

December 2015 Update – The matter is due to be discussed with Councillors at their Briefing Session of 1 December 2015.

November 2015 Update – The matter is due to be discussed with Councillors at their Briefing Session of 1 December 2015.

October 2015 Update – Planning and Development Co-ordinator is preparing a briefing for Council.

September 2015 Update - Planning and Development Co-ordinator is preparing a briefing for Council.

August 2015 Update – Planning and Development Co-ordinator is preparing a briefing for Council.

July 2015 Update – Planning and Development Co-ordinator is preparing a briefing for Council.

June 2015 Update – Planning and Development Co-ordinator is preparing a briefing for Council.

May 2015 Update – Guidelines and policy will be developed during part 2 of the new Planning Scheme.

April 2015 Update – Guidelines and policy will be developed during part 2 of the new Planning Scheme.

March 2015 Update – Guidelines and policy will be developed during part 2 of the new Planning Scheme.

February 2015 Update – Guidelines and policy will be developed during part 2 of the new Planning Scheme.

January 2015 Update – Guidelines and policy will be developed during part 2 of the new Planning Scheme.

December 2014 Update – Guidelines and policy will be developed during part 2 of the new Planning Scheme.

November 2014 Update – Transferred from EMES Status Report. To be considered as part of the new Planning Scheme as Part Two.

October 2014 Update – No further action due to resourcing at this time. Illegal works is followed up as reported.

September 2014 Update – A number of recent complaints have been investigated to provide a basis for a recommendation.

August 2014 Update – The intention is to submit a Report confirming that Council Officers will only act on complaints and carry out compliance inspections as determined by the nature of the complaint and the impact on surrounding properties or community safety.

July 2014 Update – Represent Report to Council for fresh resolution.

June 2014 Update – Represent Report to Council for fresh resolution.

May 2014 Update – Council Officers will act on complaints and report back to Council if the issue is escalating.

April 2014 Update – Currently conducting a review to determine if the issue has grown over the past 3 years. The sample area under review is Forrest Beach.

March 2014 Update – No further action except where individuals lodge complaints.

February 2014 Update – This information has been passed onto our Building Certifier and Building Administration Officers prior to further action. Action on sheds in which no building applications have been lodged will continue.

Resolution Number – 151013-33 – Hinchinbrook Shire Flag

That Council delay development of the Shire Flag given the shire wide branding exercise is scheduled for execution in 2013 / 2014.

Further that development of a shire flag design is given consideration as part of the overall shire wide branding exercise.

Status:

May 2016 Update – The Shire flag will be progressed now that the Brand Style guide has been adopted.

March / April 2016 Update – The Shire flag will be progressed now that the Brand Style guide has been adopted.

February 2016 Update – Shire flag to be considered after the Draft Shire Brand book has been adopted.

January 2016 Update – Shire flag to be considered after the Draft Shire Brand book has been adopted.

December 2015 Update – Draft Shire Brand book will be ready for Councillor consideration and adoption at January 2016 General Meeting. Shire flag to be considered after this has been adopted.

November 2015 Update – Awaiting completion of the Shire branding project the Hinchinbrook Way

October 2015 Update – Awaiting completion of the Shire branding project the Hinchinbrook Way.

September 2015 Update - Awaiting completion of the Shire branding project the Hinchinbrook Way.

August 2015 Update – Awaiting completion of the Shire branding project the Hinchinbrook Way.

July 2015 Update – Awaiting completion of the Shire branding project.

June 2015 Update – Awaiting completion of the Shire branding project.

May 2015 Update – Awaiting completion of the Shire branding project.

April 2015 Update – Awaiting completion of the Shire branding project.

March 2015 Update – Shire branding to be presented to Council on Tuesday 24 March 2015, including Shire flag.

February 2015 Update – To be confirmed following outcome of Economic Development Workshop on 3 March 2015.

January 2015 Update – Awaiting the progress of the Shire Wide Branding project.

December 2014 Update – Awaiting the progress of the Shire Wide Branding project.

November 2014 Update – Awaiting the progress of the Shire Wide Branding project.

October 2014 Update – Awaiting the progress of the Shire Wide Branding project.

September 2014 Update – Awaiting the progress of the Shire Wide Branding project.

August 2014 Update – Awaiting the progress of the Shire Wide Branding project.

July 2014 Update – Awaiting the progress of the Shire Wide Branding project.

June 2014 Update – Awaiting the progress of the Shire Wide Branding project.

May 2014 Update – Awaiting the progress of the Shire Wide Branding project.

April 2014 Update – Awaiting the progress of the Shire Wide Branding project.

March 2014 Update – The current shire flag has been discontinued from service.

February 2014 Update – Awaiting the progress of the Shire Wide Branding project.

January 2014 Update – No further progress to date.

December 2013 Update – No further progress to date.

November 2013 Update – No further progress to date.

Resolution Number – 180613-17 – Hinchinbrook Tourist Loop – Signage Plan

That Council approve the Tourist Loop based on Option B which incorporates the Loop passing through Four Mile Road and that the Loop be labelled as Tourist Drive as designated with a number as determined by DTMR.

That Council approve the aerial photograph of Hinchinbrook Island to be used on the Highway Signage as being the most suitable for the drive.

Status:

May 2016 Update – Design firm Dot Dash is currently finalising signage design with initial construction of the signage commencing in June 2016. The loop will be included in the Hinchinbrook Way regional brochure.

March / April 2016 Update – The Hinchinbrook Way Website to be operational 16 April 2016 and the loop information will be included from July. Design firm Dot Dash is currently finalising signage design with construction of the signage commencing in June 2016. The loop will be included in the Hinchinbrook Way regional brochure.

February 2016 Update – Material being prepared for brochure and website.

January 2016 Update – Material being prepared for brochure and website.

December 2015 Update – Final layout to be confirmed by Council at December General Meeting.

November 2015 Update – Final layout to be confirmed by Council at December General Meeting.

October 2015 Update – Briefing Session to Council on Hinchinbrook Way Drive on 13/10/2015.

September 2015 Update – Awaiting completion of the Shire branding project the Hinchinbrook Way.

August 2015 Update – Work progressing.

July 2015 Update – Work is progressing on the Hinchinbrook Way with documentation being prepared. It is expected that the documentation will be finalised by the end of September.

June 2015 Update – Work is progressing on the Hinchinbrook Way with documentation being prepared. It is expected that the documentation will be finalised by the end of September.

May 2015 Update – Work is progressing on the Hinchinbrook Way with documentation being prepared.

April 2015 Update – Work is progressing on the Hinchinbrook Way with documentation being prepared.

March 2015 Update – Timeframe to be confirmed on Tuesday 24 March 2015 at Economic Development Strategy presentation.

February 2015 Update – Signage Committee to be updated. Progress Associations to be updated in late march, early April on split project – directional signage and 'Hinchinbrook Way – Drive tourism product'. Update to be presented to Council mid March 2015.

January 2015 Update – Senior Economic Development Officer is developing the strategy and documentation required to meet MRD requirements.

December 2014 Update – Senior Economic Development Officer has been developing the drive strategy. Information will be provided to Council at the Briefing Session on 2 December 2014.

November 2014 Update – Senior Economic Development Officer is working with TEL to finalise the tourist loop and register with DTMR.

October 2014 Update – No further progress this month. Will be one of the first actions the Senior Economic Development and Tourism Officer will be tasked with assisting the EMDP.

September 2014 Update – No further progress this month. Will be one of the first actions the Senior Economic Development and Tourism Officer will be tasked with assisting the EMDP.

August 2014 Update – No further progress this month. Will be one of the first actions the Senior Economic Development and Tourism Officer will be tasked with assisting the EMDP.

July 2014 Update – Work has commenced on providing the relevant information for recognition by Townsville Enterprise Ltd of the new tourist loop.

June 2014 Update – Some preliminary discussions have been held with Townsville Enterprise Ltd.

May 2014 Update – TMR have advised that **essential criteria need to be met regarding the promotion of tourism routes. This includes the following:**

- The route must have significant tourism and/or scenic appeal, including a reasonable frequency of quality tourist attractions to maintain the interest of the visitor
- The route **MUST NOT** be based on attractions which are strictly seasonal or are not a permanent feature of the route
- The route must allow for the safe passage of private passenger vehicles at all times (avoiding hazardous alignments or grades, or single lane roads)
- The route must use only suitably maintained roads, preferably sealed, which are also capable of accommodating the higher volumes of traffic attracted to the route
- Promotional material (e.g. map, brochure and website) covering the drive and attractions **MUST** be developed and made available through visitor information centres and other outlets on an ongoing basis. It is expected that tourist drives will not occur on expressway type roads
- Support of the Regional Tourist Organisation (RTO).

EMDP has discussed options with Council's Works Engineer and we have divided the project into two (2) components once being the directional signage and the other being the tourist information signage. The Works Engineer will progress the directional signage and the EMDP will progress the tourist information signage. The Works Engineer believes she can move quite quickly to get approval from TMR for this standard signage and have it erected by the end of June. If possible space will be allowed on these signs for the insertion of tag lines and the route number at a later date. With regard to the tourism information signage the EMDP has contacted Townsville Enterprise Limited and Tourism and Events Qld about the development of a tourist loop this will take some time to develop to a standard which meets the TMR requirements.

April 2014 Update – Further consultation with TMR regarding Tourist Loop signage and necessary requirements to ensure approval.

March 2014 Update – Further consultation with TMR regarding the name and logo of the tourist drive is required. Options will be taken to the Signage Committee for discussions. Once the name and logo have been decided, final amendments to the signs will be required and then forwarded to TMR for final approval.

February 2014 Update – Feedback from TMR has been received. Amendments to signage and locations has been requested. Project to be reviewed based on comments provided from TMR.

January 2014 Update – An onsite location inspection of the four highway signs has occurred between HSC and TMR. Awaiting response from TMR regarding the outcome of the site visit. Further consultation is required within the HSC Engineering Department to determine the progression of all other signage.

December 2013 Update – DTMR are reviewing the proposal. MTS has organised a meeting to fast-track DTMR in providing a response.

November 2013 Update – DTMR are reviewing the proposal to provide a solution for the issues raised previously. Council is awaiting comment from DTMR.

October 2013 Update – Further consultation with DTMR has occurred and issues were raised regarding the area descriptions and the two main highway signs being too congested. Consultants are in the process of working up a solution to resubmit to DTMR for final approval.

September 2013 Update – DTMR recently informed that although the Northern Regional Office approved the proposal the Brisbane Office had some issues that need to be worked through. Further consultation with DTMR now required.

August 2013 Update – DTMR Townsville have approved the proposal but have sent it to Brisbane for final approval.

July 2013 Update – Signage and footing design has been completed. Waiting on Main Roads to issue a Route Number for proposal, once received Council will need to apply for a Road Corridor Permit from Main Roads. Purchase order has been issued for signage fabrication.



HINCHINBROOK
SHIRE COUNCIL

HINCHINBROOK SHIRE PLANNING SCHEME

PLANNING ASSESSMENT REPORT

CRS (GEOMATICS) PTY LTD

RECONFIGURING A LOT

REARRANGEMENT OF BOUNDARIES

EDDLESTON DRIVE, CORDELIA

LOT 1 ON RP744173 AND LOT 2 ON RP703793, PARISH OF CORDELIA

1.0 EXECUTIVE SUMMARY

Council is in receipt of a development application for a Reconfiguration of Land, being a realignment of boundaries for existing two (2) rural allotments in Cordelia. The proposed reconfiguration involves the 16.02ha Lot 1 on RP744173 and 8,903m² Lot 2 on RP703793. Lot 1 is improved by sugar cane cropping, whilst Lot 2 is currently accommodates a rail line used for the transportation of cane. The proposed reconfiguration will create Lot 10 with a 15.5ha allotment and lot 11 a 1.41 ha allotment.

Presently, the farm (Lot 1) is bounded to the west and south by cane railway. The rail line to west is currently contained within its own lot (Lot 2), whereas the rail infrastructure sits within the farm lot (formerly within a lease). The application proposes to realign the subject allotments to facilitate the inclusion of all rail infrastructure into a single allotment.

Existing access to Lot 10 is being formalised through the provision of an access easement across the cane rail lot, Lot 11. No new or changed access arrangements to the State-controlled road, Scott Street, are being provided.

Whilst the new farm lot (Lot 10) remains significantly below the minimum lot size prescribed by the Reconfiguring of a Lot Code, the proposal essentially maintains the existing farming arrangements of the land and is therefore considered appropriate.

Given the nature of the proposal, and as the application does not propose any new allotments, Officers consider that the proposal generally complies with the Planning Scheme, and therefore recommend the application for approval.

Summary of Application and Site Details	
Applicant:	CRS (Geomatics) Pty Ltd
Street Address:	Eddleston Drive, Halifax
RP Description:	Lot 1 on RP744173 and Lot 2 on RP703793, Parish of Cordelia
Land Area:	16.91ha
Plan Zoning:	Rural
Application Type:	Reconfiguring a Lot (RaL)
Level of Assessment:	Code Assessment
Existing Use of Land	Cane Farm and Cane Railway Infrastructure
Proposed Development:	Realignment of Boundaries

2.0 LOCATION AND SURROUNDING LAND USES

The subject land includes two (2) existing parcels, being Lot 1 on RP744173 and Lot 2 on RP703793. Both lots are within the Rural Zone, with surrounding land uses being large cane farms and residential allotments.

Lot 1 is the larger lot with an area of 16.02ha . Lot 2 is a 8,903m² allotment presently improved by rail infrastructure.



Figure 1. Aerial Photograph of the subject land.

3.0 DEVELOPMENT PROPOSAL

The applicant is seeking a development approval for the reconfiguration of land, being a boundary rearrangement of the two (2) rural parcels to facilitate an expansion of Lot 2, to consolidate rail infrastructure into a single allotment.

The proposed rearrangement would result in the following modifications to lot size:

Existing Lot	Existing Lot Area	Proposed Lot	Proposed Lot Area	Road Frontage (m)
Lot 1 on RP744173	16.02ha	10	15.50ha	0
Lot 2 on RP703793	8,903m ²	11	1.416ha	47.31

4.0 CONSIDERATION UNDER THE CURRENT HINCHINBROOK SHIRE PLANNING SCHEME

An assessment against the 'applicable' provisions of the *Hinchinbrook Shire Planning Scheme 2005* has been undertaken below and which includes the following:-

4.1 ZONE AND LEVEL OF ASSESSMENT

Type of Development	Zoning	Overlays & Applicable Codes	Applicable Code
Reconfiguring a Lot • Rearrangement of Boundaries	Rural	The application triggers assessment against the:- <u>Reconfiguring a Lot Code:</u>	• Reconfiguring a Lot Code

I.2 OVERALL OUTCOMES SPECIFIC OUTCOMES AND PROBABLE SOLUTIONS

I.2.1 RECONFIGURING A LOT CODE: OVERALL OUTCOMES

Overall outcomes	Discussion
(a) If rearranging the boundaries of a lot, the utility and access to all lots affected is improved, or maintained to an adequate extent.	<p>Complies</p> <p>The application will not reduce the area of rural land available for agricultural production or provide additional development opportunities that could fragment the land in time.</p> <p>The proposed development results in a rational outcome for tenure of the cane railway infrastructure, which is better located in its own lot, rather than its former lease.</p>
(b) If creating an access easement from a constructed road – the useability of and access to all lots affected is improved, or maintained to an adequate extent.	<p>Complies</p> <p>The application has provided an access easement to maintain the existing access arrangement across the cane railway lot. It is considered the useability of and access to allow lots affected is improved as a result – previously this lot was without lawful access.</p>
<p>(c) If a new lot or separate part of a lot is created, the lot or part of the lot:-</p> <p>(i) Is, or is capable of being adequately serviced having regard to how the land is proposed to be used and the circumstances of its location;</p> <p>(ii) Has an area and dimension within the lot consistent with the outcome sought for the zone in which it occurs and the use of the land, any significant physical constraints of the land and the provision of appropriate boundary clearances;</p> <p>(iii) Retains remnant vegetation whenever practicable, particularly where that vegetation provides an ecological corridor or habitat for the mahogany glider or Southern Cassowary; and</p> <p>(iv) Future development will set aside areas for habitat and open space value with linkages to the existing network or natural areas and open space in the Shire.</p>	<p>Complies</p> <p>Though both proposed allotments have an area well below the minimum lot size prescribed by the Code, the application maintains the existing farming area which currently has minimal built improvements. The application is therefore considered by Officers to result in little change to existing farming activities on the land.</p>
(d) If reconfiguring a lot opens a new road, the subdivision design is consistent.	Not applicable.
(e) Additional flood-free residential land is made available through urban infill in appropriate locations.	Not applicable.
(f) As reconfiguring occurs, productive rural and land holdings will be restructured and amalgamated, wherever possible.	<p>Complies</p> <p>The proposal complies with this objective in that it involves the restructuring of existing tenure arrangements to allow existing productive agricultural land to remain efficiently farmed.</p>
(g) Existing farm units and small holdings are not further reconfigured for non-agricultural purposes on good quality agricultural land.	<p>Complies</p> <p>The application is not proposing further reconfiguration of rural land for non-agricultural purposes and it is unlikely that any such proposal would be supported by Council.</p>

5.0 OFFICER COMMENT

Whilst the new farm lot (Lot 10) remains significantly below the minimum lot size prescribed by the Reconfiguring of a Lot Code, the proposal essentially maintains the existing farming arrangements of the land and is therefore considered appropriate.

The application results in a rational development outcome by resolving more appropriate land tenure for the cane railway infrastructure as well as the provision of an access easement that provides a formal access arrangement to a lot previously without lawful access.

Given the nature of the proposal, and as the application does not propose any new allotments, Officers consider that the proposal generally complies with the Planning Scheme, and therefore recommend the application for approval.

6.0 REFERRAL AGENCY RESPONSES

The application was reviewed against the Sustainable Planning Regulation 2009 (specifically Schedule 7, Table 3) to assess whether the application triggered referral agency assessment. The application did not require referral, it was particularly noted that the provision of access easement, in this instance, did not amount to a *new or changed access between the land and the State-controlled road* on account of the land being provided with informal access currently through this arrangement. This position was discussed with officers of the Department of Infrastructure, Local Government and Planning and was accordingly agreed with.

7.0 CONCLUSION

7.1 Budget Provision:

The fees for changing existing development approvals are established in the Budget process and are reviewed annually. There is no impact on the Hinchinbrook Shire Council Budget unless a Council decision is contested.

7.2 Legislation Link - Act, Corporate Plan, Operational Plan:

Council is required to deal with and assess planning concerns with reference to the following Legislation, planning instruments and documents:-

Legislation	Local Planning instrument	Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
<i>Sustainable Planning Act 2009; and</i>	<i>Hinchinbrook Shire Planning Scheme 2005</i>	Strategic Goal of Economic Development (Item 2.4 – An integrated approach to town and regional planning that strengthens local identity and lifestyle); and	Strategic Goal of Economic Development (Item 2.4 – An integrated approach to town and regional planning that strengthens local identity and lifestyle).

7.3 Consultation with internal departments

Not applicable.

7.4 Infrastructure Charges

The application does not trigger infrastructure charges as it is not creating any new allotments.

8.0 RECOMMENDATION

Council consider granting approval for a development permit for the Reconfiguration of a Lot, being the realignment of boundaries, subject to the following proposed conditions:

Approved Plans

1. Carry out the approved development generally in accordance with the approved drawing(s) and/or document(s), and in accordance with:-
 - a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within technical reports; and
 - b. The following conditions of approval and the requirements of Council's Planning Scheme and best practice engineering.

Timing of Effect

2. Conditions of the Development Permit must be satisfied prior to issue of a Compliance Certificate for the Plan of Survey, except where specified otherwise in these conditions of approval.

Existing Services

3. Written confirmation of the location of existing electrical and telecommunications services for the land must be provided by either the applicant or a licensed surveyor. In any instance where existing services are contained within another lot, relocate the services to be contained within each respective lot or to within a reciprocal services easements.

Location of services must be detailed prior to the issue of a Compliance Certificate for the Survey Plan.

Lawful Point of Discharge

4. All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Chief Executive Officer.

Access

5.
 - a. A right of way easement to allow access for benefited Lot 10 over burdened Lot 11 must be provided to formalise the existing access arrangements. The easement must be registered in accordance with the *Land Title Act 1994*, in conjunction with the survey plan.
 - b. The easement and associated access must not result in a new or changed access between lot 10 or lot 11 and the State-controlled road (Scott Street).

Reporting Officer:

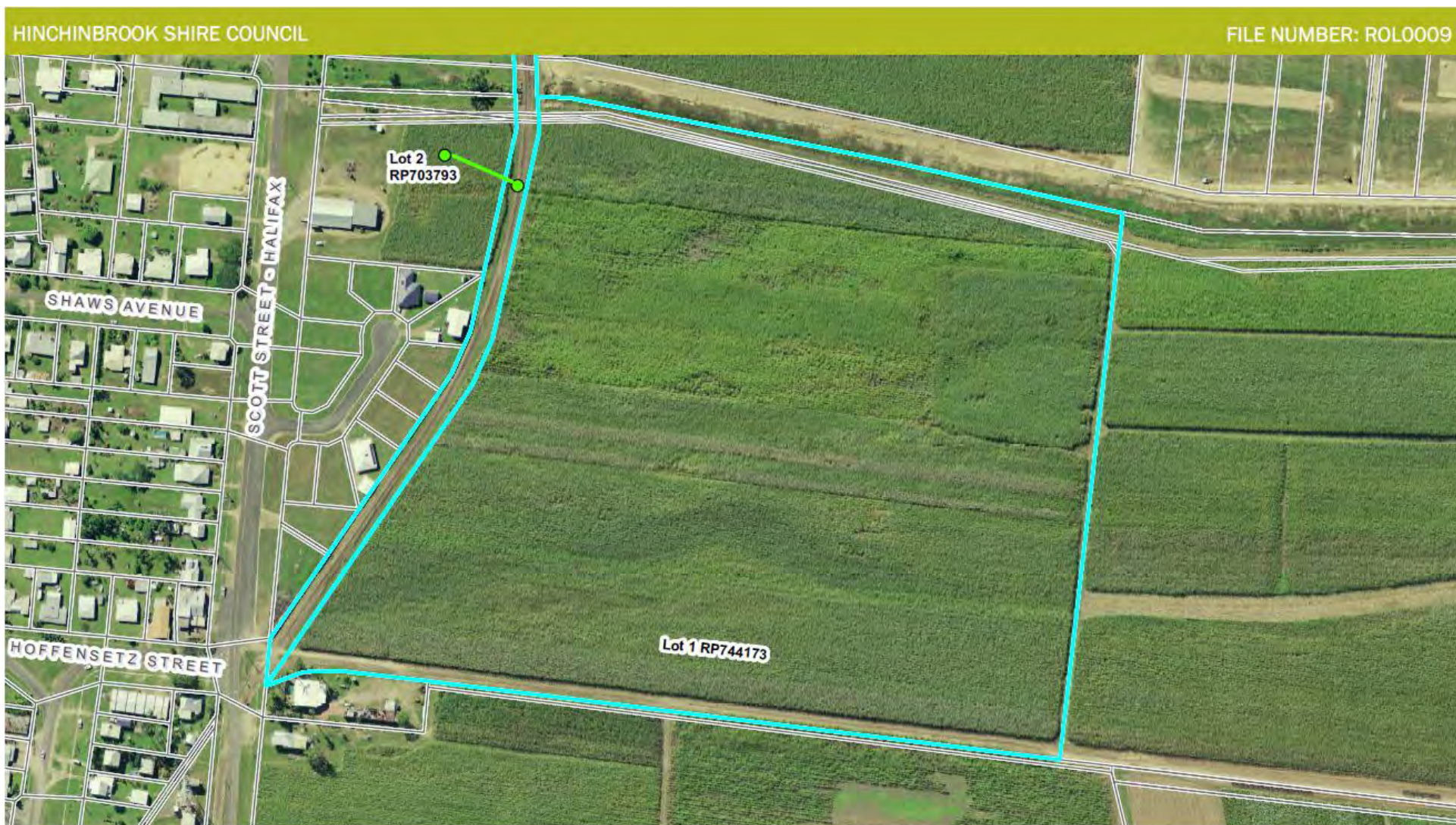
George Milford
Town Planner
Milford Planning Consultants Pty Ltd
12 May 2016

Attachments

Attachment A: Locality Map

Attachment B: Zoning Map

Attachment C: Applicant's Development Plan/s



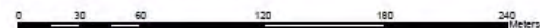
Data Sources & Acknowledgements

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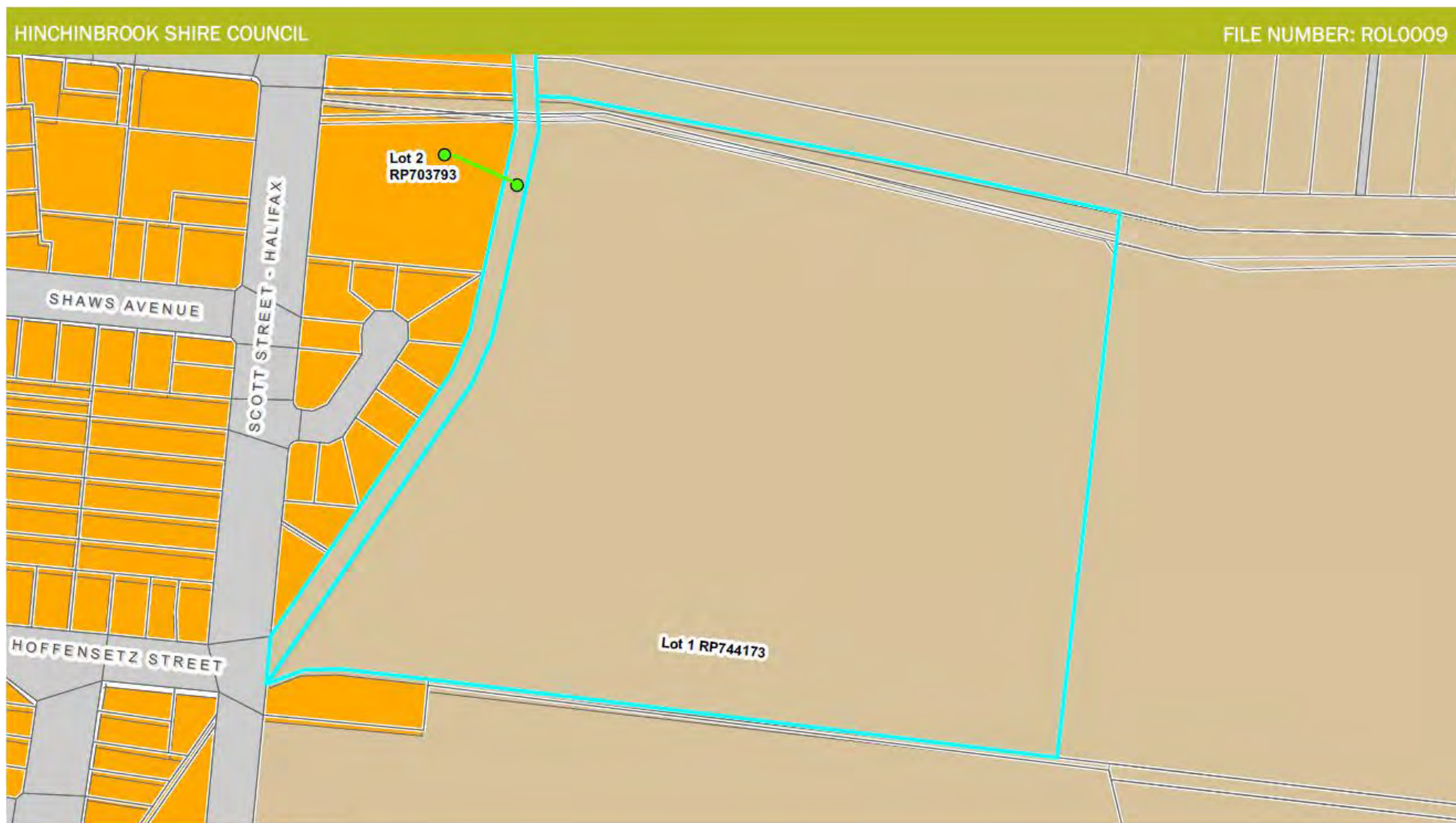
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Application for Reconfiguration of Land - Rearrangement of Boundaries
Eddleston Drive & Scott Street, Halifax - Lot 1 on RP744173 and Lot 2 on RP703793
CRS Geomatics Pty Ltd for Wilmar Sugar (Herbert) Pty Ltd and CR Lancini

DATE: 09 May 2016



HINCHINBROOK
SHIRE COUNCIL

Data Sources & Acknowledgements

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Cadastral information sourced from Department of Natural Resources and Mines is current to November 2012 and is accurate 1:50,000. Copyright Department of Natural Resources and Mines 2012.

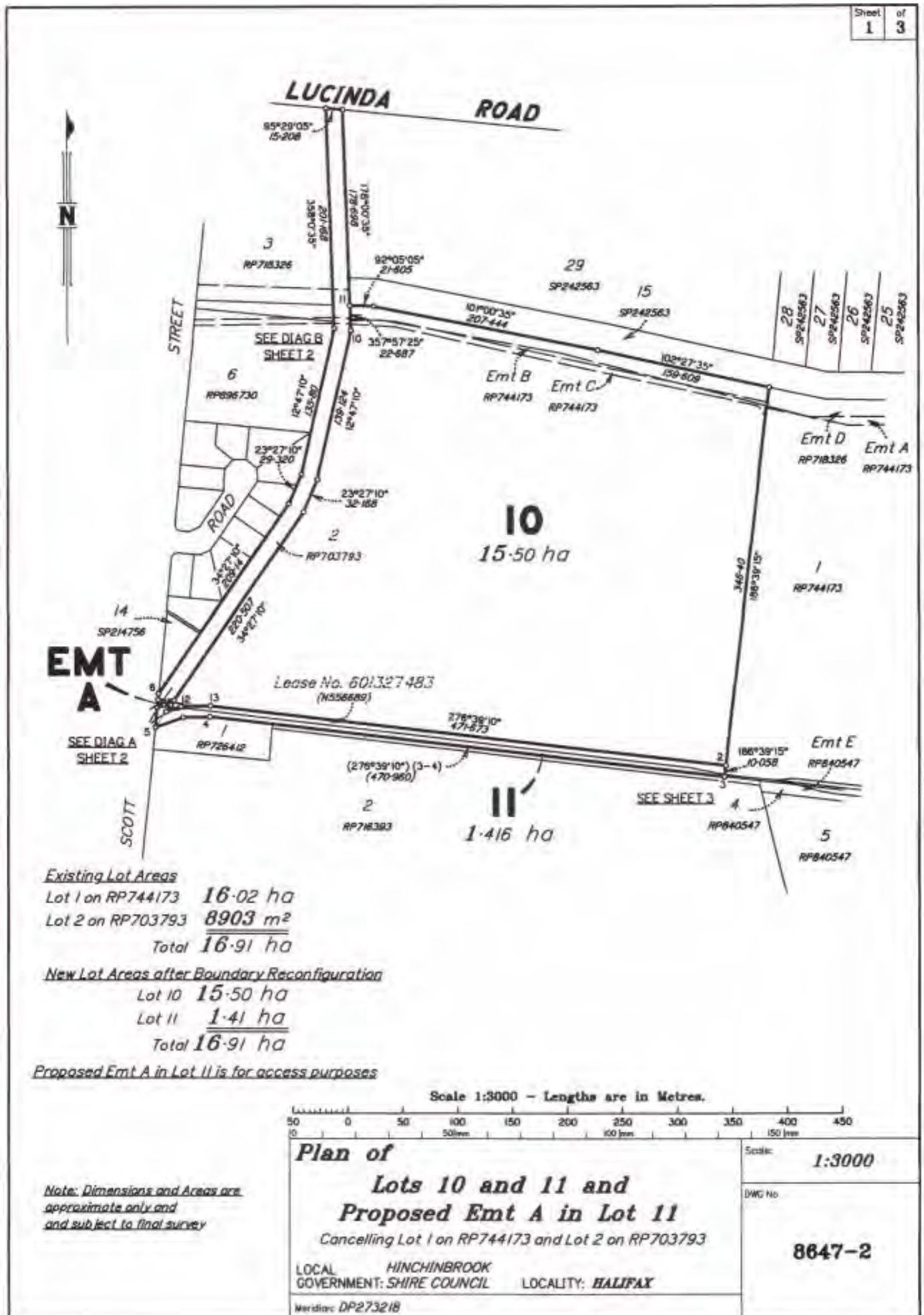
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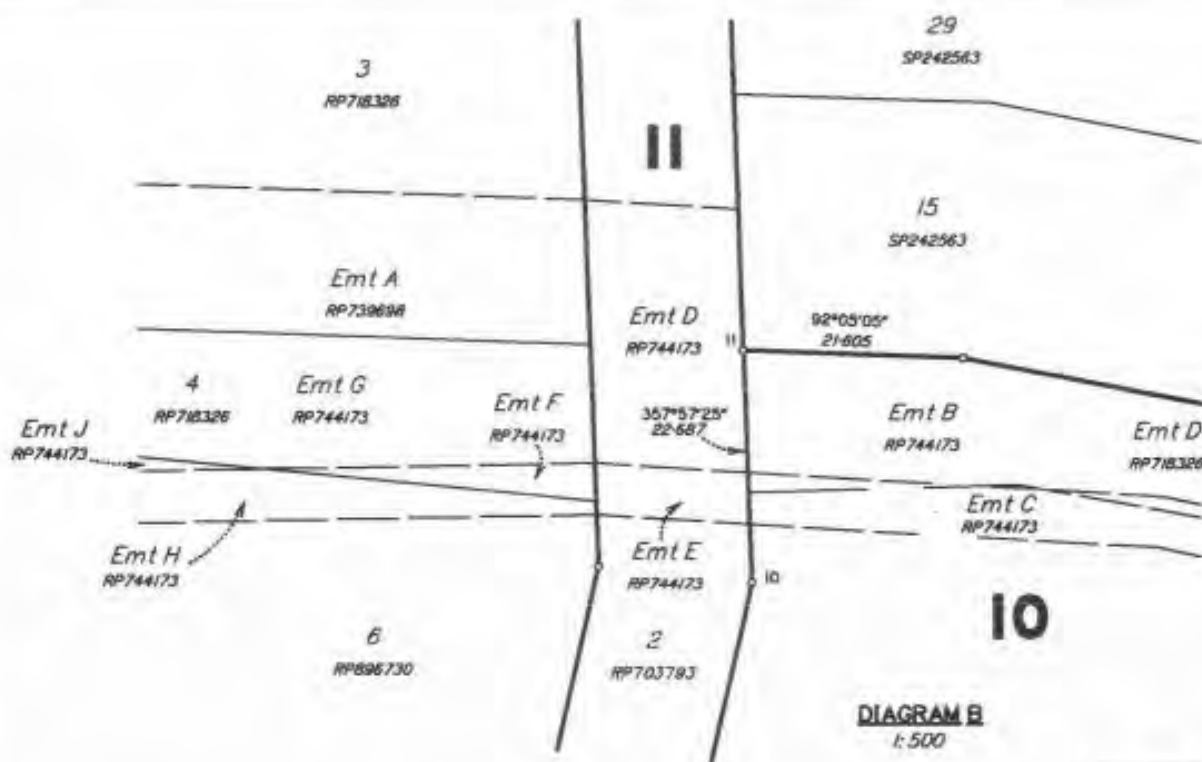
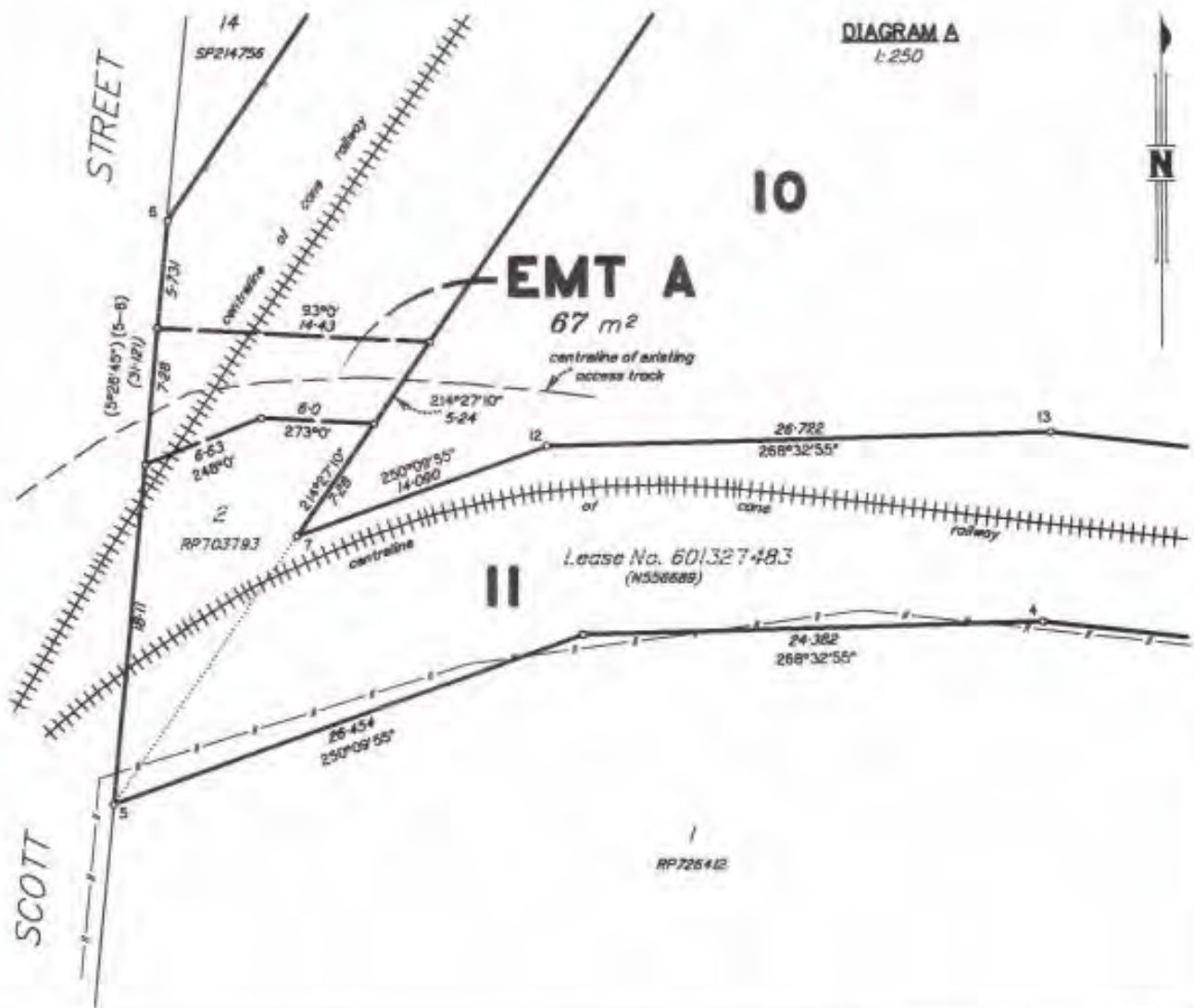
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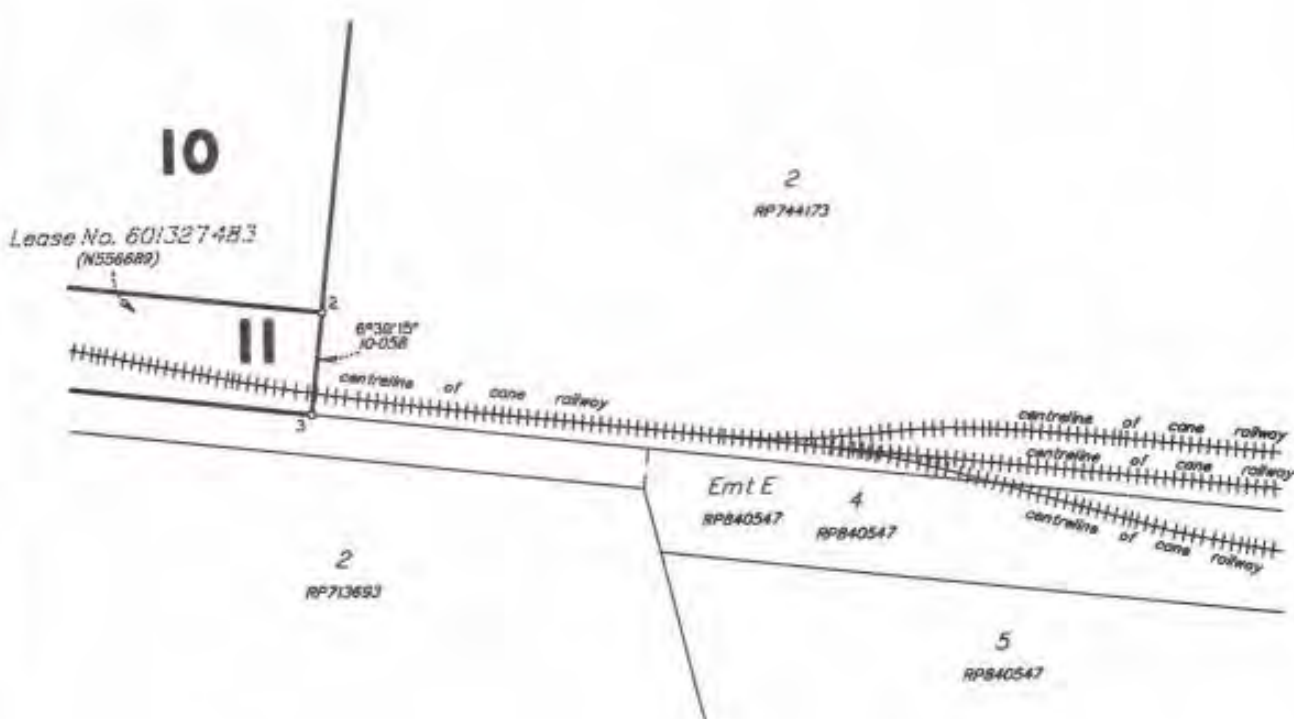


Application for Reconfiguration of Land - Rearrangement of Boundaries
Eddleston Drive & Scott Street, Halifax - Lot 1 on RP744173 and Lot 2 on RP703793
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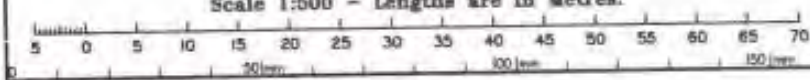
DATE: 09 May 2016







Scale 1:500 - Lengths are in Metres.



DWG No. 8647-2

APPLICATION FOR ALLOCATION OR PURCHASE OF ROAD RESERVATION IN TITLE WITHIN LOT 467 ON CAR124101

Executive Summary

Council has received correspondence from the Department of Natural Resources and Mines advising that they have an application for the sale/allocation of a floating road reservation for the purposes of a proposed reconfiguration of Lot 467 on CAR124101.

The Department of Natural Resources and Mines is seeking Council views and/or requirements regarding the purchase of the reservation in title.

For Council Decision – Recommendation

That Council advise the Department of Natural Resources and Mines that it has neither objection nor any requirements in relation to the application to the sale or allocation of the road reservation in title within Lot 467 on CAR124101, Parish of Cordelia.

Background

A reservation in title is an area excluded from a title for a public purpose; it may be contained on either freehold or leased land. Road reservations, esplanades and railway reservations are common types of reservations in title.

A road reservation is in cases issued over a parcel of land where once there was a perceived need that a road would be required somewhere in that vicinity at some point in the future.

Reservation localities are normally undefined, as is in this case.

Attachments

Attachment A: Correspondence from Department of Natural Resources and Mines
Attachment B: Locality Map

Statutory Environment

Local Government Act 2009

Lands Act 1994

Policy Implications

Council does not have a written policy on the retention or disposal of road reserves.

Consulted With

Executive Manager Engineering Services – James Stewart

Financial and Resource Implications

There is no impact on the Hinchinbrook Shire Council Budget unless a Council decision is contested.

Risk Management Implications

The risk to Council is negligible as it is not expected that a road access will be required through Lot 467 at any point in the future.

Strategic Considerations

Hinchinbrook Shire Planning Scheme 2005

Officers Comment

Engineering services officers have advised that there are no roads being maintained by Council directly past the approximate 800m length of the existing Reitano's Road and no plans to extend the Council road network to the east of the allotment in question, it is considered that there will be negligible impact with regard to the purchase of the reservation in title within Lot 467 on CAR124101.

Additionally based on current data, any beneficiaries of any proposed future road access to the north of the subject lot would be for Unallocated State Land.

ATTACHMENT A: Correspondence from Department of Natural Resources and Mines

Author: Karralyn Maluga
File / Ref number: 2015/002293
Directorate / Unit: State Land Asset Management



Department of
Natural Resources and Mines

10th May 2016

The Chief Executive Officer
Townsville City Council
PO Box 1268
Townsville Qld 4810
Sent via email to: council@hinchinbrook.qld.gov.au

Dear Sir/Madam

**APPLICATION TO ALLOCATE/PURCHASE RESERVATION IN TITLE
LOT 467 ON CAR124101 – LOCALITY OF TAYLORS BEACH**

An application has been received for the sale/allocation of 'floating' road reservation for the purposes of the reconfiguration of the above parcel. A copy of the drawing for the reconfiguration is attached.

It would be appreciated if this matter could be treated with urgency.

To enable full consideration to be given to this matter please submit your views and/or requirements, in writing, in regards to to this office. Any objections received may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to Townsville.SLAMS@dnrm.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

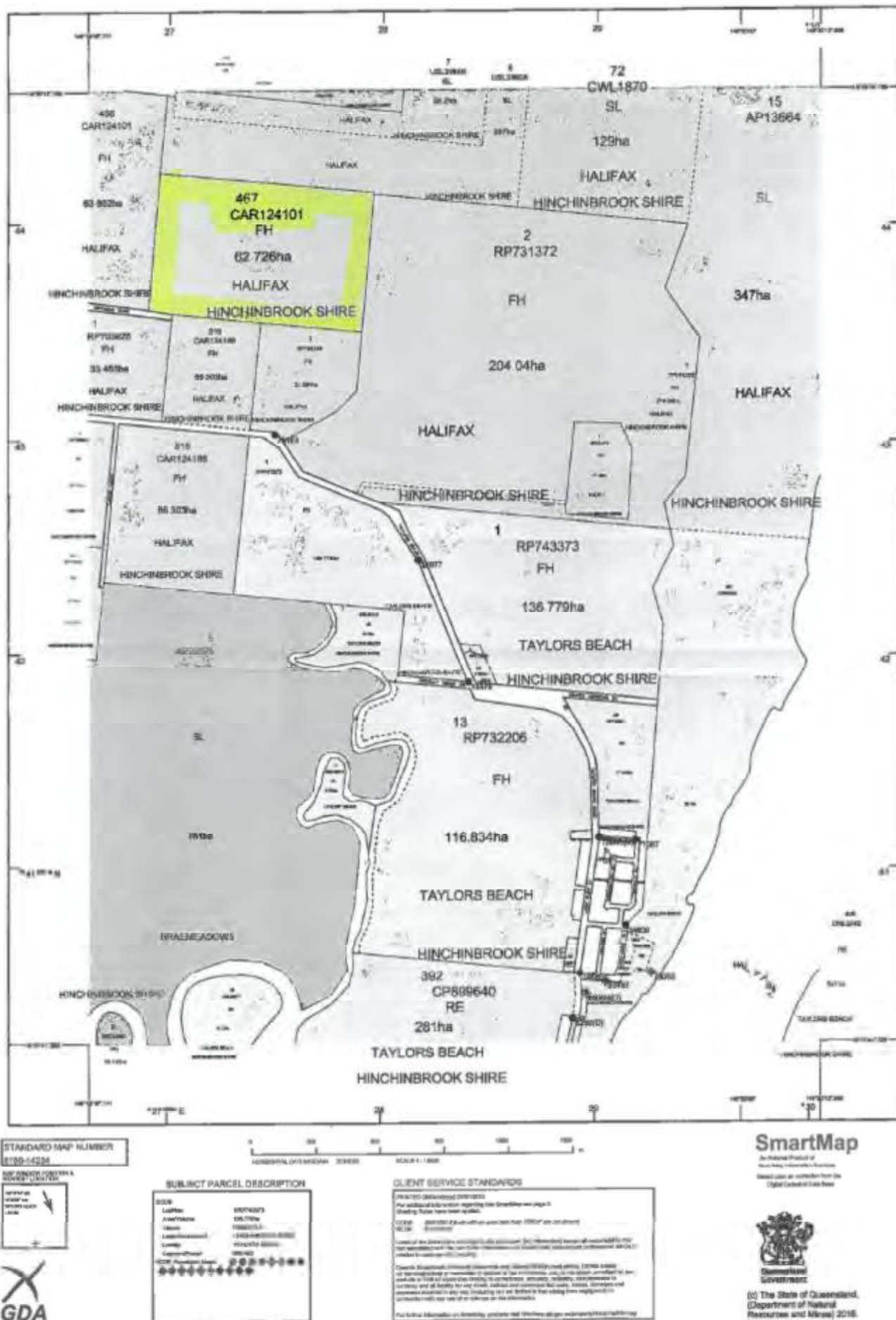
If you wish to discuss this matter please contact Karralyn Maluga on (07) 4447 9178. Please quote reference number 2015/001181 in any future correspondence.

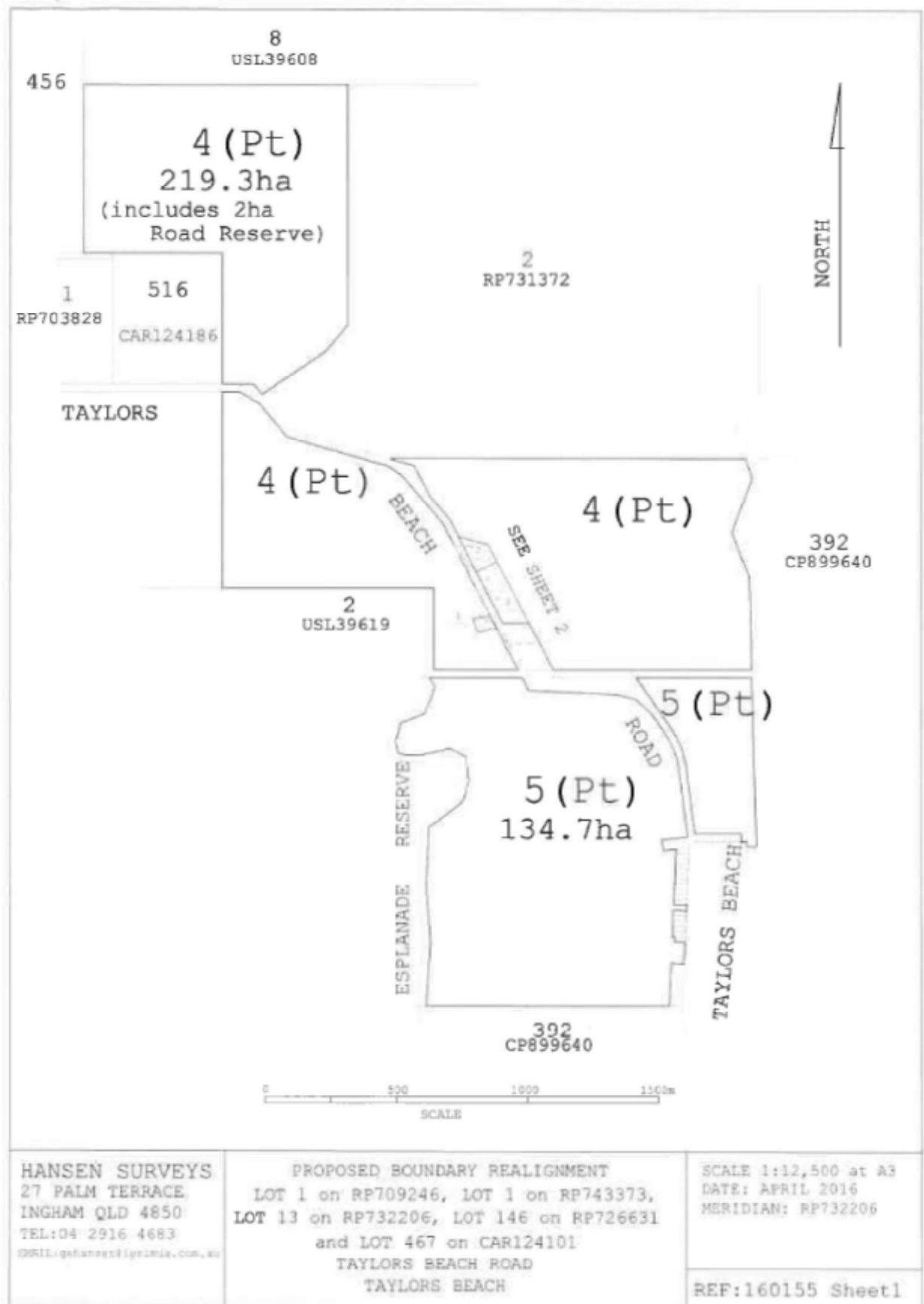
Yours sincerely

K L Maluga
Karralyn Maluga
Land Officer
State Land Asset Management
Townsville

Postal :
DNEM Townsville
PO Box 3318
Townsville
4810 QLD

Telephone : 07 4447 9178
Fax: 07 4447 9200







PREPARATION OF A NEW LOCAL GOVERNMENT INFRASTRUCTURE PLAN (LGIP)

Executive Summary

Council is required to prepare a Local Government Infrastructure Plan (LGIP) under the *Sustainable Planning Act 2009*, in line with statutory requirements. The LGIP will ultimately form part of the planning scheme and will identify the local government's plans for trunk infrastructure that are necessary to service urban development at the desired standard of service in a coordinated, efficient and financially sustainable manner.

The preparation of an LGIP will allow Council to continue to levy infrastructure charges or impose conditions for trunk infrastructure on applicable development approvals. Although Council currently has a Priority Infrastructure Plan (PIP) in the planning scheme that currently serves this purpose, new statutory requirements and guidelines require the development of an LGIP or the conversion of the existing PIP. Given Council is preparing a new planning scheme, it is considered most appropriate to develop an LGIP to reflect the new planning scheme.

With the draft planning scheme complete and undergoing review by the State, Officers are of the view that planning assumptions reflected in the draft scheme are certain enough to inform the preparation of the LGIP. Due to the nature of the work it is necessary that Council resolve to formally prepare the LGIP.

It should be noted that Council have recently requested an extension from the State to the timeframe for which it has to implement the LGIP.

Officers recommend that Council resolve to prepare the LGIP, as it will ultimately be the planning tool that is critical in enabling Council to levy infrastructure charges on development, and also in ensuring that the future provision of trunk infrastructure is integrated and consistent with land use planning identified in the draft planning scheme.

For Council Decision – Recommendation

That Council resolve to undertake the necessary actions to prepare and implement the Local Government Infrastructure Plan, in accordance with the requirements of the *Sustainable Planning Act 2009*.

Background

Under the *Sustainable Planning Act 2009* (SPA) all local governments were previously required to include a Priority Infrastructure Plan (PIP) in their planning schemes. With the introduction of the *Sustainable Planning (Infrastructure Charges) and Other Legislation Amendment Act 2014* (SPICOLA 2014), local governments are now required to include a Local Government Infrastructure Plan (LGIP) instead of a PIP.

An LGIP forms part of a planning scheme and it identifies the local government's plans for trunk infrastructure that are necessary to service urban development at the desired standard of service in a coordinated, efficient and financially sustainable manner. It is noted that in this instance trunk infrastructure refers to water supply and reticulation, sewage treatment, local roads, stormwater management and parks.

As noted by previous reports to Council, the State requires that from 1 July 2016 onwards, local governments will be required to include an LGIP in their planning scheme if they intend to levy infrastructure charges or impose conditions for trunk infrastructure. However provisions were introduced through the *Local Government and Other Legislation*

Amendment Bill (No. 2) 2015 which allows the Planning Minister to approve local government applications for an extension of the deadline to adopt an LGIP from before 1 July 2016 up to before 1 July 2018. As resolved by Council at 11 January Meeting, Council has written to the Planning Minister (The Hon. Jacklyn Trad) to extend this deadline to 30 June 2018 (Refer to attachment 1).

With this extension now requested and the draft Hinchinbrook Shire Planning Scheme complete and undergoing the State's review, it is appropriate for Officers to begin preparation of the LGIP.

The development of an LGIP is multi-step process and may only commence once Council has formally resolved to prepare an LGIP. The general process is as noted below by *Figure 1* and detailed by *Table 1*.

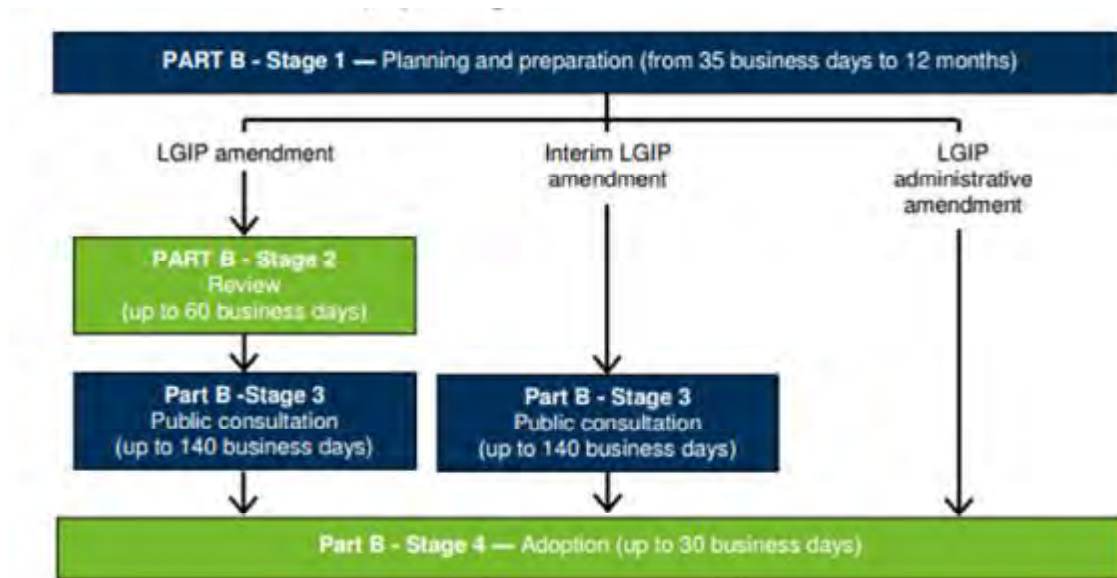


Figure 1: Process for making or amending an LGIP (Refer to left-hand stream)

A general overview of the process is noted below in Table 1:

Stage 1	Task	Responsible	Timeframe
1	Council to prepare the LGIP	HSC	June 2016
	On account of the significant background and supporting information already provided, Officers anticipate it will take no longer than six months to prepare the LGIP. Council will consult with relevant State agencies as required during this period to ensure any State matters are appropriately addressed		
	Council to have LGIP reviewed	HSC / Consultant	June 2016 – April 2017
	Council must engage an <i>Appointed reviewer</i> to conduct a compliance check of the proposed LGIP. An <i>Appointed reviewer</i> is a person or party who holds the specified qualifications (refer to Attachment 2) and who has been appointed to the "Panel of approved LGIP reviewers" set up and maintained by the Department of Local Government, Infrastructure and Planning (DILGP). Council has requested quotes from suitable qualified consultants to under this review.		
2	State to review LGIP	State	May – June 2017
	Council requests the State carry out a review of the LGIP.		
3	Council publically consults LGIP	HSC	June – August 2017
	Council must then notify the public that the proposed LGIP is available for public consultation by, at a minimum, placing a notice in a newspaper circulating generally in the local government's area and on the local government's website.		

	Council to review submissions	HSC	August 2017
	Council must consider every properly made submission about the proposed LGIP and respond as necessary.		
	Council to have LGIP reviewed	HSC	September – October 2017
	Council must then have the LGIP reviewed, again by a Appointed reviewer to conduct a second compliance check of the proposed LGIP.		
	Council requests Minister to review and permission to adopt the LGIP	State	November – December 2017
4	Council adopts the LGIP	HSC	February 2018
	Council must notify the community of the adoption, with similar requirements to the above consultation stage.		

Table 1: General Tasks for making or amending an LGIP

Attachments

Attachment 1 – *Request for Extension of Time for Preparation of New Local Government Infrastructure Plan* submitted to the State Government on 19th April 2016.

Attachment 2 – DILGP Panel of pre-approved LGIP Reviewers.

Statutory Environment

The development and adoption of a new LGIP is presently required under the SPA for those local governments who wish to keep levying infrastructure contributions on new developments.

Policy Implications

Development of a new LGIP will allow Council to:

- integrate infrastructure planning with the land use planning identified in the draft planning scheme;
- ensure that trunk infrastructure is planned and provided in an efficient and orderly manner; and
- provide a basis for the imposition of conditions about infrastructure (and charges) on development approvals in future.

Consulted With

Milford Planning Consultants (Council's planning consultants)
Executive Manager Engineering Services, James Stewart;
Executive Manager Development & Planning, Rosemary Pennisi;
Infrastructure Engineer, Colin Gray

Financial and Resource Implications

Financial – costs associated with development of the LGIP

As noted above, a number of external resources will be required throughout the process including:

- engaging an Appointed Reviewer for two compliance checks. To date Council has requested quotes from a number of qualified contractors, the review and assessment of these quotes is on-going and the total anticipated cost for these works is approximately \$20,000 (ex. GST);

- Costs associated with public consultation and consideration of submissions, a budget of \$2,000 (ex. GST); and
- Costs associated with further external review of LGIP (if necessary) is expected to fall within a budget of \$5,000 (ex. GST).

An amount of \$27,000 (ex GST) has been included in the 20016/2017 financial year budget.

Financial – Infrastructure Charges

If Council does not develop or adopt an LGIP, the State is likely to assess that Council's existing Adopted Infrastructure Charges Policy no longer meets Statutory requirements and therefore Council would forgo any contributions from new developments approved. This is a significant financial risk.

Resource

This project is to be driven by Council's existing staff resources (with the exception of the external review), primarily town planning and engineering officers.

Risk Management Implications

Officers consider that the risk of Council not resolving to development and prepare an LGIP represents an unnecessary financial risk.

Strategic Considerations

The preparation of the LGIP is considered to accord with the development and outcomes of the draft planning scheme.

Officers Comment

It is Officer's recommendation that Council resolve to prepare the LGIP. The LGIP is considered to represent a critical tool at Council's disposal in ensuring that trunk infrastructure is not only provided and planned appropriately and efficiently, but costs associated with the provision of this infrastructure are levied fairly and consistently on development proponents.

ATTACHMENT 1 –



Our Ref: 056/0001

18 April 2016

Hon. Jacklyn Trad MP
Deputy Premier, Minister for Infrastructure, Local Government and Planning and Minister for Trade and Investment
Level 12, Executive Building, 100 George Street
BRISBANE QLD 4000

Dear Deputy Premier,

Request for extension of the "Cut off" date for Hinchinbrook Shire Council Local Government Infrastructure Plan
Sustainable Planning Act 2009 s 997

Under s.997 of the Sustainable Planning Act 2009 (SPA), Hinchinbrook Shire Council hereby applies for an extension of time to complete the Hinchinbrook Shire Council Local Government Infrastructure Plan (LGIP) until 30 June 2018.

Hinchinbrook Shire Council adopted its first Priority Infrastructure Plan (PIP) in March, 2012, and is looking to convert its PIP to a compliant Local Government Infrastructure Plan (LGIP).

This activity is significant given that council would not have an operational infrastructure planning instrument or charging mechanism under s.996 of SPA if a compliant LGIP is not commenced by the prescribed 1 July 2016 'cut-off date'.

The prescribed 'cut-off date' is no longer feasible largely due to the inputs used to inform the LGIP are yet to be finalised. These inputs include the draft Hinchinbrook Planning Scheme (the Hinchinbrook Plan) and water and sewer network analysis.

With respect to the Hinchinbrook Plan, in accordance with statutory guideline 04/14 *Making and Amending Local Planning Instrument*. The Hinchinbrook Plan is currently with being reviewed by the State as part of a State interest review.

Accompanying this request, as required under s.997 (3) (a), is:

- (i) a copy of the Council's resolution of 27 January 2016 (refer **Attachment 1**), being to seek an extension of time beyond the 'cut-off date' to enable Council to finalise the inputs used to inform the LGIP;

25 Lannercost St PO Box 366 Telephone 4776 4600 council@hinchinbrook.qld.gov.au
Ingham Qld 4850 Ingham Qld 4850 Facsimile 4776 3233 www.hinchinbrook.qld.gov.au
ABN: 46 291 971 168

- (ii) A copy of the Council's Project Management Plan about how it intends to deliver the LGIP (Attachment 2).

As detailed in the Project Management Plan, Council's Economic Development and Planning Department will be responsible for the delivery of this project, and will be largely reliant upon Council's existing staff resources. Council has received quotations for the external components of this LGIP (independent review), and anticipates shortly selecting and appointing a consultant for this work.

Should you have any questions or seek clarification with regard to any aspect of this notice, please contact Council's Town Planning Services on telephone 4776 4600.

Yours sincerely,



Rosemary F Pennisi
Executive Manager Development & Planning

Encl: Attachment 1 - Council Resolution
Attachment 2 - Project Management Plan for LGIP implementation

ATTACHMENT 2 –



DILGP panel of pre-approved LGIP reviewers

Buyers guide: DSDIP-2641-14

SEPTEMBER 2015

Glossary

DILGP	Department of Infrastructure, Local Government and Planning
LGIP	Local government infrastructure plan

The arrangement

Background

It is a statutory requirement for DILGP to establish a panel of pre-approved contractors to undertake the review of draft LGIPs in accordance with Statutory Guideline 04/14 – Making and amending local planning instruments (MALPI), and Statutory Guideline 03/14 – Local government infrastructure plans (or subsequent versions of the guidelines).

The prescribed review process for a draft LGIP includes steps where an independent reviewer is appointed by a local government to review its draft LGIP and report back to the local government. The LGIP guideline includes a checklist and report template to be completed by the appointed reviewer.

The relevant local government will forward the draft LGIP as well as the documents completed by the appointed reviewer to the Minister for his consideration and approval of the relevant step of the LGIP review.



Term

The arrangement commenced on 1 September 2014 for an initial period of 12 months. At the discretion of DILGP, the appointment of a contractor to the panel may be extended in writing up to a total of three years from the date of commencement. In 2015 the appointment of contractors to the panel has been extended to 31 August 2017.

Purpose

The purpose of this arrangement is to establish a panel from which local government will identify and appoint a contractor to conduct an objective review of their draft LGIP in accordance with the provisions of the *Sustainable Planning Act 2009*, Statutory guideline 04/2014 – Making and amending local planning instruments and Statutory guideline 03/2014 – Local government infrastructure plans (or relevant provisions that apply under subsequent changes to the legislation).

Scope

The role of DILGP is limited to setting up a Reviewer Panel (panel) consisting of pre-approved contractors.

Local government will be directly responsible to identify and appoint a reviewer from the panel without the involvement of the state.

For its consideration, a local government may invite submissions for the review of its LGIP from more than one reviewer appointed to the panel.

- Local government is responsible to appoint a reviewer from the panel by applying their own relevant procurement processes
- A reviewer will be paid for their services by the appointing local government
- A reviewer from the panel that is appointed by local government, is responsible for the objective compliance review of a draft LGIP in accordance with the processes prescribed under the *Sustainable Planning Act 2009*, Statutory guideline 04/2014 – Making and amending local planning instruments and Statutory guideline 03/2014 – Local government infrastructure plans (or subsequent versions of the guidelines).

Who can use the arrangement

The following eligible customers may use this arrangement:

- local government.

How to use this arrangement

Local government is required to use only a reviewer included in this arrangement. Local government should follow their own policies and procedures with regards to the number of quotes required for the likely value of the procurement.

Important

Contractors appointed to the reviewer panel do not all share the same level of skills, experience or background. Local government using this arrangement is responsible for making their own assessment of a contractor's suitability for a particular engagement by undertaking appropriate assessment of quotation, due diligence, the risks involved and the required value for money.

Criteria that a local government should consider in its assessment to determine a contractor's suitability in the context of their own circumstances include:

- experience in the drafting of LGIPs;
- knowledge of the provisions of the *Sustainable Planning Act 2009*, Statutory guideline 04/2014 – Making and amending local planning instruments and Statutory guideline 03/2014 – Local government infrastructure plans (or subsequent versions of the guidelines).

Insurance

Each contractor under this arrangement is required to hold and maintain public liability insurance to a minimum value of \$10 million.

Professional indemnity insurance was not deemed a requirement of the arrangement, however several contractors hold professional indemnity insurance and have provided details of their level of cover.

Payment terms

A local government (customer) that appoints a contractor under this arrangement is responsible for payment of fees in accordance with the contractual terms between the customer and contractor.

Providers under the arrangement

This arrangement is a panel consisting of the following 14 contractors (listed in alphabetical order):

Buckley Vann Pty Ltd	
Contact	Liza Valks
Phone	07 3852 1822
Email	lvalks@buckleyvann.com.au
Address	PO Box 205, Fortitude Valley, Qld, 4006

Department of Infrastructure, Local Government and Planning

Notes	Approved sub-contractors: <ul style="list-style-type: none"> • Bligh Tanner Pty Ltd • Bitzios Consulting
-------	--

Cardno (Qld) Pty Ltd

Contact	Adrian Sains
Phone	07 3369 9822
Email	adrian.sains@cardno.com.au
Address	Locked bag 4006, Fortitude Valley, Qld, 4006
Notes	

Flanagan Consulting Group

Contact	Peter Fogelis
Phone	07 4031 3199
Email	cairns@flanaganconsulting.com.au
Address	PO Box 5820, Cairns, Qld, 4870
Notes	

GHD Pty Ltd

Contact	Jon Honey
Phone	07 3316 3520
Email	Jon.Honey@ghd.com
Address	145 Anne Street, Brisbane, Qld, 4000
Notes	

Insite SJC Pty Ltd

Contact	David Newby
Phone	07 4151 6677

DILGP panel of pre-approved LGIP reviewers

- 4 -

Department of Infrastructure, Local Government and Planning

Email	david@insitesjc.com.au
Address	PO Box 1688, Bundaberg, Qld, 4670
Notes	

Integran Pty Ltd

Contact	Jason Natoli
Phone	07 3227 0500
Email	j.natoli@integran.com.au
Address	PO Box 1146, Coorparoo BC, Qld, 4102
Notes	

Integrated Infrastructure Planning Pty Ltd

Contact	Kylie Grimley
Phone	0421 598 474
Email	kylie@iipgroup.com.au
Address	61 Boolagi Drive, Wurtulla, Qld, 4575
Notes	

Kellogg Brown & Root Pty Ltd

Contact	Ross Edmonds
Phone	07 3721 6238
Email	ross.edmonds@kbr.com
Address	GPO Box 633, Brisbane, Qld, 4000
Notes	

M1 Consulting

Contact	Craig Murrell
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DILGP panel of pre-approved LGIP reviewers

- 5 -

Department of Infrastructure, Local Government and Planning

Phone	0427 896 333
Email	Craig@M1Consulting.com.au
Address	9 Selma Court, Tannum Sands, Qld, 4680
Notes	

MWH Australia Pty Ltd	
Contact	Brendan Nelson
Phone	07 3029 5169
Email	Brendan.J.Nelson@mwhglobal.com
Address	PO Box 3602, South Brisbane, Qld, 4101
Notes	

Parsons Brinkerhoff Australia Pty Ltd	
Contact	Sean Weier
Phone	07 3854 6015
Email	SWeier@pb.com.au
Address	GPO Box 2907, Brisbane, Qld, 4001
Notes	

PIE Solutions Pty Ltd	
Contact	Damon Ehlers
Phone	07 3177 3310
Email	damon@piesolutions.com.au
Address	50 Terrace Street, Paddington, Qld, 4064
Notes	

DILGP panel of pre-approved LGIP reviewers

- 6 -

PSA Consulting (Australia) Pty Ltd	
Contact	Philip Stay
Phone	07 3220 0288
Email	phil@psaconsult.com.au
Address	PO Box 10824, Brisbane, Qld, 4000
Notes	Approved sub-contractors: <ul style="list-style-type: none">• Brown Consulting (Qld) Pty Ltd

Strategic Asset Management Pty Ltd	
Contact	Chris Adam
Phone	0428 461 893
Email	cadam@strategicam.com.au
Address	18 Lochaber Street, Dutton Park, Qld, 4102
Notes	

HINCHINBROOK SHIRE COUNCIL BUILDING CERTIFICATION SERVICES

Executive Summary

The contract for Building Certification concludes on 30 June 2016. Council needs to decide whether to continue to provide building certification services.

For Council Decision – Recommendation

That Council continue to extend the contract of the current certifier to 30 September 2016 to provide building certification services to the local community and during that time Council seek quotations from Building Certifiers to provide service for two days a week for a period of two years with a further two year option.

Background

With the deregulation of building certification a number of years ago there were many concerns raised at the time from the public in regard to a lack of service in the Shire. The current building certification service was established in early 2008, following dissatisfaction with the previous service offered by Thuringowa Building Certifiers. The main issue raised in regard to that service was the lack of a presence in the Shire and therefore uncertainly as to availability for compliance inspections. Subsequently Council made the decision to engage a Building Certifier two days a week.

The employment contract for our current certifier expires on 30 June 2016. The contract has already been extended for a 12 month period and twice for a 6 month period.

Attachments

Nil

Statutory Environment

Building Act 1975

Sustainable Planning Act 2009

Policy Implications

Hinchinbrook Shire Council – Corporate Plan 2015--2019 – Strategic Direction Four: Council's Role in Creating an Envable Lifestyle and Contribution to the Whole of Life Liveability of our Shire 4.5.5 Regulatory and Enforcement Action Proposed: Provide timely building regulatory functions and Respond to complaints in a timely manner and execute appropriate actions that safe guard the public interest enforcement action as necessary.

Hinchinbrook Shire Council – Operational Plan – 2015-2016 - ; Regulatory Functions that underpin liveability - Provide timely building regulatory functions and enforcement action as necessary 4.5.5 Respond to complaints in a timely manner and execute appropriate actions that safe guard the public interest Development and Planning Engineering Services.

Consulted With
Chief Executive Officer

Financial and Resource Implications

Development and Planning – Building Certification Budget and Building Service Regulatory Budget.

Risk Management Implications

That Council will not be able to meet its legislative responsibilities and further that local building contractors will have increased costs by having to seek the services of out of Shire certifiers.

Strategic Considerations

Council providing support to local economic and development work.

Officers Comment

Building certification was deregulated a number of years ago having previously been a service solely provided by Local Government. While individuals are free to engage a certifier of their choice, the *Building Act 1975 Section 51 (2)* still requires that all Local Governments provide access to building certification. Council must under the integrated development assessment system, receive, assess and decide the application and appoint or employ a private certifier to perform building certifying functions for the application. Council meets that requirement by employing a Licenced Certifier for two days per week. Alternatively Council could make an arrangement with a commercial operator to handle referrals from Council.

Current Services

Council provides building certification services within the Hinchinbrook Shire via contract employment of a Building Certifier, Mr Kaj Simmons. Mr Simmons works in the Shire 6.5 hours per day on Tuesday and Friday and provides a full building certification service. Approximately four to six hours is spent on compliance and regulatory matters and the remainder being for assessment and certification of building applications.

Income for the certification service is received via building application fees. The following table provides the financial performance of building certification subject to competitive reforms.

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Revenue for services provided to Council	\$0	\$0	\$4,997	\$0	\$2,830	\$0	\$1,000
Revenue for services provided to external clients	\$175,000	\$112,800	\$65,224	\$100,714.94	\$64,698	\$79,494	\$83,000
Community Service Obligation	\$-	\$-	\$15,000	\$21,217.00	\$30,610	\$21,439	\$22,000
Expenses	\$152,874	\$152,384	\$131,670	\$135,025.07	\$131,865	\$141,323	\$143,000
Surplus/Deficit	(\$22,126)	(\$39,584)	(\$46,449)	(\$13,093.13)	(\$33,727)	(\$40,390)	(\$37,000)

Building applications in the 2011/2013 financial year was high due to the increased building works required as a result of Cyclone Yasi.

The current revenue and expenses to 30 April 2016 are:

Revenue for services provided to external clients:	\$74,958
Total Operating Expenses	\$74,660
Surplus/Deficit	\$298

Building Certification

The majority of small local builders use Council's certification service. Private certifiers are likely to be engaged by larger developers or builders from out of town. In these cases certification is being provided by various certifiers on a one off or as required basis, with no regular pattern of service provision to the local community. On occasion these certifiers based outside the district have engaged our services to carry out inspections on their behalf.

It is thought that there is a high level of satisfaction with the service currently provided as about 80% of local work comes through our certification operations.

The low number of building approvals in our shire makes it very unlikely that it would be profitable for a private certifier to set up a business based solely here and thus be able to offer a consistent service to the local industry. Therefore should Council not provide the certification service local builders would need to engage an out of town certifier on an as required basis. This would possibly entail the payment of higher building application fees which would be passed on to local residents and ratepayers. Or in a worst case scenario some local builders may choose to cease operations if obtaining a certifier proves too problematic. Alternatively under section 51 (2) of the Act applicants may still lodge building applications with Council and we would be required to engage a suitable qualified certifier to assess these applications. Therefore in reality Council has a legislative obligation to provide some type of certification service within the shire.

Building Regulation

In addition to the building certification there is the regulation component which requires Council to access a licensed certifier. An example of this is dealing with damaged or dilapidated building structures, and obligations associated with applications processed by other building certifiers.

Over the past 18 months there has been an increased focus on a number of dilapidated buildings in the Shire by Council. The current engagement of a licenced building certifier has allowed Council to address a few situations involving unsafe buildings. One of these included having to represent Council in the Building and Development Dispute Resolution Committee. There are currently a number of buildings requiring investigation which we will require the engagement of a qualified certifier. The age and standard of many of our local building stock is of such that over the coming years it is likely that the amount of compliance work will increase.

Pool Safety Related Functions

Local Government has a range of obligations, responsibilities and powers relating to Queensland's pool safety laws including:

- Mandatory inspections
- Information and record keeping
- Pool safety register
- Local laws
- Deciding and revoking exemptions
- Powers of entry
- Declaration of remote areas
- Cancelling pool safety certificates
- Prosecution powers.

To fulfil our obligations we need access to a licensed pool safety inspector. Currently our Building Certifier is authorised to undertake these duties.

Obligations

Building applications remain current for a period of two years from issue, therefore if Council were to decide not to continue engaging a building certifier we would still have an obligation to ensure that these applications were finalised.

ENVIRONMENT AND COMMUNITY SERVICES ACTIVITY REPORT FOR APRIL 2016

Executive Summary

This Report is presented for the information of Council and includes an activity update for April 2016.

For Council Decision – Recommendation

That the Report be received and noted at the 31 May 2016 meeting.

Officers Comment

Nil

EHO INSPECTIONS

- | | |
|-------------------------------|--|
| • Food premises - | 2 |
| • Public Health inspections - | 0 |
| • Environmental inspections - | 0 |
| • Complaints/Enquiries - | Noise - 1, Odour - 0, Smoke/Dust - 1, Food – 4, Illegal dumping – 0, Waste - 1 |
| • Other | Chemical disposal – 0, Environmental – 0, Flying foxes – 0, Deceased animal collection – 0, Water ingress from neighbouring property - 1 |

EHO PROJECTS

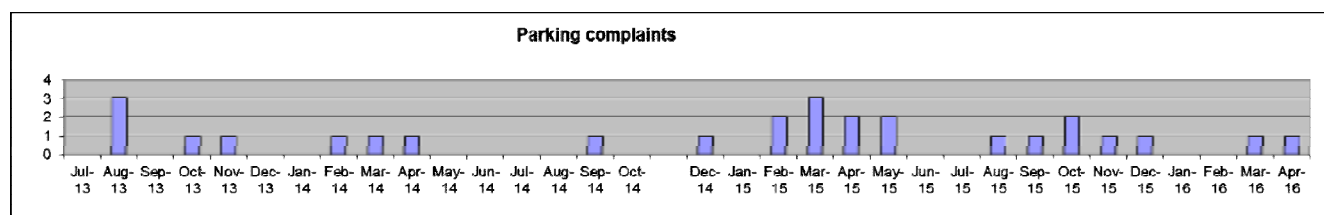
- Business Improvement Team

MISCELLANEOUS

- Research installation of water at Warrens Hill. Search for plans identifying underground services. Assess site for installation of emergency shower/eyewash. Determine required segregation of oil and battery storage facilities
- Staff rosters to fill in at Halifax Transfer Station
- Established Mandalay reports to complete waste details in Activity Report
- Investigate training weigh bridge operators to de-gas refrigeration equipment
- Application assessment and interviews for casual positions
- Meeting and consideration of usefulness of flying fox deterrent (Brian Green)
- Safety inspection at Warrens Hill
- Toolbox meeting at Warrens Hill

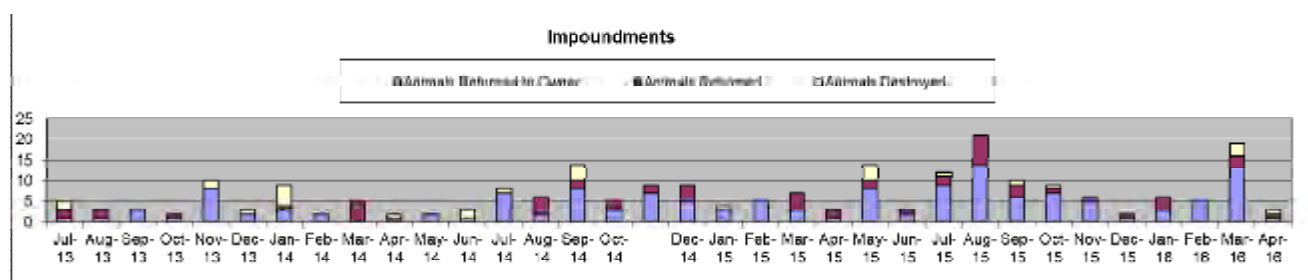
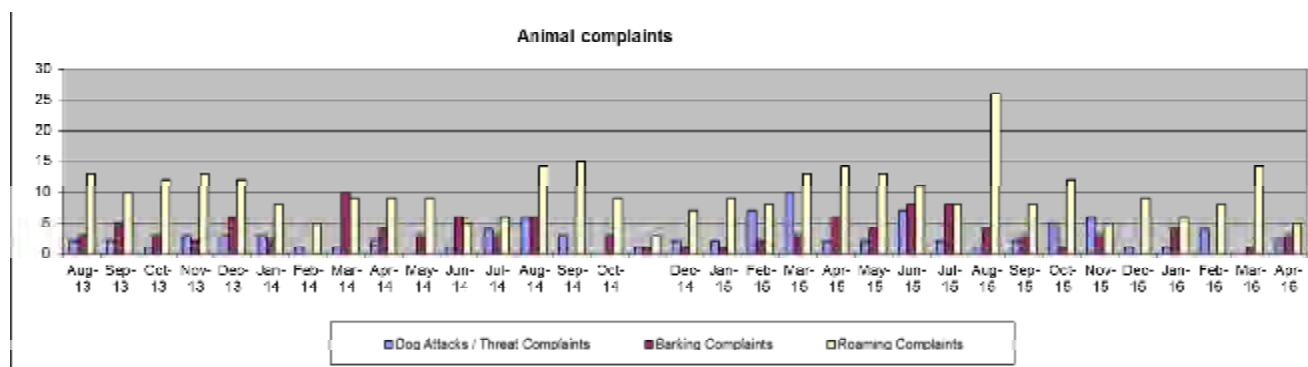
ENVIRONMENT & COMMUNITY SERVICES ACTIVITY REPORT FOR MONTH ENDING APRIL 2016

LOCAL LAWS



POUND OPERATION

- Number of dogs impounded - 3
- Number collected by owner - 1
- Number re-housed - 1
- Number destroyed - 1
- Roaming complaints - 5
- Dog attacks/threats - 2



PRESCRIBED ACTIVITY INSPECTIONS

- Inspections: Nil

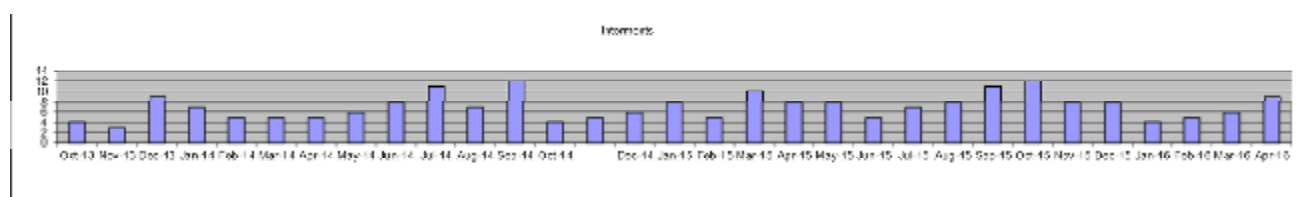
ROADSIDE VENDING INSPECTIONS

- Inspections: Nil

ENVIRONMENT & COMMUNITY SERVICES ACTIVITY REPORT FOR MONTH ENDING APRIL 2016

CEMETERY OPERATIONS

- Number of Services: 9
- Other –
- Ongoing maintenance.
- Extension granted until 9 May 2016 for tenders to construct a new Mausoleum Wall at the New Ingham Cemetery. Works to commence as soon as successful candidate notified.

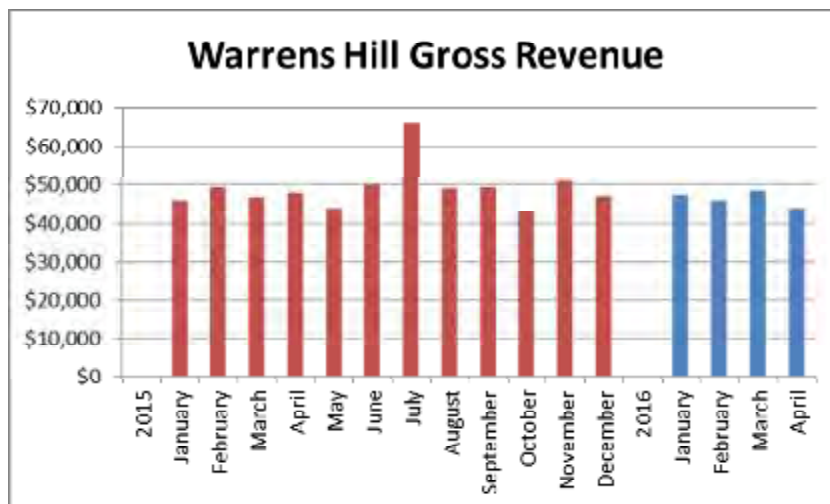


WASTE MANAGEMENT

- Warren's Hill for April

Gross Revenue -	\$43,892
Total transactions –	1730
Total waste –	775 tonnes
Clean fill –	0 tonnes
Commercial and industrial waste –	192 tonnes
Construction and demolition -	3 tonnes
Commercial green waste -	57 tonnes
Domestic green waste -	56 tonnes
Halifax skip transfer -	10 tonnes
Household self haul waste -	27 tonnes
Commercial household waste –	245 tonnes
Oil Waste -	1146 litres
Regulated waste asbestos –	5 tonnes
Disaster waste -	0 tonnes
Vouchers green -	153
Vouchers household -	241
- Site works – nil

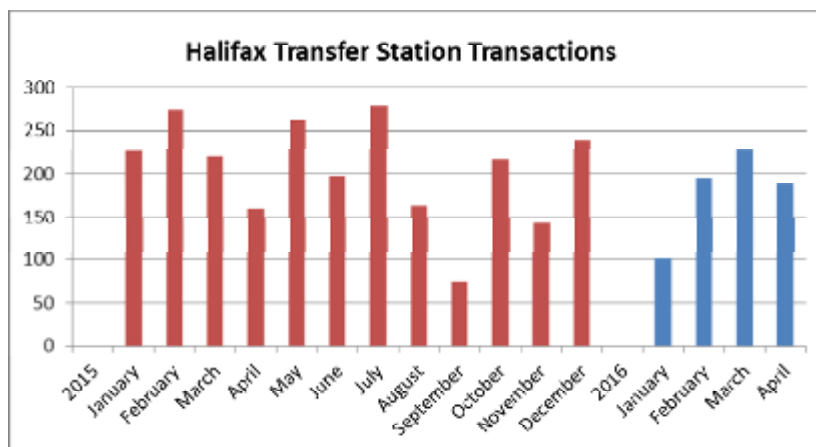
ENVIRONMENT & COMMUNITY SERVICES ACTIVITY REPORT FOR MONTH ENDING APRIL 2016



- Halifax for April

Household waste	6
Voucher household waste	62
Green waste	14
Voucher Green waste	63
Steel	41
Waste oil	30 litres
Batteries	2

- Site works – nil



NATURAL RESOURCE MANAGEMENT

Revegetation maintenance works have continued at sites along Palm, Gowrie and the Insulator Creek management areas.

The Hinchinbrook Community Feral Pig Management program has seen a reduction in feral pig activities this month with only 18 pigs being controlled.

ENVIRONMENT & COMMUNITY SERVICES

ACTIVITY REPORT FOR MONTH ENDING APRIL 2016

Weed management has focused on a number of key project and priority species. This included works at TYTO Wetlands, Crystal Creek Coastal reserve and at a number of other Council maintained land parcels. The priority species managed included inspections and controls on Hygrophila and Singapore daisy.

VECTOR CONTROL

Control activities: 63

Inspections: 14

CRMS: 4

Other: Helicopter drop completed on 27 April

COMMUNITY ASSETS - USES

Halifax Hall	Showgrounds	Shire Hall	Park use	Hinchinbrook Meeting Place
5	26	1	4	3

AQUATIC CENTRE

Attendance Figures:

For April:

- Squad - Commenced 18 April. 20-30 swimmers commenced training for winter competitions with 7 sessions available
- Adult Squad - Commenced 18 April. 25 swimmers on various days with 3 dedicated sessions for various levels
- Learn to swim - Modified 4 week program offered, approximately 110 participated
- School Swimming - Two Schools extended Term one programs. One school has found a new source of funding to utilise swim coaching. Other schools have since been notified of this.
- Physio Rehab - 2 providers with 3 classes a week on offer
- Public Swimmers - 856

Maintenance by Council

For April:

- New plants potted into one garden bed to replace dying ones by Parks and Gardens staff
- Replacement of old fence on kiosk side of pool commenced on 18 April, awaiting completion with fence panels on order

Other

- Due to the consistently poor attendance between 10am and 3pm weekdays and poor weekend attendances, hours have been modified. Changes are advertised on the Council website as below having commenced 9 May.

ENVIRONMENT & COMMUNITY SERVICES ACTIVITY REPORT FOR MONTH ENDING APRIL 2016

Monday to Thursday: 6.00am to 10.00am and 3pm to 6.30pm

Friday: 6.00am to 10.00am and 3pm to 5.00pm

Saturday and Sunday: 10.00am to 2.00pm

PUBLIC OPEN SPACES

- Rotary Park fountain has had a new pump installed and is currently operating but without night lights
- Youth were given a chance to show their artistic skills by being approved to use the trees in the medium opposite Devietti Holden to display the colour of "Tree Wrapping"
- Negotiations are still in progress with the Trebonne Action Group (TAG) regarding the placement of two flagpoles in Leo Park

PARK MAINTENANCE

- Maintenance of priority parks is still very high due to warm weather keeping the grass lawns growing

BIKE AND WALKWAYS

- Parks crews waiting on new four-wheel "Mule" to use for spraying all the paths in our parks, expected mid May

MANAGEMENT ACTIVITY

Management activity focussed on financial review and development of a new budget proposal. This also involved a review of the human resource needs as determined by the current levels of service and by the future expectations of the community and the Council.

ENVIRONMENT & COMMUNITY SERVICES REPORT FOR MONTH ENDING APRIL 2016

Capital Works Progress Report:

Construction	Assessment	Procurement
--------------	------------	-------------

Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline															
	HSC Budget	Other Source	Total																	
2014/2015 Carry Over Projects																				
CBD Toilets	68,000	-	68,000	57,030 Completed		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast															
					Actual															
2015-2016 Capital Projects																				
Solar Installation <i>Note: \$55,000 will be carried over for Showgrounds Horse Sports Arena</i>	\$80,000	-	\$80,000	Nil	• Solar PV systems for Council facilities															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast															
Actual																				
Pool Shade Sails <i>(Repurposed for disability toilet block at 25m pool)</i>	\$30,000	-	\$30,000	Nil	• Funding repurposed to 25m pool unisex disabled amenities															
CCTV cameras <i>(Near complete)</i>	\$100,000	-	\$100,000	\$86,273 Completed	• Installation of four CCTV cameras in public areas to improve safety and security.															
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast															
Actual																				

ENVIRONMENT & COMMUNITY SERVICES REPORT FOR MONTH ENDING APRIL 2016

Disability toilet block at 25m pool	\$30,000	-	\$30,000	Nil	• Pool shade sails funding repurposed for disability toilet block														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline														
	HSC Budget	Other Source	Total																
Shire Hall Lift Replacement (Will be insufficient funds. Move to 2016/17)	\$30,000	-	\$30,000	Nil	• Move to 2016/17														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
Showgrounds Horse Sports Arena (additional \$190,000 needed in 2016/17): Reallocation of: Solar Halifax Hall Roof Replacement Unisex Toilet at the Aquatic Centre	\$55,000 \$30,000 \$15,000	-	\$100,000	\$8,163	• Move to 2016/17														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
Roof Over Loading Dock at the Store (quote approx.\$22,000 – move to 16/17)	\$8,000	-	\$8,000	\$2,772	•														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
Netball Court Roof (Pending)	\$10,000	-	\$10,000	Nil	• Awaiting information from Netball Club regarding funding for construction of new building.														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														

ENVIRONMENT & COMMUNITY SERVICES
ACTIVITY REPORT FOR MONTH ENDING APRIL 2016

Aerator at Botanic Gardens (Move to 2016/17)	\$3,000	N/A	\$3,000	Nil	• Move to 2016/17														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
Project Description (Project Code)	Programme Estimate 2015/2016			2015/2016 Expenditure	Comments & Project Timeline														
	HSC Budget	Other Source	Total																
GHD Installation of Groundwater Monitoring Bores	\$32,000 (Revised to \$28,380)	-	\$32,000 (Revised to \$28,380)	\$ 27,774 Completed awaiting final expenditure	•														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
New Ingham Cemetery – Construction of slabs – 1 in beam section and 2 in lawn section.	\$18,000	-	\$18,000	\$5,650 Beam completed. Awaiting Lawn construction	•														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
New Ingham Cemetery – Construction of Mausoleum Wall - 30 vaults	\$122,000	-	\$122,000	\$14,475	•														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														
Halifax Transfer Station safety renovations	\$25,000	-	\$25,000	\$4,165	•														
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast														
					Actual														

ENVIRONMENT & COMMUNITY SERVICES
REPORT FOR MONTH ENDING APRIL 2016

						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
Renovations to HR Offices, 1 st aid room and Soil Lab lunch room conversion(lunch room complete)	\$35,000	-	\$35,000	\$7,124	Actual												
					Forecast												
					Actual												
					Forecast												
TYTO water fountain	\$8,000	-	\$8,000	\$0	Actual												
					Forecast												
					Actual												
					Forecast												
TYTO Upgrade lighting	\$25,000	-	\$25,000	\$0	Actual												
					Forecast												
					Actual												
					Forecast												
Shade covers at TYTO Amphitheatre	\$55,000	-	\$55,000	\$53,103	Actual												
					Forecast												
					Actual												
					Forecast												
Totals	\$693,380	\$	\$693,380	\$245,101													

EXECUTIVE MANAGER ENVIRONMENT AND COMMUNITY SERVICES MONTHLY STATUS REPORT – MAY 2016

For Council Decision – Recommendation

That the Report be received and noted.

Resolution Number – 260416-32 – TYTO Restaurant – Tiddaliks – Consideration regarding Exercising First Option Period for Lease

That Council approve a one year option period commencing 16 April 2016 expiring 15 April 2017 with a further 3 years option period available commencing 16 April 2017 expiring 15 April 2020, subject to agreement on rental to apply.

Status:

May 2016 Update – Lessee notified of Council resolution and RNM directed to prepared deed of agreement for option period.

Resolution Number – 260416-23 – Petition – To Acquire a Stray Dog Refuge at Forrest Beach

That Council receive and note the Petition as presented.

Status:

May 2016 Update – Report to Council being drafted for 31 May General Meeting.

Resolution Number – 260416-22 – Councillor Opportunities – Attendance at LAWMAC

That the Environment Portfolio Councillor attend the LAWMAC Conference in Townsville from 26 to 27 May 2016.

Status:

May 2016 Update – Councillor Lancini attended the LAWMAC conference.

Matter Closed

Resolution Number – 260416-21 – Former Ingham Fire Station – Proposed Gift of Property to Council for Hinchinbrook Shire Emergency Service and Rural Fire Service Qld Toobanna Purposes

That the matter be deferred for consideration at the next General Meeting.

Status:

May 2016 Update – PSBS notified of Council resolution, awaiting SES representation at next available connect session.

Resolution Number – 260416-20 – Hinchinbrook Aquatic Centre – Establishment of Disabled Toilet Adjacent to 25m Pool

That Council approve repurposing of capital budget of \$30,000 for shade structure over 50m pool to allow establishment of a single unisex disabled toilet supplied by Modus Australia of similar design to Shire Hall lane and Rotary Park amenities blocks, in close proximity to the 25m pool at the Hinchinbrook Aquatic Centre.

Status:

May 2016 Update – Amenities block ordered and quotes sourced from local contractors for installation. Expected delivery of unit 6-8 weeks. Current lessee notified of resolution.

Resolution Number – 081215-29 – Mausoleum Wall – New Ingham Cemetery

That Council endorse in principle the construction of a mausoleum wall of 30 vaults at the New Ingham Cemetery at an estimated cost of \$121,992, subject to reviewing the funding as part of the December 2015 budget review.

That subject to funding:

- the mausoleum wall be a double sided structure with three rows of five vaults each on each side.
- the mausoleum wall be placed in the eastern corner of the New Ingham Cemetery.
- maintenance of the mausoleum wall be carried out by the Council in perpetuity.

Status:

May 2016 Update – Design approved and quotes sought and received from local contractors (6 sought and only one received) granite ordered. Expect commencement of facility during May dependent of weather.

March / April 2016 Update – Detailed design received from Structural Engineer – plan awaiting final approval by EMECS before going out to request for quote to supply and construct.

February 2016 Update – Included in budget review. Ongoing. Fee recommendation to be presented to Council at February General Meeting.

January 2016 Update – Awaiting budget review.

Resolution Number – 081215-28 – Dog Park

That Council approve the development of a Dog Park, subject to the following conditions:

1. that the construction of the Dog Park be funded and executed by the Ingham Dog Park Working Group
2. that the Dog Park be operated and maintained by Council
3. that the Dog Park be located in Palm Creek Park, east of Menzies Street, in the area known as "The Lakes".

Status:

May 2016 Update – Report to Council to be presented at 31 May 2016 meeting.

March / April 2016 Update – The Dog Park Working Group have had onsite meetings with Council and conducting further enquiries to local residents as to comments on having a Dog Park in their vicinity. Council waiting on reply back from the Dog Park Working Group.

February 2016 Update – EMECS, CEO and Councillors met with Pam Lane at location to discuss relocation of proposed site. Pam Lane to contact Council after sourcing further requirements. Ongoing.

January 2016 Update – Acknowledgement letter sent to Pam Lane. No further update.

Resolution Number – 081215-16 – Wanderers Holiday Village, Lucinda – Trustee Lease of Reserve for Local Government Purposes (Caravan Park) R.684 – Lot 403 on Crown Plan CWL3243

That Council approve draft Trustee Lease documents be drawn up and offered to Wanderfree Pty Ltd (White Castles Family Trust) over the Reserve for Local Government Purposes (Caravan Park) R.684 – Lot 403 on Crown Plan CWL3243 (total land area approx. 3.39ha), subject to the following terms:

- Compliance with all clauses for a Trustee Lease including requirement that Wanderfree Pty Ltd are responsible for all maintenance of the land and associated infrastructure for the term of the Trustee Lease. All water services within the facility from the water meter in, are the responsibility of the Lessee along with all sewerage lines directly servicing the facility; large sewerage lines and sewerage pump station are the responsibility of Council. Large storm water drains are Council responsibility and the specific facility storm water drains are the Lessee's responsibility; according to detailed plans to be included in the Trustee Lease document.
- Annual rental of \$70,000 excl. GST with annual CPI increase as at March quarter included in Trustee Lease terms (calculated 1 May annually).
- Twenty year Lease term subject to Lessees commitment for capital improvements of no less than \$600,000 to be completed within the first five years of the Lease period. Improvements to include rebuild of the amenities block and other caravan park specific infrastructure improvements.
- Minimum Public Liability insurance of \$20,000,000.
- All expenses associated with Trustee Lease preparation, including Lease application, survey fees if required and registration with Department of Natural Resources and Mines of the Lease are paid by Wanderfree Pty Ltd.

Status:

May 2016 Update – No further update – current lessee approached to provide update – Council advised lease with lessees legal advisor.

March / April 2016 Update – Draft Trustee Lease with proposed Lessee for perusal and execution if appropriate.

February 2016 Update – In progress.

January 2016 Update – Preparation of lease documents in progress.

Resolution Number – 271015-18 – Trustee Lease over Reserve for Town Purposes R.147 Lot 148 on Crown Plan CWL3700 – 16-24 Challands Street, Ingham – Herbert River Men's Shed Inc.

That Council approve a Trustee Lease to be drawn up for the whole of Reserve for Town Purposes R.147 Lot 148 on Crown Plan CWL3700, area 17,600m² to Herbert River Men's Shed Inc., subject to the following terms:

- compliance with all clauses for a Trustee Lease according the *Land Act 1994*, including the requirement that the Herbert River Men's Shed Inc. are responsible for the maintenance and upkeep of the land and any future club structures
- the Herbert River Men's Shed Inc. seek approval for the construction of any future club structures from Department Natural Resource and Mines
- 20 year Trustee Lease term at \$20 excl GST per annum rental
- minimum Public Liability insurance of \$20,000,000
- payment of relevant water and property rates
- that Herbert River Men's Shed Inc. shall pay all costs associated for Trustee Lease application, registration and any surveying fees, if required.

Status:

May 2016 Update – Lease finalised and forwarded to lessee.

March / April 2016 Update – Trustee Lease forwarded to CEO for execution and lodgement with DNRM following.

February 2016 Update – In progress.

January 2016 Update – In progress.

December 2015 Update – In progress.

November 2015 Update – Men's Shed advised of lease terms and the Club has accepted the terms in writing. Draft Trustee Lease documents in progress.

Matter Closed

Resolution Number – 290915-43 – Ingham Showgrounds Covered Horse Sports Arena

That Council approve lodgement of a funding application by Council through the Department of National Parks, Sports and Racing – Get in the Game, Get Playing Plus funding stream for the construction of an open sided, covered horse sports arena approximately 46m wide x 85m long at a total cost of \$850,000.

That Council approve reallocation of \$290,000 of capital cost to fund Council's share of 34% over the 2015 / 2016 and 2016 / 2017 financial years as follows:

2015 / 2016 financial year

• Unisex toilet at Hinchinbrook Aquatic Centre	\$ 15,000
• Projects reallocated to 2016 / 2017 financial year	\$ 55,000
• Halifax roof replacement	<u>\$ 30,000</u>
	\$100,000

2016 / 2017 financial year

• Capital to be allocated as part of the 2016 / 2017 budget	<u>\$190,000</u>
TOTAL COUNCIL CAPITAL ALLOCATION	<u>\$290,000</u>

Status:

May 2016 Update – Funding application lodged and acknowledged by DNPSR as received 27 April 2016. Expect result late June 2016.

March / April 2016 Update – Due date for application lodgement extended to 29 April 2016. Draft in progress with early lodgement planned.

February 2016 Update – In progress.

January 2016 Update – In progress.

December 2015 Update – In progress.

November 2015 Update – Expression of interest accepted and meeting with Sport and Recreation Officer planned to progress the funding application. Project proposals open 3 February 2016 and close 1 April 2016.

October 2015 Update – Expression of interest lodged with DNPSR.

Resolution Number – 290915-42 – Hinchinbrook Aquatic Centre Solar Power Project

That Council approve the purchase of a PV system from Lahtinen Electrical at a price of \$20,961.96 (incl.GST) to be installed at the Hinchinbrook Aquatic Centre.

Status:

May 2016 Update – Report to Council being drafted for 31 May General Meeting.

March / April 2016 Update – On hold.

February 2016 Update – Information to be provided to Councillor Briefing 9 February 2016.

January 2016 Update – Lahtinen is negotiating details with Ergon.

December 2015 Update – No further update.

November 2015 Update – No further update.

October 2015 Update – Lahtinen advised.

Resolution Number – 290915-39 – Halifax Progress and Tourism Association Inc. Proposed Transfer of Interest – Trustee Lease for Halifax Sports Reserve and Hall – Argaet Street, Halifax

That Council grant 'in principle' approval for issue of a Trustee Lease for the Sports Reserve and Hall located on Argaet Street, Halifax over Lot 191 on SP112466 and Lot 204 on CWL2068 (total land area 2.79ha) to Halifax Progress and Tourism Association Inc., subject to the following terms:

- compliance with all clauses for a Trustee Lease according to the Land Act 1994, including the requirement that Halifax Progress and Tourism Association Inc. are responsible for the maintenance and upkeep of the land
- five year Trustee Lease term at \$20 excl GST per annum rental
- That the sports reserve and hall be made available to the wider community of Hinchinbrook Shire including private and community group bookings, free of charge and without biases, managed through an appropriate booking system
- minimum Public Liability insurance of \$20,000,000 for the term of the Lease and copy of policy provided to Council annually by Halifax Progress and Tourism Association Inc.
- approval for rates rebate for Incorporated Associations for relevant water and property rates be granted to the Halifax Progress and Tourism Association Inc.
- that Council shall maintain the hall building with regards to general fair wear and tear but not due to damages incurred during usage
- that the cost of all damages, deemed due to negligence or by any other reason as a result of client use of the facility by Council, shall be met by Halifax Progress and Tourism Association Inc.
- that Halifax Progress and Tourism Association Inc. promptly report any general fair wear and tear maintenance items to Council.

Status:

May 2016 Update – HPTA notified of councils decision that the current resolution shall stand as is.

March / April 2016 Update – No further information available – matter in hands of the HPTA Inc.

February 2016 Update – To be provided at February General Meeting.

January 2016 Update – No further update.

December 2015 Update – Update to be provided at December Council meeting.

November 2015 Update – Halifax Progress Association attending Connect Session to put forward proposal regarding details of Trustee Lease.

October 2015 Update – HPTA advised.

Resolution Number – 250815-23 – Dungeness Park – Naming Request

That Council rename the Dungeness Park the *Bill Bursill Park*.

That Council design and install a historical sign at *Bill Bursill Park*.

Status:

May 2016 Update – Waiting for the new media and webmaster to be employed to assist with the designing of the sign to be approved by the Bursill family. In progress.

March / April 2016 Update – Council waiting on final draft to be drawn up.

February 2016 Update – In progress.

January 2016 Update – In progress. Historical details collected and narrative drafted. Review of parks signage underway with a view to installing signage consistent in contents and design.

December 2015 Update – In progress.

November 2015 Update – In progress.

October 2015 Update – In progress.

September 2015 Update – In progress.

Resolution Number – 280715-26 –Trustee Lease over Recreation Reserve 4.951 – Lot 119 on Crown Plan CWL3455 - Ingham Dirt Bike Club Inc

That Council approve a Trustee Lease to be drawn up for Reserve for Recreation R.951 Lot 119 on Crown Plan CWL3455, area 19.6ha to Ingham Dirt Bike Club Inc., subject to the following terms:

- compliance with all clauses for a Trustee Lease according the *Land Act 1994*, including the requirement that the Ingham Dirt Bike Club Inc. are responsible for the maintenance and upkeep of the land including pest and weed management
- 20 year Trustee Lease term at \$20 ex GST per annum rental
- minimum Public Liability insurance of \$20,000,000 for the term of the Lease and copy of policy provided to Council annually
- payment of relevant water and property rates
- that Ingham Dirt Bike Club Inc. shall pay all costs associated for Trustee Lease application, registration and any surveying fees, if required.

Status:

May 2016 Update – Lease registered and forwarded to Club.

March / April 2016 Update – Documents approved by Minister/DNRM – forwarded to Club for execution – awaiting return of documents to allow registration with DNRM

February 2016 Update – No further update.

January 2016 Update – Draft documents forwarded to DNRM for ‘in principle’ approval.

December 2015 Update – No further update.

November 2015 Update – Awaiting Club acceptance of Trustee Lease terms.

October 2015 Update – No further update.

September 2015 Update – No further update.

August 2015 Update – Trustee lease documents in draft process.

Matter Closed

Resolution Number – 280715-25 –Hinchinbrook Meeting Place - Reserve for Botanical Gardens and Nursery R.635

That Council approve commencement of the process to re-survey and re purpose, via application to the Department of Natural Resources and Mines, to become a reserve for recreation in the area currently occupied by the structures known as the Hinchinbrook Meeting Place within the reserve for Botanical Gardens and Nursery, in Lot 3 on Crown Plan I22484.

That Council resume management of the facility and offer the facility for hire to community groups and individual community members with terms and conditions for hire based on those currently used for the Showgrounds and Halifax Hall accessing the existing fee structure for the Hinchinbrook Meeting Place detailed in Councils 2015/2016 Commercial Charges, Regulatory Fees and other Charges.

Status:

May 2016 Update – In progress.

March / April 2016 Update – In progress.

February 2016 Update – In progress.

January 2016 Update – Land repurpose in progress. Council managing property.

December 2015 Update – No further update.

November 2015 Update – In progress. No further update.

October 2015 Update – Meeting planned with users to explain application process for community grants.

September 2015 Update – Land repurpose in progress.

August 2015 Update – Users advised of Council's resolution by letter. Hire terms and conditions on Council website and forwarded to current users. Process to repurpose land in progress.

Resolution Number – 230615-35 –Information Technology North Queensland (ITNQ) – Ingham and Forrest Beach Water Towers

That Council grant 'in principle' approval for the installation of internet infrastructure on the Ingham Water Tower and the issue of a Licence Agreement for both the Ingham and Forrest Beach Water Towers upon the provision by ITNQ of:

- certified plans of the proposed infrastructure for installation
- written agreement from owner of existing infrastructure, should such infrastructure be repurposed for the installation of ITNQ equipment and upon the following conditions being met:
- that Council is satisfied the issue of interference to existing and proposed infrastructure is adequately addressed at installation and during all times of operation
- that Council is satisfied that ITNQ has sufficient insurance coverage for this activity
- that ITNQ address the requirement of being an identified legal entity in order to be able to be issued a Licence Agreement
- that the negotiation of Licence Agreement terms is carried out in due course and results in a mutually acceptable agreement.

Status:

May 2016 Update – No further update.

March / April 2016 Update – No further update.

February 2016 Update – In progress.

January 2016 Update – Response received from ITNQ requesting Council's patience regarding this matter. ITNQ currently resolving Council's identified issues.

December 2015 Update – No further update.

November 2015 Update – No further update.

October 2015 Update – No further update.

September 2015 Update – No further update.

August 2015 Update – No further contact from ITNQ received.

July 2015 Update – Correspondence detailing Council resolution forwarded to ITNQ 26 June 2015.

Resolution Number – 260515-33 – Lucinda Swimming Enclosure Options

That Council advise the Lucinda Progress Association that it approves in principle the Association's proposal to modify the Lucinda swimming enclosure.

That Council in consultation with the Lucinda Progress Association review the costs to relocate posts, review deployment times of the net, and review future maintenance and monitoring procedures, with the aim to reduce risk to acceptable levels for Council staff and the public.

Status:

May 2016 Update – Net has been redesigned and repaired. Several stay-wire anchors to be repositioned and net will then be reinstalled.

March / April 2016 Update – 2015/2016 Lucinda Swimming Enclosure Management Plan has been accepted and signed by the Lucinda Progress Association though the net is not in service at this time due to impending floating debris.

February 2016 Update – In progress.

January 2016 Update – Stinger net installed. Management Plan completed and Lucinda Progress Association to sign and return to Council.

December 2015 Update – In progress.

November 2015 Update – Net to be installed at the commencement of the stinger season.

October 2015 Update – Posts relocated and other minor work completed to allow for swimming enclosure reinstall.

September 2015 Update – LPA and Keita advised that Council will reimburse cost of post relocation as per Keita quote.

August 2015 Update – Discussed at Council Briefing Session on 11 August 2015.

July 2015 Update – Quote and proposal regarding works to be lodged by Lucinda Progress Association (LPA) as advised by Merv Castles 7 July 2015.

June 2015 Update – LPA (Terrie Patterson) advised of Council resolution and meeting being planned to progress this matter.

Resolution Number – 280415-24 – Request for Area of Land for Trustee Lease over Part of Lot 1 on AP11745 Currently Unallocated State Land for Herbert River Sporting Shooters Association of Australia (Qld) Inc

That the matter lay on the table.

Status:

May 2016 Update – Matter complete.

March / April 2016 Update – Mr Catasti advised Council that the Club have decided to cease pursuing the matter due to high cost of addressing the compulsory native title issue associated with this parcel of land. Mr Catasti advised he/the Club shall pursue another parcel of land.

February 2016 Update – No further update.

January 2016 Update – In progress.

December 2015 Update – No further update.

November 2015 Update – No further update.

October 2015 Update – Discussions continuing with DNRM and HRSSA.

September 2015 Update – No further update.

August 2015 Update – No further progress.

July 2015 Update – Council Town Planning assessing alternative site proposed by Association.

June 2015 Update – Matter on hold pending review of alternative options.

May 2015 Update – Awaiting further information from the applicant.

Matter Closed

Resolution Number – 030215-01 – Anzac Memorial Upgrade

That Council fund paving works at the Ingham ANZAC Cenotaph site to enhance its visual amenity and usability by the public.

That the estimated cost of this work of \$11,000 (excl GST) be allocated from the general budget.

Status:

May 2016 Update – In progress. Council is still waiting for the confirmation on release of the \$11,000.

March / April 2016 Update – Invoice received for \$11,000, awaiting confirmation on release of payment.

February 2016 Update – Invoice to be requested from RSL for \$11,000.

January 2016 Update – R.S.L. request second quote from different contractor. Discussions continuing.

December 2015 Update – Discussions continuing.

November 2015 Update – Parks and Gardens Management Officer has contacted RSL to remind them of the need to commence any desired projects in a timely manner and has agreed to meet with RSL after remembrance ceremony on 11 November to update on proposed works.

October 2015 Update – No further update.

September 2015 Update – No further update.

August 2015 Update – No further update.

July 2015 Update – No further update.

June 2015 Update – No further update.

May 2015 Update – No further update.

April 2015 Update – No further update.

March 2015 Update – Discussions with RSL indicated that they would prefer to delay works until after ANZAC Day 2015.

Resolution Number – 150714-21 – Additional Land for Forrest Glen Retirement Village

That Council approve the commencement of the process to acquire additional reserve land for lease from Department Natural Resources and Mines of approximately 0.475ha to create a buffer zone around the existing sub-surface irrigation system at Forrest Glen Retirement Village facility.

That should the land acquisition be successful, Council approve HSC Engineering Department to commence application to amend the Environmental Authority Release Limits to be the same as those for the Standard Conditions of Approval on the basis that the land area is adequate to create a buffer zone around the existing sub-surface irrigation system.

Status:

May 2016 Update – Ongoing.

March / April 2016 Update – At the suggestion of Council's Lawyers, all native title matters currently under issue shall be dealt with as one agenda item. The Land Title Claim for Lot 382 by the Nywaigi people, which is now going to be part of a claim for a much larger parcel of various State Reserve Land lots. Following discussion with Solicitor Cheryl Thompson for the North Queensland Land Council, Council is quietly confident that a compulsory acquisition proposal for part of Lot 382 will be successful, albeit a slow process.

Council needs to finalise the above acquisition issue first to address grey water issues at the Forest Glen Retirement Village, before negotiating with DNRM the transfer of the retirement village (on State Leasehold land) to a registered provider, with a preference for Hinchinbrook Community Support Centre.

Council decided not to register for NRSCH before 31 December 2014, it has to finalise its exit from the social housing system (e.g. by transferring to another registered provider) by 30 June 2017. It may take some time for Council to negotiate transfer arrangements with DNRM. It will also take some months for this department public works and housing to process a transfer request when received, obtain approval at the delegated level and finalise the program financials and the required new contract documentation.

February 2016 Update – No further update.

January 2016 Update – Nywaigi Native Title Applicants / representatives attending 16 February Connect Session.

December 2015 Update – No further update.

November 2015 Update – Nywaigi Native Title Applicants / representatives attending November Connect Session.

October 2015 Update – Native Title negotiations in progress.

September 2015 Update – Council has now received instructions from the Nywaigi Native Title applicants. They are ready to proceed by way of agreement regarding the compulsory acquisition of part of Lot 382 on SP136985.

They wish to speak with the Hinchinbrook Shire Council in terms of their economic development 2020 program. Meeting to be arranged – TBA date

August 2015 Update – Meeting with North Queensland Land Council on 11 August 2015.

July 2015 Update – Ongoing.

June 2015 Update – Required address of native title in process by RNM.

May 2015 Update – No further update.

April 2015 Update – Ongoing.

March 2015 Update – Native title extinguishment options being considered in conjunction with solicitors

February 2015 Update – Council notified by DNRM that the land requested requires Native Title extinguished. Further negotiations underway.

January 2015 Update – No further update.

December 2014 Update – DNRM confirmed land requested with HSC – matter being considered for approval by DNRM.

November 2014 Update – No further progress.

October 2014 Update – No further progress.

September 2014 Update – Application acknowledged by DNRM awaiting approval or other.

August 2014 Update – Process for request for additional land commenced.

Resolution Number – 240614-28 – Trustee Permits under the Land Act 1994 to the Respective Hut Owners

Within the Halifax Bay and Seaforth Community Purpose Reserves under the Control of the Hircinbrook Shire Council

That Council approve the issue of trustee permits under the Land Act 1994 to the respective hut owners within Halifax Bay and Seaforth community purpose reserves under the control of Council.

That the particulars of the trustee permits are in accordance with the terms and conditions as set out in the agreement to offer a trustee permit and compliance with the requirements of offers for the term of three years attracting a rental figure in the sum of \$663 per annum, applicable property rates, payment of \$236.20 application fee and \$187.20 permit registration fee.

Status:

May 2016 Update – Ongoing.

March / April 2016 Update – Ongoing.

February 2016 Update – EMECS met with a DEHP representative 5 February to do onsite inspections.

January 2016 Update – Ongoing.

December 2015 Update – Ongoing.

November 2015 Update – Ongoing. One illegal hut and two abandoned huts to be dealt with and final huts currently under permitting process. Process extended due to DNRM advising allowable for a 'once only' opportunity to change ownership of huts.

October 2015 Update – Ongoing.

September 2015 Update – Ongoing.

August 2015 Update – Ongoing.

July 2015 Update – Ongoing.

June 2015 Update – Ongoing.

May 2015 Update – No further update.

April 2015 Update – Ongoing – Three more trustee permits issued in April 2015.

March 2015 Update – Ongoing.

February 2015 Update – Council has lodged nine Trustee Permits that meet the DNRM criteria for huts. Three huts under investigation for compliance currently and several more currently under investigation.

January 2015 Update – No further update.

December 2014 Update – In progress, awaiting DNRM submission of final AP plans.

November 2014 Update – In progress.

October 2014 Update – DNRM and Council officers have carried out joint inspections to check the current location and state of huts with a view of commencing the enforcement process.

September 2014 Update – Two further hut owners have come forward. Offers issued awaiting return before registering all applications.

August 2014 Update – Four of the eleven trustee permits have been received by Council before the offer expiry date of 31 July 2014. (extended from original 20 June expiry date).

July 2014 Update – Council advised DNRM that offers for trustee permit to occupy have been issued to Hut owners 5, 7, 10, 11, 14, 16 and 22 in accordance with the conditions as agreed between HSC & DNRM via registered mail. Permit offer expiration date has been extended to close of business on 31 July 2014. A meeting

of all hut owners was convened at TYTO Conference Centre 6.30pm 28 June 2014 to address any concerns or information required to finalise the acceptance of offers.

Resolution Number – 180613-24 – National Regulatory System for Community Housing (NRSCH)

That Council advise the Department of Housing and Public Works that we no longer wish to be a community housing provider and that we intend to investigate the possibility of a local community housing provider taking over ownership of the Forrest Glen Retirement Units.

Status:

May 2016 Update – Ongoing.

March / April 2016 Update – Ongoing see Council resolution 150714-21.

February 2016 Update – Ongoing.

January 2016 Update – Ongoing.

December 2015 Update – Ongoing.

November 2015 Update – Ongoing.

October 2015 Update – Ongoing.

September 2015 Update – Ongoing.

August 2015 Update – Ongoing.

July 2015 Update – Ongoing.

June 2015 Update – Compulsory address of native title process in place – registration on hold till further land can be acquired following native title resolution. Department of Public works and housing updated as appropriate.

May 2015 Update – No further update.

April 2015 Update – No further update.

March 2015 Update – No further update.

February 2015 Update – No further update.

January 2015 Update – No further update.

December 2014 Update – No further update.

November 2014 Update – Discussions held with HCSC.

October 2014 Update – Further correspondence sent to Department formalising the exit plan.

September 2014 Update – No further update.

August 2014 Update – No further update.

July 2014 Update – Report to Council for July meeting to approve process as advised by DEHP to seek an extension of land to create a buffer zone around the existing sub-surface irrigation system to facilitate the Environmental Authority Release Limits to be the same as those for the Standard Conditions of Approval. This action shall allow the Bio Cycle sewerage treatment plant results to comply with the release limit specified for nitrogen in the Environmental Authority.

June 2014 Update – No further update.

May 2014 Update – No further update.

April 2014 Update – No further update.

March 2014 Update – Council officers reviewing the financial arrangements for Forest Glen (in particular any provisions for maintenance and depreciation funds) and will forward this to DHPW. This will allow DHPW to advance the options to progress Council's relinquishing of ownership.

February 2014 Update – No further update.

January 2014 Update – No further update.

December 2013 Update – Following advice from DHPW, Council officers will review the financial arrangements for Forest Glen (in particular any provisions for maintenance and depreciation funds) and will forward this to DHPW. This will allow DHPW to advance the options to progress council's relinquishing of ownership.

November 2013 Update – Conference call proceeded 23 October 2013 between EMECS, CSO, DHPW's representatives; Rose Hogarth, Julie Cosgrove, Candy Butler and Tanya Davern to discuss Council responsibility as social housing provider and way forward to relinquish this responsibility considering the options open to Council. Awaiting further advice from DHPW.

October 2013 Update – Conference call booked with Rose Hogarth from Department Housing and Public Works upon EMECS Tudor Tanase's return 16/10/13 to discuss Council's options and the way forward.

September 2013 Update – No further update.

August 2013 Update – No response has been received from the Department of Housing and Public Works at this stage.

July 2013 Update – A letter has been sent to the Department of Housing and Public Works advising Council no longer wishes to be a community housing provider and requesting details of contact in the Department to discuss Council's options.

Resolution Number – 210513-30 – Pelorus Island

That Council formally write to the Department of Natural Resources and Mines and request confirmation that a Trustee Lease or Permit can be issued to a commercial operator for part of Pelorus Island.

Further that the Department be requested to provide examples of terms and conditions of instances where similar leases have been issued.

Status:

May 2016 Update – No further update.

March / April 2016 Update – No further update.

February 2016 Update – No further update.

January 2016 Update – No further update.

December 2015 Update – No further update.

November 2015 Update – No further update.

October 2015 Update – No further update.

September 2015 Update – No further update.

August 2015 Update – No further update.

July 2015 Update – No further update.

June 2015 Update – No further update.

May 2015 Update – No further update.

April 2015 Update – Meeting organised with Remote Area Dive to discuss a range of issues including permitting, food hygiene, sanitation and tourism development.

March 2015 Update – No further update.

February 2015 Update – No further update.

January 2015 Update – No further update.

December 2014 Update – No further update.

November 2014 Update – No further update.

October 2014 Update – No further update.

September 2014 Update – No further update.

August 2014 Update – No further progress.

July 2014 Update – No further progress.

June 2014 Update – No further progress.

May 2014 Update – No further progress.

April 2014 Update – No further progress.

March 2014 Update – No further progress.

February 2014 Update – No further update.

January 2014 Update – Officers have contacted QPWS and neighbouring Councils to obtain information as to the fees and charges applicable in the region for commercial camping on public reserves.

December 2013 Update – Preliminary investigations indicate that the most practical and efficient option for the control of commercial camping activities on the island is via existing Local Laws, similar to the Crystal Creek area. A Report will be prepared for Council's consideration recommending possible options and camping fees.

November 2013 Update – No further progress.

October 2013 Update – Moved from Executive Manager Development and Planning to the new responsibility of the Executive Manager Environment and Community Services who will progress on his return from leave.

September 2013 Update – No further update.

August 2013 Update – A letter has been received from the Department of Natural Resources and Mines with information on options of leases for Council to consider. A report to Council will be prepared for Councils consideration when these options have been investigated.

July 2013 Update – No response has been received from the Department at this time.

June 2013 Update – Council has written to the Department of Natural Resources and Mines requesting information.

General Meeting 29/01/2010 – Foreshore Management Plans

That Council review its current foreshore management plans with a view to instituting measures designed to prevent a reoccurrence of events such as the Lucinda foreshore damage.

Status:

May 2016 Update – A request for interested residents of Lucinda to form a Foreshore Advisory committee is being drawn up and will be placed in the media when approved.

March / April 2016 Update – A "Terms of Reference" document has been drawn up and will be advertised with a cover letter seeking interested persons from Lucinda to form a committee that will meet to discuss the best possible action towards foreshore management.

February 2016 Update – Terrain to be contacted mid February regarding proposed changes to Plan.

January 2016 Update – Terrain contacted regarding responses they were seeking to put into the proposed plan. Advised of the difficulty in the time line and endeavouring to have information for them in February 2016.

December 2015 Update – In progress.

November 2015 Update – Meeting held with Terrain on 5 November to discuss scope of works and timeline for the foreshore management plans.

October 2015 Update – No further update.

September 2015 Update – Formal request sent to Terrain.

August 2015 Update – No further update.

July 2015 Update – In regards to review of the foreshore management plans. Terrain are available late July / August to assist with facilitating community engagement activities relating to review of the plan. There is as yet no formal agreement between council and Terrain to write the plan. Negotiations underway.

June 2015 Update – No further update.

May 2015 Update – No further update.

April 2015 Update – Terrain NRM to commence review in July 2015.

March 2015 Update – Terrain NRM are reviewing the matter.

February 2015 Update – Contact made with Terrain NRM seeking assistance with the review. They have agreed to do so.

January 2015 Update – No action by EMDP as yet.

December 2014 Update – No action by EMDP as yet.

November 2014 Update – No action by EMDP as yet.

October 2014 Update – No action by EMDP as yet.

September 2014 Update – No action by EMDP as yet.

August 2014 Update – No action by EMDP as yet.

July 2014 Update – No action by EMDP as yet.

June 2014 Update – To be moved to Economic Development and Planning.

May 2014 Update – Public Open Space Management Plan to be drafted (Health and Community Services).

April 2014 Update – Acting EMES understands that the only plans extant at the moment are for Lucinda (one reserve only) and Forrest Beach. The State Sponsored Regional Coastal Management Plans were prepared some years ago by Terrain but a Final Version has never been seen. Some research is required to track these down and determine if there are any conflicts and it is doubtful that DNRM will approve any plan that proposes any hardening of the protection works at Lucinda or Forrest Beach and further protection works at Taylors Beach would be subject to further environmental permit as previous works were carried out under an emergent works permit.

March 2014 Update – I understand that the only plans extant at the moment are for Lucinda (one reserve only) and Forrest Beach. The State Sponsored Regional Coastal Management Plans were prepared some years ago by Terrain but I have never seen a Final Version. Some research is required to track these down and determine if there are any conflicts.

February 2014 Update – This issue will be referred to the Acting Infrastructure Engineer as most of the investigation is complete but State Government have indicated that State Legislation / Regulations may change shortly in this area of operations.

January 2014 Update – Some investigation of the legal position has been carried out. Council cannot draft local laws in relation to areas that are currently causing most concern, specifically the actual beaches which are entirely under state control.

December 2013 Update – Draft plans will need to be distributed in the New Year. The impact of changes to the Coastal Management has not yet been finalised.

November 2013 Update – Due for annual review. Possible changes to be worked through. Note that amendments have been made to Coastal Management Plan which may impact current foreshore plan.

October 2013 Update – Due for annual review. Possible changes to be worked through. Note that amendments have been made to coastal management plan which may impact current foreshore plan.

September 2013 Update – Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

August 2013 Update – Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

July 2013 Update – Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

June 2013 Update – Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

May 2013 Update – Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

April 2013 Update – Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

February / March 2013 Update - Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

September / October 2012 Update - Review meeting for Lucinda complete. Meeting direction being collated for Council consideration.

HINCHINBROOK SHIRE COUNCIL COMMUNITY GRANTS FUNDING STREAM 2015/2016 – INGHAM KENNEL AND OBEDIENCE CLUB INC

Executive Summary

Application for Community Grant received from Ingham Kennel and Obedience Club Inc. seeking financial assistance in the sum of \$4,838 ex GST to assist the club to acquire canteen equipment to compliment their annual Club activities.

For Council Decision – Recommendation

That Council resolve to offer Ingham Kennel and Obedience Club Inc. the payment of \$4,838 ex GST from the 2015/2016 Community Grants budget.

Background

The Community Groups below have been approved for allocated annual financial assistance over a period of recent years by Council resolution, with the approved figures included into the budget as indicated.

Financial year figures for 2015/2016 have been included in current and future budgets.

Detailed below are the 2015/2016 allocated and unallocated funds approved under the Community Grants funding stream.

Community Grants Budget		Requested	Budgeted/Approved
Community Group			2015/2016 Excl. GST
Hinchinbrook Community Support Centre (HCSC)	annual	42,000	38,412
HCSC Bus Service	annual	3,000	3,000
HCSC Community Grants Officer	annual	25,000	20,000
Herbert River Museum and Gallery	annual	5,000	4,000
Ethnic Community Care (ECCLI)	annual	3,000	1,620
Blue Care	annual	4,330	4,330
Meals on Wheels	annual	5,000	3,520
Arts Festival	annual	1,467	1,500
Museum of Tropical Qld	annual	7,800	7,800
Special Children's Annual Christmas Appeal	annual	250	250
ISHS Presentation Night	annual	40	40
Forrest Beach Progress Assn Inc.	unallocated	1,000	200
Lower Herbert Blue Light	unallocated	434	434
Hinchinbrook Beautiful Bodies	unallocated	1,160	1,160
Lion Club of Forrest Beach – Stinger Net Opening	unallocated	5,000	5,000
Australian Volunteer Coastguard Assn Inc.	unallocated	1,000	300
Lucinda Progress Assoc. Inc.	unallocated	700	400
Hinchinbrook Sport Fishing Club Inc.	unallocated	650	300
Ingham Relay For Life	unallocated	1,000	500

Ingham Community Kindergarten & Preschool	unallocated	1,000	1,000
Townsville to Cairns Bike Ride	unallocated	1,000	200
Halifax Q.C.W.A	unallocated	500	300
Ingham District Senior Citizens Inc.	unallocated	800	500
Hinchinbrook Chaplaincy Community (SU QLD)	unallocated	749	400
St Teresa's College, Abergowie	unallocated	1,000	500
Herbert River Museum and Gallery Inc.	Unallocated	300	200
			Not yet approved by Council
Ingham Kennel and Obedience Club Inc.	unallocated	4,838	4,838
Herbert River Quilters Club	unallocated	1,734	1,734
Total		\$119,452	\$102,438

This is the first application lodged by the Ingham Kennel and Obedience Club Inc. who are seeking financial assistance in the sum of \$4,838 ex gst to assist the club to acquire canteen equipment being refrigerator, pie warmer and 10lt urn, to compliment their annual Club activities.

Attachments

Community Grant Application from Ingham Kennel and Obedience Club Inc.

Statutory Environment

Local Government Act 2009

Policy Implications

Community Grants Policy 2015

Consulted With

Tudor Tanase, Executive Manager Environment and Community Services, Hinchinbrook Shire Council
Rhonda Horton, Secretary, Ingham Kennel and Obedience Club Inc.

Financial and Resource Implications

This item has not been specifically allocated in the 2015/2016 Community Grants Budget.

Risk Management Implications

Nil

Strategic Considerations

Corporate Plan: Strategic Direction 4.3

Officers Comment

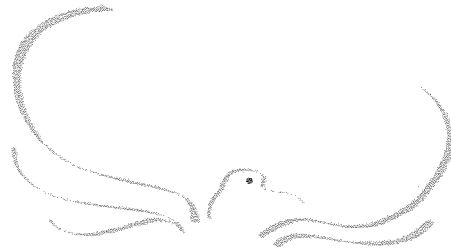
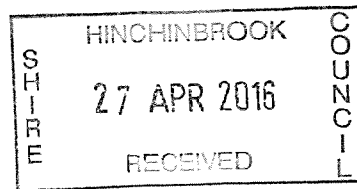
The following table represents the 10 year budget for previously approved annual grants allocated to various Community Groups.

			13/14yr	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22
HCSC	annual		36,207	37,293	38,412	39,564	40,751	41,974	43,233	44,530	45,866
HR Museum & Gallery	annual		3,853	3,853	3,853	3,853	3,853	3,853	3,853	3,853	3,853
ECCLI	annual		1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Blue Care	annual		4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330
Meals on Wheels	annual		3,318	3,418	3,520	3,626	3,734	3,846	3,962	4,081	4,203
Arts Festival	annual		1467	1467	1467	1467	1467	1467	1467	1467	1467
Museum of Tropical QLD	annual		5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
HCSC Bus Service	3 years		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Special childrens Christmas Parties			200	200	200	200	200	200	200	200	200
ISHS Presentation Night			40	40	40	40	40	40	40	40	40

**Note 3% annual increase allocated for HCSC and Meals on Wheels

Unallocated 2015/16 41,178

Total Community Grants Budget 2015/2016 \$103,000



HINCHINBROOK
SHIRE COUNCIL

APPLICATION FOR COMMUNITY GRANT

APPLICATION AND AQUITTAL FORMS

Application for Community Grant

Application for event occurring in:

- ☐ 1 March – 31 May - applications close 31 January
- ☒ 1 June – 31 August – applications close 30 April
- ☐ 1 September – 30 November – applications close 31 July
- ☐ 1 December – 28 February – applications close 31 October

Applicant/Organisation

Name of Organisation: INGHAM KENNEL & OBEDIENCE CLUB INC.
Address: PO Box 776, INGHAM 4850.
Contact Person: Rhonda HORTON
Position: SECRETARY
Telephone Number: 0417 611 085
E-mail Address: rhonmor@hotmail.com

1. Amount requested and details of how funds will be expended (include date/s and venue)

9/7/16 - Canteen EQUIPMENT.
(1) - SKOPE 2 DOOR FRIDGE - \$3850.00 (INC GST).
(2) - BIRKO PIE WARMER - \$693.00 (INC GST).
(3) - BIRKO 10L Kettle - \$295.00 (INC GST).
TOTAL - \$4838.00.

2. Information Regarding the Organisation

- a) Is your group based in the Hinchinbrook Shire Council area? Yes / No
- b) Is your group not-for-profit? Yes / No

Electronic version current. Uncontrolled Copy current only at time of printing
Policy Number:

Authorised By: Executive Manager Environment and Community Services
Document Maintained By: Environment and Community Services

Version No: 1.0
Initial Date of Adoption: [27/01/2015]
Current Version Adopted: [1.0]
Next Review Date: [30/01/2017]

- c) What services or activities does your group provide to members of the Hinchinbrook community?

WE PROVIDE OBEDIENCE TRAINING & CHAMPIONSHIP DOG SHOWS.
TO LOCAL + INTERSTATE EXHIBITORS

- d) Describe in broad terms the principal objective of your organisation.

WE PROVIDE A SERVICE FOR PROFESSIONAL & HOBBY DOG ENTHUSIASTS
AS WELL AS A SERVICE TO THE COMMUNITY IN BETTER CONTROL & WELLBEING
OF THE DOGS IN THE LOCAL AREA.

- e) Has your group requested financial or other type of assistance from Council for this event / project?

Yes / ☒ No

If yes, please provide details: _____

- f) Are you raising funds on behalf of another group that has requested assistance from Hinchinbrook Council?

Yes / ☒ No

If yes, please provide details: _____

3. Additional Information - Any additional information which you consider necessary

4. How will your Organisation acknowledge the Council's Community Grant?

WE WOULD BE PROUD TO DISPLAY A COUNCIL STICKER / FLYER
ACKNOWLEDGING THE GRANT, AS WELL AS IN OUR CATALOGUES.

5. Payment – should your application be successful payment will be made via electronic funds transfer. Please complete the attached EFT form

Name: Rhonda Horton Signature: Rhonda M. Horton

Date: 26/4/16.

Return to:

Chief Executive Officer
Hinchinbrook Shire Council
Community Grant Application
PO Box 366
Ingham Qld 4850



HINCHINBROOK
SHIRE COUNCIL

FORMS

Community Grants

Associated Documents

- Hinchinbrook Shire Council Community Grants Policy No.1
- Hinchinbrook Shire Council Community Grants Procedure No.1
- Hinchinbrook Shire Council Application for Community Grant – Form F0001
- Hinchinbrook Shire Council Acquittal Declaration – Form F0001

Electronic version current. Uncontrolled Copy current only at time of printing

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Current Version Adopted: [1.0]

Next Review Date: [30/01/2017]

HINCHINBROOK SHIRE COUNCIL COMMUNITY GRANTS FUNDING STREAM 2015/2016 – HERBERT RIVER QUILTERS

Executive Summary

Application for Community Grant received from Herbert River Quilters seeking financial assistance in the sum of \$1,734.15 ex GST to assist with trainer and hall hire fees for a series of quilting workshops to be held in June 2016 and open to the wider community and club members.

For Council Decision – Recommendation

That Council resolve to offer Herbert River Quilting Club the payment of \$1,734 ex GST from the 2015/2016 Community Grants budget.

Background

The Community Groups below have been approved for allocated annual financial assistance over a period of recent years by Council resolution, with the approved figures included into the budget as indicated.

Financial year figures for 2015/2016 have been included in current and future budgets.

Detailed below are the 2015/2016 allocated and unallocated funds approved under the Community Grants funding stream.

Community Grants Budget		Requested	Budgeted/Approved 2015/2016 Excl. GST
Community Group			
Hinchinbrook Community Support Centre (HCSC)	annual	42,000	38,412
HCSC Bus Service	annual	3,000	3,000
HCSC Community Grants Officer	annual	25,000	20,000
Herbert River Museum and Gallery	annual	5,000	4,000
Ethnic Community Care (ECCLI)	annual	3,000	1,620
Blue Care	annual	4,330	4,330
Meals on Wheels	annual	5,000	3,520
Arts Festival	annual	1,467	1,500
Museum of Tropical Qld	annual	7,800	7,800
Special Children's Annual Christmas Appeal	annual	250	250
ISHS Presentation Night	annual	40	40
Forrest Beach Progress Assn Inc.	unallocated	1,000	200
Lower Herbert Blue Light	unallocated	434	434
Hinchinbrook Beautiful Bodies	unallocated	1,160	1,160
Lion Club of Forrest Beach – Stinger Net Opening	unallocated	5,000	5,000
Australian Volunteer Coastguard Assn Inc.	unallocated	1,000	300
Lucinda Progress Assoc. Inc.	unallocated	700	400
Hinchinbrook Sport Fishing Club Inc.	unallocated	650	300
Ingham Relay For Life	unallocated	1,000	500

Ingham Community Kindergarten & Preschool	unallocated	1,000	1,000
Townsville to Cairns Bike Ride	unallocated	1,000	200
Halifax Q.C.W.A	unallocated	500	300
Ingham District Senior Citizens Inc.	unallocated	800	500
Hinchinbrook Chaplaincy Community (SU QLD)	unallocated	749	400
St Teresa's College, Abergowie	unallocated	1,000	500
Herbert River Museum and Gallery Inc.	Unallocated	300	200
			Not yet approved by Council
Ingham Kennel and Obedience Club Inc.	unallocated	4,838	4,838
Herbert River Quilters Club	unallocated	1,734	1,734
Total		\$119,452	\$102,438

This is the first application lodged by the Herbert River Quilters for funding. The request is for funding to assist with Jane Grove (quilting trainer) and Halifax Hall hire fees for a series of quilting workshops open to the wider community and Club members. The Herbert River Quilting Club are long term hirers of the Halifax Hall with an excellent record of use of the facility with no issue.

Attachments

Community Grant Application from Herbert River Quilting Club

Statutory Environment

Local Government Act 2009

Policy Implications

Community Grants Policy 2015

Consulted With

Tudor Tanase, Executive Manager Environment and Community Services, Hinchinbrook Shire Council
Jan Carr, Herbert River Quilting Club, President

Financial and Resource Implications

This item has not been specifically allocated in the 2016/2017 Community Grants Budget.

Risk Management Implications

Nil

Strategic Considerations

Corporate Plan: Strategic Direction 4.3

Officers Comment

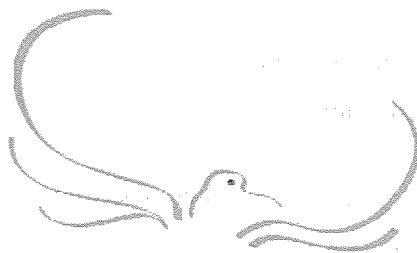
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ECCLI	annual		1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Blue Care	annual		4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330	4,330
Meals on Wheels	annual		3,318	3,418	3,520	3,626	3,734	3,846	3,962	4,081	4,203
Arts Festival	annual		1467	1467	1467	1467	1467	1467	1467	1467	1467
Museum of Tropical QLD	annual		5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
HCSC Bus Service	3 years		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Special childrens Christmas Parties			200	200	200	200	200	200	200	200	200
ISHS Presentation Night			40	40	40	40	40	40	40	40	40

**Note 3% annual increase allocated for HCSC and Meals on Wheels

Unallocated 2015/2016 41,178

Total Community Grants Budget 2015/2016 \$103,000



**HINCHINBROOK
SHIRE COUNCIL**

APPLICATION FOR COMMUNITY GRANT

APPLICATION AND AQUITTAL FORMS



FORMS

Community Grants

Application for Community Grant

Application for event occurring in:

- ☐ 1 March – 31 May - applications close 31 January
- ☒ 1 June – 31 August – applications close 30 April
- ☐ 1 September – 30 November – applications close 31 July
- ☐ 1 December – 28 February – applications close 31 October

Applicant/Organisation

Name of Organisation: HERBERT RIVER QUILTERS

Address: PO Box 181 HALIFAX 4850

Contact Person: JAN CARR

Position: PRESIDENT

Telephone Number: 4777 7210

E-mail Address: janicemcarr@hotmail.com

1. Amount requested and details of how funds will be expended (include date/s and venue)

JANE GROVE WORKSHOP	HALL HIRE
FRIDAY 17 TH JUNE 2016 (1/2 DAY) \$200	17 TH JUNE (2 HRS 3-00pm-5-00pm) \$12-05
SATURDAY 18 TH JUNE \$400	18 TH JUNE (DAY AND EVENING) \$200-30
SUNDAY 19 TH JUNE \$400	19 TH JUNE (6 HRS) \$110-90
TRAVEL \$100	SHOW AND TELL
ACCOMMODATION \$200	17 TH AUGUST 2016 (6 HRS) \$110-90
TOTAL = \$1734-15	

2. Information Regarding the Organisation

- a) Is your group based in the Hinchinbrook Shire Council area? Yes No
- b) Is your group not-for-profit? Yes No

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Policy Number:

Version No: 1.0

Authorised By: Executive Manager Environment and Community Services

Initial Date of Adoption: [27/01/2015]

Document Maintained By: Environment and Community Services

Current Version Adopted: [1.0]

Next Review Date: [30/01/2017]

- c) What services or activities does your group provide to members of the Hinchinbrook community?

FOSTER INTEREST IN VARIOUS HANDICRAFTS
PROVIDING SKILLS TO THE COMMUNITY AND INCREASING
CAMARADERIE AND RESILIENCE IN THE COMMUNITY.

- d) Describe in broad terms the principal objective of your organisation.

TEACHING SKILLS INTERGENERATIONALLY
PROVIDING FELLOWSHIP AND CONNECTION TO THE
COMMUNITY

- e) Has your group requested financial or other type of assistance from Council for this event / project?

Yes / ☒ No

If yes, please provide details: _____

- f) Are you raising funds on behalf of another group that has requested assistance from Hinchinbrook Council?

Yes / ☒ No

If yes, please provide details: _____

3. Additional Information - Any additional information which you consider necessary

FOR 25 YEARS WE HAVE BEEN PROVIDING CHARITY
QUILTS TO THE CANCER COUNCIL, INGHAM PALLIATIVE
CARE, AND TACTILE QUILTS FOR DEMENTIA AND
ALZHEIMER PATIENTS AT CANOSSA NURSING HOME.

4. How will your Organisation acknowledge the Council's Community Grant?

COUNCIL'S GRANT WILL BE ACKNOWLEDGED BY A
THANK YOU LETTER, ACKNOWLEDGEMENT AT SPECIAL
EVENTS AND ACKNOWLEDGEMENT IN PUBLICITY INCLUDING
LOCAL MEDIA.

5. Payment – should your application be successful payment will be made via electronic funds transfer. Please complete the attached EFT form

Name: JANICE M CARR Signature: 

Date: _____

Return to:

Chief Executive Officer
Hinchinbrook Shire Council
Community Grant Application
PO Box 366
Ingham Qld 4850

Electronic version current. Uncontrolled Copy current only at time of printing
Policy Number:

Authorised By: Executive Manager Environment and Community Services
Document Maintained By: Environment and Community Services

Version No: 1.0

Initial Date of Adoption: [27/01/2015]

Current Version Adopted: [1.0]

Next Review Date: [30/01/2017]

HALIFAX CLOCK

Executive Summary

The Lower Herbert Halifax Lions Club has approached Council seeking approval to erect a "Town Clock" on the median in Macrossan Street Halifax.

For Council Decision – Recommendation

That Council approves the installation of a memorial clock at Halifax on the condition that the Lower Herbert Halifax Lions Club takes responsibility for the installation, maintenance, upkeep and replacement/removal of the clock.

Background

Lower Herbert Halifax Lions Club advised that it is the 100 years centenary for the service club "Lions International". To commemorate this milestone the club would like to erect a clock in the main street of Halifax.

Attachments

Request letter received from Lower Herbert _Halifax Lions Club
Proposed site (Photo attached)

Statutory Environment

Local Government Act 2009

Policy Implications

Nil

Consulted With

Tudor Tanase – Executive Manager Environment & Community Services
Colin Dallavanzi – Management Officer Parks & Gardens
Keith Phillips - Lower Herbert Halifax Lions Club President

Financial and Resource Implications

Nil

Risk Management Implications

Should the Club elect not to continue to maintain the clock, Council will have to either pick up maintenance costs or the costs of removal.

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan 2014-2016 Strategy 1.5

Officers Comment

It is noted that the Lower Herbert Halifax Lions Club have offered to supply, install and maintain the clock.

Maintenance of town clocks in the hot and humid North Queensland environment has proven relatively costly in the past, with the Ingham Sicilian Clock requiring maintenance and parts replacement amounting to approximately \$4,000 every 2-4 years.

The proposed project requires a "Road corridor permit" from Council to place the clock on the Macrossan Street median and consultation with the Parks and Gardens department if placing "Clock" on any grassed median.

lions

Lower Herbert - Halifax

LIONS CLUB Inc.

PRESIDENT: Keith Phillips PH 47777428

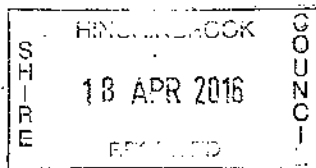
EMAIL: ktphillips6@bigpond.com

HON SECRETARY: Michael Harris PH: 0419022704

EMAIL: michaelandsharonharris@hotmail.com

5350 - DISTRICT 201 O2

PO BOX 76
HALIFAX, QLD.
AUSTRALIA.
4850



FILE No	1
Doc No	
Pr / Ref	
Action	

13th April 2016

CEO

Hinchinbrook Shire Council

PO Box 366

Ingham QLD 4850

Dear CEO Hinchinbrook Shire Council,

The Lower Herbert Halifax Lions Club is seeking permission to place a Clock in the main street of Halifax, to celebrate 100 years of Lions around the world.

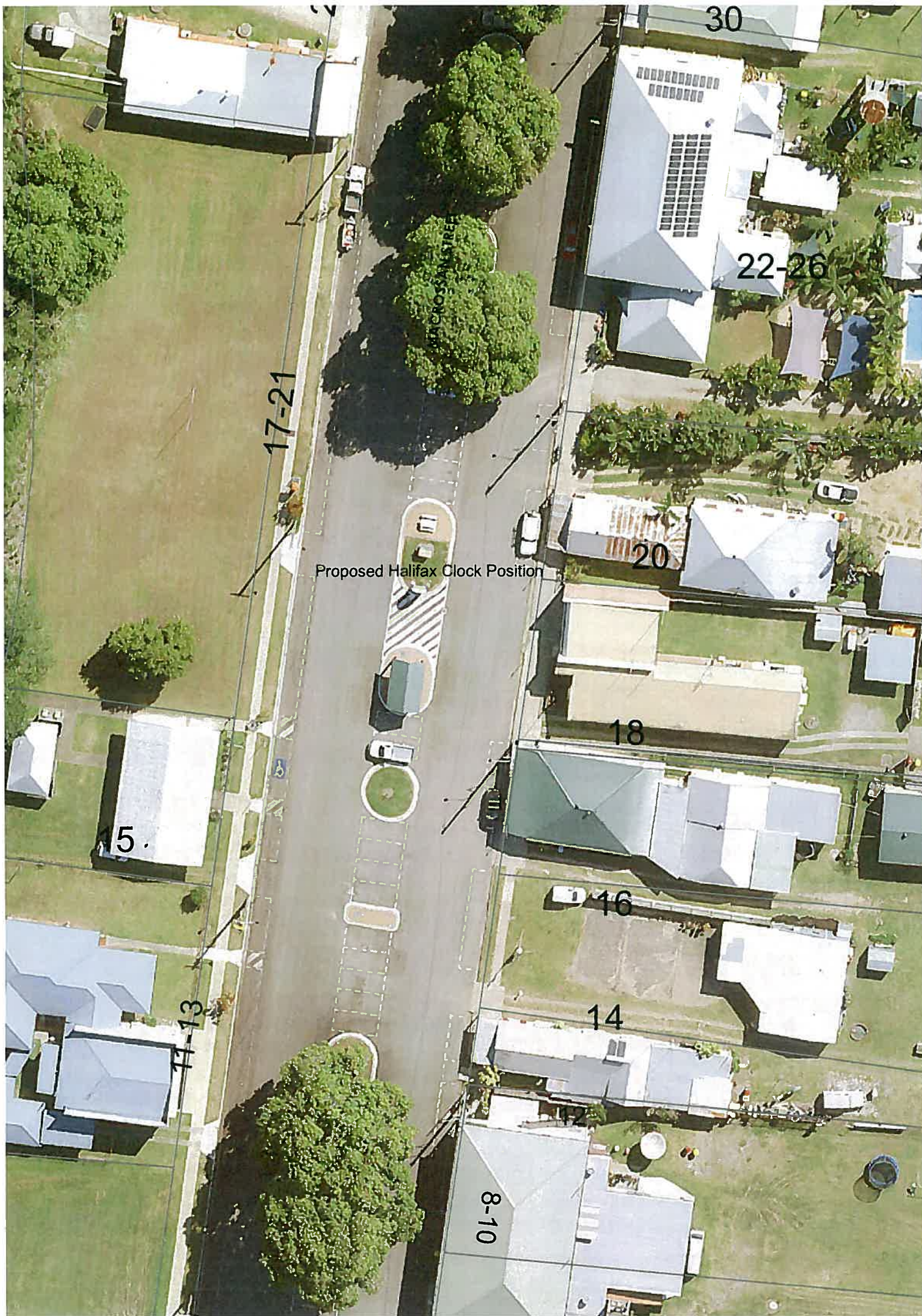
The Club will supply, install and maintain this Clock. The Club is willing to meet with Council Members to select a suitable site.

Hoping for a favourable answer.

Michael Harris

Secretary

A handwritten signature in black ink, appearing to read 'Michael Harris'.



PEST SURVEY PLAN

Executive Summary

Council approval is being sought for a Pest Survey Program allowing authorised officers to carry out pest surveys throughout the Hinchinbrook Shire.

For Council Decision – Recommendation

That Council approve the Pest Survey Program to be conducted for the whole of the Hinchinbrook Local Government Area, valid for a period of three months commencing on the 1 June 2016.

Further that Council note the purpose of the Program is to survey and map areas for the monitoring and control of declared pests.

Background

To allow for efficient pest control, Council officers have to carry out pest surveys on a regular basis. Due to the nature of pests, monitoring has to occur across all land tenures. This includes pest surveys on private land. According to the provisions of Section 241 of the Land Protection (Pest and Stock Route Management) Act 2002, a pest survey program needs to be approved by resolution by the Local Government.

Attachments

Nil

Statutory Environment

Land Protection (Pest and Stock Route Management) Act 2002)

Policy Implications

Not applicable

Consulted With

Nil

Financial and Resource Implications

Included in current budget

Risk Management Implications

Officers will legally not be allowed to enter certain private properties to investigate, inspect, and/or control the presence of declared or priority weeds species unless under the Pest Survey Plan.

Strategic Considerations

Operational Plan 2015/2016 - Strategic Direction 2.4.2 - Implement the Hinchinbrook Pest Management Plan in co-operation with primary producers and other key stakeholders by June 2016

Officers Comment

Council officers have been carrying out pest monitoring on a regular basis for a number of years. The Act limits the maximum duration of any specific pest survey program to three months. In order to ensure a seamless, lawful and efficient pest monitoring process, a Report to Council is submitted every three months requesting the approval of a Pest Survey Program.

DOG REFUGE – FORREST BEACH

Executive Summary

At its General Meeting of 26 April 2016, Council resolved to receive and note the presentation of a Petition dated 5 April 2016 signed by 28 residents at Forrest Beach to acquire a dog refuge at Forrest Beach to rehome stray dogs (refer Attachment 1 - Report to Council from CEO dated 11 April 2016 and Attachment 2 Resolution).

For Council Decision – Recommendation

That Council not approve the request to build or acquire an animal refuge facility at Forrest Beach due to the availability of a secure Council operated and maintained short-term holding facility for dogs located at the Council Depot and of various animal rehoming organisations.

Background

In 1995 the Herbert River Society for Prevention of Cruelty to Animals (HRSPCA) commenced operation on a leased Council property, Lot 69 CWL3088, on Fudriga Road (off Filippi Road), Halifax. The lease was for a 10 year period commencing on 15th August 1995. Consequently, the lease had expired in 2005 and there are no records indicating that it had ever been renewed. During the period 2005 to 2011 it was noted there was a gradual decrease in the overall state of repair of this facility, mainly due to the lack of funds to which the HRSPCA had access. The facility was run by a committee, with the President and facility manager being Ms Kerry Hurst. During the latter period prior to 2011 it was operated through the coordination efforts of Ms Hurst and community donations. The HRSPCA was a community organisation which struggled financially and only had a small base of volunteers keeping it afloat. Council utilised the services of the HRSPCA to rehome dogs that had been impounded or surrendered. Council had also given financial assistance and in-kind support to the organisation throughout its duration of operation. Although it would have had similar objectives, the HRSPCA was not affiliated with the RSPCA which is the State and Australia wide non-government, community-based charity dedicated to protecting the welfare of all animals. Following TC Yasi in 2011 and subsequent flooding, significant damage to the building and general area surrounding this facility was incurred, resulting in all structures being demolished and the property cleared in early 2012.

Since May 2013 Council has been working closely with the Co-ordinator for Ingham Animal Rescue and Rehoming – (Non-Profit Organisation) and previously the Co-ordinator for Angel Paws (Ingham). In regards to Council's pound facility and the public misconception surrounding holding times for animals, it should be noted that *Local Law 2 Animal Management 2012, Section 24 Impounding of seized animal states (inter alia) –*

“An authorised person who seizes an animal under this local law or another law may impound the animal at a place of care for animals operated by -

- (a) the local government; or*
- (b) another organisation or local government prescribed by subordinate local law*

(a) above refers to Council's Pound facility, whereas (b) refers to the numerous organisations currently being utilised by authorised officers to rehome animals.

Furthermore, *Section 29 Reclaiming an Impounded Animal* stipulates that an animal may be reclaimed from Council within the prescribed period which is defined in the *Dictionary Schedule of LL2* as –

- “prescribed period means the period....of not less than –*
- (a) if the animal is registered with the local government – 5 days; or*

(b) if the animal is not registered with the local government – 3 days;

and commencing on the day a notice of impounding is given to a person or, if no notice is given to a person, on the day of the seizure.”

Currently Council is holding dogs upwards of two (2) weeks whilst co-ordinating with the various rehoming groups for the collection of the unclaimed/surrendered dog. On rare occasions, where either the dog is exhibiting aggressive behaviour and is not suitable for rehoming, or where all avenues for rehoming have been exhausted, Council will euthanase the dog at the local veterinary surgery (in accordance with Section 32 of LL2).

Local Law 2 Animal Management, Section 33 Register of Impounded Animals requires Council to keep a register of all impounded animals – this register is kept current and up to date and records all animals impounded and includes a record of all animals that are rehomed and the details of the organisation which has taken over ownership of the animal.

Attachments

1. Report to Council 26 April 2015 (Dan McKinlay) including petition
 2. Hinchinbrook Shire Council General Meeting Minutes – 26 April 2015
 3. List of animal rehoming organisations currently utilised by Council to rehouse unclaimed or surrendered dogs
-

Statutory Environment

Local Government Act 2009
Local Law 2 Animal Management
Animal Management (Cats and Dogs) Act 2008
Animal Care and Protection Act 2001

Policy Implications

NIL

Consulted With

Brittina Mundy
Tudor Tanase, Executive Manager Environment & Community Services
Caroline Kane, Local Laws Officer

Financial and Resource Implications

It is unclear whether the petition refers to a fully Council owned and constructed facility or whether the community will contribute financially or in kind to the construction and operation of such a facility.

Risk Management Implications

Risks are dependent on the operations model of such a facility and are impossible to quantify due to lack of specific information.

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan 2014-2019: Strategy 1.4, 4.5

Officers Comment

Whilst the Council currently provides a short-term holding facility for dogs and cats in the form of the Pound facility (situated at the Council Depot, Martin Street, Ingham) it should be noted that this structure is outdated and does require refurbishment and the provision of an exercise yard for dogs.

A gradual improvement plan is being implemented dependent on available budget. Timely implementation of the improvement plan is needed to ensure Council continues to meet its obligations under the *Animal Care and Protection Act 2001*.

It is noted that Council currently utilises the services of various animal rehoming organisations state-wide to ensure animals have the best chance of adoption and a second chance in life and has a 95% annual success rate for rehoming dogs.

The recommendation of this report and the opinions above refer to the proposed facility, which is to be funded, placed and possibly operated by Council; the applicants may wish to consider a privately owned and run facility similar to the ones owned and operated by animal rehoming organisations or may wish to partner with existing organisations.

PETITION – TO ACQUIRE A STRAY DOG REFUGE AT FORREST BEACH

Executive Summary

A Petition to acquire a stray dog refuge at Forrest Beach has been signed by 28 residents and received by Council on 5 April 2016.

The Chief Executive Officer will arrange a response to the Petitioner following Council's resolution.

For Council Decision – Recommendation

That Council receive and note the Petition as presented.

Background

Nil

Attachments

Petition

Statutory Environment

Nil

Policy Implications

Nil

Consulted With

Nil

Financial and Resource Implications

Nil

Risk Management Implications

Nil

Strategic Considerations

Nil

Officers Comment

The signatories to the Petition are requesting the shelter to enable stray family dogs to be housed for short periods after straying from home.

Author: Dan McKinlay
Position: Chief Executive Officer
Date: 11 April 2016

PETITION TO INGHAM COUNCIL

DATE: 16/02/2016 (TO ACQUIRE REFUGE AT FOREST BEACH)

PETITION ORGANISER: BRITTINA

TELEPHONE NUMBER: 0428504049

WE, THE UNDERSIGNED, COUNCIL TO SAVE THESE STRAY DOGS AND BUILD A DOG REFUGE AND REHOME THEM TO WELL LOVED HOMES. DON'T PUT DOGS DOWN REHOME THEM!

NAME <u>SIGN</u>	ADDRESS	NUMBER
Tannille King	59 Wattle Street Forrest	4 777 9069
Ann King	59 Wattle Street Forrest Beach	4 777 9069
BRITTINA M.	2 TAMARIND CR F. BEACH	47 778 897
Noela Devine	16 Fern Street Forrest Beach	4 777 8082
GREIG DEVINE	16 FERN ST FORREST BEACH	4 777 8082
Ben Absolon	23 Barking St. Forrest Beach	4 777 8033
WAYNE JOCKHEIN	_____	_____
G. Nelson	HOYNS VILLAGE	_____
S Usher	21 Acacia St. F.B	✓
MRS. GRANT	68 WATTLE ST INGHAM	0429875188
PETER HERMAN	20 PANDANUS St ALLINGHAM	4 777 8926
CHRISTINE HERMAN	✓ ✓ ✓	✓
J. Lile	3 TAMARIND COURT	4 777 8049

PETITION TO INGHAM COUNCIL

DATE: 16/02/2016

(TO ACQUIRE DOG REFUGE AT
FOREST BEACH)

PETITION ORGANISER: BRITTINA

TELEPHONE NUMBER: 0428504049

**WE, THE UNDERSIGNED, COUNCIL TO SAVE THESE STRAY DOGS AND BUILD
A DOG REFUGE AND REHOME THEM TO WELL LOVED HOMES. DON'T PUT
DOGS DOWN REHOME THEM!**

NAME	ADDRESS	NUMBER
Sandy Dwyer	69 BILL JOHNSON DR. Forrest Bch	47 779 102
Gladys Kaurila	8 Banksia St. Forrest Beach	47778087
Michelle Gray	UNIT 20 72-76 WATTLE ST FORREST BEACH	0428015-972
R. SHAM	444 Bolter Blvd. F	0427 87 8606
C. Hilder	2 Allamanda Av	47779222
B. CATHCART	28 THE ESPYANADE F.B.	4777 9398
R CATHCART	28 THE ESPYANADE CASSADY	4777 9398
BRIAN WOODS	35 FORREST DRIVE	47-778877
LYN HALL	8 WATTLE ST, ALLINGHAM	0418-966-990
Pat Zawadzki (Hazel)	1 Allamanda Ave Forrest Beach	4777-9507
JOHN BOHANNAN	27 Allamanda Ave V V	4777 8957
GREG MATHESON	15 BELLBIRD PL	47980110
YVONNE GHEEL	37 WATTLE ST	0487245606
ROBIN KINR	33 RANDANUS	4777-9488
BEV GRAY	30 BEATTS RD	4798 0038

2.4.2 MONTHLY STATUS REPORT

Consideration of monthly Executive Manager Environment and Community Services Status Report for March / April 2016.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That the Report be received and noted.

Carried – 260416-19

2.4.3 HINCHINBROOK AQUATIC CENTRE – ESTABLISHMENT OF DISABLED TOILET ADJACENT TO 25M POOL

Consideration of Report to Council from Management Officer Land and Property seeking approval for the proposed establishment of a single unisex disabled toilet in close proximity to the 25m pool at the Hinchinbrook Aquatic Centre.

Moved Councillor Milton
Seconded Councillor Bosworth

Council Resolution - That Council approve repurposing of capital budget of \$30,000 for shade structure over 50m pool to allow establishment of a single unisex disabled toilet supplied by Modus Australia of similar design to Shire Hall lane and Rotary Park amenities blocks, in close proximity to the 25m pool at the Hinchinbrook Aquatic Centre.

Carried – 260416-20

2.4.4 FORMER INGHAM FIRE STATION – PROPOSED GIFT OF PROPERTY TO COUNCIL FOR HINCHINBROOK STATE EMERGENCY SERVICE AND RURAL FIRE SERVICE OLD TOOBANNA PURPOSES

Consideration of Report to Council from Management Officer Land and Property dated 5 April 2016 seeking approval of proposed gift of property at 45-47 McIlwraith Street, Ingham (Lot 1 on SP117199) by Queensland Fire and Emergency Service (QFES)/Public Safety Business Agency (PSBA) for use as storage facility by Hinchinbrook State Emergency Services Unit (SES).

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution – That the matter be deferred for consideration at the next General Meeting.

Carried – 260416-21

2.4.5 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT LAWMAC

Consideration of Report to Council from Executive Assistant Environment and Community Services dated 18 April 2016 regarding Councillor attendance at LAWMAC Conference being held in Townsville from 26 to 27 May 2016.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That the Environment Portfolio Councillor attend the LAWMAC Conference in Townsville from 26 to 27 May 2016.

Carried – 260416-22

2.4.6 PETITION – TO ACQUIRE A STRAY DOG REFUGE AT FORREST BEACH

Consideration of Report to Council from Chief Executive Officer dated 11 April 2016 regarding Petition received on 5 April 2016 seeking Council to acquire a dog refuge at Forrest Beach to rehome stray dogs.

Moved Councillor Brown
Seconded Councillor Lancini

Council Resolution - That Council receive and note the Petition as presented.

Carried – 260416-23

Organisations currently utilised by Council to rehome unclaimed or surrendered animals

- Ingham Animal Rescue and Rehoming
- Townsville Furever Friends
- Angel Paws Townsville
- Townsville Rehoming Animals
- Townsville Deaf Dog Rescue
- YAPS Cairns
- Australian Working Dog Rescue
- Matt Klement, Bull Arab Breeder, Ingham
- Nth Qld Animal Rescue, Cairns
- RSPCA Townsville
- RSPCA Cairns
- SHAMROQ – Siberian Husky Alaskan Malamute Rescue Organisation of Qld
- Lost Pets Townsville
- NARGA – National Animal Rescue Groups of Australia (Inc)

ANIMAL FEES AND CHARGES 2016/2017

Executive Summary

As the Animal Registration Renewal Notices need to be issued before the date of the 2016/2017 budget adoption, the respective proposed fees and charges (attached) are presented to Council for adoption.

For Council Decision – Recommendation

That Council adopt the attached fees and charges relating to keeping of animals and include them in the Council's Register of Fees and Charges for 2016/2017.

Background

Animal Registration Renewal Notices are issued late May to early June; consequently the respective proposed fees and charges are presented to Council for adoption before the 2016/2017 budget can be adopted.

Attachments

Schedule of Fees and Charges for Animals – 2016/2017

Statutory Environment

Local Government Act 2009

Animal Management (Cats and Dogs) Act 2008

Policy Implications

NIL

Consulted With

Tudor Tanase, Executive Manager Environment and Community Services

Merrilyn Cox, Financial Accountant

Financial and Resource Implications

Revenue raised from dog registration fees partly offsets the cost incurred by Council in providing specific services to domestic animal owners and to the wider community, such as:

- Animal patrols (collecting roaming dogs and other animals which may be causing a public nuisance/threat);
 - Response to complaints (nuisance dogs that roam, bark or attack);
 - Operation of Council's Pound;
 - Operation of the Registration, Lost and Impounded databases ensuring lost/stolen pets can be reunited with their owners;
 - Re-housing animals with the help of various Animal Rehousing organisations locally and throughout the state.
-

Risk Management Implications

NIL

Strategic Considerations

Corporate Plan 2014-2019 Strategy 4.5

Officers Comment

NIL

	Paragraph of S97(1) of the Local Government Act 2009 under which fee is fixed	Provision of Local Government Act	Unit	GST	2015_16	2016_17	% Change	Round to nearest 5c	% Change
HEALTH & ENVIRONMENT SERVICES									
ANIMALS									
NEW OR RENEWAL OF DOG REGISTRATION FEES - ANIMALS KEPT IN SCHEDULED TOWNSHIP AREAS									
Renewal of registration for entire dogs over 3 months of age - DISCOUNTED PERIOD FOR FORTHCOMING FINANCIAL YEAR	97(2)(a)	Local Law 2	Up to and including 31st July	Nil	\$65.50	\$66.74	1.90%	\$66.75	1.91%
Renewal of registration for desexed dogs over 3 months of age - DISCOUNTED PERIOD FOR FORTHCOMING FINANCIAL YEAR	97(2)(a)	Local Law 2	Up to and including 31st July	Nil	\$18.50	\$18.85	1.90%	\$18.85	1.89%
Any dog under the age of 3 months at the time of registration - written proof may be required Where owner acquire a dog or move to the shire (with no proof of current dog registration) the fee is pro-rated.			Once off only	Nil	\$0.00				
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	1st quarter - July to September inclusive	Nil	\$96.00	\$97.82	1.90%	\$97.80	1.88%
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	2nd quarter - October to December inclusive	Nil	\$72.00	\$73.37	1.90%	\$73.35	1.88%
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	3rd quarter - January to March inclusive	Nil	\$48.00	\$48.91	1.90%	\$48.90	1.88%
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	4th quarter - April to June inclusive	Nil	\$24.00	\$24.46	1.90%	\$24.45	1.88%
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	1st quarter - July to September inclusive	Nil	\$36.00	\$36.68	1.90%	\$36.70	1.94%
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	2nd quarter - October to December inclusive	Nil	\$27.00	\$27.51	1.90%	\$27.50	1.85%
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	3rd quarter - January to March inclusive	Nil	\$18.00	\$18.34	1.90%	\$18.35	1.94%
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	4th quarter - April to June inclusive	Nil	\$9.00	\$9.17	1.90%	\$9.15	1.67%
NEW OR RENEWAL OF DOG REGISTRATION FEES - ANIMALS KEPT OUTSIDE SCHEDULED TOWNSHIP AREAS									
Renewal of registration for entire dogs over 3 months of age - DISCOUNTED PERIOD FOR FORTHCOMING FINANCIAL YEAR	97(2)(a)	Local Law 2	Up to and including 31st July	Nil	\$42.00	\$42.80	1.90%	\$42.80	1.90%
Renewal of registration for desexed dogs over 3 months of age - DISCOUNTED PERIOD FOR FORTHCOMING FINANCIAL YEAR	97(2)(a)	Local Law 2	Up to and including 31st July	Nil	\$12.00	\$12.23	1.90%	\$12.25	2.08%
Any dog under the age of 3 months at the time of registration - written proof may be required Where owner acquire a dog or move to the shire (with no proof of current dog registration) the fee is pro-rated.			Once off only	Nil	\$0.00				
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	1st quarter - July to September inclusive	Nil	\$60.00	\$61.14	1.90%	\$61.15	1.92%
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	2nd quarter - October to December inclusive	Nil	\$45.00	\$45.86	1.90%	\$45.85	1.89%
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	3rd quarter - January to March inclusive	Nil	\$30.00	\$30.57	1.90%	\$30.55	1.83%
All entire dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	4th quarter - April to June inclusive	Nil	\$15.00	\$15.29	1.90%	\$15.30	2.00%
NEW OR RENEWAL OF DOG REGISTRATION FEES - ANIMALS KEPT OUTSIDE SCHEDULED TOWNSHIP AREAS									
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	1st quarter - July to September inclusive	Nil	\$25.00	\$25.48	1.90%	\$25.50	2.00%
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	2nd quarter - October to December inclusive	Nil	\$18.75	\$19.11	1.90%	\$19.10	1.87%
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	3rd quarter - January to March inclusive	Nil	\$12.50	\$12.74	1.90%	\$12.75	2.00%
All desexed dogs over 3 months of age (excluding concession)	97(2)(a)	Local Law 2	4th quarter - April to June inclusive	Nil	\$6.25	\$6.37	1.90%	\$6.35	1.60%

	Paragraph of S97(1) of the Local Government Act 2009 under which fee is fixed	Provision of Local Government Act	Unit	GST	2015_16	2016_17	% Change	Round to nearest 5c	% Change
Initial registration of animal which currently is registered with any other Local Government within Australia (Does NOT apply to a Regulated Dog). Production of proof of previous registration is required.					\$0.00				
Renewal of registration for any dog that has been declared as being a Regulated Dog - Dangerous type	97(2)(a)	Local Law 2		Nil	\$215.00	\$219.09	1.90%	\$219.10	1.91%
Renewal of registration for any entire dog that has been declared as being a Regulated Dog - Menacing type	97(2)(a)	Local Law 2		Nil	\$215.00	\$219.09	1.90%	\$219.10	1.91%
Renewal of registration for any desexed dog that has been declared as being a Regulated Dog - Menacing type	97(2)(a)	Local Law 2		Nil	\$185.00	\$188.52	1.90%	\$188.50	1.89%
Renewal of registration for any dog that has been declared as being a Regulated Dog - Restricted type	97(2)(a)	Local Law 2			\$150.00	\$152.85	1.90%	\$152.85	1.90%
Transfer of current registration from one animal to another when original animal becomes deceased and the owner acquires another same type of animal within the current financial year			Each	Nil	\$12.80	\$13.04	1.90%	\$13.05	1.95%
Transfer of current registration of one animal from one shire resident to another shire resident	97(2)(a)	Local Law 2	Each	Nil	\$12.80	\$13.04	1.90%	\$13.05	1.95%
Guide Dog/Hearing Dog	97(2)(a)	Local Law 2			\$0.00				
Any obedience trained dog that has written certification from an accredited and recognised animal trainer	97(2)(a)	Local Law 2			50% of normal fee	50% of normal fee			
Any dog where an Obedient certificate has been issued by an Approved Trainer recognised by Council.	97(2)(a)	Local Law 2			50% of normal fee	50% of normal fee			
Replacement of registration tag	97(2)(a)	Local Law 2	Each	Nil	\$9.75	\$9.94	1.90%	\$9.95	2.05%
Animal Impounding									
Prescribed infringement notice may be issued for alleged breach	97(2)(d)	Local Law 7		Nil	As prescribed	As prescribed			
When fine not paid (SPER Lodgement)					As prescribed	As prescribed			
Reminder letters for unpaid infringement notices				Nil	\$22.20	\$22.62	1.90%	\$22.60	1.80%
Release fee for impounded dog	97(2)(d)	Local Law 7		Nil	\$55.00	\$56.05	1.90%	\$56.05	1.91%
Sustenance fee for dogs for each night spent impounded (Monday-Friday)	97(2)(d)	Local Law 7	per night	Nil	\$17.90	\$18.24	1.90%	\$18.25	1.96%
Sustenance fee for dogs for each night spent impounded (Saturday, Sunday & Public Holidays)	97(2)(d)	Local Law 7	per night	Nil	\$35.80	\$36.48	1.90%	\$36.50	1.96%
Release fee for other impounded animals (eg Cattle) including all costs associated with impoundment	97(2)(d)	Local Law 7		Nil	At Cost	At Cost			
ANIMALS									
Miscellaneous									
Pick up and disposal of deceased animals			per service	Y	\$37.00	\$37.70	1.90%	\$37.70	1.89%
Licence/Permits to keep animal/s as may be required by Animal Management (Cats & Dogs) Act 2008 or Local Law relating to the keeping or controlling animals	97(2)(d)	Local Law 2	1st quarter - July to September inclusive	Nil	\$96.00	\$97.82	1.90%	\$97.80	1.88%
Licence/Permits to keep animal/s as may be required by Animal Management (Cats & Dogs) Act 2008 or Local Law relating to the keeping or controlling animals	97(2)(d)	Local Law 2	2nd quarter - October to December inclusive	Nil	\$72.00	\$73.37	1.90%	\$73.35	1.88%
Licence/Permits to keep animal/s as may be required by Animal Management (Cats & Dogs) Act 2008 or Local Law relating to the keeping or controlling animals	97(2)(d)	Local Law 2	3rd quarter - January to March inclusive	Nil	\$48.00	\$48.91	1.90%	\$48.90	1.88%
Licence/Permits to keep animal/s as may be required by Animal Management (Cats & Dogs) Act 2008 or Local Law relating to the keeping or controlling animals	97(2)(d)	Local Law 2	4th quarter - April to June inclusive	Nil	\$24.00	\$24.46	1.90%	\$24.45	1.88%
Hire of Electronic Barking Collar per day			per day	Y	\$3.60	\$3.67	1.90%	\$3.65	1.39%
Hire of Electronic Barking Collar - Conditional refundable bond				Nil	\$135.00	\$137.57	1.90%	\$137.55	1.89%
Hire of Cat or Dog Trap per day			per week or part thereof	Y	\$12.00	\$12.23	1.90%	\$12.25	2.08%
Hire of Cat or Dog Trap - Conditional refundable bond				Nil	\$62.00	\$63.18	1.90%	\$63.20	1.94%
Wild Dog/Pig Baiting									
Doggone - 12 bait trays			per tray or part thereof	Y	\$25.75	\$26.24	1.90%	\$26.25	1.94%
Doggone - 72 bait farm pack			per farm pack	Y	\$149.35	\$152.19	1.90%	\$152.20	1.91%
Doggone - 100 bait tub			per tub		\$166.45	\$169.61	1.90%	\$169.60	1.89%
Doggone - 250 bait tub			per tub	Y	\$390.70	\$398.12	1.90%	\$398.10	1.89%
Pigout - 64 free feed tub			per tub	Y	\$202.00	\$205.84	1.90%	\$205.85	1.91%
Pigout - 64 bait tub			per tub	Y	\$242.65	\$247.26	1.90%	\$247.25	1.90%

OFFICE OF THE CEO ACTIVITY REPORT FOR MONTH ENDING 30 APRIL 2016

Executive Summary

This Report is presented for the information of Council and includes an activity update for the month ending 30 April 2016.

For Council Decision – Recommendation

That the Report be received and noted.

Officers Comment

Nil

CAPITAL WORKS CURRENTLY IN PROGRESS

- See attached

MEDIA ENGAGEMENT

- 2 media releases sent in April 2016
- Articles in February and March that relate to Council (including any that came from media releases)
 - Total - 106
 - Positive - 41
 - Negative - 6
 - Indifferent - 59
- Media enquiry update April: Nil

HUMAN RESOURCE SERVICES

HRS activities include addressing all other HR matters which are not identified in this Report

Advertised Vacancies:

- Library Assistant 102551 – Permanent part time
- Ganger – construction and maintenance 101562 – readvertised – Permanent full time
- Environmental Health Officer or Environmental Health Technical Officer 100801 – Permanent full time

New Employees:

- Administration Assistant (Office of the CEO) – Temporary Casual
 - Administration Assistant (Office of the CEO) – Temporary Casual
 - Asset Management Coordinator – Permanent full time
 - Assets Coordinator – Temporary Full time
-

Author: Dan McKinlay
Position: Chief Executive Officer
Date: 16 May 2016

Employee Resignations:

- Four employees resigned. One permanent, one trainee and two temporary staff.

Training:

- HRS are recommencing Performance Management Training in CSI on 16 and 17 May 2016

Apprenticeships and Traineeships:

HRS have scheduled the second session with MRAEL, apprentice and trainees and their supervisors to check progress with their studies and to ensure they are happy in the work environment. 1 resignation was received from Conference and Events Trainee. Probationary period for apprentice and trainees concluded on 20 April 2016 and reports seem to indicate that all are happy in their current work environment and fitting in well.

Personnel Files:

Revamping of employee personnel files (hard copy) continues, consisting of dividing all paperwork into related groups making it easy to identify the history of actions within each separate category. This not only aids periodic reviews or audits ensuring that the necessary documents have been completed and filed, and date sensitive documents have not expired, but also meets best practice standards. This is going to be a lengthy process as Human Resources staff are only working on files as time allows.

WORKPLACE HEALTH AND SAFETY

- Incident Reports
See attached spreadsheet
- Hazard Reports
Nil
- Public Liability Claims
 - o no new claims
- Workers Compensation and Rehabilitation
See attached spreadsheet
 - o no new claims lodged
 - o 0 current claims
- WHS Training
 - o Senior First Aid Training – delivering by I.C.E Training
 - o Working at Heights Training – delivered by TAFE Queensland

PARTNERSHIP, REGIONAL AND STATE ACTIVITIES

- North Queensland Regional Organisation of Councils - NQROC
 - o Nil
- Far North Queensland Regional Organisation of Councils – FNQROC
 - o 18 April - Deputy Mayor Mary Brown attended meeting in Cairns with EMES

EMERGENCY DISASTER MANAGEMENT

- Activities
 - o 13 April – DDMG Meeting, Townsville with Mayor
- Training
 - o 27 to 29 April - Mayor and Deputy Mayor attended intensive three day Disaster Manager training workshop

PROJECTS

- CSI Project
 - Assetic: 'My Predictor' training has now been completed. Looking at a 'Go Live' for Assetic of end May - early June 2016.
 - Mobility: Configuration of the Mobility Module has now been completed. Investigating option of purchasing further tablets for Council to utilise available mobility functionality. 'Go Live' scheduled for early June 2016.
 - My Leave: Scheduled to be implemented by mid June 2016.
 - HR:
 1. My Details, My Training, My Pay: User Acceptance testing of these items has been completed. Go live scheduled for early June 2016.
 2. Performance Management: Executive preparation of templates to be used has been completed. Due to HR resource challenges, the T1 training was postponed. Refresher training for HR team scheduled for mid May 2016.
 - BI Rapid: Engineering Services have BI Dashboard requirements to be completed by T1. Currently finalising outstanding activities with T1.
 - ECM: Working with T1 to resolve issues in regard to final 7,000 records that have not been successfully rendered.
- CSI Environments: Council had a requirement for splitting out the current CES and P&R 'Test' and 'Train' environments. This is required for especially when packages are installed so that they do not automatically install into both environments. (Very important moving forward.) This activity has now been successfully completed.
- CSI Package Testing: Final testing of packages in the 'test' environment completed and updated packages have now been moved to the CSI 'Production' environment.
- P & R: An issue has been raised regarding connected content as within P&R, there are currently issues with security and duplication of documents. This has been escalated to T1 and is currently being investigated.
- Secure Folders for HR/Payroll: Similar to Lockyer Valley, HR and Payroll require a secure folder set up within the CSI system to store their confidential documents – currently being investigated with T1.

MANAGEMENT ACTIVITY

- Conference Attendance
 - Nil
- Training Attendance
 - Nil
- Meeting Attendance

In addition to the meetings already documented the CEO attended the following meetings:-

- 11 April – Discussions with Department of State Development Will Hyams
- 12 April – Councillor Briefing Session
- 13 April – CSI Steering Committee Meeting
- 13 April – Discussions with Crowe Horwath Mark Andrejic
- 19 April – Councillor Connect Session
- 19 April – Chamber of Commerce Meeting
- 21 April – Workplace Health and Safety Committee Meeting
- 21 April – Warren's Hill Hazard Inspection
- 22 April – Council farm site visit

- 26 April – General Meeting
- 27 April – Discussions with Herbert River Express Editor Carenda Jenkins
- 28 April – Discussions with Hinchinbrook Disability Services Pat Lynch
- Events
 - Nil
- New Council
 - 4 to 7 April – New Council Inductions
 - 15 April – Department of Infrastructure, Local Government and Planning Councillor Induction Training

MAYORAL DISCRETIONARY FUND

- Donation of \$100 offered to Royal Flying Doctor Service Queensland Section (RFDS) for Ben Ferris solo run across Australia – invoice from RFDS yet to be received

LATE BUSINESS ITEMS FROM GENERAL MEETINGS

- GENERAL MEETING - 26 APRIL 2016
 - 3.1 COUNCILLOR MARY BROWN – SHIRE DIRECTIONAL SIGNAGE IN FRONT OF PUBLIC TOILETS AT VINCE CORBETT PARK, FORREST BEACH

Forrest Beach Progress Association have reported that the directional signage is unreadable and of poor quality. Executive Manager Environment and Community Services advised that the electronic notice board was originally thought to be able to notify the public however Council is currently in the process of awaiting receipt of a signage design.

Action - Outcome of investigations to be provided to Council.

April Update – The draft design for the new sign has been finalised and is being sent to FBPA and Council for approval.

- 3.2 COUNCILLOR ANDREW LANCINI – HINCHINBROOK SHIRE LANEWAY AND ROTARY PARK PUBLIC TOILETS

Councillor has received complaints regarding the bad odour in the toilets and no toilet seats on the bowls and nowhere to dry hands. Executive Manager Environment and Community Services to take complaint on board. Councillor Maria Bosworth raised that there are no mirrors provided either. Executive Manager Environment and Community Services advised his Department will investigate the cleaning of the toilets schedule. Soap dispensers were stolen and not replaced and stainless steel toilet bowls were provided as they are vandal proof.

Action – Schedule of cleaning toilets to be investigated.

April Update – Public toilets at Rotary Park and Shire Hall Lane have been randomly inspected over the last weeks. It was found that they were overall in a good state of cleanliness, not smelly, and partly fitted with plastic seats (the two seats disability compliant cubicles at Rotary Park).

Generally, plastic seats are omitted from regular toilets to prevent vandalism and facilitate cleaning. Apart from the seat being made of stainless steel rather than plastic, there is no difference in shape and size and thermal discomfort can hardly be an issue in our climate. The male cubicle in Shire Hall Lane has a separate urinal, so do Rotary Park toilets.

The toilets in Shire Hall Lane had an electrical fault identified and fixed a few weeks ago which explains the reported lighting problem. It is noted that both toilet blocks are checked and cleaned seven days a week, however the cleaner has no control over what happens during the day.

3.3 COUNCILLOR MARIA BOSWORTH – WARREN'S HILL TRANSFER STATION

The question was raised as to when the dump will be connected with water.

Action – Date to be provided to Council.

April Update – The Warren's Hill Waste Management Facility is in the process of being connected to the water mains. This is subject to repositioning some of the infrastructure to allow easier and more cost efficient operation. In particular, waste oil and batteries shed are being relocated to allow the installation of a safety shower and eye wash without the need for directional boring underneath the weighbridge and the risk of damaging the weighbridge's electrical systems. Also, a hand wash basin and grey water absorption trench are being installed at the transfer station (skips) for the benefit of our clients. It is expected that these works will be complete by 30 June 2016.

3.5 MAYOR RAMON JAYO – CANECUTTER MEMORIAL

Consideration of donation of a Canecutter Memorial from Mario Torrisi to Council. Council to determine a suitable location for the Memorial to be displayed.

Action - Refer to the Chief Executive Officer to follow up a suitable location.

April Update – Memorial was collected from Potters Society and placed in secure storage at Council's Depot. Report to be completed for June General Meeting.

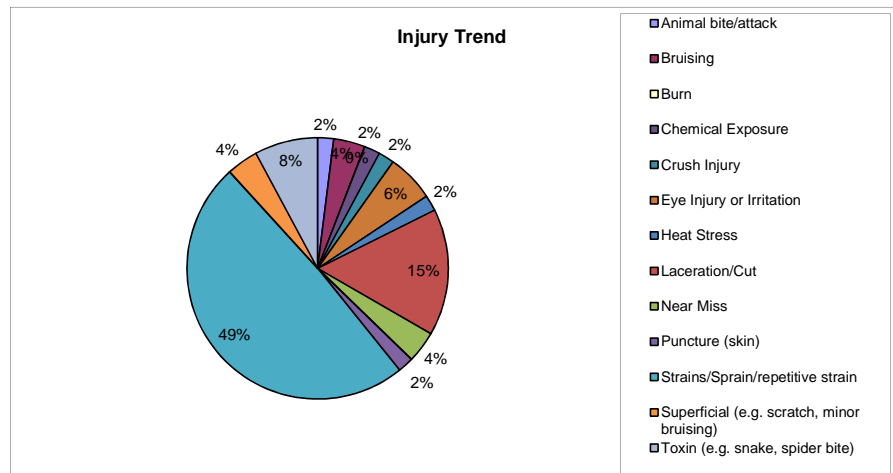
Office of the CEO Capital Progress Report:

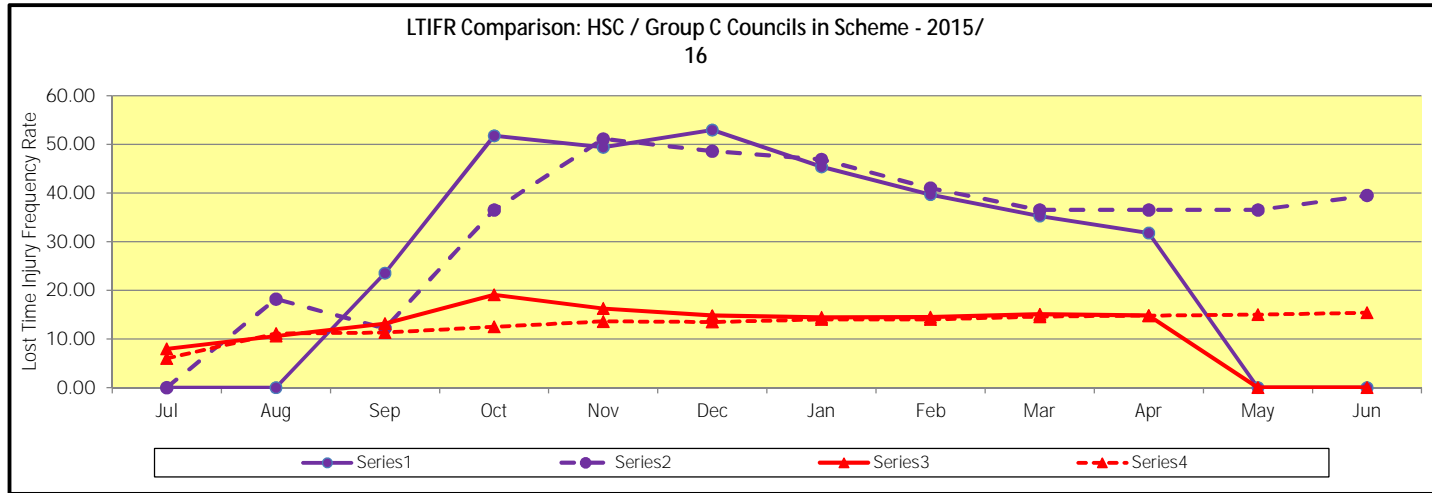
P	Procurement
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Project Description <i>(Project Code)</i>	Programme Estimate 2015/2016			2015/2016 YTD Expenditure	Comments & Project Timeline																
	HSC Budget	Other Source	Total																		
CSI Project (includes \$60,000 carryover).	\$760,000	\$0	\$760,000	Apr16 \$554,463																	
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast																
					Actual																
Emerging projects (if required)	\$500,000	\$0	\$500,000	Apr16 \$0																	
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast																
					Actual																

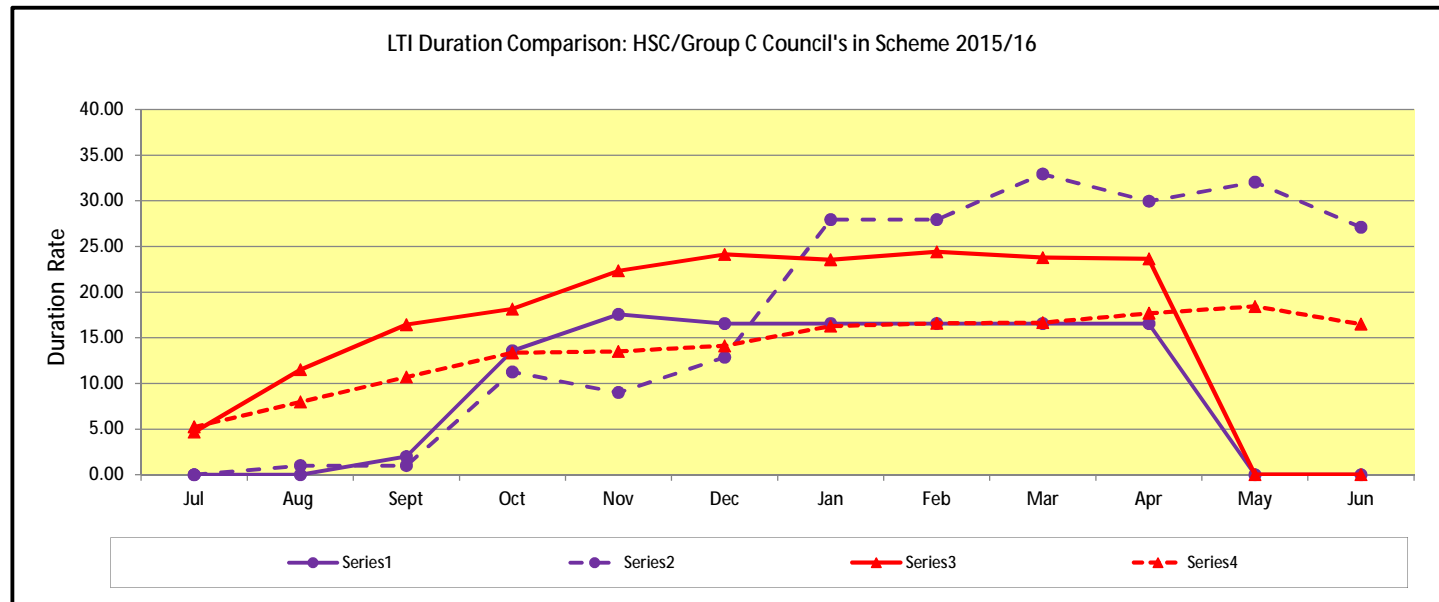
Nature of Injury 2015/2016

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals	Injury trend
Amputation													0	0%
Animal bite/attack				1									1	2%
Bruising			1						1				2	4%
Burn													0	0%
Chemical Exposure										1			1	2%
Concussion													0	0%
Crush Injury			1										1	2%
Dermatitis													0	0%
Dislocation													0	0%
Eye Injury or Irritation		1	1		1								3	6%
Fracture													0	0%
Heat Stress					1								1	2%
Infection													0	0%
Internal Injury													0	0%
Irritation (Skin)													0	0%
Laceration/Cut		1	1		3	1	1		1				8	16%
Multiple													0	0%
Near Miss			1	1									2	4%
Noise Induced Hearing Loss													0	0%
Psychological													0	0%
Puncture (skin)										1			1	2%
Strains/Sprain/repetitive strain	2	3	5	6	2	2		3	2				25	49%
Superficial (e.g. scratch, minor bruising)								2					2	4%
Systemic													0	0%
Toxin (e.g. snake, spider bite)	2	2											4	8%
Totals	4	7	10	8	7	3	1	5	4	2	0	0	51	100%





LGW Data		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
HSC LTIFR YTD		0.00	0.00	23.53	51.76	49.41	52.94	45.37	39.70	35.29	31.76	0.00	0.00
HSC LTIFR 2014-2015		0.00	18.20	12.20	36.50	51.10	48.60	46.90	41.00	36.50	36.50	36.50	39.50
Group C LTIFR YTD (Councils with wages \$10-20 mil)		7.94	10.58	13.14	19.09	16.26	14.78	14.43	14.47	15.05	14.78	0.00	0.00
Group C LTIFR 2014-2015		6.0	11.1	11.3	12.5	13.6	13.5	14	14	14.6	14.8	15.0	15.40



LGW Data		Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
HSC Duration Rate YTD LGW data.		0.00	0.00	2.00	13.57	17.57	16.56	16.56	16.56	16.56	16.56	0.00	0.00
HSC Duration Rate 2014 - 2015		0.0	1.0	1.0	11.3	9.0	12.9	27.9	27.9	32.9	30.0	32.1	27.1
Average duration rate for Group C		4.67	11.50	16.44	18.16	22.33	24.14	23.54	24.40	23.77	23.65	0.00	0.00
Duration Rate Group C 2014 - 2015		5.2	8.0	10.7	13.4	13.5	14.1	16.3	16.6	16.7	17.7	18.4	16.5

Workers Comp and Rehabilitation 2015/2016

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
New Claims (accepted)	2	2	4	3	1	0	0	1	0	0			13
Lost Time Injuries	1	1	4	3	1	0	0	1	0	0			11
Medical Treatment Only	0	3	0	0	2	1	0	1	0	0			7
Time Lost (hours) Workers Comp	29	264.5	264.5	421.5	250	153	34	119	8.5	0			1391
Suitable duties (hours) Rehab	42.5	98	36.5	42.5	204	309	0	0	0	0			732.5

OFFICE OF THE CHIEF EXECUTIVE OFFICER MONTHLY STATUS REPORT – MAY 2016

For Council Decision – Recommendation

That the Report be received and noted.

Resolution Number – 260416-33 – Councillor Maria Bosworth – Stop in Hinchinbrook Initiative

That Council respond to Brian Fenoglio advising as follows:

1. That Council will prepare and distribute advertising material to a maximum value of \$2,500 conditional upon evidence of the initiative being accepted by retailers and agreement towards self-administration being produced to Council with all advertising material incorporating the Hinchinbrook Way logo.
2. That Council agree to reallocate the sum of \$2,500 from current year budget.

Status:

May 2016 Update – Advice provided to Brian Fenoglio regarding Council's decision. Letter yet to be forwarded to all retailers seeking their involvement in initiative.

Resolution Number – 260416-31 – Councillor Portfolios and Organisation / Committee Responsibilities

That Councillor Skinner be appointed Engineering Services Portfolio Chairperson and Councillor Milton be appointed Engineering Services Portfolio Deputy Chairperson.

That Councillor Lancini be appointed Environmental Health Services Portfolio Chairperson and Councillor Skinner be appointed Environmental Health Services Portfolio Deputy Chairperson.

That Councillor Bosworth be appointed Community Services Portfolio Chairperson and Councillor Tack be appointed Community Services Portfolio Deputy Chairperson.

That Councillor Tack be appointed Corporate Services Portfolio Chairperson and Councillor Bosworth be appointed Corporate Services Portfolio Deputy Chairperson.

That Deputy Mayor Brown be appointed Development and Planning Portfolio Chairperson and Councillor Lancini be appointed Development and Planning Portfolio Deputy Chairperson.

That Mayor Jayo be appointed Office of the Mayor and CEO Portfolio Chairperson and Deputy Mayor Brown be appointed Office of the Mayor and CEO Portfolio Deputy Chairperson.

That Council adopt the Councillor Organisation / Committee Responsibilities List as presented.

That Council advise the relevant groups of their representative(s) as soon as possible.

Status:

May 2016 Update – Councillor Portfolios noted on Councillors page of Council's website. Copy of Councillor Organisation / Committee Responsibilities also published on Council's website. All relevant groups have been advised of their respective Council representatives on their Organisations / Committees *Matter Closed*

Resolution Number – 260416-30 – Councillor Expenses Reimbursement Policy

That Council adopt the Councillor Expenses Reimbursement Policy as presented.

Status:

May 2016 Update – Copy of adopted Policy provided to Councillors and published on Council's website as directed under Local Government Act. Matter Closed

Resolution Number – 260416-29 – Advice Guidelines for Councillors Seeking Information or Advice from Council Employees

That Council adopt the Advice Guidelines for Councillors Seeking Information or Advice from Council Employees as presented.

Status:

May 2016 Update – Copy of adopted Guidelines provided to Councillors. Matter Closed

Resolution Number – 260416-28 – Election of the Local Government Association of Queensland's (LGAQ) Policy Executive District Representatives 2016 - 2020

That Council nominate Councillor Jenny Hill from Townsville City Council as District Number 9 representative for the LGAQ Policy Executive Committee.

Status:

May 2016 Update – Council's nomination for Councillor Jenny Hill forwarded to LGAQ by required date. Voting form has now been received and Council voted in favour Councillor Jenny Hill.

Resolution Number – 260416-27 – Complaints Report

That the Report be received and noted.

Status:

May 2016 Update – Council noted matter. No further action required. Matter Closed

Resolution Number – 290915-47 – Southern Atherton Tablelands Development Scheme (SATDS)

That Council agree to:

- The formation of a Southern Atherton Tablelands Steering Committee with the objectives of exploring the potential benefits of the Southern Atherton Tablelands Development Scheme and lobbying for funding to prepare appropriate feasibility studies and master planning.
- Endorsement of the Steering Committee consisting of two representatives from each of Hinchinbrook Shire Council, Tablelands Regional Council and Herbert River Improvement Trust and one each from Townsville Enterprise, Advance Cairns and the Department of State Development, subject to agreement from each organisation.
- A Memorandum of Understanding between participating organisations to initially form the basis for the Steering Committee, delegating authority to the Committee to develop its own Terms of Reference and to authorise expenditure of available funds to achieve its objectives.
- A seeding fund contribution for the Committee as part of its first 2015 / 2016 budget review.

Status:

May 2016 Update – No further update at this stage.

March / April 2016 Update – Meeting was held on 9 March 2016. Business Case has also been developed for a Preliminary Indicative Economic Analysis completed by Cummings Economics. Department of Agriculture and Water Resources were considering recommending \$750,000 in funding to focus on economic viability and business case development of the preferred infrastructure for the proposal.

A flying minute will need to be confirmed at the next meeting of the Committee as follows:

- *That Committee Members agree to \$750,000 in funding to focus on economic viability and business case development of the preferred infrastructure for the proposal*
- *That Committee Members agree to employing GHD under Local Buy, for an amount up to \$4,000, to amend the original application to provide a revised project plan and budget which will focus on economic viability and business case development of the preferred infrastructure for the proposal, for an amount of \$750,000.*

February 2016 Update – Draft Memorandum of Understanding and Contribution Agreement for the Joint Steering Committee now received. Tablelands Regional Council's Mayor and Deputy Mayor are keen to progress the matter to facilitate an inaugural meeting of the Joint Steering Committee being held as soon as possible in February.

January 2016 Update – Correspondence dated 4 December 2015 received from Tablelands Regional Council (TRC) advising of their adoption on 19 November 2015 of the Report. TRC will now form the Steering Committee and prepare a draft Memorandum of Understanding in consultation with member organisations. TRC adopted a further resolution on 3 December 2015 to provide \$25,000 seed funding. Expressions of Interest under the National Water Infrastructure Development Fund close 21 January 2016 and they will proceed to lodge an EOI.

December 2015 Update – Understand that Tablelands Regional Council have adopted the Report but yet to receive correspondence from them in relation to this.

November 2015 Update – Tablelands Regional Council have not yet considered the matter at a formal Council meeting but this will be reported to their Ordinary Meeting on 19 November 2015 and will advise Council of the outcome after that point.

October 2015 Update –Letter written to Tablelands Regional Council advising them of resolution outcomes.



HINCHINBROOK
SHIRE COUNCIL

MARCH 2016 QUARTERLY REPORT

- OPERATIONAL PLAN

Corporate Plan Strategies	Proposed Actions over 2014 - 2019	RO		2015 - 2016 Action and Measure	March 2016 Comment
1.1	Continued refinement of long term asset management plans.	EMES	1.1.1	Review and update asset management plans by June 2016.	Progress is being made in accordance with the timelines required to meet the deadline of 30 June 2016.
		EMES	1.1.2	Complete development of sewerage and water asset maintenance manuals, including asset inspection regimes and intervention levels based on agreed levels of service by June 2016.	Progress is being made in accordance with the timelines required to meet the deadline of 30 June 2016.
	Development of a roads hierarchy and associated service levels.	EMES	1.1.3	Develop unsealed road maintenance management plan including procedures, resource register, program and cost benchmarking.	Progress is being made in accordance with the timelines required to meet the deadline of 30 June 2016.
	Planned preventative maintenance regimes are comprehensive in nature and costed for inclusion in ten year forward budgets.	W&SM	1.1.4	Sewerage and water ten year preventative maintenance regimes are documented and included in ten year budgets by June 2016.	Initial information gathering has commenced. Major work on actual plan to start in April.
1.2	Development of preventive maintenance plans for all building assets, including exit strategies for assets deemed surplus to needs.	EMECS	1.2.1	Preventative maintenance plan documented and included in ten year budgets 2015-2025 for the Lannercost Street building.	Completed.
1.3	Extension of the reticulated water supply to Forrest Beach.	W&SM	1.3.1	Complete Forrest Beach Water Security Project by 30 June 2016.	All works will be completed in early April. Final claim to the State Government will then be processed.
	Investigation of access to identified cane expansion areas in collaboration with industry stakeholders.	EMDP	1.3.2	Business case and funding models explored on a case by case basis.	Wilmar have advised that they have no intention at this point in time to expand their tramline to the Allendale Road area.
1.4	Prior to the end of useful life of current assets review innovative and alternate solutions.	EMES	1.4.1	Review and update priority infrastructure plan by June 2016.	Executive Manager Planning and Development has applied to the State Government for an extension of time of approximately 2 years.
1.5	Maintain access to and improve recreational boating and fishing facilities.	EMES	1.5.1	Secure approvals and permits required to undertake first round of access management activities at Taylors Beach / Victoria Creek boat ramp completed by June 2016.	Approvals are now secured. Early contractor involvement meeting scheduled for April 2016.
		EMES	1.5.2	Extension to the Dungeness parking area completed by June 2016.	Council pursuing alternative road opening procedures over land concern for establishment of car parking.
	Development of a parks and reserves hierarchy and associated services levels.	EMECS	1.5.3	Complete development of a parks and reserves hierarchy by June 2016.	A structural change has been developed for Parks and Gardens but has not been finalised. Also a HSC Intervention Level Plan and a HSC Parks and Gardens Management Plan have been drawn up but not finalised.
	Refurbishment of CBD public toilets.	EMECS	1.5.4	Replacement toilet facility established on Townsville Road by 30 August 2015.	Completed.
2.1	Consultation for and development of a new Town Planning Scheme that acts as an enabler for lifestyle aspirations, supports population growth and the realisation of opportunities.	EMDP	2.1.1	Commence draft planning scheme codes by December 2015.	Draft Scheme has been sent to Department of State Development and Infrastructure for the state interest check.
		EMDP	2.1.2	Adoption of final scheme by January 2016.	Work has been delayed due the updating of the revised flood modelling to incorporate climate change variables. Draft Scheme has been sent to Department of State Development and Infrastructure for the state interest check.
	Regularisation of levies.	EMDP	2.1.3	Implementation of criteria developed to regulate levy construction by June 2016.	This will carry over into 2016 / 2017.

Corporate Plan Strategies	Proposed Actions over 2014 - 2019	RO		2015 - 2016 Action and Measure	March 2016 Comment
2.2	Revision of the existing flood study.	EMDP	2.2.1	Revised flood study developed by December 2015 to inform the development of the Town Planning Scheme.	Completed.
2.3	Funding of the Herbert River Improvement Trust.	EMCS	2.3.1	Funds allocated and payment made by October 2015.	Amount has been paid.
2.4	Pest and weed management activities.	EMECS	2.4.1	Continuous monitoring and improvement of vector control practices and public education delivery by June 2016.	Majority of 2015/2016 funding for festivals and events has been allocated.
		PMO	2.4.2	Implement the Hinchinbrook Pest Management Plan in cooperation with primary producers and other key stakeholders by June 2016.	Implementation of plan continuing with annual review to take place on 11 May.
		PMO	2.4.3	Continue the Hinchinbrook Community Feral Pig Management Program - implement all activities by June 2016.	Program continuing with 133 controlled during this period.
		EHO	2.4.4	Flying Fox Roost Management Program implemented by 30 June 2016.	Officers from Department of Environment & Heritage Protection have assessed the current roost in Memorial Gardens on two occasions. Their advice was that the animals are unlikely to return to their previous roost due to the lack of canopy and undergrowth. They suggest we either prepare a full blown strategic dispersal or leave the animals where they are as to attempt to move them may create more serious problems. Consideration and preparation of Statement of Intent presently being pursued.
	Involvement in catchment management activities.	PMO	2.4.5	Develop, assist with and carry out revegetation projects including promotion of National Tree Day by June 2016.	Revegetation projects continuing in the Palm and Insulator creek systems. Consultation with CVA to gain funding for a number of Green Arm crews continues to gain strength with a number of meeting held to progress a funding application.
	Stewardship of the Great Barrier Reef.	EMECS	2.4.6	Implement agreed activities from the Reef Guardian Action Plan by June 2016.	In progress. Activities include pest and weed control, water monitoring, and waste management.
3.1	Community Shed Meetings.	EA	3.1.1	Hold annual community shed meetings.	Community Shed Meetings were held for Lower Herbert, Forrest Beach, Ingham and Mt Fox from July to December 2015 and the first Community Shed Meeting for 2016 has been scheduled for 24 May at Bambaroo.
	Provide Councillor representation at recognised community group meetings.	EA	3.1.2	Facilitate an annual review of Councillor nominations for representational roles.	Old Council did not require a review due to Election. New Council will decide new Councillor representatives at April 2016 General Meeting.
3.2	Communications Plan developed and executed.	MCO	3.2.1	Annual communication plan developed and presented to Council by September 2015.	Communications Plan 2015 / 2016 results to be reported to Council prior to 30 June 2016.
		MCO	3.2.2	Activity and outcome report presented twice a year to Councillors.	Actioned in line with program.
		MCO	3.2.3	Media Policy reviewed by September 2015.	Media Policy adopted by Council on 24 November 2015.
	Further development of online content.	MCO	3.2.4	Facebook pages for Council, TYTO and Hinchinbrook Disaster Management further developed.	Website Working Group met on 3 February 2016 and progressing.
	Continued publication of a ratepayers newsletter.	MCO	3.2.5	Three ratepayer newsletters published by June 2016.	May 2016 edition to be delivered between 23-27 May.

HINCHINBROOK SHIRE COUNCIL MARCH 2016 QUARTERLY OPERATIONAL PLAN REPORT

Corporate Plan Strategies	Proposed Actions over 2014 - 2019	RO		2015 - 2016 Action and Measure	March 2016 Comment
3.3	Advocate for the provision of youth social services delivered locally.	EMCS	3.3.1	Support for local not for profit providers by way of the rates relief policy.	Completed - included in 2015/2016 Budget.
		EMECS	3.3.2	Review the grant funding service as provided by the Hinchinbrook Community Support Centre by June 2016.	Grant has been continuing this FY with activity reports being provided as requested. A full activity report is expected on acquittal.
		EMECS	3.3.3	On an as identified basis an advocacy role with other levels of government and service providers of youth social services.	Ongoing.
	Support for community health service providers to address the needs of at risk community members.	EMECS	3.3.4	On an as identified basis an advocacy role with other levels of government and service providers of programs to address the needs of at risk community members.	Officers have continued to assist and support local community groups and agencies who provide services to at risk community members.
		TPM	3.3.5	Implement TYTO activities focused on seniors.	A new activity to replace the Seniors Expo will be implemented as a part of the annual TYTO event program - Tea and Trivia for Seniors once a month - commencing April . A free morning tea will me maintained as our contribution to the Seniors Week celebrations.
	Advocate for the delivery of the State's regionalisation agenda specifically as it relates to population growth and regional investment.	EMDP	3.3.6	Participate in State government forums to influence the regional agenda.	Council participated in the Northern Queensland Economic Summit 2015 held in Cairns. Former Mayor and EMDP met with Minister for Tourism and Major Events Kate Jones. Further meetings to occur in relation to development of master plan for Wallaman Falls.
	Membership of LGAQ and participation in relevant discussions and agendas.	CEO	3.3.7	State and Regional LGAQ conferences and meetings attendance.	Attend LGAQ events as appropriate. Also attended CEO Forum.
3.4	Local buy first preference policy development.	EMCS	3.4.1	Policy to be reviewed by 30 September 2015.	Policy includes preference for local suppliers but will be reviewed with new Council.
3.5	Review of the organisational structure and resourcing in response to our strategic direction.	CEO	3.5.1	Present to Council a Building Organisation Capacity Adaptability Report by 31 December 2015. This will reflect LGAQ's Better Councils Better Communities Productivity and Performance Project.	Held over with new Council. Will present to Council in June 2016.
		CEO	3.5.2	Implement a program of introducing apprentices and trainees into Council for 2015/2016.	All 12 apprentices and trainees are now employed. Noted that First Start Subsidies of \$125,000 received for 10 / 12 of the apprentices and trainees.
		CEO	3.5.3	Implement a corporate culture program into Council by 30 June 2016.	Progressing. Performance appraisals and Position Description reviews currently in progress.
		CEO	3.5.4	Implement a cross Council Business Improvement Team by 31 July 2015.	Team meet regularly. Key initiative currently occurring is the IT Environment Audit.
	Development of our human resources.	HRSM	3.5.5	Continuation of the new employee induction program.	Ongoing.
		HRSM	3.5.6	Ensure all staff have an opportunity to attend an ordinary meeting of Council within their first 12 months of employment.	Not implemented.
		HRSM	3.5.7	Annual delivery of the Code of Conduct training to all employees.	Ongoing.
		HRSM	3.5.8	Workplace training identified and delivered on an as needs basis.	8 Civil trainees to be signed up on the 14 April (existing employees). Approximately 40 employees recently were trained in Senior first Aid. Work at Heights, confined spaces training to occur in April/May.
		HRSM	3.5.9	Review position descriptions and implement performance appraisals for all staff for 2015/2016.	CEO and Executive managers have undergone appraisal. Other tiers of appraisal templates are being finalised by CEO with input from management.

Corporate Plan Strategies	Proposed Actions over 2014 - 2019	RO		2015 - 2016 Action and Measure	March 2016 Comment
		HRSM	3.5.10	Implement a Drug and Alcohol Policy by 31 August 2015.	Completed. Random testing is ongoing. Approximately 100 employees tested. No positive results. Post incident testing has also commenced. Training has been completed with close to 100% attendance.
4.1	Maximise the use of the TYTO Precinct for the delivery of arts and cultural programs.	TPM	4.1.1	Annual signature event for TYTO.	To date the following signature events will be implemented at TYTO: Signature Event 1: Tasman Turtle Picnic Day - 21 May 2016 Signature Event 2: The Hinchinbrook Art Awards - September 2016 Signature Event 3. Hinchinbrook Regional Skateboarding Championships (In-flight program) - weekend of 2 April 2016.
		TPM	4.1.2	Provide events and activities to attract visitors from the Townsville Region.	All events in our programme are suitable for the Townsville and surrounding regions. To publicise A6 brochure introduced and has been well received. Quarterly publication, pages from this publication are turned into posters and both are distributed throughout the shire and regionally to Port Douglas and to Bowen. Have continued from March advertising in the Townsville market via Duo Magazine where we have a TYTO event page. Numerous promotions occur on a continued basis and can be accessed in TYTO Monthly Plans of an annual Marketing and Media plan that is reviewed monthly for opportunities.
	Continued funding of the Regional Arts Development Fund program.	TPM	4.1.3	Implement and assess applications in accordance with the new RADF guidelines implemented by the State Government from July 2015.	We are looking at a revamp of the internal procedures to hopefully increase RADF influence to the Youth and Indigenous market, while making procedures more streamlined overall. An April meeting will see the Committee decide on a number of new initiatives to expand RADF influence.
4.2	Exploration of a fresh water recreational facility.	EMES	4.2.1	Commence communications phase of the study to give the community, results of the Freshwater Retention Basin Feasibility Report.	Will be reviewed by new Council.
	Continued community partnerships for the delivery of services at the Kelly Theatre and Hinchinbrook Aquatic Centre.	CSO	4.2.2	Continue engagement with the lessees of the Kelly Theatre.	Ongoing.
		CSO	4.2.3	Continue engagement with the lessees of the Hinchinbrook Aquatic Centre.	Ongoing.
	School holidays program featuring children / youth activities.	TPM	4.2.4	Delivery of a TYTO based school holiday program during the September, January and April school holiday periods.	Planning is complete and TYTO is to host 28 individual activities/workshops and events that combine to be presented as school holiday programming. Some are regular and others very specific for the March/April period.
	Continued support for Hinchinbrook based events that provide both economic returns by way of visitation and opportunities for participation by the community.	EMDP	4.2.5	Budget provision made to support a mix of Hinchinbrook based events.	Majority of 2015/2016 funding for festivals and events has been allocated as at 31 March 2016.
4.3	Continue to provide funding for community groups to deliver on the wider social welfare agenda.	CSO	4.3.1	Apply the policy and procedure for community grants and provide financial and non financial assistance to community groups.	community Grants funding stream continuing with many local community groups receiving start up funding for events and services for the local community. Budget for community grants has been reviewed based upon first 12months of the grant budget year

HINCHINBROOK SHIRE COUNCIL MARCH 2016 QUARTERLY OPERATIONAL PLAN REPORT

Corporate Plan Strategies	Proposed Actions over 2014 - 2019	RO		2015 - 2016 Action and Measure	March 2016 Comment
4.4	Advocate for adequate local facilities and services to support older residents, particularly those that allow them to live longer in their own homes.	CSO	4.4.1	Progress the handover of ownership of Forrest Glen Retirement Village to the Hinchinbrook Community Support Centre.	Native title being addressed currently, resolution date not available at this time, Department of Communities are kept updated on progress .
		CEO	4.4.2	On an as identified basis an advocacy role with other levels of government and service providers of programs to address the needs of older residents.	Limited progress at this stage.
	Self assess Hinchinbrook against the World Health Organisation Checklist of Essential Features of Age Friendly Cities.	SEDTO	4.4.3	To be completed as part of the work done in support of the new planning scheme by June 2016.	Funding has been allocated in the 2015/2016 budget.
	Plan to address shortcomings.	SEDTO	4.4.4	Report prepared for Council with budget items for consideration in 2016 / 2017.	To be progressed in 2016 / 2017.
4.5	Provide meaningful Animal Control Services.	EHTO	4.5.1	Respond to complaints in a timely manner and execute appropriate actions.	Early morning regulatory compliance patrols have commenced throughout the Shire to further enhance Environment and Community Service responsibilities and obligations and promote a culture of Council being proactive rather than just reactive. Animal complaint hot spots are being targeted with great success, increased number of dog impoundments and subsequent registration and containment of animals as a result. Regulatory Compliance Officer will endeavour to respond to high priority complaints as quickly as possible and in accordance with current work-flow procedures. Continuation of regulatory actions being taken in accordance with relevant State and Local Legislation.
		EHTO	4.5.2	Continue to partner with animal welfare organisations to attempt to re-home unwanted animals.	Ongoing collaboration between animal rehoming organisations in Ingham, Innisfail, Cairns and Townsville.
	Provide meaningful business licensing activities.	EHO	4.5.3	Respond to complaints in a timely manner and execute appropriate actions.	The CRM database is regularly monitored for complaints which have not been fully addressed. All officers are advised any complaints that are ongoing or not completed.
		EHO	4.5.4	Continue to provide opportunities for business owners to meet their compliance responsibilities.	Food for Thought newsletter is now sent via email. This newsletter updates businesses about emerging food safety issues and provides current best practice information.
	Provide timely building regulatory functions and enforcement action as necessary.	EMDP	4.5.5	Respond to complaints in a timely manner and execute appropriate actions that safe guard the public interest.	Building Services staff are engaged on a part time basis. Complaints are being investigated as they arise. There are a number of building compliance matters yet to be addressed.
4.6	Foster partnership opportunities with vocational and tertiary educational service providers.	SEDTO	4.6.1	Continue to collaborate with James Cook University to establish course components within the Shire.	Ongoing. Works have largely progressed on the Ingham CBD Project. The launch of the Hinchinbrook Way branding strategy was held in December along with the video promotion material for the Shire. The Hinchinbrook Way website is currently under construction.
		TPM	4.6.2	Continue to provide training and educational activities through the Hinchinbrook Shire Library.	Computer training and e-resources are being provided with a positive outcomes at HSL.
		SEDTO	4.6.3	Continue to participate in the Edu Tourism program.	Funding has been allocated in the 2015/2016 budget. Not yet expended.
5.1	CBD refresh and associated actions.	SEDTO	5.1.1	Deliver the CBD Revitalisation work in line with the objective set out in the Economic Development Strategy by June 2016.	CBD project largely progressing in line with approved timetable and budget.
		SEDTO	5.1.2	Deliver the associated on-ground works by December 2015.	CBD project largely progressing in line with approved timetable and budget.
		EMECS	5.1.3	Increase public safety through the installation of CCTV by 30 June 2016.	2nd stage complete and running successfully.
		EMECS	5.1.4	Continuation and expansion of the Christmas in Hinchinbrook Project by December 2015.	Further budget provided for 2016 Christmas period, expansion of program planned in conjunction with and to enhance the CBD revitalisation project.

Corporate Plan Strategies	Proposed Actions over 2014 - 2019	RO		2015 - 2016 Action and Measure	March 2016 Comment
	Refurbishment of CBD public toilets.	EMECS	5.1.5	Replacement of the public toilet facility located on Townsville Road by 30 August 2016.	Completed.
5.2	Local buy first preference policy development.	EMCS	5.2.1	Policy to be reviewed by 30 September 2015.	Review will occur with input from new Councillors.
	Employment of a dedicated Economic Development and Tourism Officer.	EMDP	5.2.2	Implement Economic Development Strategy and focus on short term actions. Work with Tropical Coast Tourism to partner on projects of benefit to the Hinchinbrook Shire.	Ongoing. Works are well advanced on the Ingham CBD Project. Council adopted the Hinchinbrook Way branding Style Guide in February 2016. The inaugural Ambassador Programme workshop will be held on the 29 April 2016. The Hinchinbrook Way website, walk, and drive are currently being finalised.
	Funding of the Herbert Resource Information Centre.	EMDP	5.2.3	HRIC is no longer to continue after the 30 June 2015.	No further action required.
	Funding of the Hinchinbrook Chamber of Commerce, Industry and Tourism.	EMDP	5.2.4	Budget allocation made and funds transferred by December 2015.	Funding has been allocated in the 2015/2016 budget.
5.3	Employment of a Conference and Events Officer.	EMDP	5.3.1	Position was filled in November 2014. No further action required.	Position has been filled.
	Event activity at the TYTO Precinct.	TPM	5.3.2	Yearly activity plan formulated prior to the commencement of 2016.	This is complete, however in 2016 the team will work primarily in 3 month blocks with the first three months fully secured.
	Event funding support program.	EMDP	5.3.3	Activity and outcomes report presented twice a year to Councillors.	Report is being collated.
		EMDP	5.3.4	Budget provision made to support a mix of Hinchinbrook based events.	Reprovided in the 2015/2016 financial year.
	Ongoing membership of Townsville Enterprise Limited.	EMDP	5.3.5	Budget allocation made, service levels agreed and funds transferred by December 2015.	New Service Level Agreement has been signed with a move to silver membership.
5.4	Local Disaster Management coordination, awareness raising, planning, service provision and recovery activities.	CEO	5.4.1	Local Disaster Management Plan in place, reviewed annually and adopted by Council prior to December 2015.	Reviewed Local Disaster Management Plan adopted by Council on 27 January 2016.
		EMES	5.4.2	Commence communications phase of the North South Solution investigation to give the community, results of the feasibility study.	Report to Council was submitted. Will require ongoing review.
5.5	Develop and finalise shire wide branding project.	SEDTO	5.5.1	Implementation of the plan to commence by September 2015.	Brand Guide was adopted on the 23 February 2016. Marketing has commenced with a flier in the Townsville Bulletin - 16 April 2016. The website will be operational from
	Development of the new shire flag based on the shire wide branding project.	SEDTO	5.5.2	Flag design and implementation finalised by December 2015.	To progress now that the brand guide has been adopted.



COUNCILLOR ACTIVITY REPORT

AS AT 30 APRIL 2016

MAYOR RAMON JAYO
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
30/03/2016	Post-Election Council Meeting					9.00am - 11.00am
30/03/2016				Meet with John-Paul Langbroek MP		5.30pm - 7.00pm
31/03/2016					Meet with Council CEO and Executive Managers	1.00pm - 2.00pm
31/03/2016					Meet with Council third tier level staff	3.30pm - 4.00pm
01/04/2016					Meet with Council CEO and EMECS	9.30am - 10.30am
01/04/2016					Meet with Andrew Cripps MP	1.00pm - 2.00pm
01/04/2016					Meet with CEO and EMCS	3.30pm - 4.00pm
03/05/2016				Launch of LNP Candidate Jonathan Pavetto		10.00am - 10.30am
04/04/2016	Councillor inductions					all day
05/04/2016	Councillor inductions					all day
06/07/2016	Councillor inductions					all day
07/04/2016	Councillor inductions					all day
07/04/2016				Lions Club handover of funds to B Britton and F Morris for Canecutter Monument		5.15pm - 6.00pm
08/04/2016					Funeral - S Cavallaro	9.00am - 11.00am
08/04/2016					Meet with HSC Media and Communication Officer	11.00am - 12.00pm
08/04/2016					Meet with CEO and EMDP - various matters	1.00pm - 2.00pm
08/04/2016				Gallery Exhibition Opening - Shine & HSC Collection - Gallipoli		6.30pm - 7.30pm
09/04/2016				Ingham Dirt Bike Club - TNQ Regional Championships - start Motocross Race		7.30am - 10.00am
09/04/2016					L Lyon - On site meeting / inspection	10.30am - 11.00am
11/04/2016					Deputation - L Toscano	9.30am - 10.00am
11/04/2016					Deputation - ANZAC Day Committee Representatives	2.00pm - 3.00pm
12/04/2016	Councillor Briefing Session					9.00am - 5.00pm
13/04/2016		District Disaster Management Group (DDMG) Meeting				9.00am - 11.00am
14/04/2016					Deputation - Ingham Show Committee	11.00am - 12.00pm
14/04/2016					Deputation - M Castles and R Mombelli (LPA)	1.00pm - 1.30pm
14/04/2016					Meet Executive Management Team	1.30pm - 2.00pm
14/04/2016					Deputation - K Peterson	2.00pm - 3.30pm
14/04/2016					Meet Chinese Consortium (NQBE)	7.00pm - 9.30pm
15/04/2016			Dept of Infrastructure, Local Government and Planning - Councillor Induction Training			8.30am - 3.00pm
15/04/2016					Deputation - B Green	3.30pm - 4.00pm
16/04/2016				National Premier League Game - Northern Fury v Brisbane City		7.00pm - 9.00pm
18/04/2016					Discussions with HSC CEO	8.00am - 9.00am
18/04/2016					GIS Training	10.30am - 11.30am
19/04/2016	Councillor Connect Session					9.00am - 5.00pm
19/04/2016				Chamber of Commerce Meeting		5.30pm - 7.00pm
20/04/2016					Mayoral Meeting	9.00am - 10.00am
20/04/2016					Discussions with EMDP, CEO & EDTO - Hinchinbrook Way Launch	10.00am - 10.30am
20/04/2016					Meet K Gillman	2.00pm - 3.30pm
20/04/2016					Deputation - Gusmeroli	3.30pm - 4.30pm
20/04/2016					HCPSL Herbert Walk and Talk Day 2016	7.15am - 3.00pm
22/04/2016					Gilroy Santa Maria - ANZAC Day service	10.00am - 11.30am
22/04/2016					Deputation - HRIT Representatives K Phillips and A Bosworth	12.30pm - 1.00pm
22/04/2016					Ingham State School - ANZAC Day Ceremony	2.00pm - 3.00pm
22/04/2016					Bellasato Farm - Site Visit	3.00pm - 4.00pm
23/04/2016				Catholic Debutante Ball		6.00pm - late
25/04/2016				ANZAC Day ceremonies		4.00am - 12.00pm
26/04/2016	Council General Meeting					9.00am - 3.00pm

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27/04/2016			Disaster Management Training Workshop, Townsville			all day
28/04/2016			Disaster Management Training Workshop, Townsville			all day
29/04/2016			Disaster Management Training Workshop, Townsville			all day
29/04/2016					Over 40s Cricket meet and greet function	6.00pm - late

COUNCILLOR MARY BROWN
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
30/03/2016	Post-Election Council Meeting					9.00 am - 11.00 am
04/04/2016	Induction Workshop					9.00 am - 5.00 pm
05/04/2016	Induction Workshop					9.00 am - 5.00 pm
06/04/2016	Induction Workshop					9.00 am - 5.00 pm
07/04/2016	Induction Workshop					9.00 am - 5.00 pm
12/04/2016	Councillor Breifing					9.00 am - 5.00 pm
15/04/2016			Elected Members Update DLGP			8.30 am - 5.00 pm
18/04/2016		FNQROC- Meeting in Cairns				6.30 am - 4.30 pm
19/04/2016	Councillor Connect					9.00 am - 5.00 pm
20/04/2016		Appointment CEO Discussion				1.30 pm- 5.30 pm
22/04/2016		Tour proposed Chicken Processing - MCU Appn				3.00 pm - 4.00 pm
25/04/2016				Anzac Day Ceremony - Forrest Beach		6.45 am - 8.30 am
26/04/2016	General Meeting					9.00 am - 4.30 pm
27/04/2016			LDMG Training - Townsville			6.30 am - 6.00 pm
28/04/2016			LDMG Training - Townsville			6.30 am - 4.30 pm
29/04/2016			LDMG Training - Townsville			8.00 am - 9.00 am

COUNCILLOR MARIA BOSWORTH
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
30.03.16	HSC Induction					9.00 am -10.30 pm
15.04.16			DIP + HSC Meeting			9.00 am -5.00 pm
19.04.16	HSC Connect					9.00 am -3.00 pm
19.04.16					Chamber Meeting	5.00pm - 6.30pm
22.04.16					Inspection Chook Farm	3pm - 4.30pm
22.04.16				2 Coffee Promo		4.30pm - 6pm
26.04.16	HSC General Meeting					9am - 5pm

COUNCILLOR KATE MILTON
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
30/03/2016	Post-Election Council Meeting					9am - 11am
04/04/2016	Induction Workshop					9am - 5pm
05/04/2016	Induction Workshop					9am - 5pm
06/04/2016	Induction Workshop					9am - 5pm
07/04/2016	Induction Workshop					9am - 5pm
12/04/2016	Council Briefing					9am - 5pm
15/04/2016			Elected Members Update DLGP			8.45am - 5pm
18/04/2016				Child Accident awareness group		2pm - 3.30pm
19/04/2016		Chamber meeting				5.30pm - 8pm
25/04/2016				Anzac Dawn Service		4am - 7am
26/04/2016	General Meeting					9am - 5pm

CR. MARC TACK
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

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02/02/2016		Economic Development Meeting				9.00am - 10.00am
02/02/2016		CSI Project update				10.00am - 11.00am
02/02/2016		Corporate Services meeting				11.00am - 12.00pm
02/02/2016		Councillor only session				12.30pm - 5.00pm
04/02/2016		CBD redevelopment project meeting				3.00pm - 5.00pm
08/02/2016		Audit Committee Meeting				1.00pm - 4.00pm
09/02/2016	Councillor Breifing Session					9.30am - 5.00pm
10/02/2016		Signage Committee meeting				3.00pm - 4.00pm
12/02/2016				HCSC Finance meeting		11.00am - 3.00pm
15/02/2016		Economic Development Meeting				9.00am - 10.00pm
15/02/2016		Energy Ombudsman Meeting				1.00pm - 2.00pm
16/02/2016	Concillor Connect Session					9.00am - 4.00pm
17/02/2016		HCSC Board meeting				10.30am - 3.00pm
18/02/2016		CBD Redevelopment project meeting				3.00pm - 4.00pm
23/02/2016	General Meeting					9.00am - 11.00am
03/03/2016		CBD redevelopment project meeting				3.00pm - 4.00pm
08/03/2016				Volunteers Conference		10.00am - 1.00pm
30/03/2016	Post Election Meeting					9.00am - 11.00am
04/04/2016	Councillor information Meeting					9.00am - 4.00pm
05/04/2016	Councillor induction					8.30am - 11.00am
06/04/2016	Councillor Induction					9.00am - 4.00pm
07/04/2016	Councillor induction					9.00am - 4.00pm
12/04/2016	Councillor Breifing Session					9.00am - 4.00pm
14/04/2016		HCSC Board Meeting				11.30am - 2.30pm
15/04/2016			Concillor Training Dep local Gov			9.00am - 3.00pm
15/04/2016					Council discussion re Flying foxes	3.00pm - 4.00pm
19/04/2016	Councillor Connect session					9.00am - 4.00pm
22/04/2016				Gilroy Anzac Day Service		9.00am - 12.30pm
22/04/2016					Site Visit Bellasato Farm	3.00pm - 4.30pm
26/04/2016	General Meeting					9.00am - 2.00pm
28/04/2016			Hinchinbrook Way Ambassador Workshop			9.00am - 11.30am

COUNCILLOR ANDREW LANCINI
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
30/03/2016	Post-Election Council Meeting					9.00am - 11.00am
04/04/2016	Council Induction					9.00 am - 5.00 pm
05/04/2016	Council Induction					9.00 am - 5.00 pm
06/04/2016	Council Induction					9.00 am - 5.00 pm
07/04/2016	Council Induction					9.00 am - 5.00 pm
12/04/2016	Brief ing Session					9.00 am - 5.00 pm
15/04/2016			Elected Members Update DLGP			8.30am - 5.00 pm
19/04/2016	Connect					9.00 am - 5.00 pm
22/04/2016		Tour proposed Chicken Processing - MCU Appn				3.00pm - 4.45pm
26/04/2016	General Meeting					9.00am - 4:45pm

CR. WALLY SKINNER
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
02-Feb	Councillor Only					8
03-Feb				FBRBTC Meeting		2
04-Feb		HRIT meeting				4
09-Feb	Councillor Briefing	CBD Style Guide Committee Meeting				8
10-Feb					SATIDS Joint Steering Committee Meeting	2
12-Feb		Taylors Beach Dredging				2
16-Feb	Councillor Connect					8
17-Feb				FBRBTC Meeting		2
23-Feb	Council General Meeting					8
25-Feb			LAWMAC Mackay			8
26-Feb			LAWMAC Mackay			8
01-Mar		LH Catchment & Landcare group				4
02-Mar		Lucinda Reserve Local Laws community briefing				3
02-Mar		Eng Serv Inspections Lyons drain Merrybank				2
02-Mar				FBRBTC Meeting		8
08-Mar				TYTO Volunteers Conference meet and Greet		2
09-Mar					SATIDS Joint Steering Committee Meeting	2
10-Mar		HRIT meeting				4
11-Mar				ISS Student Leader Induction ceremony		2
16-Mar				FBRBTC Meeting		2
23-Mar					Briefing for incoming Council	2
24-Mar		CBD Project briefing				2
30-Mar	Statutory Meeting and swearing in ceremony					3
04-Apr	Incoming Council Inductions					8
05-Apr	Incoming Council Inductions					8
06-Apr	Incoming Council Inductions					8
07-Apr	Incoming Council Inductions					8
12-Apr	Councillor Briefing					8
13-Apr				FBRBTC Meeting		2
14-Apr						2
15-Apr			LG Dept Inductions			8

19-Apr	Councillor Connect					
20-Apr		LHCLG - Wetlands Alliance Insulator Creek				4
22-Apr					Ballasato Farming site visit	2
26-Apr	Council General Meeting					7
						4

CR. RODGER BOW
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
01/02/2016		attend NQRRTG Meeting in Townsville				10.30am - 12.30pm
02/02/2016		Councillor only Session				1.30pm - 5.00pm
03/02/2016		attend the HRSAC Meeting				10.30am - 12.00md
04/02/2016				attend the Gilroy Santa Maria College Year 12 Induction Mass 2016		9.00am - 10.30am
04/02/2016		attend the Ingham CBD Redevelopment Project Control Group Meeting				3.00pm - 5.00pm
05/02/2016				attend Gallery Exhibition Opening		6.30pm - 7.00pm
08/02/2016		NQLGA Executive Teleconference				10.00am - 11.30am
08/02/2016		attend the Audit Committee Meeting				1.00pm - 4.00pm
10/02/2016		SATIDS Joint Steering Committee Meeting - Hinchinbrook Shire Council and Tablelands Regional Council				11.00am - 1.30pm
11/02/2016					Meeting with Brigadier Field - Training Exercise in Hinchinbrook	8.30am - 9.00am
11/02/2016					Meeting with Major David Ruff of Combat Training Centre, Townsville regarding exercise later this year	12.00md - 1.00pm
12/02/2016					Meeting with representatives from Dept Infrastructure, Local Government and Planning (Townsville Office) and Dept Agriculture and Fisheries (Brisbane) regarding Council's development application for dredging at Taylors Beach.	10.30am - 12.30pm
12/02/2016				Meeting with Jools Taylor re disabled parking		3.30pm - 4.00pm
15/02/2016					Meeting - Council introduction to the Energy and Water Ombudsman Queensland from Francine O'Rourke	1.00pm - 2.00pm
16/02/2016				attend the Ingham State High School Investiture of Student Leaders		9.00am - 10.30am
16/02/2016	Councillor Connect Session					11.00am - 4.15pm
17/02/2016				attend Our Lady of Lourdes - Student Leader Inductions		9.00am - 10.00am
17/02/2016		attend the February LDMG meeting				3.00pm - 4.00pm
18/02/2016					Brisbane - Ministerial Deputation Follow up meeting with various Government Departments	3.00pm - 5.00pm
23/02/2016	Council General Meeting					9.00am - 12.00md
24/02/2016				attend the Defence Force Influencer Morning Tea		9.30am - 10.30am
24/02/2016				attend the First 5 Forever Launch		10.30am - 12.00md
03/03/2013		Ingham CBD Redevelopment Project Control Group Meeting				3.00pm - 5.00pm
04/03/2013				attend the World Day of Prayer for Cuba		9.30am - 10.30am
04/03/2013					Exhibition Opening - Double Feature - Mosaic and Contrasting Lives	6.30pm - 7.45pm
08/03/2016					attend the Information Centre Volunteers Conference	10.00am - 11.30am
08/03/2016					attend the Info Centre Volunteers Conference Dinner	6.00pm - 9.00pm
09/03/2016		Townsville Growing Ag Working Group meeting				10.00am - 3.30pm
10/03/2016		attend ANZAC Day Meeting for 2016				5.30pm - 6.30pm
11/03/2016				attend the Ingham State Primary School - Student Leader Inductions		12.00md - 2.30pm

CR. PATRICK LYNCH
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
02/02/2016	Cr Only Session					all day
02/02/2016		Halifax Progress Meeting				7pm to 8.30pm
04/02/2016				Attended the GSM induction mass for Mayor		9.am to 10.30am
04/02/2016		CBD PCG Meeting				3pm to 4.30pm
08/02/2016		FNQROC Meeting, Mareeba				All Day
09/02/2016		CBD Style Guide Meeting				8am to 9 am
09/02/2016	Briefing Session					All Day
10/02/2016		Signage Committee Meeting				3p to 4pm
16/02/2016	Connect Session					all Day

CR. LAWRENCE MOLACHINO
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

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01/02/2016		Meeting - Australian Italian Festival				1.50 hrs
02/02/2016		Meeting - Economic Development p/folio				1.0 hr
02/02/2016		Meeting - Community Services Portfolio				1.0 hr
02/02/2016	Meeting - Councillor Only Session					4.0 hrs
03/02/2016		Meeting - CBD Sub-Committee Communication Strategy				1.0 hr
04/02/2016		Meeting - CBD Redevelopment Control Group				1.0 hr
09/02/2016		Meeting - CBD Sub-Committee Communication Strategy				1.0 hr
09/02/2016	Meeting - Councillor Briefing Session					7.0 hrs
15/02/2016		Meeting - Festival/Events Funding				0.75 hrs
15/02/2016					Meeting - Energy/Water Ombudsman - Francine O'Rourke	1.0 hr
16/02/2016				Attend ISHS Investiture Student Leaders		2.0 hrs
16/02/2016	Meeting - Councillor Connect Session					5.0 hrs
18/02/2016		Meeting - CBD Redevelopment Project Control Group				1.0 hr
18/02/2016		Meeting - Ingham Show Association				1.0 hr
23/02/2016	General Meeting					6.0 hrs
24/02/2016				Workshop - Defence Force Recruiting at Tyto Conference room		1.25 hrs
25/02/2016		Meeting - CBD Sub-Committee Communication Strategy				0.75 hrs
26/02/2016		Meeting - North Qld Sports Foundation				2.0 hrs
03/03/2016		Meeting - CBD Redevelopment Project Control Group				1.0 hr
05/03/2016		Meeting - Lucinda Progress Assn				2.50 hrs
07/03/2016		Meeting - Australian Italian Festival				2.50 hrs
08/03/2016				Volunteers Conference at Tyto		0.75 hrs
09/03/2016				Public meeting to discuss potential retirement village with Stephen Midson from Palms Aged Care		1.0 hr
11/03/2016				Meeting - Hinchinbrook Friendly Community Strategy		1.50 hrs
17/03/2016		Meeting - Ingham Show Assn				1.0 hr

COUNCILLOR OPPORTUNITIES – ATTENDANCE AT NORTH QUEENSLAND LOCAL GOVERNMENT ASSOCIATION CONFERENCE

Executive Summary

The North Queensland Local Government Association (NQLGA) Conference will be held at Cloncurry from Wednesday 27 July to Friday 29 July 2016. The Mayor, available Councillors and the Chief Executive Officer usually attend this Conference.

For Council Decision – Recommendation

That the Mayor, Deputy Mayor and the Chief Executive Officer attend the NQLGA Conference in Cloncurry from Wednesday 27 July to Friday 29 July 2016.

Background

The former Mayor and Councillors Molachino and Kaurila and the Chief Executive Officer attended the NQLGA Conference on Palm Island in August 2015.

The former Mayor and Councillor Kaurila and the Chief Executive Officer attended the NQLGA Conference in Richmond in August 2014.

The former Mayor and Councillors Skinner, Carr and Kaurila and Chief Executive Officer attended the NQLGA Conference in Cooktown in October 2013.

Attachments

Nil

Statutory Environment

Local Government Regulation 2012

Councillors Expenses Reimbursement and Facilities Policy

Policy Implications

There is no Councillor Conference Attendance Policy as such, only that a resolution is required for attendance at conferences.

The Councillors Expenses Reimbursement and Facilities Policy notes in the Expense Categories section that Council will reimburse those expenses incurred for a Councillors attendance at Regional, State or National Local Government associated conferences, subject to that attendance being approved by Council.

Consulted With

Mayor and Councillors

Financial and Resource Implications

Provision will be made in the 2016 / 2017 Budget for Councillors individual conference attendance and training

Risk Management Implications

Not applicable

Strategic Considerations

Corporate Plan – Strategic Direction Three – Responsive and Responsible Local Representation

Operational Plan 2015 / 2016 – Strategic Direction Three – 3.3 Influencing other levels of Government – Membership of LGAQ and participation in relevant discussions and agendas

Officers Comment

The Program for the Conference has not yet been received and as soon as registrations open, the appropriate Councillors will be registered.

A number of rooms have already been booked in Cloncurry due to a shortage in accommodation at this remote location.

A minimum number of flights have also been booked in advance due to the smaller airline requiring to be used to fly to Cloncurry.
