



## APPLICATION FOR RATE BASED ASSISTANCE FOR NOT FOR PROFIT COMMUNITY, RECREATION AND SPORTING ORGANISATIONS

RATES DEPARTMENT  
PO BOX 366  
Ingham QLD 4850  
Telephone: (07) 4776 4623  
Facsimile: (07) 4776 3233  
council@hinchinbrook.qld.gov.au

Name of organisation: \_\_\_\_\_

Location of property: \_\_\_\_\_

Primary purpose: \_\_\_\_\_

How long has the organisation been operating: \_\_\_\_\_

Number of people organisation services: \_\_\_\_\_

### Community Organisations

Does your organisation rely mainly on volunteer labour? \_\_\_\_\_

Number of paid staff: \_\_\_\_\_ Number of volunteer staff: \_\_\_\_\_

### Sporting and Recreation Organisations

Does your organisation undertake activities for the benefit of only juniors? \_\_\_\_\_

Does your organisation charge entrance fees for viewing or participating? \_\_\_\_\_

### All Organisations

Please detail profit activities carried out including player and admission fees:

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Does your organisation / club / premises hold a license to sell liquor? (if yes please give details)

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Provide details of any commercial fees charged for services: \_\_\_\_\_

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Please provide reasons your organisation requires financial assistance:

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**Electronic version current. Uncontrolled Copy current only at time of printing**

Form Number:

Authorised By: Finance Manager

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Contact person's name:	.....
Contact person's position:	.....
Contact details:	Home..... Work..... Mobile..... Fax..... Email.....
Postal address of contact person:	..... .....
EFT details of organisation:	Name of bank..... Name of account..... BSB number..... Account number.....

**IMPORTANT - PLEASE PROVIDE THE SUPPORTING INFORMATION:**

- Income tax exemption.
- The constitution of the organisation; the constitution must clearly state prohibitions on any member of the organisation making a private profit or gain either from ongoing operations of the organisation or as a result of distribution of assets if the organisation is wound up.
- Audited financial statements for the two previous years.
- Any other relevant information supporting that the organisation is a not for profit entity or otherwise exists for a public purpose.

Completed applications addressed to the Chief Executive Officer, Hinchinbrook Shire Council are to be lodged with Council by delivery to the Council Office at 25 Lannercost Street, Ingham or by posting to PO Box 366, Ingham, QLD 4850.

Your application will be kept on Council's records and you will not be required to reapply each year. You will be required to advise Council if your circumstances change in relation to the eligibility criteria of the policy.

I / We\_\_\_\_\_do solemnly and sincerely declare that the information set forth herein has been truthfully and correctly supplied by me / us and I / we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the "Oaths Act 1867".

Signed:\_\_\_\_\_Date:\_\_\_\_\_